

Village of Orland Park

RFP 21-061

Custodial Services

Unit Price Sheet

REVISED 12/2/2024

				PROPOSED COST PER MONTH			PROPOSED COST PER MONTH FOR OPTIONAL YEARS	
LOCATION	SQUARE FOOTAGE	FREQUENCY OF SERVICE	COMMENTS	2022	2023	2024	2025	2026
¹ Village Hall 14700 S. Ravinia Ave.	43,000	5 days/week	See notes below	\$ 3,150.13	\$ 3,190.13	\$ 3,315.15	\$3,850.18	\$3,850.18
² Civic Center 14750 S. Ravinia Ave.	14,700	7 days/week	See notes below	\$ 2,225.11	\$ 2,240.11	\$ 2,460.15	\$3,285.22	\$3,285.22
³ Police Station 15100 S. Ravinia Ave	68,000	5 days/week	See notes below / Staff Background Check Needed	\$ 3,450.63	\$ 3,490.63	\$ 3,800.14	\$5,360.14	\$5,360.14
⁴ Sportsplex 11351 W. 159th Street	90,000	7 days/week	See notes below	\$ 8,580.56	NA	NA	NA	NA
⁵ Frank Loebe Center (FLC) 14650 S. Ravinia Ave.	34,000	7 days/week	See notes below	\$ 1,455.16	\$ 1,455.16	\$ 1,700.31	\$2,535.31	\$2,535.31
⁶ Cultural Arts Center (CAC) 14760 Park Ave.	32,000	7 days/week	See notes below	\$ 1,880.12	\$ 1,920.12	2050.31 (4 Months)	NA	NA
⁷ Orland Park History Museum and Building Maintenance Shop 14415 Beacon Ave.	3,000	1 day/week	No Restrictions	\$ 650.00	\$ 650.00	\$ 950.55	\$288.00	\$288.00
John Humphrey House 9830 144th Place	800	2 days/week	No Restrictions	NA	NA	\$ 320.00	\$320.00	\$320.00
Public Works Building (PW) 15655 S. Ravinia Ave.	10,000	6 days/week	Nightly Cleaning Only	\$ 876.00	\$ 876.00	\$ 980.65	\$1,190.65	\$1,190.65
Recreation Admin (RA) 14600 S. Ravinia Ave.	10,500	5 days/week	Nightly Cleaning Only	\$ 826.00	\$ 876.00	\$ 950.00	\$1,000.00	\$1,000.00
Veterans Building (previously Parks Admin Office) 14671 West Ave.	1,900	2 days/week	No Restrictions	\$ 650.00	\$ 650.00	\$ 890.00	\$448.00	\$558.00
Athletic Maintenance Operations Facility 14673 West Ave	500	5 days/week	No Restrictions	NA	NA	NA	\$848.00	\$848.00
Police Department Firing Range and EOC 10609 163rd Place	7,400	2 days/week	Staff Background Check Needed	NA	NA	NA	\$650.00	\$710.00
Centennial Park West 15609 Park Station Blvd	1,200	As Needed	As Requested Cleaning Only	NA	NA	\$ 2,600.00	\$260.00	\$260.00
George Brown Building 150th & West Ave.	1,600	1 day/week	Nightly Cleaning Only	\$ 400.00	\$ 425.00	\$ 500.00	NA	NA
143rd Metra Station 143rd & Southwest Highway	3,100	6 days/week	Nightly Cleaning Only	\$ 975.88	\$ 975.88	\$ 1,000.00	\$1,115.00	\$1,115.00
153rd Metra Station 10401 153rd Street	1,800	6 days/week	Nightly Cleaning Only	\$ 680.00	\$ 680.00	\$ 790.36	\$965.15	\$965.15
179th Metra Station 179th & Southwest Highway	1,000	6 days/week	Nightly Cleaning Only	\$ 450.55	\$ 450.55	\$ 512.25	\$618.15	\$618.15
Centennial Park Aquatic Center (CPAC) 15600 West Ave.	800	7 days/week - April 1 to November 1 Only	Includes all Restrooms, Locker rooms, Offices, Ticket booth and 3 Changing Rooms from April 1 thru November 1st	\$ 891.25	\$ 920.88	\$ 1,110.65	\$1,270.19	\$1,270.19
Centennial Park Restrooms 15600 West Ave	200	7 days/week - April 1 to November 1 Only	Includes Three (3) Park Restrooms from April 1 thru November 1st	\$ 690.00	\$ 790.63	\$ 885.15	\$1,000.13	\$1,000.13
Centennial Park - The Hill 15600 West Ave	500	7 days/week - April 1 to November 1 Only	Includes All Restrooms and Office from April 1 thru November 1st	\$ 460.12	\$ 480.85	\$ 586.15	\$600.25	\$600.25
John Humphrey Complex 14825 West Avenue	300	7 days/week - April 1 to November 1 Only	Includes All Restrooms and Concession Area from April 1 thru November 1st	\$ 455.18	\$ 475.18	\$ 495.44	\$568.25	\$568.25
TOTAL COST PER MONTH				\$28,746.69	\$20,547.12	\$20,926.95	\$26,172.62	\$26,342.62
5% Annual Contingency (Emergency and As Needed Cleaning)				\$16,818.98	\$12,327.74	\$12,966.23	\$15,703.57	\$15,805.57
ANNUAL PO AMOUNT				\$336,379.54	\$246,554.88	\$259,324.64	\$329,775.01	\$331,917.01
Annual Contract Not to Exceed Amounts				\$353,198.52	\$258,882.62	\$272,290.87	\$345,478.58	\$347,722.58
								\$1,577,573.18
								Revised Total Contract Not To Exceed Amount

NOTES
¹ Village Hall: In addition to regular nightly cleaning, Village Hall requires one (1) dedicated full time person, eight (8) hours per day, five (5) days a week, from Monday through Friday to float between these buildings for spot cleaning and general custodial services (for example, cleaning restrooms and common areas).
² Civic Center: In addition to regular nightly cleaning, Civic Center requires cleaning (3) hours per day, 8AM – 11 AM, 7 days per week.
³ Police Department: In addition to regular nightly cleaning, the Police Department building requires one (1) dedicated full time person, eight (8) hours per day, five (5) days a week, from Monday through Friday for spot cleaning and general custodial services (for example, cleaning restrooms and common areas).
⁴ SportsPlex: During Winter Hours (October 1st – March 31st), this building requires one (1) full time person, two (2) shifts, seven (7) days a week, in addition to regular nightly cleaning. During Summer Hours (April 1 – September 30), the 1st and 2nd shifts will be combined into one shift from 10:30am – 7:00pm Monday thru Friday and 8:00am – 5:00pm Saturday and Sunday, and the 3rd shift will remain the same from 11:30pm – 7:30am seven (7) days per week.
⁵ FLC: The cleaning of FLC should follow the schedule below: Memorial Day: FLC closes at 10PM weekdays, 7PM on Saturdays and 9PM on Sundays. Classroom cleaning can occur before closing, while cleaning of the rest of the building can begin after building closes to public. Memorial Day to Labor Day : FLC closes at 7PM weekdays, 1PM on Saturdays and is closed on Sundays. Cleaning can begin at 7PM weekdays, then 1PM on Saturdays. There is no need for cleaning on Sundays during these months. Labor Day to
⁶ Cultural Arts Center: Weekday cleaning can begin after 10PM, Saturdays after 10PM and Sundays after 9PM.
⁷ OP History Museum: Cleaning should occur Tuesday through Saturday after 5PM.
^ Additional custodial work may be requested by the Village, including emergency cleaning or other unforeseen sanitizing services. Event cleaning may be also be requested by the Village, including additional facility cleaning during/after Village events (e.g. the Taste of Orland) and/or athletic events. Proposals for such work will be requested on an as need basis by the Village. A proposal price should be provided on the on Unit Price Sheet at a per hour basis for these services.

Revised Custodial Services Locations

Updated 12/2/2024

Original Custodial Services Locations (18)

Village Hall, Civic Center, FLC, Rec Administration, Police Station, Public Works, SportsPlex, Cultural Arts Center, Orland Park History Museum/Old Village Hall, Parks Administration, George Brown Commons/Veterans Center, Metra Stations (143rd, 153rd, 179th), CPAC, Centennial Park Restrooms, Centennial Park Hill and John Humphrey Complex.

2025 Revised Custodial Services Locations (18)

Village Hall, Civic Center, FLC, Rec Administration, Police Station, Public Works, Orland Park History Museum/Old Village Hall, New Veterans Center, Metra Stations (143rd, 153rd, 179th), CPAC, Centennial Park Restrooms, Centennial Park Hill, John Humphrey Complex, John Humphrey House, Police Department Range/EOC and Athletic Operations Maintenance Facility

**Centennial Park West (CPW) is serviced on an as-need basis.*

Facilities Removed

SportsPlex, Cultural Arts Center, George Brown Commons

Facilities Added

John Humphrey House, Police Department Firing Range/EOC, Athletic Operations Maintenance Facility, *Centennial Park West (as-need only)*