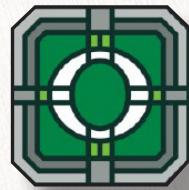




VILLAGE OF ORLAND PARK RFP 21-065



SIDEWALK CONDITION ASSESSMENT

December 15, 2021

GHA GEWALT HAMILTON
ASSOCIATES, INC.

An Employee-Owned Company

625 Forest Edge Drive - Vernon Hills, IL 60061

847.478.9700 GHA-Engineers.com

December 15, 2021



The Village of Orland Park
Office of the Village Clerk
14700 S. Ravinia Avenue
Orland Park, IL 60462

625 Forest Edge Drive ■ Vernon Hills, IL 60061
847.478.9700 ■ GHA-Engineers.com

Submitted via BidNet Direct

RE: **RFP 21-065: Sidewalk Condition Assessment**
GHA Proposal 2021.D673

For Review by the Village's Selection Group:

Thank you for the opportunity to submit our proposal for RFP 21-065 for consideration. Gewalt Hamilton Associates, Inc. (GHA) would like to express our interest in being selected for this Sidewalk Condition Assessment. GHA has performed numerous similar hardscape condition assessment and analysis projects and, based on our track record of successfully providing accurate data and deliverables, we believe that GHA would be an excellent choice.

The Village is already familiar with GHA in our GIS work, so staff should have a general level of comfort knowing that we approach service to the Village with the high priority you desire. In fact, our approach can wisely integrate our GIS structure to streamline access to all key data. Further, GHA is a process-driven organization, which supports accuracy, time management, and labor efficiency.

Projects that involve large-scale data collection for assessment are often considered mundane by firms, but we would beg to differ. As an early adopter of Data Collection as an engineering support service line, GHA firmly believes that these projects are crucial to making informed decisions about how the Village will approach the needed repairs in a fiscally responsible way. We know that the actionable information that will be gained from this Sidewalk Condition Assessment will play a big part in reducing risks associated with the Village's sidewalk system. Every defect documented in this effort presents current or future risk.

We offer our well-exercised sidewalk condition assessment services via this RFP with a strong desire to continue serving the Village at a high level. If you have any questions, please feel free to reach back to me for immediate clarification. We look forward to hearing from you!

Sincerely,

GEWALT HAMILTON ASSOCIATES, INC. (GHA)

A handwritten signature in black ink, appearing to read 'Greg Newton'.

Greg Newton, GISP
Assistant Director of Data Collection Services
Direct: 847.821.6265
GNewton@GHA-Engineers.com

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SECTION 1: Experience

For decades, GHA has conducted hardscape condition assessments for clients. These assessments have included a wide variety of pavement applications including roadways, parking, concrete and HMA paths, as well as the subject of this Village of Orland Park project, sidewalks.

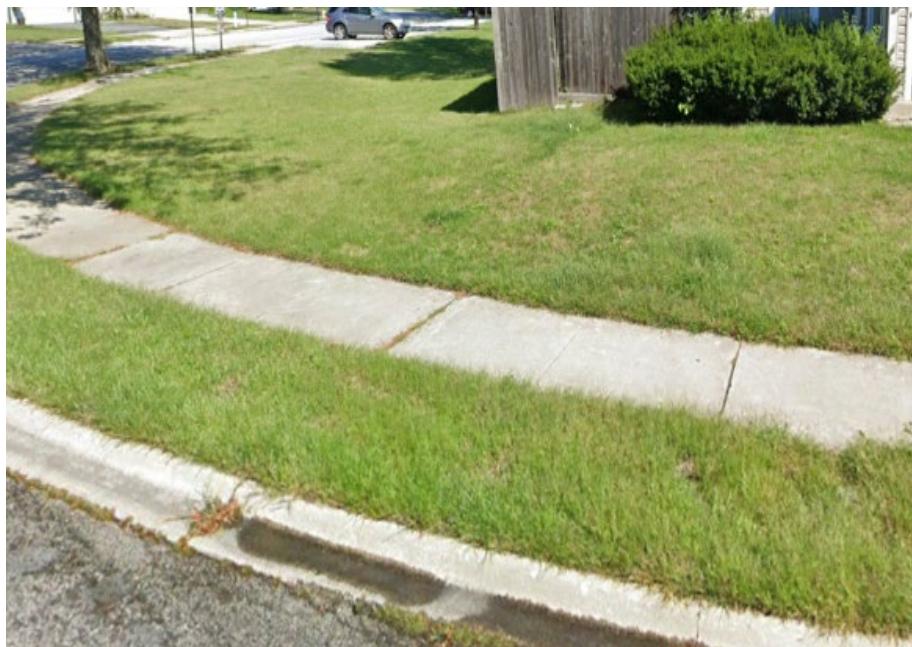
***The functional elements for GHA's success in hardscape condition assessments and analysis are:
Consistency, Scalability, and Efficiency.***



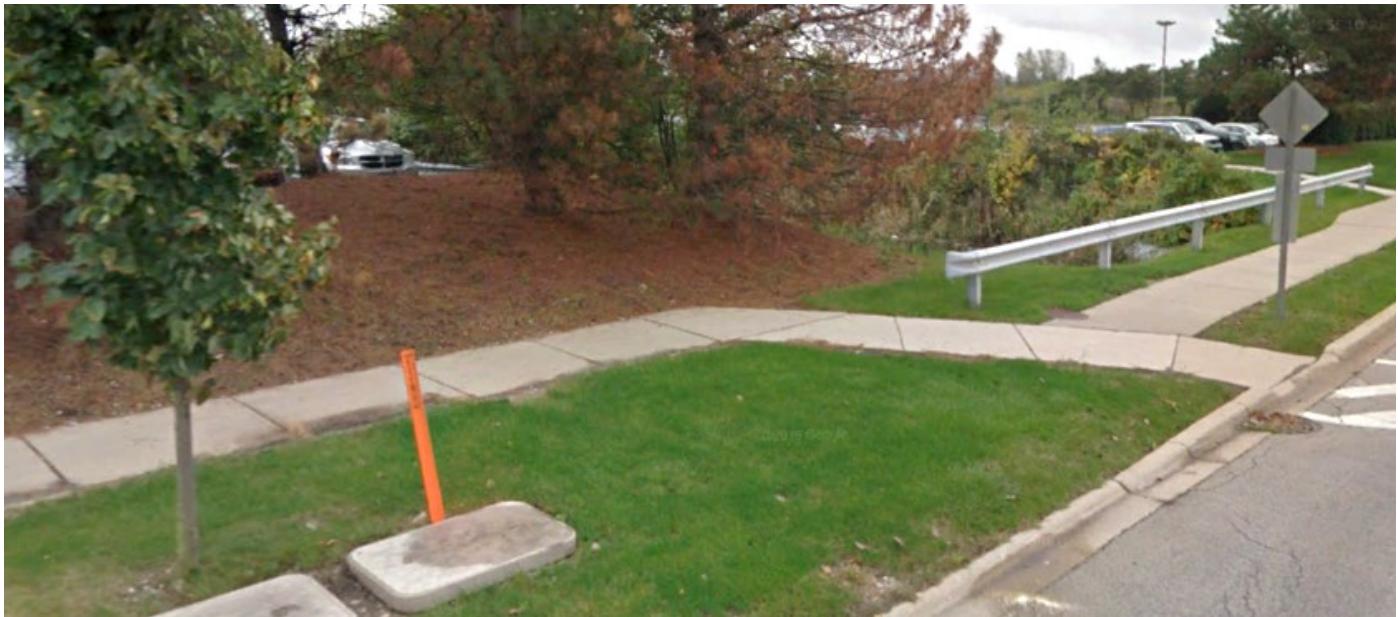
GHA entered the realm of data collection in 1997, understanding that reliable, actionable data - *the basis for successful decisions* – could be improved. GHA's approach to data collection is derived from our overall commitment to being a process-driven organization. GHA grew our reputation as top-tier data collectors through traffic counts. We provide manual and machine counts, plus license plate surveys, pedestrian and bicycle volumes, parking space utilization, neighborhood cut thru traffic data and driving time information.



Other hardscape condition assessments, including sidewalk assessments, owe their efficiency to the processes developed to drive timely, accurate deliverables to traffic data clients. GHA conducted hundreds of condition assessments and the feedback from clients is consistently positive, yielding the actionable data needed ahead of design, and for maintenance/repair planning.



We understand that this sidewalk assessment has value for the Village in determining how to quickly and efficiently avoid risks posed by every flaw that exceeds the determined standards. Repairing or replacing the flawed areas for 375 miles of sidewalk is both urgent and expensive.



The Village's Department of Public Works' ensuing sidewalk repair management system will need to be focused on efficiency, driven by the selected consultant's deliverable.

Further, GHA commonly enlists assistance from leadership and staff for any engineering issues that could pose problems for the repairs deemed necessary by the sidewalk condition assessment. GHA regularly performs on sidewalk design and construction projects, as well as ADA compliance projects.

REFERENCES

The following are references who have contracted GHA for hardscape condition assessments, and also appear on the Village's required submission form (page 5 of 5).



Kyle E. Johnson, P.E., CFM

Assistant Public Works Director - Village of Buffalo Grove
51 Raupp Boulevard - Buffalo Grove, IL 60089
847.459.2523 - kjohnson@vbg.org



Mike Nystrand

Director of Public Works - Village of Northfield
1800 Winnetka Road - Northfield, IL 60093
847.441.3810 - mnystrand@northfieldil.org



Marie Hansen, P.E.

Director of Development - Village of Barrington
200 South Hough Street - Barrington, IL 60010
847.304.3460 - mhansen@barrington-il.gov

SECTION 2: **Operating History**

GHA'S PRIMARY SERVICE LINES:

CIVIL ENGINEERING

SITE DESIGN & PLANNING

LAND SURVEYING

CONSTRUCTION
OBSERVATION

WATER RESOURCES

MUNICIPAL ENGINEERING

GIS: GEOGRAPHIC
INFORMATION SYSTEMS

TRAFFIC ENGINEERING

TRANSPORTATION PLANNING

ENVIRONMENTAL
CONSULTING

TRAFFIC DATA COLLECTION

HEADQUARTERS:

625 Forest Edge Drive | Vernon Hills, IL 60061 | 847.478.9700

GHA-Engineers.com

OVERVIEW:

Gewalt Hamilton Associates, Inc. (GHA) is a Professional Engineering and Land Surveying firm licensed and registered in the State of Illinois. For over 40 years, GHA has been providing civil engineering and related services to municipal governments, townships, county and state agencies, school districts, park districts, colleges and universities, and private organizations. When Dave Gewalt and Bob Hamilton partnered in 1981 to form GHA, it was under the premise that clients deserve the guidance needed to bring their projects to completion while **always seeking efficiencies to contain costs and fresh options that reduce risk.**

GHA actively promotes **engineering solutions that provide value** for our clients through innovative data collection, highly informed design, and an experienced eye in construction management.

UNIQUE STRENGTHS:

There are specific strengths GHA has developed which have been of great advantage to our clients. Among the most valuable, and applicable across our service spectrum is **intentional, complete communication**. It's readily apparent that breakdowns in project continuity can commonly be attributed to communication errors that could have been avoided. We address this by being proactive and purposeful in how, when and why we communicate, with a **conscious effort to reduce the risk of misunderstandings**.

A PROCESS-DRIVEN ORGANIZATION:

GHA holds process in high regard. We believe that **well-conceived and maintained processes are more reliable than even the best intentions**. This becomes especially valuable on projects like the Village's Sidewalk Condition Assessment, where data quality depends on a repeatable process regardless of which staff are assigned each day of data collection. Further, the processes we employ following field work helps avoid errors in assembling the deliverables.

TRANSPARENT COLLABORATORS:

We are strong believers that our successful collaboration with clients for engineering or support services benefitted from our dedication to transparency. This is cultivated and maintained by GHA's leadership as a central part of our service delivery. We have found value, both for GHA and our clients, in the consistent application of our forthright values.

The virtues of a sharp eye for savings and fresh solutions became permanent descriptors for GHA. This remains a daily focus for the entirety of GHA's executive leadership that includes GHA engineers who are well-known and respected throughout our region.

PROVEN FLEXIBILITY:

The COVID-19 Pandemic taught many businesses a difficult lesson about coordination and communication. While GHA entered the situation very much like other firms, steeped in uncertainty, what we discovered was that our processes and operations systems in place prior to this unprecedented time were proven to be adaptable and reliable.

GHA was and continues to be able to consistently progress at high efficiency, leaving no client and no project behind. Through tools available like Microsoft Teams, we have not lost a step throughout this unusual period. Communication and collaboration are at all-time highs and field work continues with no reduction in schedule and budget adherence.

AN OWNER'S EFFORT:

In late 2018, GHA became an employee-owned organization (ESOP). GHA staff has always consistently impressed clients with our dedication, passion, and integrity. Now, with each and every GHA 'co-owner' bearing a true stake in the future, we continue to elevate our already high standards with "an owner's effort" in everything we do for you.

SECTION 3: Qualifications

GHA'S APPROACH:

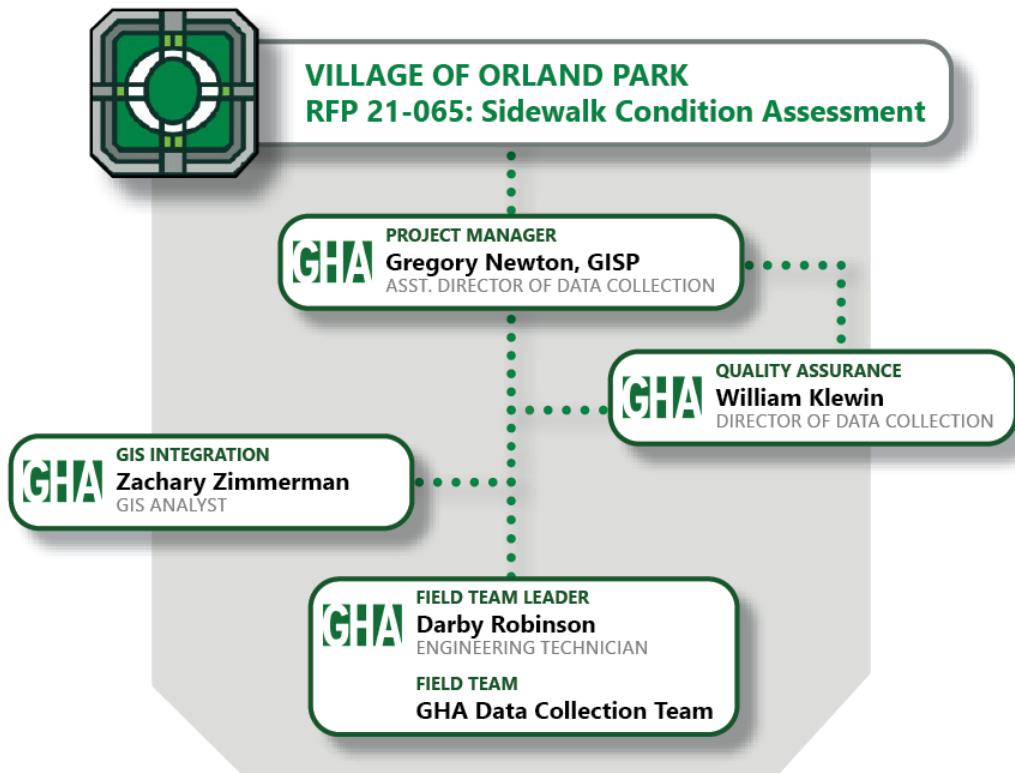
With decades experience with hardscape condition assessment and analysis projects, GHA is uniquely positioned to complete this project efficiently while providing transparency to Village staff.

As the Village's GIS consultant, GHA has the ability to integrate sidewalk defect data with the Village's existing GIS environment, so staff will have the ability to access data immediately upon capture. Project status will also be captured in real-time meaning the Village will know exactly what has been completed at all times, with direct access to defect information and photographs to aid in the maintenance planning process.

Using high-precision GPS devices paired with GIS field applications, GHA can capture sidewalk data quickly and accurately. GHA will capture defect locations using a survey-grade GPS device, meaning repair crews will have no issues locating defects for repair. The resulting product will be an accurately mapped sidewalk network with defect locations. This product will set the foundation for the Village's sidewalk maintenance program for years to come, and can be tracked and updated using ESRI-based tools already included with the Village's ESRI account.

Using the Village's existing GIS infrastructure as an asset management tool will allow Village staff to make quick and intelligent decisions regarding sidewalk maintenance. Combining this data with the Village's ADA ramp survey data will create a comprehensive sidewalk inventory that Village staff can use to plan projects, as well as track and assign maintenance tasks. Taking this approach will allow the Village to gain the most from their investment in this project.

GHA'S PROJECT TEAM:





PROJECT ROLE: PROJECT MANAGER

Gregory A. Newton, GISP

Assistant Director of Data Collection

GIS Manager

Gewalt Hamilton Associates, Inc.

Direct: 847.821.6265

GNewton@GHA-Engineers.com

Experience

Mr. Newton is Assistant Director of GHA's Data Collection Division and often works within GHA's Municipal Division to manage mapping support, web mapping applications, data analysis, and general GIS services.

Responsibilities include management of online mapping services, utility and endangered species mapping for private and municipal clients, and provides mapping and data analysis in support of engineering design and planning projects.

Mr. Newton also assists in planning software upgrades and researching advancing technologies, as well as maintaining GHA's online mapping server.

Municipal GIS Services

Services include utility mapping and analysis, road maintenance programs, village and parcel boundary adjustments, village zoning and floodplain mapping, transportation analysis, creating and maintaining village spatial data and web mapping applications.

GIS Online Mapping Development

Mr. Newton is responsible for developing and maintaining GIS web mapping applications for many of GHA's municipal clients. These applications allow user friendly access to spatial data maintained by GHA, including utility, parcel, floodplain, and zoning data.

Habitat Conservation Plan – Cook, DuPage & Will Counties, IL

Mr. Newton provided mapping services for a collaborative Habitat Conservation Plan for a public utility company to satisfy the requirements of a Section 10 Permit with the U.S. Fish and Wildlife Agency. The project analyzed potential impacts to wetlands, as well as threatened/endangered species and their habitats. The mapping product detailed existing habitat and location of known species and the potential "take" of the listed species.

Various Stormwater Projects

Provided GIS data gathering, sorting, analyzing, and mapping services in support of calculations for large-scale floodplain studies, base flood elevation studies and stormwater management reports for residential and commercial developments, storm sewer design, zoning map creation, and demographic reports.



PROJECT ROLE: QUALITY ASSURANCE

William J. Klewin

Director of Data Collection

Gewalt Hamilton Associates, Inc.

Direct: 847.821.6200

BKlewin@GHA-Engineers.com

Experience

Mr. Klewin is the Director of the Data Collection Division. Mr. Klewin has over 25 years of experience in the civil engineering industry. His experience in the field on engineering construction projects provides valuable insights for Data Collection clients.

Michigan Department of Transportation

MDOT is responsible for the monitoring and evaluation of 119,000 miles in the state of Michigan. GHA has recently completed a myriad of data collection on an "on-demand" basis, including Federal Highway Administration (FHWA) counts, video Turning Movement Counts (TMC's), video traffic volume counts, bicycle and pedestrians counts, and in some cases, manual and gap studies.

Illinois Department of Transportation

GHA has been selected by IDOT for numerous years to provide traffic data collection for key projects. Upon starting as Director of Data Collection for GHA, he assumed full responsibility for continuing the high level of service and high quality of deliverables for our 2020-2021 contract covering Districts 1 and 3 for over 300 TMCs, over 1,700 ADT Tube Counts, nearly 1,400 ADT Plate collections, as well as nearly 50 ATRs.

2021 Fargo-Moorhead Metro Area-Wide Traffic Counts

GHA is near completion of traffic data collection for The Fargo-Moorhead Metropolitan Council of Governments where Mr. Klewin served as the Project Manager. The scope of work included approximately 515 counts consisting of 48-hour counts by use of road tubes and video.

Various Traffic Data Collection Projects / Various Clients

Mr. Klewin has performed as QA/QC Manager and/or Project Manager for more than 500 projects for a wide variety of clients.

Sanitary Sewer Replacement Project, Barrington

Resident Engineer for an approximately \$12 million infrastructure improvement project constructed in two phases. Improvements include approximately 5,200 linear feet of new 12"-30" diameter sanitary sewer buried to depths between 5' and 33'; full-depth roadway reconstruction; 800' of replacement water main; and new 60" storm sewer; The project addresses sewer surface surcharge in a key location within the Village of Barrington by reducing inflow and infiltration (I&I) and increasing sewer capacity. sanitary sewer spot repairs.

Education

Associates of Applied Science in Civil Engineering Technician – Structural from Gateway Technical College

IDOT Documentation of Contract Quantities Certified

IDOT Construction Material Inspection Documentation

IDOT Pavement Maintenance / Preservation Training

IDOT MUTCD Training

IDOT ICORS / MISTIC Training

IMSA Work Zone Safety

Americans with Disabilities Act Seminar

Railroad Training / Safety Training

First Aid, AED and CPR Training

Professional Registration

Lake County Designated Erosion Control Inspector



PROJECT ROLE: GIS INTEGRATION

Zach Zimmerman

GIS Analyst

Gewalt Hamilton Associates, Inc.

Direct: 847.821.6289

ZZimmerman@GHA-Engineers.com

Experience

Mr. Zimmerman is a GIS Analyst in GHA's Data Collection Division and works within GHA's Municipal Division to help create and implement mapping support, web mapping applications, data analysis, and general GIS services. Responsibilities include creation and maintenance of online mapping services, utility and endangered species mapping for private and municipal clients. Zach also provides mapping and data analysis in support of engineering design and planning projects as needed.

Municipal GIS Services

Mr. Zimmerman is responsible for developing and maintaining GIS web mapping applications for many of GHA's municipal clients. These applications allow user friendly access to spatial data maintained by GHA, including utility, parcel, floodplain, and zoning data. Services include utility mapping and analysis, road maintenance programs, village and parcel boundary adjustments, village zoning and floodplain mapping, transportation analysis, creating and maintaining village spatial data and web mapping applications.

Village of Barrington

As a GIS Analyst, Zach updated storm, sanitary, and water utility features for the Village of Barrington. Roughly 1000 structures were GPS'd, Scanned/Dipped, and then integrated into the Village's existing GIS system. Zach was responsible for importing field data, updating feature attributes / feature placement, and quality control. He also provided quality control for team members production throughout the project.

Village of Northfield

Zach was responsible for maintaining storm, sanitary, & water utility network improvements. All feature updates were completed using as-built sources provided by the Village of Northfield Public Works Department. Zach also provided web application utility updates and performed quality control of all utility updates. Zach created utility maps for Village staff as needed.

City of Prospect Heights

Zach was responsible for maintaining storm, sanitary, & water utility network improvements. He also worked with electric utility data to map streetlight feature network updates. All feature updates were completed using as-built sources provided by the CPH Public Works Department. Zach also provided web application utility updates and performed quality control of all utility updates. Zach created utility maps for Village staff as needed.

SECTION 4: **Proposed Fee**

PLEASE SEE SECTION 5: REQUIRED SUBMISSION FORMS

a. Proposer Summary Sheet (page 1 of 5)

SECTION 5: **Required Submission Forms**

THE FOLLOWING REQUIRED SUBMISSION FORMS ARE INCLUDED AND FOLLOW THIS PAGE:

- a. Proposer Summary Sheet**
- b. Certificate of Compliance**
- c. Three (3) References**
- d. Insurance / COI**

PROPOSAL SUMMARY SHEET
RFP 21-065
Sidewalk Condition Assessment

Business Name: Gewalt Hamilton Associates, Inc.

Street Address: 625 Forest Edge Drive

City, State, Zip: Vernon Hills, IL 60061

Contact Name: Greg Newton, GISP

Title: Assistant Director of Data Collection/GIS Manager

Phone: 847.821.6265 Fax: 847.478.9701

E-Mail address: GNewton@GHA-Engineers.com

Price Proposal

PRICE PER MILE \$ 145.00

AUTHORIZATION & SIGNATURE

Name of Authorized Signee: Arthur J. Penn, P.E.

Signature of Authorized Signee: Arthur J Penn  Digitally signed by Arthur J Penn
Date: 2021.12.14 17:44:04 -06'00'

Title: President Date: Dec. 15, 2021



ORLAND PARK
CERTIFICATE OF COMPLIANCE

The undersigned Arthur J. Penn, P.E., as President
(Enter Name of Person Making Certification) (Enter Title of Person Making Certification)

and on behalf of Gewalt Hamilton Associates, Inc., certifies that:
(Enter Name of Business Organization)

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes No

Federal Employer I.D.#: 36-3426053
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (*check one*):

Sole Proprietor
 Independent Contractor (*Individual*)
 Partnership
 LLC
 Corporation Illinois February 28, 1986
(State of Incorporation) (Date of Incorporation)

2) ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS: Yes No

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

3) SEXUAL HARASSMENT POLICY: Yes No

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

4) **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE:** Yes No

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

5) TAX CERTIFICATION: Yes No

Contractor is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

6) AUTHORIZATION & SIGNATURE:

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Contractor set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certificate are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:

Arthur J Penn Digitally signed by Arthur J Penn
Date: 2021.12.15 06:43:50 -06'00'

Signature of Authorized Officer

Arthur J. Penn, P.E.

Name of Authorized Officer

President

Title

Dec. 15, 2021

Date

REFERENCES

Provide three (3) references for which your organization has performed similar work.

Bidder's Name: Gewalt Hamilton Associates, Inc.

(Enter Name of Business Organization)

1. ORGANIZATION	<u>Village of Buffalo Grove</u>
ADDRESS	<u>51 Raupp Boulevard Buffalo Grove, IL 60089</u>
PHONE NUMBER	<u>847.459.2523</u>
CONTACT PERSON	<u>Kyle Johnson, P.E., CFM</u>
YEAR OF PROJECT	<u>current</u>
2. ORGANIZATION	<u>Village of Northfield</u>
ADDRESS	<u>361 Happ Road Northfield, IL 60093</u>
PHONE NUMBER	<u>847.446.9200</u>
CONTACT PERSON	<u>Mike Nystrand</u>
YEAR OF PROJECT	<u>current</u>
3. ORGANIZATION	<u>Village of Barrington</u>
ADDRESS	<u>200 South Hough St. Barrington, IL 60010</u>
PHONE NUMBER	<u>847.304.3460</u>
CONTACT PERSON	<u>Marie Hansen, P.E.</u>
YEAR OF PROJECT	<u>current</u>

Village of Orland Park. Any Village of Orland Park insurance coverage shall be deemed to be on an excess or contingent basis as confirmed by the required (ISO) CG 20 01 Additional Insured Primary & Non-Contributory Endorsement. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regard to General Liability and Workers' Compensation coverage. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A-, VII rating according to Best's Key Rating Guide. Each insurance policy required shall have the Village of Orland Park expressly endorsed onto the policy as a Cancellation Notice Recipient. Should any of the policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsements shall not be a waiver of the contractor's obligation to provide all the above insurance.

Consultant agrees that prior to any commencement of work to furnish evidence of Insurance coverage providing for at minimum the coverages, endorsements and limits described above directly to the Village of Orland Park, Nicole Merced, Management Analyst, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the contractor.

ACCEPTED & AGREED ON 12/15/2021

William J. Klewin

Signature

William Klewin

Printed Name

Director of Data Collection Services

Title

Authorized to execute agreements for:

Gewalt Hamilton Associates, Inc.

Name of Company

Note: Sample Certificate of Insurance and Additional Insured Endorsements attached.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Anne Christy	
Crissie Insurance Group 6400 Shafer Court Suite 600 Rosemont		PHONE (A/C, No. Ext): (847) 296-0655	FAX (A/C, No.):
		E-MAIL ADDRESS: annec@crissieins.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: National Fire Insurance Company of Hartford 20478	
INSURED		INSURER B: Continental Casualty Company 20443	
Gewalt Hamilton Associates, Inc. 625 Forest Edge Drive		INSURER C: Underwriters at Lloyds of London	
Vernon Hills		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2021-2022 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y	6043217108	09/30/2021	09/30/2022	EACH OCCURRENCE	\$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000		
	MED EXP (Any one person)						\$ 15,000		
	PERSONAL & ADV INJURY						\$ 1,000,000		
	GENERAL AGGREGATE						\$ 2,000,000		
POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	PRODUCTS - COMP/OP AGG	\$ 2,000,000							
	OTHER:	\$							
B	AUTOMOBILE LIABILITY ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	6043217092	09/30/2021	09/30/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	BODILY INJURY (Per person)						\$		
	BODILY INJURY (Per accident)						\$		
	PROPERTY DAMAGE (Per accident)						\$		
	OTHER:						\$		
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	Y	Y	6043217089	09/30/2021	09/30/2022	EACH OCCURRENCE	\$ 10,000,000	
	AGGREGATE						\$ 10,000,000		
	OTHER:						\$		
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000								
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000								
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	Y	6049525032	09/30/2021	09/30/2022	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER
	E.L. EACH ACCIDENT							\$ 1,000,000	
	E.L. DISEASE - EA EMPLOYEE							\$ 1,000,000	
	E.L. DISEASE - POLICY LIMIT							\$ 1,000,000	
	OTHER:							\$	
C	Architects and Engineers Professional Liability			ANE1118020-21	09/10/2021	09/10/2022	Each Claim \$75K Ded.	\$ 2,000,000	
							Aggregate \$225K Ded.	\$ 4,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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