

Contract
#373

Clerk's Contract and Agreement Cover Page

Year: 2007 Legistar File ID#: 2007-0504

Multi Year: ☐ Amount \$67,385.00

Contract Type: Professional Services
Contractor's Name: Smith Engineering Consultants
Contractor's AKA:
Execution Date: 8/21/2007
Termination Date:
Renewal Date:
Department: Public Works
Originating Person: Pete Casey
Contract Description: 94th Ave and Wheeler Traffic Signal
Engineering and contract services

\$4550 addendum added 1-9-08
(proposal dated 1-4-08)



Wednesday, January 09, 2008

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100

January 9, 2008

Mr. Scott Creech
Smith Engineering Consultants
323 Alana Drive
New Lenox, Illinois 60451

RE: ***NOTICE TO PROCEED***
94th Avenue and 151st Street Signal Interconnect

Dear Mr. Creech:

This notification is to inform you that the Interim Village Manager, Ellen Baer, has approved the revision to the agreement dated June 15, 2007 for the Traffic Signal Installation and Interconnect, in an amount not to exceed Four Thousand Five Hundred Fifty and No/100 (\$4,550.00) Dollars. This addendum authorizes the process of obtaining federal funding for the subjected project through the Surface Transportation Program.

Please contact Pete Casey at 708-403-6357 regarding this work.

The Village has modified Purchase Order #044832 for this addendum. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

I am enclosing one signed proposal dated January 4, 2008. I have kept one original executed contract for my records. If you have any questions, please call me at 708-403-6173.

Sincerely,



Denise Domalewski
Contract Administrator

cc: Pete Casey



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira



Smith Engineering Consultants

Civil/Structural Engineers and Surveyors

January 4, 2008

Mr. Pete Casey
Director of Public Works
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462

RE: 94th Avenue and 151st Street Signal and Interconnect
Project Coordination/Submittals/Meeting Time – STP Funding
Job No. ORLD-060697-TR01

Dear Mr. Casey:

During our meeting December 12, 2007, the Village of Orland Park instructed SEC to proceed with the process of obtaining federal funding for the subjected project through the Surface Transportation Program. This requires additional submittals and meeting time that go beyond the scope of our original contract. With your approval, the following is a summary of additional fees and services that will be provided on a time and materials basis:

- Additional meeting time
 - The project coordination requires additional meeting time both with IDOT and the Southwest Conference of Mayors. This includes meeting prep as well as meeting minutes preparation.
 - Additional work: 10 hours, \$1,130.00
- Submittals
 - Plan set submittals to IDOT for reviews, revisions (as required), and two (2) submittals are anticipated to be required. It is estimated that IDOT will require 4 full size plan sets.
 - Additional work: 38 hours, \$3,420.00
- Total Amount for Additional Services: 48 hours, \$4,550.00

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Illinois ■ Texas

A division of SEC Group, Inc.

323 Alana Drive, New Lenox, IL 60451 t. 815.462.9324 f. 815.462.9328 www.secgroupinc.com



Mr. Pete Casey
Village of Orland Park
94th Avenue and 151st Street Signal and Interconnect
Job No. ORLD-060697-TR01
January 4, 2008
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Should you concur with the above summary of additional work, please sign this acceptance letter and return to our office. Should you have any questions or need further clarification, please feel free to contact me at (815) 462-9324.

Sincerely,

SMITH ENGINEERING CONSULTANTS

Scott Creech, P.E.
Director of Office Operations – New Lenox

SC/vp

Accepted by: Ellen Spau
Title: INTERIM VILLAGE MANAGER
Date: 01/09/08
Company: VILLAGE OF ORLAND PARK

cc: Mike Adamo – Smith Engineering Consultants
Accounting Dept. – Smith Engineering Consultants
File



Smith Engineering Consultants

Civil/Structural Engineers and Surveyors

SEC GROUP, INC. SMITH ENGINEERING CONSULTANTS RATE SCHEDULE – 2007

PRINCIPAL	\$150.00/HR
ASSOCIATE/DIRECTOR	\$140.00/HR
SENIOR STRUCTURAL ENGINEER	\$135.00/HR
STRUCTURAL ENGINEER	\$120.00/HR
SENIOR PROJECT/TECHNICAL MANAGER	\$135.00/HR
PROJECT MANAGER	\$125.00/HR
SENIOR CIVIL ENGINEER	\$130.00/HR
CIVIL ENGINEER III	\$120.00/HR
CIVIL ENGINEER II	\$110.00/HR
CIVIL ENGINEER I	\$ 95.00/HR
ENVIRONMENTAL SCIENTIST	\$ 90.00/HR
SENIOR SURVEYOR	\$115.00/HR
SURVEYOR III	\$ 95.00/HR
SURVEYOR II	\$ 90.00/HR
SURVEYOR I	\$ 80.00/HR
SENIOR CONSTRUCTION ENGINEER	\$ 125.00/HR
CONSTRUCTION ENGINEER III	\$ 100.00/HR
CONSTRUCTION ENGINEER II	\$ 90.00/HR
CONSTRUCTION ENGINEER I	\$ 85.00/HR
ENGINEERING TECHNICIAN	\$ 85.00/HR
ADMINISTRATIVE	\$ 65.00/HR
PRINTS/IN HOUSE*	\$.45/SQ FT
MILEAGE*	\$.45/MILE
PROPERTY IRONS*	\$ 2.50/EA
HUB/LATH*	\$ 2.00/EA
MAILING/SHIPPING*	VARIABLE

*Indicates Reimbursable Items

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PURCHASE REQUISITION NBR: 0000048161

REQUISITION BY: P. CASEY/L. SAMBOR STATUS: MANAGER/VILLAGE WIDE DATE: 1/11/08
REASON: TRAFFIC SIGNAL 94TH AVENUE & WHEELER DRIVE
SHIP TO LOCATION: NO "SHIP TO" LOCATION SUGGESTED VENDOR: SMITH ENGINEERING DELIVER BY DATE: 1/11/08

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
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1	PROJECT COORDINATION/SUBMITTALS/MEETING TIME - STP FUNDING FOR 94TH AVENUE AND 151ST STREET SIGNAL AND INTERCONNECT (TRAFFIC SIGNAL AT 94TH AVENUE AND WHEELER DRIVE). COMMODITY: NONE SUBCOMMOD: NONE	4550.00	DL	1.0000	4550.00	
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REQUISITION TOTAL: 4550.00

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	05400004993250	PROFESSIONAL SERVICES CONTRACT ENGINEERING	100.00	4550.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

THIS REQUISITION IS TO INCREASE SMITH ENGINEERING
CONSULTANTS EXISTING PURCHASE ORDER NUMBER 44832
BY \$4,550 FOR SERVICES FOR STP FUNDING.
PURCHASE ORDER DOES NOT NEED TO BE FAXED.
PLEASE SEND COPY TO P. CASEY. THANKS, LEE