

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, August 2, 2010

6:00 PM

Village Hall

Finance Committee

Chairman Edward G. Schussler
Trustees Bernard A. Murphy and Kathleen M. Fenton
Village Clerk David P. Maher

CALL TO ORDER/ROLL CALL

In the absence of Village Clerk David P. Maher, Deputy Clerk Joseph S. La Margo was present.

The meeting was called to order at 6:08 PM.

Present: 2 - Chairman Schussler and Trustee Fenton

Absent: 1 - Trustee Murphy

APPROVAL OF MINUTES**2010-0396 Approval of the July 6, 2010 Finance Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Finance Committee of July 6, 2010.

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

ITEMS FOR SEPARATE ACTION**2010-0388 Renewal for the Code Red Emergency Notification System - Expenditure Approval**

MIS Manager Mary Klinger reported that the Code Red Emergency Notification System has been in use by the Village now for five years. The system has been activated on numerous occasions to notify the public of critical watering information and has also been used by the police department for neighborhood meeting notifications. To date the Village has placed approximately 285,800 calls using the system.

The annual renewal of the system is \$10,000 and includes one block of 20,000 minutes. SunGard Public Sector is an authorized reseller of the Code Red system and provides the village with discounted pricing not previously available directly from Code Red. Should the village's relationship with SunGard Public Sector change at anytime in the future, the Emergency Communications Network, Inc. will continue to honor the discounted pricing.

I move to recommend to the Village Board to approve the renewal of the Code Red Emergency Notification System including a total of 20,000 minutes from SunGard Public Sector at a cost not to exceed \$10,000.

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

2010-0390 Taste of Orland Insurance

Based upon recommendation of The Horton Group, the Village obtains a separate commercial general liability insurance policy for the annual Taste of Orland event. The various coverage amounts are as reflected on the attached Quotation.

I move to recommend to the Board to approve the purchase of Commercial General Liability - Occurrence insurance for the 2010 Taste of Orland in the amount of \$7,526.

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

2010-0389 Resolution Authorizing Intervention in Tax Valuation Objections before the Circuit Court of Cook County

Director of Finance Annmarie Mampe reported that the Village's general legal counsel, Klein, Thorpe & Jenkins, Ltd. (KTJ), is representing the Village, the Orland Park Library and the Orland Fire Protection District as a group for all tax valuation objections before the Circuit Court of Cook County involving tax years 2005, 2006, 2007 and 2008.

Orland Square Mall recently filed a tax valuation objection with the Circuit Court of Cook County for these same tax years.

Passage of this resolution will authorize KTJ to file a Petition to intervene on behalf of the Village.

The Orland Park Library and the Orland Fire Protection District recently passed like resolutions.

Chairman Schussler questioned if the costs will be equally divided by the three entities.

Director Mampe stated that the costs will be split between the Village, Fire District and the Library. It is split based upon the Village's EAV. The Village bares the larger portion.

I move to recommend to the Village Board passage of a Resolution entitled: RESOLUTION AUTHORIZING INTERVENTION IN ORLAND SQUARE MALL TAX VALUATION OBJECTIONS BEFORE THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

2010-0391 Replacement of SunGard H.T.E. Application Software

MIS Manager Klinger reported that in 1992, the Village purchased and implemented our current H.T.E. system software. At the time the H.T.E. system was one of the best municipal software packages on the market. Since then, the company has undergone multiple ownership changes and is currently owned by SunGard Public Sector. This software has reached end of life and the Village has not received substantial enhancements or improvements to the software in many years despite the hefty maintenance and support fees that are paid to SunGard Public Sector on an annual basis. The system has basically become obsolete and SunGard has not made any functional improvements or kept pace with new technology.

Dennis Harward, one of the principals that founded H.T.E. in 1981, originally sold the Village our current software system in 1992. Mr. Harward left H.T.E. in 1999 and in 2003 formed Innoprise Software. Innoprise targets much the same customer base as SunGard but with a much different approach. Instead of the more costly client-server based system that requires a proprietary IBM mid-range computer, Innoprise is a browser-based system that could run on virtually any hardware platform and operating system with the philosophy of empowering the end-user of the system with flexibility and increased productivity without technical knowledge or a special skill set to extract and analyze data. Since the Innoprise system is truly browser-based, it does not require any additional software to be installed on the client PC, and user or workstation licensing is not required. Attached you will find an overview of Innoprise Software - the company, its products and information about a number of Innoprise's current clients.

Mr. Harward has approached the Village with a unique proposal that can potentially solve many of the issues that the Village has with the H.T.E. system, provide the Village with additional modules/functionality that H.T.E. does not offer

and save the Village a great deal of money in the future, both on annual maintenance costs as well as ancillary costs that the Village incurs because H.T.E. has not kept pace with new technologies that have evolved. Mr. Harward's proposal will provide the Village with their full suite of ERP software and training and implementation services; in exchange for the Village of Orland Park becoming an Innoprise strategic partner and showcase account in the Midwest. This strategic partnership will allow the Village to lock in the price of the Innoprise software for six (6) years; this price will equate to the amount that the Village would pay to H.T.E. for maintenance alone.

Innoprise personnel have vast knowledge of our existing software applications and experience in supporting other SunGard H.T.E. clients. In addition to migrating of all our historical H.T.E. data to the new Innoprise software suite, Innoprise would assume full support and maintenance of the current SunGard H.T.E. system and provide the Village of Orland Park with their full-line of ERP software, implementation and training services.

Innoprise hosted a two-day workshop for Village staff in June to demonstrate their software and staff was very impressed with the ease of getting data out of the system as well as the functions built into the system that normally would require the purchase of an additional module such as employee self service or document management.

The Innoprise Software Proposal includes:

- Immediate support and maintenance of the current SunGard H.T.E. software applications
- Provide on-site review of current workflow as it relates to the utilization of the Village's ERP software
- Providing a full suite of Innoprise Enterprise Resource Planning (ERP) software designed specifically for government entities, including the following:
 - Financial Suite - Accounting, Budgeting, Accounts Receivable, General Ledger, Purchasing/Inventory, Asset Management, Payroll, Human Resources and Centralized Cash Receipts
 - Customer Information System for Water, Sewer, and Refuse Billing
 - Community Development Suite - Code Enforcement, Occupational Licenses, Building Permits, Planning & Engineering and Citizen Access
 - Work Orders & Facility Management
 - Document Management & Imaging System - built into the Innoprise system at no additional charge
- Unlimited software usage with no user-based or tiered licensing fees
- Migration of all the historical SunGard H.T.E. data to the Innoprise system
- 436 days of implementation and training services at no additional charge; with the Village paying only for pre-approved travel and lodging expenses while Innoprise personnel are on site
- Help desk and technical support for both SunGard H.T.E. and Innoprise

Software.

With the current H.T.E. system, the Village does not have Citizen Access, Planning & Engineering or Human Resources modules. These modules are included in the suite that Innoprise will provide to the Village; if H.T.E. were to provide these modules, we would have to purchase each module separately, as well as pay additional annual maintenance to support these modules.

The total cost of purchasing and implementing the full Innoprise Software suite, including training and on-going support will be \$72,751 per year for six years; the same amount we are currently paying SunGard H.T.E. for annual maintenance. At the end of the six (6) year term, the Village will continue to pay Innoprise an annual amount of \$72,751 plus a maximum annual increase of 4%. If the Village budget allows, Innoprise is also offering the Village the option of prepaying the six (6) year term at a discounted price of \$349,200, saving the Village an additional \$87,304.

The SunGard H.T.E. maintenance agreement is up for renewal at the end of the year for end user support, technical assistance, software fixes, legally mandated updates and other enhancements that sustain software functionality. Historically, this contract has increased in cost by 5% annually. By moving to the Innoprise system, the Village will save \$58,340 over the six (6) year period in projected maintenance fee increases and receive all new software with all the features and functionality not available with the exiting SunGard H.T.E. system. In addition, once full implementation has occurred, the Village will save approximately \$21,300 each year on extra hardware and/or software necessary to make the H.T.E. system meet the current needs of the Village.

Staff recommends approval of the Innoprise proposal. Replacing a system such ours through the bid/RFP process could cost us approximately \$1M up-front, plus annual maintenance costs. Innoprise will provide the Village with functionalities that are currently lacking and allow us to operate more efficiently internally, as well as provide on-line citizen access to Village residents, at no more cost than we are already incurring. If approved, staff will begin to work with Innoprise to develop an implementation schedule. Implementation of the various modules will take place over the next six (6) to eighteen (18) months. Although implementation of the various modules will take place over a long period of time, upon contract signing Innoprise will immediately take over support of all H.T.E applications. We will not pay H.T.E. for any support services in FY2011. In addition, as we implement Innoprise, staff will look for ways to integrate other Village software, such as GIS and Class, with the Innoprise system.

Chairman Schussler question how long it would take to transition from HTE over to Innoprise.

MIS Manager Klinger reported that it can be aggressively accomplish within a 12 to 18 month time frame.

Chairman Schussler questioned when the process would begin should the Board approve.

MIS Manager Klinger reported that the processes would begin the next fiscal year when funding would be available.

Director of Finance Mampe reported that the Village will be paying Innoprise the same amount that the Village currently pays H.T.E for maintenance which is \$72,751 per year.

The Village will be saving on the additional costs it incurs for products the Village needs to provide different services. An example would be an employee's W2's and Paystubs which are available online. The Village would not have to pay for that separate service with Innoprise as it would be part of the system.

MIS Manager Klinger stated that Innoprise is also including 435 days of training and implementation services at no additional costs to the Village.

Innoprise would also ask that the Village become a "strategic partner", meaning the Village would become a demonstration site and would give its input into product changes, product development to help steer the development of the software as time goes on.

Chairman Schussler questioned how Innoprise would interface with the GIS system.

MIS Manager Klinger stated that the GIS system will feed the Innoprise system. The primary land data resides in GIS.

Director of Finance Mampe stated that the Village currently has a separate land module that all of the Villages other modules feed off of and is very cumbersome.

Chairman Schussler questioned if Innoprise will have an affect on Legistar.

MIS Manager Klinger stated it would not, Legistar is completely separate.

Trustee Fenton questioned if the turnaround time frame of 12 to 18 month could be done quicker.

MIS Manager stated that it is an aggressive time frame.

Trustee Fenton questioned that in their professional opinion is Innoprise the best company out there.

Director of Finance Mampe stated that for what the Village has in H.T.E SunGard

and what the Village would get from Innoprise, the Village would never find it elsewhere for this amount.

Village Manager Paul Grimes stated that any other company would require an upfront fee that the Village would have to invest and then the ongoing maintenance cost plus the training cost.

From a budget standpoint it would be to no additional cost. The productivity and the ability to adapt it to additional applications is by far advanced from what the Village has today and is inline with what you would get with modern systems.

I move to recommend to the Board to waive the bid process.

And

I move to recommend to the Board to approve an agreement with Innoprise Software, Inc. whereby Innoprise will assume support of the Village's current SunGard H.T.E. software system, provide their complete suite of software, data migration services, implementation and training services, and provide annual software support and upgrades to the Village of Orland Park for a total of \$436,505 over a six-year term and authorize the Village Manager to execute the agreement.

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

ADJOURNMENT - 6:27 PM

A motion was made by Trustee Kathleen Fenton, seconded by Chairman Edward Schussler, that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 2 - Chairman Schussler and Trustee Fenton

Nay: 0

Absent: 1 - Trustee Murphy

/mp

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk

Joseph S. La Margo, Deputy Clerk