

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2017-0748

Innoprise Contract #: C18-0006

Year: 2018

Amount: \$28,000.00

Department: Development Services - Mike Mazza

Contract Type: Master Agmnt for Professional Services

Contractors Name: Hey and Associates, Inc.

Contract Description: Plan Review and Landscape Architect Services
C18-0053 Stellwagen Landscape Restoration \$17,250
C18-0118 2018-0542 AddendumA increase and extension (\$40,000 2018
thru 2021)

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
OrlandPark.org



TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

September 27, 2018

Mr. Timothy Pollowy, PLA
Hey and Associates, Inc.
8755 W. Higgins Road, Suite 835
Chicago, Illinois 60631

NOTICE TO PROCEED – Addendum A to Plan Review and Landscape Architect Services

Dear Mr. Pollowy:

Enclosed is a copy of Addendum A dated September 25, 2018 for the change to increase the annual amount to \$40,000 and extend the term through December 31, 2021. Please attach this to the original Plan Review and Landscape Architect Services contract dated November 22, 2017.

If you have any questions, please call me at 708-403-6173.

Sincerely,


Denise Domalewski
Purchasing & Contract Administrator

Encl:

CC: Mike Mazza

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Ave.
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September 25, 2018

Mr. Timothy Pollowy, PLA
Hey and Associates, Inc.
8755 W. Higgins Road, Suite 835
Chicago, Illinois 60631

NOTICE OF AWARD – Addendum A to Plan Review and Landscape Architect Services

Dear Mr. Pollowy:

This notification is to inform you that on September 4, 2018, the Village of Orland Park Board of Trustees approved increasing the annual fee and extending the contract for Plan Review and Landscape Architect Services through December 31, 2021. Please sign the attached addendum and return to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois, 60462 or email to ddomalewski@orlandpark.org. I will return a fully executed addendum for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,



Denise Domalewski
Purchasing & Contract Administrator

cc: Mike Mazza

ADDENDUM A to
Plan Review and Landscape Architect Services

Dated
November 22, 2017

Between
The Village of Orland Park, Illinois ("VILLAGE") and Hey and Associates, Inc. ("ARCHITECT")

WHEREAS, on November 22, 2017, a certain Agreement regarding Plan Review and Landscape Architect Services between the Village and the Architect was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to increase the total annual fee and extend the term of the agreement.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include Addendum A dated September 25, 2018
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to strike the words "Twenty Eight Thousand and No/100 (\$28,000.00) Dollars" and replace with "Forty Thousand and No/100 (\$40,000.00) Dollars per year"
4. **SECTION 4: TERM OF THE CONTRACT** of said Agreement shall be amended to strike the words "December 31, 2018" and replace with "December 31, 2021"
5. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
6. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the 25th day of September, 2018, shall be attached to and form a part of the Agreement dated the 22nd day of November, 2017 and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: VILLAGE OF ORLAND PARK

By: Karie Friling
Print Name: Karie Friling
Title: Asst. Village Manager
Date: 9/26/18

FOR: HEY AND ASSOCIATES, INC.

By: Jeffrey A. Wickenkamp
Print Name: Jeffrey A. Wickenkamp
Title: Vice President
Date: 9/25/18