Village of Orland Park
Sole Source Request Form
Required for Purchases $5,000 - $24,999

Department: Police — Date: 5/29/2024

Division (if applicable):

Description of Good/Service: Ballistic Helmet Replacement

Manufacturer or Supplier: Avon Protection/Team Wendy Epic Responder Ballistic Helmets purchased through regional distributor Streicher's, Inc

Dollar Amount: $79,300.00 — Co-op Purchasing Contract #:

Have Adequate Funds Been Budgeted For This Purchase? Yes ☑ No ☐

Account number(s): 1005000-460180

Section 1 - Sole Source Justification

A Sole Source Purchase is available from only one supplier and must meet at least one of the following criteria (check the appropriate box):

☑	One-of-a-Kind	The commodity or service has no competitive product alternatives available on the market.
☐	Compatibility	The commodity or service must match existing brand of equipment for compatibility.
☐	Replacement Part	The commodity is a replacement part for a specific brand of existing equipment.
☑	Operation Continuity	The commodity or service is needed to maintain operational continuity.
☑	Unique Design	The commodity or service must meet physical design or quality requirements.
☐	Delivery Date	Only one supplier can meet necessary delivery requirements.
☐	Emergency	URGENT NEED for the item or service does not permit soliciting competitive bids.
☐	Other	

Explain how your purchase of goods or services meets one or more of the above criteria for a valid sole source

Avon Protection/Team Wendy are the only manufacturer to offer a ballistic helmet (Level IIIA) with a ten (10) year warranty. Other manufacturers offer similar pricing for only a five (5) year warranty. While pricing is comparable between manufacturers, the warranty is the deciding factor.

Price Reasonableness

I determined that the price is reasonable for one of the following reasons: ☐ Relevant documentation attached

- ☑ I compared the proposed price to prices I previously paid for the same or similar services.
- ☐ I compared the proposed price to current published catalog, price lists, or market prices as documented in the attachments.
- ☐ I compared the proposed price to rough yardsticks and did not discover significant inconsistencies that warrant additional inquiry.
- ☑ Based on my knowledge of the market, my experience of prior similar proposals, or knowledge imparted by technical experts.
- ☐ The price is set by law or regulations.
- ☐ Market research reveals that same or similar goods or services are available for a similar price.

Section 2 - Purchasing Authorization - (Section 1 of this form must be completed)

Purchase through Cooperative Purchasing (attach contract documentation)

- ☐ State of Illinois Joint Purchase Program
- ☐ NWMC/Suburban Purchasing Cooperative
- ☐ The GSA Schedules
- ☐ Sourcewell
- ☐ Nat'l Association of State Procurement Officials (NASPO) ValuePoint
- ☐ Choice Partners Cooperative
- ☐ The Interlocal Purchasing System (TIPS)
- ☐ Purchasing Cooperative of America
- ☐ Good Buy Purchasing Cooperative
- ☐ Omnia Partners - Public Sector
- ☐ National Intergovernmental Purchasing Alliance
- ☐ The National Cooperative Purchasing Alliance
- ☐ HGACBuy
- ☐ Municipal Partnering Initiative (MPI)
- ☐ Midwestern Higher Education Compact
- ☐ National Purchasing Partners (NPPGov)
- ☐ 1Government Procurement Alliance (1GPA)
- ☐ National BuyBoard (BuyBoard)
- ☐ Other:

Approvals

	Name	Signature	Date
Staff Contact	David Ziolkowski, Commander		5/29/24
Department Head	Eric Rossi, Chief of Police		5/29/24

This form is to be attached to the purchase requisition.

Revised 2/29//2024