

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#:

Innoprise Contract #: C14-0086

Year: 2014+

Amount:

Department: Finance/Development Services

Contract Type: Master Agreement

Contractors Name: TOA Architecture Urban Design

Contract Description: Professional Architectural Services Master Agreement
C14-0085 2014-0421 MST Master Plan \$12,600 + Expenses
2015-0361 - approve additional work to C14-0085 \$9350
C15-0074 2015-0361 Addendum #1 UCMC Parking Garage \$15,380

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VILLAGE HALL

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July 20, 2015

Mr. Christopher Thomas, AIA
TOA Architecture Urban Design
1120 Grant Street
Evanston, Illinois 60201

RE: Addendum dated June 4, 2015 – Parking Garage

Dear Mr. Thomas:

Enclosed is a copy of the addendum dated June 4, 2015 for the final design of the parking garage at 143rd and LaGrange Road. Please attach this to the original Main Street Triangle Redevelopment Master Plan Agreement. Additionally, the Village Board of Trustees approved the payment of invoice dated April 22, 2014 in the amount of \$21,950.00 (an additional \$9,350.00 to the original agreement). Purchase Order #15-001966 has been issued for this work and a copy is enclosed. Please direct all invoices to accountspayable@orlandpark.org and include the PO# on the invoice.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

Encl:
cc: Karie Friling

June 4, 2015

Karie Friling
Director of Development Services
Village of Orland Park
14700 Ravinia Avenue
Orland Park, Illinois 60462

**Re: Orland Park Redevelopment Triangle
Master Planning Services Amendment**

Dear Ms. Friling:

Per our recent discussions, the following is an addendum to our agreement dated May 29, 2014.

A. SCOPE OF SERVICES

We propose to perform the following additional services.

A.1 *Development of Model for Ramped Parking Structure Alternate*

Develop a circulation model for a ramped parking scheme to compare with the flat plate scheme previously developed. Site parameters and parking requirements remain constant between the two schemes.

A.2 *Schematic Design CAD package for Ramped Parking Structure Alternate*

Develop CAD plans, sections and elevations of ramped parking scheme to equal level of development of flat plate scheme previously prepared.

A.3 *Development of Exterior Elevations for Flat Parking Structure Scheme*

Develop Elevations / Renderings for "Platinum" elevation scheme for flat plate parking structure.

A.4 *Development of Elevations for Ramped Parking Structure Alternate*

Develop Elevations / Renderings for "Platinum" elevation scheme for flat plate parking structure. Materials and Imagery should correspond to elevations in A3 above.

B. SCHEDULE

The work is in process and should be completed over the next several weeks.

C. COMPENSATION

For the Scope of Services described in Section A and within the scheduled durations described in Section B, TOA will charge in accordance with the following:

- A1. \$2,100.00 - 12 Hours @ \$175.00
- A2. \$3,200.00 - 40 Hours @ \$80.00
- A3. \$3,820.00 - 20 Hours @ \$175 and 4 hours @ \$80.00
- A4. \$3,380.00 - 12 Hours @ \$175 and 16 hours @ \$80.00

C.2 *Our fees do not include the following Services or Consultants:*

- Site Survey
- Geotechnical Engineering
- Existing Condition Survey
- Environmental Impact Assessment
- Traffic and Transportation Consultant
- Parking Design Consultant

C.5 *Invoicing and Payment*

We will invoice monthly based upon a percentage completion of work by project component and by phase. We will modify the form and appearance of the invoice to suit the requirements of the Owner. Payment of invoices is due thirty (30) days after the receipt. Invoices that are outstanding beyond sixty (60) days from the date of the invoice will accrue interest at the prevailing Prime Rate plus 2% as recorded by the American National Bank and Trust Co. of Chicago.

D. SUPPLEMENTAL SERVICES

For supplemental services requested in addition to the scope of services defined above; for redesigning a component of the project as a result of a program revision initiated by the Owner or tenant/operator; or for "Changes" as defined above, TOA shall be reimbursed at our customary hourly billing rates as listed below to achieve the same level of completion and detail prior to the change.

Principal	\$175.00/hour
Project Architect	\$ 85.00/hour

Karie Friling
Professional Services Amendment
June 4, 2015
Page 3 of 3

These billing rates shall not be modified for one (1) year from the date of this agreement. Thereafter, the Architect shall be permitted to adjust the customary hourly billing rates not to exceed the lesser of the Architect's company-wide salary increases or eight percent (8%) per annum.

E. REIMBURSEMENT EXPENSES

In addition to the professional services fee quoted above, TOA will invoice for reimbursable expenses monthly based on 1.10 times the of cost (110%) for out-of-pocket expenses directly related to the project. These expenses typically include messenger service, reprographics, plotting, telecommunications, transportation, the preparation of marketing materials, US mail, overnight courier services and other similar expenses. These invoices will be issued separately from professional services invoices. Payment of reimbursable expenses invoices shall be due thirty (30) days after receipt.

If this proposal is acceptable as submitted please countersign two (2) copies and return them to us, we will countersign and return one copy to you for your records. Receipt of the countersigned proposal will serve as the Notice to Proceed, and we will start work as required to meet the project schedule.

We are looking forward to working with the City of Orland Park on this project.

Sincerely,
Thomas / O'Connor Associates, LLC



Principal

Accepted by:

Village of Orland Park



Owner's Authorized Representative

7/15/15
Date

