

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, April 20, 2020

7:00 PM

Village Hall

Board of Trustees

Village President Keith Pekau

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 P.M.

Present: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

Absent: 1 - Trustee Fenton

VILLAGE CLERK'S OFFICE**2020-0278 Approval of the April 6, 2020, Regular Meeting Minutes**

The Minutes of the Regular Meeting of April 6, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of April 6, 2020.

A motion was made by Trustee Milani, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

ACCOUNTS PAYABLE**2020-0285 Accounts Payable from April 7, 2020 - April 20, 2020 - Approval**

Trustee Calandriello noted that he would be abstaining due to a conflict of interest.

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from April 7, 2020, - April 20, 2020, in the amount of \$4,641,093.04.

A motion was made by Trustee Dodge, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Dodge, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Calandriello

Absent: 1 - Trustee Fenton

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Milani, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

2020-0284 Payroll for April 17, 2020 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for April 17, 2020, in the amount of \$1,049,317.46.

This matter was APPROVED on the Consent Agenda.

2020-0272 Playground Safety Surfacing Installation

The 2020 Parks and Grounds Department budget includes funding for the purchase and installation of Playground Safety Surfacing (i.e. engineered wood fiber). A Certified Playground Safety Inspector (CPSI) from the Parks and Grounds Department inspected all Village playgrounds and compiled a list of playgrounds requiring additional safety surfacing. Accordingly, proposals were requested for the installation of 645 cubic yards of safety surfacing at the following playgrounds:

Doogan Park
Eagle Ridge III Park
Georgetown Park
Laurel Hill Park
Marley Creek Park
Parkview Park
Perminas Park
Treetop Park

Proposals were submitted by Homer Industries LLC and The Fibar Group LLC (via the HGAC Buy co-op). Homer Industries submitted the lowest price. Safety surfacing will be installed using a blower truck to maximize speed and efficiency.

I move to approve waiving the Bid Process;

And,

I move to approve the proposal from Homer Industries, LLC dated April 3, 2020, for the purchase and installation of playground safety surfacing at a cost not to exceed \$30,000.00.

This matter was APPROVED on the Consent Agenda.

2020-0277 Professional Public Relations Services - Contract Extension

I move to approve retaining professional public relations services with Reputation Partners for a not to exceed amount of \$48,000.00 for services thru December 31, 2020.

This matter was APPROVED on the Consent Agenda.

2020-0271 Concrete Flatwork SPWDA Joint Bid - Orland Park Bid Award

The Village, through the Public Works Director, is a member of the Suburban Public Works Directors Association (SPWDA). The SPDWA, via the Village of Homewood, annually coordinates and establishes a joint community bid for various concrete flatwork repairs for participating communities. Participation in this bid is optional and does NOT obligate participating communities to commit to using this bid for any repair work. Prior to the bid advertisement, each municipality is asked to provide an estimated quantity of work to facilitate an estimate upon which the bidders will base their bids. Upon receipt of the bids, each municipality then has the option to enter into a direct contract with the awarded bidder if the municipality finds the bid pricing favorable. Orland Park, along with Villages of Homewood, Alsip, Glenwood, Oak Forest, and Richton Park submitted their estimated quantities that were advertised by the Village of Homewood Call for Bids and opened on April 2, 2020.

Orland Park benefits from this "joint bid process" by saving staff time and resources. Furthermore, the additional work from other communities provides for better economies of scale, which translates to lower unit pricing. Considering that the commitment is optional, participation in the process enables Orland Park to gather insight on small scale market pricing for the concrete work. In short, if the bid pricing proved to be high, Orland Park would simply opt-out of participation.

Over the past three years, the Village has taken advantage of this opportunity with very positive results. Work completed under these contracts has successfully supplemented village staff's work and resulted in more timely restoration of sidewalks, driveways, and curbs. Additionally, this joint bid process provides an opportunity to more effectively address lengthy or complex sidewalk repair areas which typically occupy a substantial amount of Public Works crews' manpower and time. This bid also allows Public Works staff to leverage contractor resources at repair locations which are outside of the annual Road Improvement Program

contractor's work areas. Following a winter season that required several utility repairs, staff has identified numerous locations throughout the village where the replacement of excavated sidewalk, curb and driveways would again be ideal for this bid project.

Four (4) contractors submitted bids for consideration (bid tab attached). A review of the bid submittals identified Strada Construction Company of Addison, Illinois as the low bidder. The unit prices submitted by Strada Construction Company for concrete flatwork and curb are comparable to larger volume pricing staff has traditionally received for similar work. Strada was also the successful bidder last year and proved to be a valuable partner. As such, it is staff's recommendation to accept the bid from Strada Construction of Addison, Illinois in an amount not to exceed \$61,500.

I move to approve accepting the bid for Concrete Flatwork from Strada Construction Company of Addison, IL for an amount not-to-exceed \$61,500.

This matter was APPROVED on the Consent Agenda.

2020-0125 2020 Concrete Slab Raising for Sidewalk Hazard Repairs - One Year Extension of Contract.

On June 8, 2017, sealed bids were received by the Clerk's Office for Concrete Slab Raising- Unit Pricing for concrete sidewalk repairs. This was advertised as a three (3) year contract for years 2017 through 2019. Quick Raising Concrete of Lockport, Illinois was identified as the lowest responsible bidder and awarded the contract on July 17, 2017. The contractor has worked diligently and efficiently since 2017 providing excellent service in utilizing this non-invasive process for adjusting sidewalk squares that have settled or heaved, presenting a trip hazard.

Due to the ongoing COVID-19 pandemic, and the challenge of advertising for competitive bids at this time, staff requested a proposal from Quick Raising Concrete to extend the current pricing for one year. The contractor remains available to perform the work and has agreed to maintain the 2019 unit price of \$2.00 per square foot from the original contract. Attached is a quote from Quick Raising Concrete dated April 11, 2020.

To continue the annual raising of various sidewalk locations throughout the Village, staff is requesting to extend the contract with Quick Raising Concrete for one year at an amount not to exceed \$40,000.

I move to approve a one year contract extension with Quick Raising Concrete of Lockport, Illinois at the unit price of \$2.00 per square in an amount not to exceed \$40,000.00.

This matter was APPROVED on the Consent Agenda.

2019-0917 Materials Loading and Hauling Services - One Year Contract Extension

In August of 2014, the Village published a bid for Materials Loading and Hauling Services for the removal of concrete, asphalt, clean construction spoils and other excavated materials from the Bulk Material Storage Facility (BMSF) at 16401 S. 108th Avenue. This service includes the loading and hauling of excavated spoils and/or materials from the BMSF to a licensed Clean Construction Demolition Debris (CCDD) Fill Operation, to an authorized non-CCDD fill operation or to a recycling facility.

Based on the lowest unit price bid total, the Village Board awarded a three-year contract to KLF Enterprises of Markham, Illinois in October of 2014. This contract was extended in November of 2018 for two additional years at the 2017 rates. During the past five years (2015 through 2019), the contractor has provided excellent service for the Village.

Due to the ongoing COVID-19 pandemic, and the challenge of advertising for competitive bids at this time, staff requested KLF Enterprises to provide a proposal to extend their pricing for an additional two years, 2020 and 2021. Based on their quality service since the original contract and beyond, it is staff's recommendation to accept the proposal from KLF Enterprises for a two-year contract extension.

I move to approve a two-year contract extension for Materials Loading and Hauling Services to KLF Enterprises of Markham, Illinois in a total amount not to exceed the Board approved budgeted amounts.

This matter was APPROVED on the Consent Agenda.

2020-0281 Budget Adjustments 2nd Quarter 2020 - Approval

A detailed spreadsheet (by fund) reflecting budget adjustments is attached showing a decrease in revenues of \$193,362 and a decrease in expenditures of \$1,175,215.

The decrease in revenues is due to a reduction in interfund transfers based on reduced capital spending, offset by an increase in Special Event Fees related to the Centennial West Concert Series and an additional transfer of home rule sales tax to the Capital Improvement Fund for payments on the term loan related to the Nature Center and Stellwagen improvements.

The decrease in expenditures is due to a reduction in planned capital projects for the fiscal year based upon an anticipated decrease in the collection of home rule sales tax due to COVID-19. In discussion with the department directors, staff identified the following list of projects, by fund, that could be deferred with limited operational impacts:

General Fund Deferrals

- * Village Hall - Aluminum Soffit Replacement - \$150,000
- * Civic Center HVAC Boiler Replacement - \$120,000
- * OPHFC - Furnace/Cooling Coil Replacement - \$100,000
- * Splex - Locker Room Improvements - \$100,000
- * FLC - Desk Replacement - \$15,000
- * Finance & PW Admin - Carpet Replacement - \$52,000
- * Rec Admin - Lower Level Renovation & Storage Improvements - \$98,000
- Subtotal - General Fund Deferrals - \$635,000

Civic Center Fund Deferrals

- * Civic Center - Kitchen Cabinet Replacement - \$15,000
- Subtotal - Home Rule Sales Tax Fund Deferrals - \$15,000

Recreation and Parks Fund Deferrals

- * CPAC - Replacement & Conversion of Fencing - \$12,000
- Subtotal - Home Rule Sales Tax Fund Deferrals - \$12,000

Capital Improvement Fund Deferrals

- * PW/V&E Garage - Replace Auto Truck Lifts - \$120,000
- * Harlem Avenue - Street Lighting Wire Replacement - \$580,000
- * PW/Vehicle Storage Facility - Replace Floor Drain Grates, Complete In House - \$10,000
- Subtotal - Capital Improvement Fund Deferrals - \$710,000

Total - Initial Capital Project Deferrals - \$1,372,000

This decrease in capital expenditures is offset by an increase in expenditures related to the Centennial West Concert Series and payments on the term loan related to Nature Center and Stellwagen improvements, netting a decrease in expenditures of \$1,175,215.

I move to recommend to the Village Board to approve decreasing the FY2020 revenue budget by \$393,362 and decreasing the FY2020 expenditure budget by \$1,885,215.

This matter was APPROVED on the Consent Agenda.

2020-0282 Audit Contract Amendment - Approval

As part of the annual financial statement audit process, the Finance Department staff historically compiled the entire Comprehensive Annual Financial Report (CAFR) and delivered it to the auditor for review. Beginning with the FY2019 CAFR, the Finance Department staff will no longer prepare the CAFR; instead, the CAFR will be completed by the auditors. This is the most common practice in municipal government. Due to this change, the Village's annual audit fees will increase as the auditors will be providing additional services. Therefore, an

amendment to our current audit contract with BKD, LLP is required.

I move to approve an FY2020 budget adjustment in the amount of \$10,500;

And,

Authorize the Village Manager to approve an amendment to the BKD, LLP Professional Audit Services contract in the amount of \$10,500 per year for the FY2019, FY2020, FY2021 and FY2022 audits.

This matter was APPROVED on the Consent Agenda.

2020-0283 An Ordinance Amending Appendices A and B to Salary Ordinance No. 5479 - Ordinance

This ordinance amends the previous salary ordinance presented to the Board at the February 3, 2020, Board meeting. Additional staffing changes have been/will be made as a result of reorganization efforts based on participation in the Early Retirement Incentive. Those changes include:

Delete:

- * Parks & Grounds Director
- * Assistant to the Director - Public Works
- * Division Manager/Assistant Recreation Director
- * Special Projects Manager

Add:

- * Assistant Public Works Director
- * Assistant Parks and Recreation Director

Retitle:

- * Director of Recreation to Director of Parks & Recreation
- * Parks Operations Manager to Grounds Operation Manager

Reclassify

- * Building Division Manager from Grade 11 to Grade 10

I move to approve Ordinance No. 5503 entitled: ORDINANCE AMENDING APPENDICES A AND B TO ORDINANCE NO. 5479.

This matter was APPROVED on the Consent Agenda.

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2019-0756 LaGrange Square - Development Petition for a Special Use Permit Amendment with Modifications, Site Plan, Elevations, Landscape Plan, and Subdivision

The subject property is located on one of the outlots within the Orland Square Mall Planned Development. The Special Use Permit for Orland Square was approved

by the Board of Trustees on November 8, 1971 by Ordinance No. 468. The site was formerly occupied by Toys R Us and has been vacant since 2018 after the store closed.

PROJECT DESCRIPTION

The petitioner proposes to demolish the existing 44,200 square foot building formerly occupied by Toys R Us and redevelop the site with three (3) new buildings on a 4.9 acre site located at 45 Orland Square Drive. The existing lot will be subdivided into three (3) lots to accommodate each building.

The proposed project requires approval of a Site Plan, Landscape Plan, Elevations, Subdivision, Special Use Permit Amendment to the Orland Square Planned Development (Ordinance No. 468) and to allow for two (2) restaurants with drive-through facilities in the COR Mixed-Use District. The petitioner requests approval of the following modifications:

1. A modification to locate a drive-through facility and parking lots within the setback area between the building façade and the street (Section 6-210.F.4)

The proposed site plan consists of a total of five (5) restaurants within three (3) buildings, a total of two-hundred and ten (210) parking spaces, three (3) outdoor seating areas for the proposed restaurants, and new landscape areas. Two (2) of the proposed restaurants will include accessory drive-through facilities. The petitioner landscape plan represents a significant improvement over existing conditions.

With the exception of the requested modifications, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

PLAN COMMISSION DISCUSSION

A public hearing was held before the Plan Commission on April 7, 2020. The Commission, members of the public, the petitioners, and staff attended the public hearing via a Zoom Meeting teleconference. The issues discussed at the public hearing are summarized below:

Public Comment: Two members of the public spoke in regards to the project. The public commenters were both affiliated with the 94 West Restaurant Group. They generally expressed concern about what they perceived as an over saturation of restaurants in Orland Park and the poor timing of the project in relation to the COVID-19 pandemic. The commenters encouraged the use of existing building for new restaurants rather than the construction of new restaurants. The Commission acknowledged the commenters concerns but noted that the Commission has an obligation to consider the petitioner's request so long as all applicable regulations are being met. The Commission also noted that two of the five proposed restaurants would be relocations of existing restaurants within the Village. The Commission addressed the commenters' other concerns by

emphasizing what matters are within the Commissions purview and what factors could be considered by the Commission when making recommendations to Village Board.

Drive-Through Configuration: The Commission noted concerns about their past experience with other Panera Bread drive-through facilities to substantiate concerns about a potential shortage of stacking spaces. Staff confirmed that the proposed seven (7) stacking spaces for Panera Bread's drive through comply with the regulations of the Land Development Code.

Additionally, the petitioner's traffic engineer indicated that the number of stacking spaces used on average for other Panera locations was six (6) spaces and a maximum of nine (9) during peak hours. The traffic engineer further indicated that overflow stacking would be contained on-site and would not spill over onto the adjacent access easement or public roads.

Parking: The Commission inquired about the adequacy of the project's parking and whether any shared parking agreements existed or were being proposed. The petitioner indicated that a shared parking agreement existed between the Simon owned property to the east (Dave and Busters) and the subject property and that a parking agreement would be established between the lots within the development. The petitioner's traffic study indicates that the project has an average peak parking demand of 196 spaces, which is well below the 246 total spaces being provided, included the off-site parking on parcel d.

Right-In/Right Out Access on 151st Street: The Commission discussed the condition of the existing channelizing island, commonly referred to as "pork chop", partially located on the southeast corner of the subject property. The access drive is located on both the subject property and the property east owned by Simon Property Group (Dave and Busters). The Commission requested the island be restored to a good state of repair to prohibit left turns into and out of the subject property. As a result, the Commission added a condition of approval to the recommended motion requesting the petitioner to work with Simon Property Group to repair the island.

Generally, the Commission expressed support for the project and believed it to be an improvement upon existing conditions.

PLAN COMMISSION MOTION

On April 6, 2020, the Plan Commission moved, by a vote of 7-0, to recommend to the Village Board of Trustees approval of the Preliminary Site Plan titled "Site Plan" (Sheet C200) and "Site Data Plan" (Sheet C201), prepared by Woolpert, Inc., dated October 10, 2019, and last revised February 25, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. Screen all mechanical equipment either at grade or at rooftop with landscaping or parapets respectively.
3. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. The photometric plan shall comply with all lighting requirements per Section 6-315.
5. Provide additional plant material between the proposed drive-through lane on Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to screen the drive-through lane from the streets and to create a solid buffer at a minimum height of 36 inches that meets the requirements listed in Section 6-210.F.4.
6. All drive-through accessories must meet the requirements listed in Section 6-302.K and Section 6-210.F.4. Menu boxes shall be designed with masonry architectural details matching the materials and design of the principal buildings, screened with landscaping so they are not visible from the street, and kept out of the setback areas between the building and the street.
7. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and egress.
8. Submit a letter of authorization from the property owner of 49 Orland Square Drive allowing off-site work and landscape improvements to be completed on Parcel D.
9. Contact Simon Property Group to attempt to obtain permission to construct a raised channelizing island within the ingress and egress easement to prohibit left turns at 151st Street and the access drive.

And moved, by a vote of 7-0, to recommend to the Village Board of Trustees approval of the Elevations for Raising Cane's (Lot 1), titled "C519 Orland Park P4 V Elevations - Option A", prepared by Raising Cane's, dated January 16, 2020; and, the Elevations for the multi-tenant building (Lot 2), titled "LaGrange Square", prepared by OKW Architects, Sheets A-1 to A-5, dated February 14, 2020; and, the Elevations for BJ's Restaurant and Brewhouse, titled "BJ's Restaurant and Brewhouse", prepared by WD Partners, dated March 10, 2020, subject to the following conditions:

1. Meet all final engineering and building code requirements.
2. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.
3. Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.
4. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
5. Submit dumpster enclosure elevations meeting the requirements of Section

6-302.D.

And moved, by a vote of 7-0, to recommend to the Village Board of Trustees approval of the Preliminary Landscape Plan, titled "Landscape Plan" (Sheet C500) and "Landscape Details" (Sheet C501), prepared by Woolpert, Inc., dated October 2, 2019 and last revised February 25, 2020, with the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Submit a revised tree survey and a tree mitigation plan meeting the requirements of Section 6-305.F and addressing all previous and future landscape plan review letter comments.
3. Provide additional plant material between the proposed drive-through lane on Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to screen the drive-through lane from the streets and to create a solid buffer at a minimum height of 36 inches that meets the requirements listed in Section 6-210.F.4.
4. Provide Foundation Landscaping meeting the requirements of Section 6-305.D.5 on the west side of all buildings on all lots, or provide an alternative landscaping option such as planter boxes.
5. Provide additional shrubs within the north bufferyard to meet Type 1 Landscape Bufferyard requirements in accordance with Section 6-305.D.4.
6. Provide a shade tree in the parking lot island located to the north of the multi-tenant building on Lot 2 and relocate the proposed light pole to the landscape area directly to the south to meet the requirements of Section 6-305.D.6.
7. Provide additional documentation on landscaping restrictions within all easements and work with staff to determine if code requirements can be met. Provide cash-in-lieu of trees if any required mitigation trees or other code required trees cannot be provided on-site due to easement restrictions, in accordance with Section 6-305.F.3.
8. If parking lot trees cannot be provided within the parking lot islands along 151st Street, then the petitioner must work with staff to determine suitable plant material and plant diversity that will provide year-round visual interest equally effective for the purposes of screening in the winter and the summer seasons.

And moved, by a vote of 7-0, to recommend to the Village Board of Trustees to approve the Plat of Subdivision, titled "Final Plat of KDP Orland Park Resubdivision", prepared by Woolpert, Inc., dated May 31, 2019, and last revised February 11, 2020, subject to the following condition:

1. Change the title of the plat to "Plat of Subdivision - LaGrange Square."
2. Include the granting of any new easements or the vacation of existing easements on the Plat of Subdivision to reflect any changes to the utilities on site.
3. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and

egress.

4. Submit a Record Plat of Subdivision to the Village for approval, execution and recording.

And moved, by a vote of 7-0, to recommend to the Village Board approval of a Special Use Permit Amendment to the Orland Square Planned Development (Ordinance No. 468) for LaGrange Square located at 45 Orland Square Drive and to allow for two (2) restaurants with drive-through facilities in the COR Mixed Use District, subject to the same conditions as outlined in the Preliminary Site Plan motion. Modifications to the Special Use Permit include:

1. A modification to locate a drive-through facility and parking lots within the setback area between the building façade and the street (Section 6-210.F.4).

Director of Development Services Ed Lelo had comments regarding this matter. (refer to audio file)

Trustee Dodge and President Pekau had comments. (refer to audio file)

I move to approve a Development Petition for a Special Use Permit Amendment with Modifications, Site Plan, Elevations, Landscape Plan, and Subdivision as recommended at the April 6th, 2020 Plan Commission meeting and as fully referenced in the motion below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Preliminary Site Plan titled "Site Plan" (Sheet C200) and "Site Data Plan" (Sheet C201), prepared by Woolpert, Inc., dated October 10, 2019, and last revised February 25, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. Screen all mechanical equipment either at grade or at rooftop with landscaping or parapets respectively.
3. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. The photometric plan shall comply with all lighting requirements per Section 6-315.
5. Provide additional plant material between the proposed drive-through lane on Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to screen the drive-through lane from the streets and to create a solid buffer at a minimum height of 36 inches that meets the requirements listed in Section 6-210.F.4.
6. All drive-through accessories must meet the requirements listed in Section 6-302.K and Section 6-210.F.4. Menu boxes shall be designed with masonry architectural details matching the materials and design of the principal buildings, screened with landscaping so they are not visible from the street, and kept out of the setback areas between the building and the street.

7. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and egress.
8. Submit a letter of authorization from the property owner of 49 Orland Square Drive allowing off-site work and landscape improvements to be completed on Parcel D.
9. Contact Simon Property Group to attempt to obtain permission to construct a raised channelizing island within the ingress and egress easement to prohibit left turns at 151st Street and the access drive;

And,

I move to approve the Elevations for Raising Cane's (Lot 1), titled "C519 Orland Park P4 V Elevations - Option A", prepared by Raising Cane's, dated January 16, 2020; and, the Elevations for the multi-tenant building (Lot 2), titled "LaGrange Square", prepared by OKW Architects, Sheets A-1 to A-5, dated February 14, 2020; and, the Elevations for BJ's Restaurant and Brewhouse, titled "BJ's Restaurant and Brewhouse", prepared by WD Partners, dated March 10, 2020, subject to the following conditions:

1. Meet all final engineering and building code requirements.
2. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.
3. Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.
4. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
5. Submit dumpster enclosure elevations meeting the requirements of Section 6-302.D;

And,

I move to approve the Preliminary Landscape Plan, titled "Landscape Plan" (Sheet C500) and "Landscape Details" (Sheet C501), prepared by Woolpert, Inc., dated October 2, 2019, and last revised February 25, 2020, with the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Submit a revised tree survey and a tree mitigation plan meeting the requirements of Section 6-305.F and addressing all previous and future landscape plan review letter comments.
3. Provide additional plant material between the proposed drive-through lane on

Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to screen the drive-through lane from the streets and to create a solid buffer at a minimum height of 36 inches that meets the requirements listed in Section 6-210.F.4.

4. Provide Foundation Landscaping meeting the requirements of Section 6-305.D.5 on the west side of all buildings on all lots, or provide an alternative landscaping option such as planter boxes.

5. Provide additional shrubs within the north bufferyard to meet Type 1 Landscape Bufferyard requirements in accordance with Section 6-305.D.4.

6. Provide a shade tree in the parking lot island located to the north of the multi-tenant building on Lot 2 and relocate the proposed light pole to the landscape area directly to the south to meet the requirements of Section 6-305.D.6.

7. Provide additional documentation on landscaping restrictions within all easements and work with staff to determine if code requirements can be met. Provide cash-in-lieu of trees if any required mitigation trees or other code required trees cannot be provided on site due easement restrictions, in accordance with Section 6-305.F.3.

8. If parking lot trees cannot be provided within the parking lot islands along 151st Street, then the petitioner must work with staff to determine suitable plant material and plant diversity that will provide year-round visual interest equally effective for the purposes of screening in the winter and the summer seasons;

And,

I move to approve the Plat of Subdivision, titled "Final Plat of KDP Orland Park Resubdivision", prepared by Woolpert, Inc., dated May 31, 2019, and last revised February 11, 2020, subject to the following condition:

1. Change the title of the plat to "Plat of Subdivision - LaGrange Square."
2. Include the granting of any new easements or the vacation of existing easements on the Plat of Subdivision to reflect any changes to the utilities on site.
3. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and egress.
4. Submit a Record Plat of Subdivision to the Village for approval, execution and recording;

And,

I move to approve of a Special Use Permit Amendment to the Orland Square Planned Development (Ordinance No. 468) for LaGrange Square located at 45 Orland Square Drive and to allow for two (2) restaurants with drive-through facilities in the COR Mixed Use District, subject to the same conditions as outlined in the Preliminary Site Plan motion. Modifications to the Special Use Permit include:

1. A modification to locate a drive-through facility and parking lots within the setback area between the building façade and the street (Section 6-210.F.4).

A motion was made by Trustee Healy, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

2020-0290 104th Street Bike Path - Orland Park's Financial Commitment - RESOLUTION

Earlier this year, Village staff responded to the Cook County Department of Transportation and Highway's Invest-in-Cook grant program. The program is intended to expand the County's role in multimodal transportation and can include proposals that incorporate new technologies along with those for transit, bicycle and pedestrian, freight, roadway, and bridge improvements. The Village submitted an application for the completion of the 104th Street Bike Path. On April 15, 2020, staff participated in an application interview. The interviewers appreciated the Village's detailed responses. As part of the application review, the interviewers also requested the Village to confirm the Village's financial commitment. The total estimated project cost is \$1,434,092 which include \$1,147,274 fund request from Cook County and \$286,818 as the Village's financial commitment.

I move to pass Resolution Number 2013, entitled: RESOLUTION APPROVING AND AUTHORIZING A COMMITMENT BY THE VILLAGE OF ORLAND PARK TO PROVIDE MATCHING FUNDS FOR THE "INVEST-IN-COOK" CAPITAL IMPROVEMENT PROGRAM (104TH AVENUE BICYCLE PATH).

A motion was made by Trustee Dodge, seconded by Trustee Healy, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

PARKS AND RECREATION

2020-0241 CPAC Cabanas - Engineering and Design Proposal

In 2019, a concept plan for a new cabana area within the Centennial Park Aquatic Center (CPAC) was designed by Upland Design, Ltd. with input from staff including the Recreation Department as well as the Parks and Ground Department. The goal was to create a fully accessible, rentable cabana area that

would include rentable spaces with built-in comfort amenities such as lounge chairs, tables and electrical outlets. The cabanas would provide a unique location within CPAC for members and daily admission guests to enjoy the facility as well as a new source of revenue via rental fees.

In sum, the cabanas would create:

- An accessible paved route from existing pool deck to the new cabana area;
- Area for 8 rentable cabana shade structures (exact design and number of cabanas TBD, concepts attached) with modular furniture and paving;
- Fencing around the new cabana area at a 4'-0" with an automatic closing latch gate;
- Electrical outlets to each cabana area;
- Adjacent landscape buffer and lawn restoration areas;
- A new revenue source via rental fees (see attached proposal).

The goal is to have construction take place prior to the opening of the 2021 pool season. In order to adhere to that schedule, several steps must take place, including the design, engineering and, permitting for the project. As Upland Design created the cabana concept plans and has worked on similar projects to this in the past, they are well positioned to assist the Village in adhering to this schedule. Due to the complexity of permitting potentially required by the Illinois Department of Health (IDPH) and Metropolitan Water Reclamation District (MWRD), Upland would partner with a team of civil and electrical engineers to complete the full scope of work.

Upland Design's scope of work would include:

- Site Survey (topographical mapping)
- Design Development
- Construction Documents
- Bidding Assistance
- Permitting
- Construction Observation

I move to approve the proposal from Upland Design, Ltd. dated March 4, 2020, for the Engineering and Design of the CPAC Cabanas to at a cost not to exceed \$47,530.00.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

2020-0279 Playground Renovations - Purchase and Installation

The FY2020 Parks and Grounds Department budget includes funding for playground renovations. Based on data outlined in the 2019 Orland Park Playground Assessment, seven (7) playgrounds (Bill Young, Cameno Real, Discovery, Pulte, Village Square, Wedgewood Estates and Spring Creek) were selected for selected renovation. These playgrounds were selected based on below average overall assessment scores and geographical location. A map of the location of these parks is attached as an exhibit.

A co-op proposal from Landscape Structures Inc. for the renovation of the aforementioned playgrounds is attached for review. The proposal, which provides an overview of the cost of improvements as well as a 3D rendering of each site, was facilitated by Landscape Structures' local vendor, NuToys Leisure Products. The scope of the proposal includes: new playground equipment, professional playground installation, safety surfacing (mulch) removal and replacement, edge restraint (boarder) removal and replacement and the installation of ADA accessible access ramps per Village specifications. The proposal includes an 8% discount on playground equipment based on the co-op pricing offered via HGAC Buy Co-Op Contract PR11-18. The co-op discount is typically 6%, but because of the volume of equipment purchased the Village will receive a better discount. The proposed site work is based on Prevailing Wage rates.

For comparison purposes, the most recent complete renovation of a single Village playground (Brentwood Park) cost a total of \$284,467.60. The proposed selected renovation of seven (7) playgrounds, while not as comprehensive in scope as Brentwood Park, would provide contemporary features to aging playgrounds, bring each playground into compliance with current ADA requirements and enhance the aesthetics, safety and overall condition of each site for \$397,455.45.

To complete the proposed renovations, the Village would utilize Landscape Structures, Inc. as the General Contractor to ensure the playground equipment, safety surfacing, and concrete work is installed correctly by Landscape Structures, Inc. certified local contractors. The Village would work closely with Landscape Structures' regional vendor, NuToys Leisure Products, on a day-to-day basis during the duration of the project.

Landscape Structures Inc. has recently used this type of co-op pricing / installation services contract with the City of Lake Forest, Arlington Heights School District, Buffalo Grove Park District, Algonquin School District #300, Niles Park District, West Aurora School District, Peoria Park District, and Naperville School District 203.

The Parks and Grounds Department currently employs two (2) Certified Playground Safety Inspectors (CPSI). Upon completion of each playground,

Village CPSIs would inspect all work to ensure compliance with manufacturer requirements and national playground standards. Once approved by the Parks and Grounds Department, the playground would be opened to the public for all to enjoy.

I move to approve the proposal titled "Orland Park Playground Renovations 2020" dated April 10, 2020, for the purchase and installation of playground equipment and associated site work to Landscape Structures Inc. for an amount not to exceed \$397,455.45 (\$378,529.00 plus \$18,926.45 contingency).

A motion was made by Trustee Calandriello, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

VILLAGE MANAGER'S REPORT

2020-0170 Village of Orland Park Ethical Standards of Conduct - Ordinance

The Ad Hoc Ethics Committee was created for the purpose of drafting and recommending to the Board of Trustees an ordinance to establish ethical standards of conduct for Village Officials and providing a guide for conduct in Village matters and secondly to establish a process for a review of complaints of alleged violations of that ethics ordinance.

Members of the Ad hoc Committee:

- Carole Griffin Ruzich
- Kevin Scanlan
- Sean Kampas
- Ed Schussler
- Bill Healy - Chairperson

The Ad Hoc Ethics Committee has met several times and has worked with Attorney Dennis Walsh of Klein, Thorpe, and Jenkins Ltd. Toward that end, the Committee has prepared the draft ethics ordinance for the Board of Trustees' consideration. This item was placed on the Committee of the Whole's agenda on March 2, 2020, for review and discussion. Feedback was provided from the Board of Trustees

It was decided to gather a list of feedback from the Board of Trustees and all volunteer commission members. Members of the Ad Hoc Ethics Committee reconvened to review all comments and questions received. Attorney Walsh made corrections to the ethics ordinance and put together responses to all comments

and questions, further clarifying any concerns and explaining why some changes were not made to the ordinance.

The final draft was reviewed and now is placed before the board for review. The consensus of the Ad Hoc Ethics Committee was to introduce the corrected draft ethics ordinance to review but to vote on passing the ordinance at a subsequent meeting to allow the Board of Trustees time to review all changes and to have the public present when passing said ordinance.

At the April 6, 2020, Board meeting, it was agreed that time should be given to review all changes made to the ethics ordinance but that an action should take place at the next meeting. It was also agreed that the public should be allowed time to review and provide input on the draft ordinance. The ordinance was made available on the Village of Orland Park's website and asked members of the public to send any comments by April 15th. There were no comments or concerns that were sent in.

President Pekau and Trustees Dodge, Katsenes, Calandriello and Milani had comments. (refer to audio file)

I move to approve Ordinance No. 5504 entitled: AN ORDINANCE ESTABLISHING A CODE OF ETHICAL STANDARDS OF CONDUCT FOR THE BOARD OF TRUSTEES AND ALL BOARDS, COMMITTEES AND COMMISSIONS OF THE VILLAGE OF ORLAND PARK THAT IS APPLICABLE TO PERSONS IN MUNICIPAL SERVICE WHETHER COMPENSATED OR NOT AND WHETHER APPOINTED OR HIRED AND TO PRESCRIBE DISCIPLINE FOR VIOLATIONS THEREOF.

A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

BOARD COMMENTS

Trustees Calandriello, Dodge, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) pending litigation against, affecting or on behalf of the village or when found by the board

that such action is probable or imminent.

A motion was made by Trustee Dodge, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Present: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

Absent: 1 - Trustee Fenton

ADJOURNMENT: 8:15 P.M.

A motion was made by Trustee Dodge, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Fenton

2020-0296 Audio Recording for April 20, 2020 Board of Trustees Meeting

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk