

VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us*



Meeting Minutes

Monday, March 17, 2014

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:04 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2014-0114 Approval of the January 20, 2014 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of January 20, 2014

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2014-0086 Sportsplex Climbing Wall Poured-in-Place Surface Bid Award**

Park's Division Director Frank Stec reported that bids were received on February 4, 2014 at 11:00 a.m. for the Sportsplex Climbing Wall Poured-in-Place Surface. This surface will replace the foam rubber flooring that is deteriorating due to years of wear. Two bids were received, and the low bid was from Total Surface LLC of Chicago at a cost of \$14,400.00.

I move to recommend to the Village Board to approve Total Surface LLC of Chicago at a cost not to exceed \$14,400.00 to install the poured-in-place surface at the Sportsplex as per bid specifications.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0101 Centennial Park Aquatic Center Non-slip Flooring Bid

Director Stec reported that on February 5, 2014 at 11:00 a.m. bids were opened for non-slip flooring in the pump rooms and washrooms at Centennial Park Aquatic Center. Four (4) bids were submitted, and upon reviewing the bids, it was determined that the low bid was not responsible as the amount could not cover the cost of materials for the job. Staff contacted this bidder regarding his proposal. He indicated that he did not fully understand the scope of work and therefore requested to be disqualified. The next lowest qualified bidder was Madison

Coatings Co. Inc. at \$41,368. The budgeted cost was \$31,000.00.

Trustee Calandriello asked how old the floors were.

Director Stec replied that the floor has never been painted.

I move to recommend to the Village Board to approve the CPAC non-slip flooring bid from Madison Coatings Co. Inc. at a cost not to exceed \$41,368.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0099 Com Ed Proposal to Lift

Director Stec reported that the concrete foundation supporting the Com Ed transformer that serves the John Humphrey complex needs to be repaired and the transformer reset by the utility company. It is the responsibility of the owner (the Village) to repair the concrete foundation base and this work can be accomplished by the Parks/Building Maintenance staff. Com Ed has provided a quote for the cost to reset the transformer following the in-house repair in the Customer Work Agreement attached to the Committee Packet. The cost is \$5,625.57.

Trustee Fenton asked why Com Ed was not paying for the concrete.

Director Stec stated that the village puts in all the bases and that is why the village is paying for it.

I move to recommend to the Village Board to accept the ComEd quote for the lifting and setting of the transformer at the John Humphrey Complex in the amount of \$5,625.57.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0151 Centennial Pool Pump Replacement Quote

Director Stec reported that the village received a quote for a pump replacement at Centennial Pool. This pump is for the river filtration on the Lazy River. Pumps were budgeted in the 2014 Pool Budget. Thomas Pump Co. has supplied a quote in the amount of \$7,222.28. This company has worked for Public Works and the Parks Department in the past. In order for us to obtain these pumps in a timely manner

for installation these need to be ordered as soon as possible.

I move to recommend to the Village Board to accept the quote for pump replacement at Centennial pool from Thomas Pump Co. at a cost not to exceed of \$7,222.28.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0152 T-Pool Renovations on Gutters

Director Stec reported that over the past seven years the T-Pool has settled approximately 2" to 3". The staff sought proposals to design a new gutter profile to provide perimeter skimming and also to provide for proper water flow in the pool. Water Technology, Inc. is the company that designed the pool and has the knowledge of the original construction in this area. The company provided a proposal to design this work at a cost of \$25,210.00.

Chairman Gira asked if the gutters would be done before the season opens.

Director Stec reported that it would not be done until the fall.

I move to recommend to the Village Board to approve accepting the proposal for professional design services from Water Technology, Inc, at a cost of \$25,210.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0154 Dugout Shade Structures Bid Award

Director Stec reported that bids were received on February 19, 2014 at 11:00 a.m. for shade structures for dugouts at Centennial Park. There were two bidders; Parkreation, Inc. was determined to be the only qualified bidder.

The Sun Ports System proposed by Team Reil was sent in as an alternate which did not offer some of the options that were required in the bid specs such as the turn n' slide system. This system makes it easier to adjust the canvas when it starts to stretch which is key in extending the life of the structure. Also Sun Port's fabric warranty is for 10 years, but it is prorated after 6 years. Shade System's warranty provided by Parkreation, Inc. has a warranty for 10 years with no proration. Additionally, the steel on Sun Port products are given a warranty of 10

years when Shade Structure steel has a warranty of 20 years. Pricing was only \$2,542 more for the proper specified equipment.

Team Reil, Inc	\$31,044.90 Alternate
Parkreation, Inc	\$33,587.00

I move to recommend to the Village Board to approve Parkreation, Inc for the qualified bid at a cost of \$33,587.00 as per bid specs.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0155 Flow Sensors for Centennial Pool Quote

Director Stec reported that the village has received quotes for the four new flow sensors (meters) needed this year at Centennial Pool. The products we have in use now are Signet MagMeter. This year we will be adding 4 new flow sensors to our pump room to ensure that the proper flow is set to enhance the read capability by Village staff and the Cook County Health Department. The existing meters are out-dated and are need of replacement. Halogen Supply Company is the exclusive vendor for this item and has supplied us with this product in the past.

3".MagMeter with installation saddle, display, mounting bracket	\$1,518.00
4" MagMeter with installation saddle, display, mounting bracket	\$1,547.00
6" MagMeter with installation saddle, display, mounting bracket	\$1,710.00
8" Magmeter with installation saddle, display, mounting bracket	\$1,763.00

I move to recommend to the Village Board to approve Halogen Supply Company of Chicago for the purchase of (4) four flow meters at a cost of \$6,538.00 plus shipping.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0147 Board Room Sound System Proposal

Director Stec reported that the existing sound system in the Village Board Room is in need of replacement. The system is outdated and repair parts are no longer available for it. The Clerk's office is using their last recorder for transcribing minutes. The new system is digital and can be accessed from their desks. The new wireless dialer will create much clearer, real life sound with no interference.

Since there is only one recorder for the system available, staff feels it necessary to have this unit replaced as soon as possible. AV Tech Source has provided a proposal to replace and install all of this equipment at a cost of \$14,229.

I move to recommend to the Village Board to waive the bid process

And

Recommend accepting the proposal from AV Tech Source at a cost not to exceed \$14,229 for the new Village Board sound system.

A motion was made by Trustee Calandriello, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0150 Centennial Park Concession Refrigerator Quotes

Director Stec reported that the village received four quotes for the two (2) new 66.5-cu ft. top mounted 3 door refrigerators. These will be used at Centennial concession stands. The low quote is for \$8,824 (\$4412 each) from Robert Gill & Co., Inc. of Orland Park. The total cost with freight is \$8,984.00.

I move to recommend to the Village Board to accept the low quote from Robert Gill & Co. at a cost of \$8984.00 for the Centennial Concession stands.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0103 Pilates Equipment Purchase 2014

Recreation Division Director Nancy Flores reported that as approved during the 2014 budget process, staff is seeking authorization to purchase the Pilates equipment budgeted in the FY14 budget. This purchase will significantly improve Pilates private lessons and group classes and provide for the addition of new class offerings in this popular programming area. This replacement equipment will increase member satisfaction/retention, assist in attracting new members, and reduce the frequency of out-of-service equipment.

Staff is requesting approval to waive the bid process and accept the proposals to purchase the equipment directly from Mad Dogg Athletics, Inc. as they are the exclusive provider of Peak Pilates Systems equipment. The Peak Pilates system is the equipment that fits the current reformers at Sportsplex providing a seamless

system for Pilates programming.

The proposed purchase will include one (1) PPS Deluxe Model Reformer / Tower Combo at \$5,095.75, Four (4) PPS Reformer Tower Conversion kits at \$1,230.25, and four (4) MVE Fitness Chairs w/ Split pedal at \$930.75. The freight and installation is \$1,787.00, making the total \$15,526.75. Mad Dogg/ Peak Pilates provided a discount of \$274.11. Total cost of equipment is \$15,252.64.

Trustee Fenton asked if it was replacement and adding.

Director Flores stated that on the quote it shows that there are pieces that are being added to the pilates equipment and one whole piece of equipment. She stated pieces are being added and not replaced.

Trustee Calandriello asked why the bid process is being asked to be waved.

Director Flores responded that it is an exclusive sole provider and can only be purchased through Mad Dogg Athletics.

Trustee Fenton asked how other companies prices were that would have similar pieces of equipment compared to Mad Dogg Athletics.

Director Flores stated that she was not sure and that the Peak Pilates system is a very reputable piece of equipment and that the Sportsplex has not experienced any problems with it.

Trustee Fenton asked other brands could be looked at in the future in regards to pricing in order to get a comparable.

Assistant Village Manager Ellen Baer responded that it is not a good idea to go with a different brand when it is only one pieces because it will be different from other pieces that people are training on. She stated that when a new system is needed, that is when other companies could be looked at in regards to pricing.

I move to recommend to the Village Board to approve waiving the bid process;

And recommend accepting the proposal from Mad Dogg Athletics, Inc./Peak Pilates for the purchase of:

one (1) PPS Deluxe Model Reformer / Tower Combo at a cost of \$5,095.75;
four (4) PPS Reformer Tower Conversion kits at \$1,230.25 each;
four (4) MVE Fitness Chairs w/ Split pedal at \$930.75 each; and
include the cost of freight and installation for a total not to exceed \$15,252.64.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0153 Village of Orland Park Open Lands Golf Outing 2014

The annual Village of Orland Park Golf Outing to benefit Open Lands of Orland Park is scheduled for Tuesday, September 16, 2014 at Silver Lake Country Club.

Course rental fees for a maximum of 144 golfers will be \$7,000.00 per the proposed Silver Lake Country Club contract. Expenses for continental breakfast setup & coffee, lunch, cocktail hour, dinner, and refreshments on the course are determined at the conclusion of the outing and are based upon final participation numbers and total beverage consumption. Based on the 2013 outing, total costs for 2014 are estimated not to exceed \$16,100.

I move to recommend to the Village Board to approve an agreement with Silver Lake Country Club in an amount not to exceed \$16,100 for the 2014 Open Lands Golf Outing expenses.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0156 Taste of Orland Park Entertainment - American English

American English is a popular local group that has been a big draw at the Taste of Orland for the last several years. Staff recommends hiring the group to close out the entertainment at Taste of Orland Park 2014 on Sunday, August 3 from 7 p.m. to 9 p.m. Cost of the performance is \$5,000.00.

I move to recommend to the Village Board to approve the contract for the group, American English, in the amount of \$5,000.00 to provide entertainment at the Taste of Orland Park on Sunday, August 3, 2014 from 7 p.m. to 9 p.m.

And

Recommend approving payment of a \$2,500.00 deposit to be paid upon approval of contract and balance to be paid at the Taste of Orland Park 2014.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0159 Summer Entertainment Guide 2014 - Quotes for Publication

Director Flores reported that the FY2014 budget includes the printing of a Summer Entertainment Guide. At this time we are completing the piece and have requested quotes on the printing. Staff plans to print 25,000 with 24,000 of them mailed to Orland Park residents in the Orland Park Prairie newspaper. The remaining 1,000 would be distributed to the public at village facilities and special events.

The specifications for the piece are 25,000 items, 8.5 x 5.5, 24 pages with perforated flap on back cover, 4/4 with bleeds, 80.00# Uncoated White Offset Text, saddle stitch and carton pack. FOB 22nd Century Media (Orland Park Prairie) 24,000; and the remaining 1,000 to the Recreation Administration office.

Quotes are as follows:

Cardinal Color Group	\$6,450.00
Grasso Graphics	\$7,745.39
Liberty Creative Solutions	\$6,465.00

Shipping is included in price quotes.

I move to recommend to the Village Board to approve the quote from Cardinal Color Group to print the Summer Entertainment Guide at a cost not to exceed \$6,450.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0161 2014 Special Recreation Summer Trip Lodging

Director Flores reported that the Village of Orland Park Special Recreation program is planning their annual summer getaway. This year, the group is planning to travel to Sheboygan, Wisconsin for a 4 day / 3 night trip. The summer getaway is scheduled to take place from Thursday, June 26 to Sunday, June 29, 2014. A summer trip has been offered for the past 13 years and is well attended. The registration is estimated to be about 20 - 25 participants, with the cost of Village staff to facilitate the program built into the program fees. Registration fees offset all program costs. The total cost of lodging is anticipated to be over \$5,000.00 and is therefore in need of Board approval.

I move to recommend to the Village Board to approve the 2014 Special Recreation Trip to Sheboygan, Wisconsin and payment for overnight lodging.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0160 Special Recreation Christmas Dinner Dance

Director Flores reported that the annual Special Recreation Christmas Dinner Dance will be held on December 12, 2014 at Georgio's Banquets. This event has been held for the past 15 years and is very well attended by Orland Park's Special Recreation participants, as well as invited nearby Special Recreation agencies. Based on prior experience, we anticipate 250 - 300 people will be in attendance at this event.

The dinner dance is funded through the registration fees of those who attend. The Village does pay for 20 employees to attend to staff the event. These employees attend the event to assist our participants as we would for other Special Recreation Programs.

Payment to Georgio's consists of a deposit of \$4,000.00 and the remaining cost is based on the number of participants attending. We estimate the total cost will not exceed \$12,000.00 as the maximum capacity of the banquet room is 400.

Trustee Calandriello asked what the total cost would be to the village.

Director Flores reported that it is driven by participation in the event. The out of pocket is for the staff, but the cost is based on the registration fee.

I move to recommend to the Village Board to approve payment to Georgio's Banquets for a deposit of \$4,000.00, and to make the appropriate payment both for staff and registrants dependent upon the actual number of participants who register for the event not to exceed a total of \$12,000.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0162 Centennial Park West Concert Stage & Audio

Director Flores reported that on June 29, 2014, the Village of Orland Park will be hosting Rich Daniels and the City Lights Orchestra at the Centennial Park West concert venue. This will be the fourth consecutive year that they have performed the weekend prior to the Fourth of July, creating a holiday tradition at this venue.

Staff requested quotes from nine Chicagoland vendors for stage and audio equipment needed to produce this concert. Three vendors provided the following quotes:

Sound Works Productions	\$7,500
Mid-America Sound	\$31,275
Grand Sound	\$9,975

Staff is requesting approval to enter into a contract with Sound Works Productions. This company provided stage and sound for the last three years' concerts and submitted the lowest quote to provide these services for the 2014 performance.

I move to recommend to the Village Board to approve the contract with Sound Works in the amount of \$7,500 to provide stage, sound, labor, and a generator for the City Lights Concert.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:25 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AJ

Respectfully Submitted,

John C. Mehalek, Village Clerk