

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2013-0729

Innoprise Contract #: C14-0028

Year: 2014-16

Amount: \$10,280.00

Department: Building Maintenance - Frank Stec

Contract Type: Addendum to C11-0018 Window Washing 2011-13

Contractors Name: Archer Window Cleaning

Contract Description: Extend term of Window Washing Contract 2011-13 through 2016 for \$10280/year

C17-0036 Addendum B Extend term thru 12/31/19 \$12,180/year
(2017-0150)

MAYOR

Daniel J. McLaughlin

VILLAGE CLERK

John C. Mehalek

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
orlandpark.org



TRUSTEES

Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

April 25, 2017

Mr. Jack Paluch
Archer Window Cleaning
14616 Beech St.
Orland Park, Illinois 60462

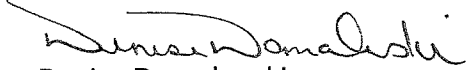
RE: Addendum B dated April 14, 2017 to Window Washing 2011-2013 Contract

Dear Mr. Paluch,

Enclosed is a copy of Addendum B dated April 14, 2017 for the change to extend the term and expand the scope of the Window Washing 2011-2013 contract through December 31, 2019. Please attach this to the original contract dated February 25, 2011, amended March 17, 2014.

If you have any questions, please call me at 708-403-6173.

Sincerely,


Denise Domalewski
Purchasing & Contract Administrator

Encl:

cc: Napoleon Haney

MAYOR

Daniel J. McLaughlin

VILLAGE CLERK

John C. Mehalek

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VILLAGE HALL

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Archer Window Cleaning
14616 Beech St.
Orland Park, IL 60462

NOTICE OF AWARD – Addendum B Window Washing 2017-19

Dear Mr. Paluch:

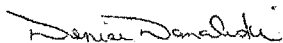
This notification is to inform you that on March 20, 2017, the Village of Orland Park Board of Trustees approved awarding Archer Window Cleaning the contract extension in accordance with the proposal you submitted dated February 20, 2017 via email, for Window Washing 2017-19 for an amount not to exceed Twelve Thousand One Hundred Eighty and No/100 (\$12,180.00) Dollars per year.

I am enclosing Addendum B to Window Washing 2011-13 for an additional three (3) years. Please sign two (2) copies and return them both directly to me. I will obtain signatures to fully execute the Addendum and one original executed Addendum will be returned to you.

Please continue to provide the Village with current Certificates of Insurance throughout the term of the contract.

Deliver this information directly to me, Denise Domalewski, Purchasing & Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orlandpark.org.

Sincerely,



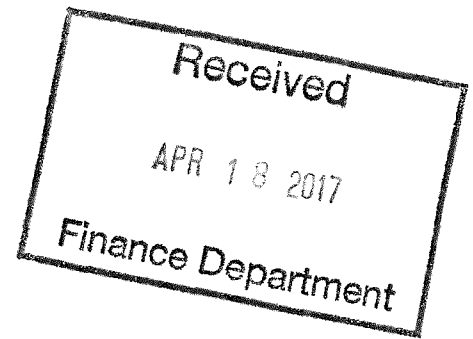
Denise Domalewski
Purchasing & Contract Administrator

cc: Napoleon Haney

ADDENDUM B to
Window Washing 2011-13 Contract

Dated
February 25, 2011

Amended
March 17, 2014



Between
The Village of Orland Park, Illinois ("VILLAGE") and Archer Window Cleaning ("CONTRACTOR")

WHEREAS, on February 25, 2011, a certain Agreement regarding Window Washing 2011-13 between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on March 17, 2014, a certain Agreement regarding Window Washing 2011-13 between the Village and the Contractor was amended (hereinafter referred to as the "Addendum A"); and

WHEREAS, the Village wishes to extend the term of the agreement for an additional three (3) years.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. SECTION 1: THE CONTRACT DOCUMENTS: of said Agreement shall be amended to include "Proposal (email) dated February 20, 2017"
3. SECTION 2: SCOPE OF THE WORK AND PAYMENT: of said Agreement shall be amended to strike the following table:

Location	Address	Cost 2014/2015/2016
Village Hall	14700 Ravinia Avenue	\$2,800
Civic Center	14750 Ravinia Avenue	\$500
Police Station	15100 Ravinia Avenue	\$550
Sportsplex	11351 W. 159th Street	\$3,600
Robert Davidson Center	14700 Park Lane	\$60
Franklin Loebe Center	14650 Ravinia Avenue	\$600
Public Works	15855 Ravinia Avenue	\$350
Cultural Center	14760 Park Lane	\$700
Metra 153rd Street	10399 153rd Street	\$30
Metra 153rd Street	10401 153rd Street	\$30
Metra 153rd Street	10405 153rd Street	\$30
Metra 179th Street	11751 W. 179th Street	\$30
Metra 143rd Street	9750 W. 142nd Street	\$120
Rec Administration	14600 S. Ravinia Ave	\$500
Old village Hall	14415 Beacon Avenue	\$380
Total		<u>\$10,280</u>

ADDENDUM B to
Window Washing 2011-13 Contract

Dated
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Between
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And replace it with the following:

Location	Address	Cost 2017/2018/2019
Village Hall	14700 Ravinia Avenue	\$2,800
Civic Center	14750 Ravinia Avenue	\$500
Police Station	15100 Ravinia Avenue	\$550
Sportsplex	11351 W. 159th Street	\$3,600
Robert Davidson Center	14700 Park Lane	\$60
Franklin Loebe Center	14650 Ravinia Avenue	\$600
Public Works	15855 Ravinia Avenue	\$350
Cultural Center	14760 Park Lane	\$700
Metra 153rd Street	10399 153rd Street	\$30
Metra 153rd Street	10401 153rd Street	\$30
Metra 153rd Street	10405 153rd Street	\$30
Metra 179th Street	11751 W. 179th Street	\$30
Metra 143rd Street	9750 W. 142nd Street	\$120
Rec Administration	14600 S. Ravinia Ave	\$500
Old village Hall	14415 Beacon Avenue	\$380
Orland Park Health & Fitness center	15430 West Avenue	\$1,000
Parking Garage	143 rd & Ravinia Avenue	\$900
Total		<u>\$12,180.00</u>

4. **SECTION 2: SCOPE OF THE WORK AND PAYMENT:** of said Agreement shall be amended to add the words "an annual amount not to exceed Twelve Thousand One Hundred Eighty and No/100 (\$12,180.00) Dollars for each year of the three (3) years 2017, 2018 and 2019.
5. **SECTION 4: TERM OF THE CONTRACT:** of said Agreement shall be amended to strike in its entirety the words "...of each year. This Contract will terminate December 31, 2016" and replace with "...of each year. This contract will terminate December 31, 2019".
6. All of the other terms, covenants, representations and conditions of said Agreement dated February 25, 2011 and Addendum A dated March 17, 2014, not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.

ADDENDUM B to
Window Washing 2011-13 Contract

Dated
February 25, 2011

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March 17, 2014

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The Village of Orland Park, Illinois ("VILLAGE") and Archer Window Cleaning ("CONTRACTOR")

7. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **14th day of April, 2017**, shall be attached to and form a part of the Agreement dated the 25th day of February, 2011 and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: THE VILLAGE

By: 

Print Name: Joseph S. LaMargo

Its: Interim Village Manager

Date: April 20, 2017

FOR: ARCHER WINDOW CLEANING

By: 

Print Name: JACK PALUCH

Its: OWNER

Date: April 17 2017



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kunkel & Associates, Inc. 401 Data Court Dubuque IA 52003		CONTACT NAME: Steve Osterberger PHONE (A/C, No, Ext): 563-585-2310 FAX (A/C, No): 563-557-7316 E-MAIL ADDRESS: certs@kunkel-inc.com	
INSURED Archer Window Cleaning 14616 Beech Street Orland Park IL 60462		INSURER(S) AFFORDING COVERAGE INSURER A : United Specialty Ins Company 12537 INSURER B : Liberty Mutual Insurance Co 23043 INSURER C : StarStone National Ins Company 25496 INSURER D : Progressive 38628 INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 595630208

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC			USA4157880	1/4/2017	1/4/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$INCLUDED
D	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS			038437520	1/8/2017	7/8/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$0			86734N161ALI	7/27/2016	7/27/2017	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC534S06170087	3/21/2017	3/21/2018	☒ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The certificate holder is additional insured on the general liability policy with respect to the operations performed by the named insured for the certificate holder. A waiver of subrogation applies to the general liability policy in favor of the certificate holder.

CERTIFICATE HOLDER

CANCELLATION

Village of Orland Park 14700 S Ravinia Ave Orland Park IL 60462	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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