

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#:

Innoprise Contract #:

Year:

Amount:

Department:

Contract Type:

Contractors Name:

Contract Description:



REQUEST FOR CHANGE ORDER # 2

Purchase Order/ Contract #: 20230263

Change Order Request Date: 2/19/24

Company Name: Construction & Geotechnical Material Testing, Inc.

Contract Title: Soils & Material Testing & Engineering 2022-2024

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park BEFORE commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 75,000.00
B	Total amount of previous change orders for contract (not contingency)	\$ 36,000.00
C	Total current contract amount (A + B)	\$ 111,000.00
D	Amount of this change order for contract (+ or -)	\$ 62,000.00
E	Revised contract amount (C + D)	\$ 173,000.00
F	Percent of current contract amount this change order represents (D/C)	55.86%
G	Cumulative percent of all change orders (B + D)/A	130.67%
H	Original contract completion date	12/31/24
I	Revised contract completion date	
J	Total amount of contingency	\$ 0.00
K	Amount of this contingency funds request	\$ 0.00
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 0.00

Brief description of services provided under the contract:

Soils & Materials Testing & Engineering for various construction projects.

Reason for requested change: *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

Requesting to explicitly state the FY 2024 Board-approved budgeted amount of \$25,000, plus addition of funds to cover services at Schussler Park (\$15,000), Centennial Park West Venue (\$15,000), Athletic Operations Maintenance Facility (\$12,000), and the PD Range/EOC (\$20,000), for a total of \$87,000.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$25,000 or more or the time of completion by a total of 30 days or more (up to 180 days).

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- The change is germane to the original contract as signed
- The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: CGMT, INC.

Signature: [Signature]

Printed Name: Pratik Patel

Title: V.P.

Date: 3/6/2024

Village of Orland Park

Signature: [Signature]

Printed Name: George Koczvara

Title: Village Manager

Date: 3/11/24



VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2024-0099

File ID: 2024-0099 **Type:** MOTION **Status:** PASSED

Version: 0 **Reference:** **Controlling Body:** Board of Trustees

File Created Date : 02/05/2024

Agenda Entry: Soils and Materials Testing and Engineering RFP - Contract Amendment **Final Action:** 02/19/2024

Title: Soils and Materials Testing and Engineering RFP - Contract Amendment

Notes:

Sponsors:

Res/Ord Date:

Attachments: RFP 22-006 Tabulation, ADDENDUM B - Soils & Material Testing (CGMT), Change Order #2 - Soils & Material Testing (CGMT)

Res/Ord Number:

Drafter:

Hearing Date:

Department

Effective Date:

Contact:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	02/05/2024	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	02/19/2024	APPROVED				Pass
			Aye: 6	Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Radaszewski, and Village President Pekau			
			Nay: 0				
			Absent: 1	Trustee Riordan			

Text of Legislative File 2024-0099

Title/Name/Summary

Soils and Materials Testing and Engineering RFP - Contract Amendment

History

In continuing efforts to ensure quality construction materials and methods are used and performed by contractors, staff utilizes the services of a construction material testing company. The current multi-year contract expires at the end of 2024. Although the service is primarily used in the annual Road Improvement Program and Road and Ditch Reconstruction Projects, these services are also necessary to facilitate disposal of excavated spoils.

A Request for Proposals (RFP) was published on BidNet Direct from January 12, 2022, through January 26, 2022. The details of the request are as follows: a three (3) year contract, with the option to renew for two (2) additional years, for soils and materials testing and engineering in connection with public improvements construction, MFT funded projects, new construction, and infrastructure construction projects. Staff requested personnel hourly rates and unit pricing for a variety of material testing/laboratory services.

Through BidNet, eight (8) vendors were sent a courtesy email. Sixty-eight (68) entities viewed the solicitation, seven (7) vendors fully downloaded the documents, and three (3) proposals were submitted electronically for consideration.

The electronic proposals were evaluated for completeness by the Finance Department on Friday, January 28, 2022. Unit prices from the three (3) vendors are summarized in the attached tabulation. One (1) proposer failed to include the unit price tabulation and therefore in fairness to the firm, contact was made to request the missing information.

Following a review of all proposals and each firm's qualifications, a scored evaluation found Construction & Geotechnical Material Testing, Inc. of Elk Grove Village, IL ("CGMT") to be the suitably qualified and cost-effective material testing vendor for the scope of services requested. Over the past nine (9) years, CGMT has provided excellent professional service to the Village on several different projects. Staff proposed and the Board approved the award a contract to CGMT for three (3) years of testing services, with the option to renew for two (2) additional years, in an amount not to exceed \$25,000 in 2022, and subject to Board approved budgeted amounts in 2023 and 2024. In 2024, the Board approved \$25,000 again.

In 2023, the Village approved two (2) other major construction projects, Schussler Park and Centennial Park West Venue, which used CGMT's services to ensure the quality construction. Their services are required to complete the projects. The scope of work for each project includes the following:

Schussler Park:

1. Proof roll of subgrade of the field and parking lot
2. Aggregate compaction testing of the parking lot
3. HMA compaction testing of the parking lot
4. Concrete testing and breaks
5. Rebar inspection for the curbing and retaining wall

Centennial Park West:

1. Proof roll of subgrade of the parking lot and paths
2. Aggregate compaction testing of the parking lot and paths
3. HMA compaction testing of the parking lot and paths
4. Concrete testing and breaks
5. Structural verification of the rebar, concrete and steel for the stage

The proposed amendment would increase the not-to-exceed amount by an estimate of

\$15,000 for Schussler Park and \$15,000 for Centennial Park West Venue Project, or a total of \$30,000 for 2024.

The Village is expected to award the Athletic Maintenance Facility and the Range/EOC Facility in 2024. A similar scope of work will be required for these projects as well.

As such, this amendment would also increase the not-to-exceed amount at an estimate of \$12,000 for Athletic Maintenance Facility and \$20,000 for Range/EOC Facility, or an additional total of \$32,000 for 2024.

Financial Impact

There is a total of \$1.6M in contingency funds budgeted in 3000000-570700 for the Schussler Park and Centennial Park West projects, which will be applied to this expense. To date, Schussler Park has used \$289,683.24 of \$1,071,100.00 with an estimated \$26,000.00 still pending final costs and CPW has used \$320,274.66 of \$997,330.00 with an estimated \$265,000.00 still pending final costs. There are also project funds to include contingency funds budgeted in 3008010-570100 and 3008010-490990 for the Athletic Maintenance Facility and Range/EOC Facility projects, which will be applied to this expense.

Recommended Action/Motion

I move to approve waiving the bid process;

AND

Approve an amendment to 2022-2024 contract with Construction & Geotechnical Material Testing, Inc. of Elk Grove Village, Illinois, for Soils and Material Testing and Engineering to increase the not-to-exceed amount by \$62,000, for a total not-to-exceed amount of \$87,000 in 2024;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.