

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, December 15, 2014

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:08 P.M.

In the absence of Village Clerk John C. Mehalek, Deputy Clerk Joseph S. La Margo was present.

Present: 3 - Chairman Gira, Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2014-0747 Approval of the November 17, 2014 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of November 17, 2014.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2014-0731 Fire Alarm Equipment Preventative Maintenance Agreement**

Park's Division Director Frank Stec reported that the Park's Department received a three year proposal for the annual testing, inspection of equipment and preventative maintenance for their existing fire alarm systems. Affiliated Customer Service has performed this service for the past 18 years for the Village. The Park's Department has a number of different fire panels throughout the Village, and Affiliated will service all of them, regardless of manufacturer (most companies only work on their particular brand). This company is recommended by the Orland Fire Prevention District and has serviced us well over the years. As indicated on their proposal the costs for each facility is minimal.

I move to recommend to the Village Board to waive the bid process;

And

To recommend approving the Preventative Maintenance Agreement with Affiliated Customer Service, Inc. for 2015 through 2017 for all Village facilities at a cost not to exceed \$11,377.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0740 Automatic Building Controls, Inc. - Contract

Director Stec reported that the Park's Department received a three year extension proposal contract for the HVAC Facility Management System from Automatic Building Controls, Inc. (ABC). The control system was fabricated by ABC to monitor our HVAC systems. The software used to control as well as hardware to monitor were all custom created by this company. This company has managed our system successfully for the past thirteen (13) years. The following buildings are covered under this contract: Orland Park Police Headquarters, Village Complex and Sportsplex. The contract starts January 1, 2015 and continues until December 31, 2017, at a cost of \$5,304.00 per year, per facility for 2015 and 2016 and \$5,410.00 per year, per facility for 2017. The total cost per year for 2015 and 2016 is \$15,912 and \$16,230.00 for 2017.

I move to recommend to approve accepting the contract from Automatic Building Controls, Inc., at a cost not to exceed \$15,912 for 2015 & 2016 and \$16,230 for 2017.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0732 Winter/Spring 2015 Program Guide - Distribution

Recreation Division Director Nancy Flores reported that the village has budgeted for the distribution of the Winter/Spring 2015 Program Guide in the Orland Park Prairie. The final cost to mail 23,750 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$6,842.00; based on the brochure weight of 7.54 oz. Additional printed brochures will be made available to the public at Village facilities.

I move to recommend to the Village Board to approve payment to 22nd Century Media, LLC in the amount of \$6,842.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

ADJOURNMENT: 611 P.M.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: January 19, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Joseph S. La Margo

Joseph S. La Margo, Deputy Village Clerk