

Village of Orland Park Competitive Analysis Worksheet

Project Title and Brief Description
Purchase of one (1) Cargo van for the Building Maintenance Division. Replace unit# 4445
Lead Department
Director: John J. Ingram
Department: Public Works
Division: 5006/Vehicles & Equipment
Program/Service: Replacement One Ton Extended Length Cargo Van
Strategic Analysis
What Strategic Pillar does this expenditure support? Quality of Life
What is the desired outcome of making this expenditure? Replace 16 year old service truck utilized by the Building Maintenance division. The unit will be outfitted with a ladder rack, pipe storage and a plumbing, heating & A/C Repair Package.
How does this expenditure enable the Village to serve residents at current or improved service levels? Replacement of old vehicle will increase reliability of vehicle and would significantly reduce the cost of maintenance.

Alternatives Analysis	
Is this a replacement of an existing product/service or a proposal for new product/service? Replacement <input checked="" type="checkbox"/> New <input type="checkbox"/>	
Describe the impact if the proposed new/replacement product/service is not made? The current condition of existing truck is run down. The unit will need costly repairs to remain in service including condition of the body. Higher mechanical and exterior costs are on the horizon. The unit will be sixteen years old in October of 2015.	
Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Purchasing the van outright is in the Village's best interest. No lease option pricing was submitted.	
Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> One alternate brand/model was submitted with exception to the specifications and had the highest bid price with no lease cost submitted either.	
Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No lease options were received so a TCO is not needed. If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.	
Additional Comments/Background Information	
Attach additional documentation if necessary.	