

Village of Orland Park

Competitive Analysis Worksheet

Project Title and Brief Description

Purchase of one (1) Cargo van for the Building Maintenance Division. Replace unit# 4445

Lead Department

Director: John J. Ingram

Department: Public Works

Division: 5006/Vehicles & Equipment

Program/Service: Replacement One Ton Extended Length Cargo Van

Strategic Analysis

What Strategic Pillar does this expenditure support?

Quality of Life

What is the desired outcome of making this expenditure?

Replace 16 year old service truck utilized by the Building Maintenance division. The unit will be outfitted with a ladder rack, pipe storage and a plumbing, heating & A/C Repair Package.

How does this expenditure enable the Village to serve residents at current or improved service levels?

Replacement of old vehicle will increase reliability of vehicle and would significantly reduce the cost of maintenance.

Alternatives Analysis

Is this a replacement of an existing product/service or a proposal for new product/service?

Replacement ☒

New ☐

Describe the impact if the proposed new/replacement product/service is not made?

The current condition of existing truck is run down. The unit will need costly repairs to remain in service including condition of the body. Higher mechanical and exterior costs are on the horizon. The unit will be sixteen years old in October of 2015.

Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives.

Yes ☐

No ☒

Purchasing the van outright is in the Village's best interest. No lease option pricing was submitted.

Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered.

Yes ☒

No ☐

One alternate brand/model was submitted with exception to the specifications and had the highest bid price with no lease cost submitted either.

Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure?

Yes ☐

No ☒

No lease options were received so a TCO is not needed.

If yes, please attach TCO Analysis to this worksheet.

If no, please provide an explanation as to why a TCO Analysis does not apply.

Additional Comments/Background Information

Attach additional documentation if necessary.