

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, March 7, 2011

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees Bernard A. Murphy, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, and Patricia Gira*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 PM.

Present: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira and Village President McLaughlin

VILLAGE CLERK'S OFFICE**2011-0122 Approval of the February 21, 2011 Regular Meeting Minutes**

The Minutes of the Regular Meeting of February 21, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of February 21, 2011.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Brad O'Halloran, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

2011-0123 Operation MOMS Cookie Inc., NFD - Raffle License

The Men & Women of Military Services (MOMS) are requesting a license to conduct a raffle during their upcoming SPAtastic SHOPPortunity on Friday, April 15, 2011. The purpose for this raffle is to support both Operation MOMS Cookies and Orland Park Food Pantry.

I move to approve issuing a raffle license to the Operation MOMS Cookie Inc. to conduct a raffle at their SPAtastic SHOPPortunity on Friday, April 15, 2011 at Orland Park Civic Center.

A motion was made by Trustee Edward Schussler, seconded by Trustee Patricia Gira, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

2011-0129 Make-A-Wish Foundation - Raffle License

The Make-A-Wish Foundation is requesting a license to conduct a raffle at their Dinner Dance scheduled for Saturday, March 12, 2011 at Silver Lake Country Club.

I move to approve issuing a raffle license to the Make-A-Wish Foundation to conduct a raffle at their Dinner Dance at Silver Lake Country Club on Saturday, March 12, 2011.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Patricia Gira, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2011-0125 St. Patrick's Day Parade Queen's Court Member - Presentation

President McLaughlin recognized both Orland Park residents Erin Mulcahy who was named to the 2011 St. Patrick's Day Parade Queen's Court and Megan Ruzich who was named to the 2011 Gaelic Park St. Patrick's Day Queen's Court.

This matter was a presentation. NO ACTION was required.

2011-0124 Plan Commission - Appointment

President McLaughlin appointed Laura Murphy to the Plan Commission.

I move to advise and consent to the appointment by Mayor McLaughlin of Laura Murphy to the Plan Commission.

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Edward Schussler, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Murphy, seconded by Trustee O'Halloran, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

2011-0130 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for February 4, 2011 in the amount of \$937,652.14 and the Monthly Hourly Payroll for February 10, 2011 in the amount of \$27,556.63.

This matter was APPROVED on the Consent Agenda.

2011-0131 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from February 22, 2011 through March 7, 2011 in the amount of \$1,519,368.41.

This matter was APPROVED on the Consent Agenda.

2011-0088 Centennial Park Aquatic Center Concrete Decking Bid Award

Bids were received and opened on January 27, 2011 at 11:00 am for the Centennial Park Aquatic Center Concrete Deck Installation. Eight bids were received and the low bidder was R & W Clark Construction of Frankfort, IL at a cost of \$16,800.00. The amount budgeted for this project was \$30,000.00.

I move to approve accepting the low bid from R & W Clark Construction for a cost of \$16,800.00

And

Authorize the Village Manager execute the contract.

This matter was APPROVED on the Consent Agenda.

2011-0089 HVAC Update Backtalk System RFP Results

Results of the RFP for the HVAC update computer system controls were received on February 7, 2011 at 11:00 am. Only one quote was received from the company that has controlled our system for over 15 years, Automatic Building Controls, LLC. Their costs is are follows; (maintenance will be budgeted in future years)

Orland Park Sportsplex - \$16,896.00, Orland Park Complex (3 buildings all new units) - \$35,816.00.

Additional three years Maintenance (includes Police): 2012 - \$15,600, 2013 -

\$15,600, 2014 - \$15,912.

I move to approve accepting the RFP quote from Automatic Building Controls at a cost not to exceed \$52,712.00

And

Authorize the Village Manager execute the contract.

This matter was APPROVED on the Consent Agenda.

2011-0094 Disposal of Certain Seized Vehicles at Public Auction - Ordinance

The Police Department requests approval to declare two vehicles, a 1990 Buick Century, and a 1994 Chevy Suburban, as excess property and to dispose of at public auction. These vehicles were seized by the department and forfeited to the Village by the Circuit Court of Cook County from a driver who was driving their vehicle while their license was suspended for DUI.

I move to pass Ordinance Number 4625, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY (VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2011-0081 Fitness Equipment Purchase

In an ongoing effort to replace aging fitness equipment at the Sportsplex, staff is requesting approval to purchase five (5) recumbent bikes; three (3) upright bikes; two (2) adaptive motion trainers; two (2) seated elliptical; and one (1) treadmill. This replacement equipment will increase member satisfaction/retention, assist in attracting new members, and reduce the frequency of out of order equipment.

This purchase is part of the yearly replacement plan, which helps avoid the need to replace a large volume of equipment at a much higher cost. At this time, staff is requesting approval to waive the bid process and accept the proposals to purchase the equipment directly from the manufacturer and/or sole provider in Illinois.

Staff is asking to purchase five (5) Precor 815 Recumbent Bikes; three (3) Precor 815 Upright Bikes; and two (2) Precor Adaptive Motion Trainers from Direct Fitness Solutions at a cost of \$30,856.00 plus \$1029.36 for freight, delivery, and installation. Additionally, this company will accept a trade-in of the old equipment and credit us with \$2,700.00, bringing the total cost to \$29,185.36.

Staff is also requesting to purchase two (2) xR5000 X-Rides (seated elliptical) from Octane Fitness at a cost \$6,198.00 plus \$536.75 for freight, delivery, and installation.

Staff is also requesting the purchase of one (1) treadmill from Life Fitness at a cost of \$5,000.00 plus \$327.44 freight, delivery and installation, bringing the total cost to \$5,327.44.

I move to approve accepting waiving the bid process for the purchase of five Precor 815 Recumbent Bikes; three Precor 815 Upright Bikes; two Precor Adaptive Motion Trainers; two xR5000 X-Rides; one treadmill;

And

I move to approve accepting the purchase of five Precor 815 Recumbent Bikes; three Precor 815 Upright Bikes; and two Precor Adaptive Motion Trainers from Direct Fitness Solutions at a cost not to exceed \$29,185.36;

And

I move to approve accepting the purchase of two (2) xR5000 X-Rides from Octane Fitness at a cost not to exceed \$6,734.75;

And

I move to approve accepting the purchase of one treadmill from Life Fitness at a cost not to exceed \$5327.44.

This matter was APPROVED on the Consent Agenda.

2011-0076 Title 6 Chapter 10 Amendment to the Village Code - Ordinance

The police department is requesting to add four additional state statutes to Title 6, Chapter 10 of the Village Code that would allow for impoundment of offending vehicles as follows:

- 1) 625 ILCS 5/11-401(a); Motor Vehicle Accidents Involving Death or Personal Injury
- 2) 625 ILCS 5/11-402(a); Motor Vehicle Accidents Involving Damage to Vehicle
- 3) 235 ILCS 5/6-20; Illegal Possession or Consumption of Alcohol by a Minor
- 4) 720 ILCS 5/11-9(a)(2); Public Indecency

Items one and two would be utilized when the driver leaves the scene of the accident and abandons the vehicle. Number three will be restricted to consumption violations only and four would be utilized only if the driver of the vehicle is in violation of the statute. Number three will also be for consumption only charges.

I move to pass Ordinance Number 4626, entitled: AN ORDINANCE AMENDING TITLE 6, CHAPTER 10, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE SEIZURE AND IMPOUNDMENT OF MOTOR VEHICLES

This matter was PASSED on the Consent Agenda.

2010-0579 159th Street Corridor Plan - Resolution

The 159th Street Corridor Plan, a multi-jurisdictional effort which addresses the corridor between I-355 and I-294, has been completed. The Plan was funded through a grant by the Illinois Department of Transportation (IDOT) with a match from the local municipalities. The purpose of the plan was to establish coordinated transportation, urban design and economic development strategies to improve the corridor. Six municipalities along the Corridor were involved in the planning effort, including Homer Glen, Orland Park, Orland Hills, Tinley Park, Oak Forest and Markham. A representative of each community participated as a member of the project Steering Committee. Public open houses were held in various locations, and an online survey was conducted to collect public input and ideas.

I move to pass Resolution Number 1104, entitled: A RESOLUTION OF SUPPORT FOR THE 159TH STREET CORRIDOR PLAN; COMPLETED IN JUNE 2010, IN ORDER TO ESTABLISH COORDINATED TRANSPORTATION, URBAN DESIGN, AND ECONOMIC DEVELOPMENT STRATEGIES FOR 159TH STREET BETWEEN I-355 AND I-294.

This matter was PASSED on the Consent Agenda.

2011-0049 Title 7, Chapter 14 Village Code Amendment, Massage Establishments - Ordinance

The Police and Development Services Departments have been working together to update the Massage Establishments (Title 7, Chapter 14) Code. Over the course of the last few years, Orland Park has seen a significant increase in the number of massage/spa businesses, including both chain and locally owned. The proposed changes provide for a more consistent and effective enforcement of these businesses. It also deletes sections of this chapter that already exist and are enforced in other existing code sections (i.e. business licenses/plumbing code). Finally, the proposed changes provides some general "clean up" of language in the existing code.

The proposed changes have been reviewed by the Village Attorney.

I move to pass Ordinance Number 4627, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 14 OF THE ORLAND PARK VILLAGE CODE - MASSAGE ESTABLISHMENTS

This matter was PASSED on the Consent Agenda.

2011-0135 Brittany Glen West - Property Annexation Ordinance

On January 17, 2011, the Village Board adjourned a public hearing on the annexation agreement for Brittany Glen West, the property located generally at 13245 S. Wolf Road. The property, which consists of approximately 63.75 acres, is proposed to be developed by the owner into a single family subdivision under

the R-3 zoning classification, subject to returning to the Village Board for final approvals.

I move to pass Ordinance Number 4628, entitled: AN ORDINANCE ANNEXING PROPERTY (BRITTANY GLEN WEST SUBDIVISION - 13245 S. WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2010-0578 Brittany Glen West - Rezoning Ordinance

On January 17, 2011, the Board approved a rezoning to R-3 with conditions and a Conceptual Site Plan with conditions for Brittany Glen West subdivision located generally at 13245 S. Wolf Road.

The rezoning changes the property zoning from E-1 Estate Residential to R-3 Residential District and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of an ordinance.

I move to pass Ordinance Number 4629, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL DISTRICT (BRITTANY GLEN WEST SUBDIVISION - 13245 S. WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2011-0003 Cardinal Fitness - Special Use Permit

Cardinal Fitness, currently 7,458 square feet, proposes an expansion into an area that is approximately 2,340 square feet, which is currently used for shopping center storage purposes in the same building. The total area of the fitness center will therefore be 9,798 square feet. The BIZ zoning district regulations require that fitness centers and health clubs over 5,000 square feet obtain special use permits. With the proposed expansion, Cardinal Fitness seeks a special use in order to bring the size of their operation into conformity with Section 6-207 of Land Development Code-BIZ General Business District.

On February 8, 2011, the Plan Commission moved 6-0 to recommend to the Village Board of Trustees to approve a special use permit for Cardinal Fitness of Orland Park LLC to operate and maintain a 9,798 square foot fitness center at 15601 S. 94th Avenue, subject to the following conditions:

1. That the hours of operation for the fitness center do not extend beyond 7:00 a.m. to 11:00 p.m. on weekdays and 7:00 a.m. to 7:00 p.m. on weekends;
2. That no parking is permitted at the rear of the Orland Park Plaza shopping center before 7:00 a.m. and after 5:00 p.m.

Condition 1 is based on the operating hours of Cardinal Fitness. Condition 2 is included to be consistent with the special use permits of Space Golf and

Pro-Tyme Billiards, neighboring businesses in the same center whose special use permits prohibited parking at the rear after 5:00 p.m. as a courtesy to the residential neighborhood east of the center. In this case, Cardinal Fitness would also be prohibited from parking at the rear of the center before 7:00 a.m. since that is a peak business time for the fitness center.

I move to approve a special use permit for Cardinal Fitness of Orland Park LLC to operate and maintain a 9,798 square foot fitness center at 15601 S. 94th Avenue as indicated in the attached fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve a special use permit for Cardinal Fitness of Orland Park LLC to operate and maintain a 9,798 square foot fitness center at 15601 S. 94th Avenue, subject to the following conditions:

1. That the hours of operation for the fitness center do not extend beyond 7:00 a.m. to 11:00 p.m. on weekdays and 7:00 a.m. to 7:00 p.m. on weekends;
2. That no parking is permitted at the rear of the Orland Park Plaza shopping center before 7:00 a.m. and after 5:00 p.m.

This matter was APPROVED on the Consent Agenda.

2011-0091 Madison Construction Revolving Loan Fund Application

Founded in 2002, Madison Construction provides general contracting, construction management and design build services for the fifteen million dollar and under construction marketplace. Before starting the business, Robert Ferrino worked for 15 years with Walsh Construction. Madison Construction currently employees 40 individuals and leases space at 15426 S. 70th Court, which is owned by Mr. Ferrino and his wife.

Since 2002, Madison Construction has completed over \$30 million of work, including the renovation of the Little Red Schoolhouse Nature Center in Willow Springs and the remodel of Oak Lawn High School in Oak Lawn. Most of Madison Construction's projects are located in the city of Chicago or the immediate surrounding area. A focus on smaller commercial construction projects and incorporation of environmental technology into the business model helped Madison Construction thrive, even during the economic downturn. Many of Madison Construction's recent and future projects include 'green' practices such as LEED certification, like the PCC Wellness/Austin building and the geo-thermal heating and cooling system designed for the Little Red School House Nature Center. Madison Construction also managed the entire Energy Efficiency and Conservation Block Grant (EECBG) program for the city of Hammond.

Revolving Loan Fund Request

Madison Construction currently has a backlog of work totaling over \$30 million. To

accommodate the company's growth and solidify a presence in Orland Park, Mr. Ferrino has purchased the currently vacant, former Cooper Plumbing building at 15657 South 70th Court. After moving into the larger space, Mr. Ferrino anticipates substantial renovations to the building. The revolving loan fund application to the Village of Orland Park in the amount of \$586,750 is for the proposed renovations. The Revolving Loan Fund balance is approximately \$1.5 million.

The proposed project will keep an existing successful company in Orland Park, will renovate a currently vacant building and will generate new jobs for the Village. Additionally, another business has already committed to taking over Madison Construction's existing lease at 15426 S. 70th Court, generating additional Orland Park jobs.

Madison Construction currently employs 40 people in high quality job positions. The proposed relocation, renovation and subsequent expansion are anticipated to add at least 24 new jobs.

Madison Construction intends to complete the proposed renovations in-house. The scope and details of the renovation scope are not finalized, but the petitioner must secure all zoning and building approvals prior to permit issuance.

Loan Details

Madison Construction is requesting \$586,750 from the Village's Revolving Loan program to fund rehabilitation and renovation work in the new building. The loan request represents 38% of the total project budget (property acquisition, rehabilitation and soft costs). The petitioner's lender, Citizen's Bank is financing the property purchase and the terms of that loan include a hold on Mr. Ferrino's account until such time that the Revolving Loan application is finalized. If the loan application is not approved by the Village, the hold amount will increase accordingly. Mr. Ferrino is providing a substantial portion of his own equity, \$383,250, into the project.

If approved, the loan will be offered at 50% of Prime at the time of the application or time of closing, whichever is lower. Half of Wall Street Prime at time of application was 1.625%. The terms of the loan will mirror the lead lender, resulting in a five year balloon and twenty-five year amortization schedule.

Per the guidelines of the Revolving Loan Program, funds for construction are available as a permanent loan at the time of project completion. Madison Construction plans to fund the rehabilitation with ready sources of cash flow and existing lines of credit until the RLF funds can be closed upon. Per the project schedule provided in the application, the work is anticipated to be complete in the fall of 2011.

Copies of the loan application and supporting documentation are available for

review in the Development Services Department.

Economic Development and Advisory Board

The Economic Development and Advisory Board (EDAB) voted 5-1 to recommend to the Village Board approval of the Revolving Loan Fund request from Madison Construction in the amount of \$586,750 subject to the following conditions:

1. Receipt by the Village and satisfactory review by the Village's Financial Consultant of Mr. Ferrino's personal financial statement.
2. A personal guarantee in the amount of the loan be provided by Mr. Robert Ferrino.
3. The Village shall be provided a copy of the property appraisal prior to funding.
4. The loan closing shall not occur until the renovation work has been complete and supporting documentation has been submitted to the Village confirming completion, including an inspection by the Village.
5. The petitioner secure all necessary planning and building approvals prior to beginning work on the building.

The petitioner requested that the condition to take a lien on all assets be reconsidered by the Economic Development and Advisory Board. After discussing the issue, the condition to take a second position on all assets was removed from the motion. Instead the Village will take a second position on real estate, which is required as part of the Loan program.

The Village's Financial Consultant has provided copies of their financial analysis. After a review of Mr. Ferrino's personal financial statement, 5/3 Bank has concluded that he is an acceptable guarantor and the corresponding condition was removed from the Committee motion.

Development Services and Planning Committee

On February 21, 2011, the Development Services and Planning Committee moved to recommend to the Village Board approval of the Revolving Loan Fund request from Madison Construction in the amount of \$586,750 subject to the following conditions:

1. The Village take a second position on real estate.
2. A personal guarantee in the amount of the loan be provided by Mr. Robert Ferrino.
3. The Village shall be provided a copy of the property appraisal prior to funding.

4. The loan closing shall not occur until the renovation work has been completed and supporting documentation has been submitted to the Village confirming completion, including an inspection by the Village.

And

5. The petitioner secure all necessary planning and building approvals prior to beginning work on the building.

I move to approve the Revolving Loan Fund request from Madison Construction in the amount of \$586,750 subject to the following conditions:

1. The Village take a second position on real estate.
2. A personal guarantee in the amount of the loan be provided by Mr. Robert Ferrino.
3. The Village shall be provided a copy of the property appraisal prior to funding.
4. The loan closing shall not occur until the renovation work has been completed and supporting documentation has been submitted to the Village confirming completion, including an inspection by the Village.

And

5. The petitioner secure all necessary planning and building approvals prior to beginning work on the building.

This matter was APPROVED on the Consent Agenda.

2011-0082 2010-11 Zoning Map Update - Ordinance

Per state statute, the Village must update and publish a zoning and boundary map reflecting the changes that occurred during the previous calendar year.

The Board received in their packet a listing of zoning changes for the calendar year 2010 through February 28, 2011. Development Services has reviewed the map and listings and is in concurrence with the changes.

The 2010-2011 Zoning and Boundary Map, with the zoning changes highlighted, is hanging in the Board room. It is requested that the Board read into the record the following motion in order that we may proceed with the publication of the official zoning and boundary map.

I move to pass Ordinance Number 4630, entitled: ORDINANCE APPROVING THE PUBLICATION OF AN UPDATED ZONING DISTRICT MAP

This matter was PASSED on the Consent Agenda.

2011-0157 Intergovernmental Affairs Consultants

The Village employs both William Filan and Smith Dawson and Andrews to provide intergovernmental affairs assistance at the state and federal levels respectively. The agreement with William Filan is for \$3,000 per month. The agreement with Smith Dawson and Andrews is for \$3,000 per month. These amounts are based on a 12 month budget. Staff seeks authorization to continue services.

I move to approve the Village Manager to execute an agreement with Smith Dawson and Andrews of Washington D.C. in the amount of \$36,000 and William Filan of Chicago, IL in the amount of \$36,000 to provide intergovernmental affairs services.

This matter was APPROVED on the Consent Agenda.

2011-0159 Decrease Number of Liquor Licenses - Title 7 Chapter 4 - Ordinance

Decrease Class A liquor licenses from sixty-one (61) to fifty-seven (57) due to the closing of Green Food and Produce, Chiboog, Ginger Asian Bistro and Gino's East.

Decrease Class B liquor licenses from seventeen (17) to fourteen (14) due to the closing of Green Food and Produce, Kosnar and United Liquor.

I move to pass Ordinance Number 4631, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A AND B LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

This matter was PASSED on the Consent Agenda.

PUBLIC WORKS AND ENGINEERING**2011-0154 IDOT LaGrange Road Widening and Railroad Realignment Projects - Resolution**

In order for the State to complete the LaGrange Road widening and railroad realignment projects, the Village must grant several parcels of Right-of-Way (R.O.W) and temporary construction easements. This IDOT Resolution authorizes conveyance of a 0.046 acre R.O.W. parcel as well as temporary construction easements at approximately 14100 S. LaGrange Road (west side). This parcel/easement is being granted to IDOT without compensation to the Village.

I move to pass Resolution Number 1105, entitled: A RESOLUTION AUTHORIZING CONVEYANCE OF A 0.046 ACRE R.O.W. PARCEL AS WELL AS TEMPORARY CONSTRUCTION EASEMENTS AT APPROXIMATELY 14100 S. LAGRANGE ROAD (WEST SIDE) TO IDOT FOR THE LAGRANGE ROAD

AND RAILROAD REALIGNMENT PROJECTS.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Brad O'Halloran, that this matter be PASSED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

2011-0162 IDOT LaGrange Road Widening and Railroad Realignment Projects - Resolution

In order for the State to complete the LaGrange Road widening and railroad realignment projects, the Village must grant several parcels of Right-of-Way (R.O.W) and temporary construction easements. This IDOT Resolution authorizes a temporary construction easement at 13916 Thomas Drive (east side of LaGrange Road along the SE R.O.W. of the Norfolk/Southern railway. This parcel/easement is being granted to IDOT without compensation to the Village.

I move to pass Resolution Number 1106, entitled: A RESOLUTION AUTHORIZING TEMPORARY CONSTRUCTION EASEMENTS AT 13916 THOMAS DRIVE (EAST SIDE OF LAGRANGE ROAD ALONG THE SE R.O.W. OF THE NORFOLK/SOUTHERN RAILWAY TO IDOT FOR THE LAGRANGE ROAD AND RAILROAD REALIGNMENT PROJECTS.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Brad O'Halloran, that this matter be PASSED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

2011-0163 IDOT LaGrange Road Widening and Railroad Realignment Projects - Resolution

In order for the State to complete the LaGrange Road widening and railroad realignment projects, the Village must grant several parcels of Right-of-Way (R.O.W) and temporary construction easements. This IDOT Resolution authorizes a temporary construction easement on the north side of 143rd Street at Beacon Avenue, Along the SE R.O.W. of the Norfolk/Southern railway. This parcel/easement is being granted to IDOT without compensation to the Village.

I move to pass Resolution Number 1107, entitled: A RESOLUTION AUTHORIZING A TEMPORARY CONSTRUCTION EASEMENT ON THE NORTH SIDE OF 143RD STREET AT BEACON AVENUE, ALONG THE SE R.O.W. OF THE NORFOLK/SOUTHERN RAILWAY TO IDOT FOR THE LAGRANGE ROAD AND RAILROAD REALIGNMENT PROJECTS.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Brad O'Halloran, that this matter be PASSED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

PARKS, RECREATION & ENVIRONMENTAL INITIATIVES

2011-0103 Concession Services - Athletic Fields, Aquatic Center, and Sportsplex

On December 10, 2011 the Concessions RFP was re-released with a deadline of December 30, 2011. The Village received two additional respondents: Old Towne Pizza and Jay Vending; bringing the grand total to eight vendors demonstrating interest in securing the concessions business.

In drafting the RFP, staff created a document that grades the applicants on specific criteria including the following: percentage and/or guaranteed revenue proposal to village; menu offerings; pricing of menu items; proposed staffing plans; supervisors structure and plan; athletic organization donation proposal; daily sanitation plan for operational hours and closing; book keeping and financial records submitted to village; and capital improvement plans (if any).

On February 8, 2011 staff interviewed the additional vendors from the most recent RFP release. Following the completion of the interviews staff compiled the scores based on the set criteria outlined in the RFP. Because this is a goods and services contract, the evaluation criteria took into consideration not only the commission, pricing and capital improvements, but also many qualitative items such as menu offerings, accounting practices, experience and more. After checking references, staff recommended the contract be awarded to Jay Vending who appears to offer the most complete professional package for concession services. Jay also provided a capital plan to enhance the facility with the intent to expand the menu offerings considerably. Jay did request consideration for a 3-year contract with an option on two additional years at the Village's discretion.

On February 21, 2011 the Recreation, Parks, and Environmental Initiatives Committee asked staff to provide the submitted RFP packets to the Board for their review and direction. In addition to the packets staff included three spreadsheets which provide an overview of revenue comparisons; an overview of capital improvements, athletic organizations incentives and revenue proposal with percentages; and finally a spreadsheet detailing the responses staff documented from the references provided by Jay Vending.

I move to approve awarding the concessions services contract to Jay Vending for a three year contract with an option for an additional two years at the Village's sole discretion.

A motion was made by Trustee Patricia Gira, seconded by Trustee James Dodge, Jr., that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

VILLAGE MANAGER'S REPORT

2011-0155 Organizational Staffing Analysis - Resolution

Village Manager Paul Grimes reported that due to declining revenues, the Village has reduced its operating expenditures by approximately \$4.4 million over the past 2 budget cycles. This included a reduction in staff by nearly 10%. In order for the Village to continue providing efficient services, it is necessary to evaluate any opportunities to recalibrate the organizational staffing and operational model of the Village. It is accepted as good management practice to periodically and independently review the organization, which often results in bringing forward a perspective of best practices in municipal operations. The Village has not had an independent review in over ten years.

I move to pass Resolution Number 1108, entitled: RESOLUTION IN SUPPORT OF ISSUANCE OF AN RFP FOR VILLAGE ORGANIZATIONAL STAFFING ANALYSIS.

A motion was made by Trustee James Dodge, Jr., seconded by Trustee Edward Schussler, that this matter be PASSED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

BOARD COMMENTS

President McLaughlin stated that Trustee Murphy has been on the Board for over 27 years and had decided not to run for re-election in the upcoming April 5, 2011 Election. The rumor was that Trustee Murphy may skip the last few remaining board meetings to prevent any special plans or presentations over his departure.

President McLaughlin proclaimed Monday, March 7, 2011 Trustee Bernard A. Murphy Day in the Village of Orland Park and presented him with a plaque and the Key to the City.

In the 18 years that President McLaughlin has been Mayor there have only been two recipients to receive this Key and they were President Jimmy Carter and Franklin E. Loebe for his 65 years of service as an employee to the Village.

On behalf of the entire Board, Trustee Fenton presented Trustee Murphy with an engraved watch and thanked him for all his wonderful years of service.

Each Trustee spoke of Trustee Murphy's dedication, hard work for the community, and stated how much he will be missed on the Board. Trustee Murphy is truly a gentlemen and it was a pleasure to serve on the Board with him.

Village Clerk David Maher presented Trustee Murphy with a Village Flag. On behalf of all the residents of Orland Park Clerk Maher thanked Trustee Murphy and his family for all his years of service he has given.

Trustee Murphy thanked everyone and stated it has been a pleasure working with everyone.

ADJOURNMENT - 7:33 PM

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Brad O'Halloran, that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 7 - Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, and Village President McLaughlin

Nay: 0

/nm

APPROVED: March 21, 2011

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk