

## **Recodification Proposal**

**Code of Ordinances  
Orland Park, IL**



American Legal Publishing Corporation  
525 Vine Street, Ste. 310  
Cincinnati, Ohio 45202

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# AMERICAN LEGAL PUBLISHING

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1. Recodification Agreement
2. Sample Code Pages (single and dual column)
3. New Code Organization Options
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## RECODIFICATION COST AND SERVICES SUMMARY

American Legal Publishing proposes to recodify the ordinances for Orland Park, IL at the following price:

I. Base Cost \$24,760  
*\*The actual page count may vary from the estimate or you might add new ordinances during the codification process. The final invoice will reflect the number of pages in the new code.*

**Includes**

- |    |  |             |
|----|--|-------------|
| 1. | Number of Copies of Code (includes binder and divider tabs)  | 1           |
| 2. | Legal Analysis:<br>Research Internal Consistency<br>Research State Law Consistency<br>Legal and Editorial Research and Report              |             |
| 3. | Special Features:<br>Tables of Special Ordinances<br>Parallel References<br>Comprehensive Index<br>Tabular Matter (Tables, Charts, Graphs) |             |
| 4. | Estimated Number of Pages (8½" x 11" Format):  |             |
|    | Single column  | 1,250 pages |
|    | Dual column  | 1,025 pages |

II. Variable Cost

- |    |   |      |
|----|---|------|
| a. | Per Page Increase/Decrease Rate (8½" x 11" Format): |      |
|    | Single Column                                       | \$18 |
|    | Dual Column   | \$21 |

b. Shipping/Handling

III. Time to Completion

Number of Months Until Manuscript	6 months
Number of Months Until Completed Code (after return of manuscript)	3 months

IV. Optional Services that may be ordered:

Future Supplement Service (8½" x 11" Format):	
Single-column	\$20.25/per reprinted page
Dual-column	\$24.25/per reprinted page

Code Online in Searchable Format

Code Converted into Search Program (one-time setup fee)	\$1,250
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Code on the Internet (after conversion into search program)	\$695 per year
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V. Terms (can be budgeted over two fiscal years)

Thirty Percent (30%) due upon acceptance of this agreement.

Fifty Percent (50%) within 30 days of receiving the new code draft.

Balance 30 days after receiving delivery of the completed code.

## RECODIFICATION AGREEMENT

March 6, 2026

The Village of Orland Park, a municipal corporation in the State of Illinois (“Municipality”) and American Legal Publishing, LLC (“Publisher”), agree as follows:

### I. THE PUBLISHER SHALL:

- (1) Examine the Municipality's prior code of ordinances and all ordinances or resolutions provided by the Municipality and determine which materials are to be codified.
- (2) *Legal Review.* Utilize its staff of attorneys to review all materials to be codified and prepare a written report for the municipal attorney.
  - (a) The report may include notice of and suggestions for resolving the following:
    - Internal discrepancies such as duplications, ambiguities, and obsolete terminology.
    - Apparent conflicts with referenced state and federal statutes and administrative regulations;
    - Repealed, renumbered, or obsolete state and federal statutory citations;
    - Apparent conflicts with prominent federal case law; and
  - (b) Suggest new provisions which the Municipality should consider including in the code, and suggest deleting old provisions which are no longer necessary.
  - (c) The review will not involve re-drafting of entire chapters by the Publisher. However, the Publisher will provide model ordinances to the Municipality upon request if in possession of such models.
  - (d) At the option of the municipality, hold a conference with municipal representatives to review the report. The Municipality will not be billed for time of the American Legal staff attorney if it chooses this option, but will be billed for travel expenses.

Note: The review performed by the Publisher should not be considered as a substitute for the competent advice of your Municipal Attorney, especially based on his/her in-depth knowledge of local practices and procedures, and American Legal Publishing is in no way assuming the role of attorney for the municipality. Land Use sections of the code are especially specific to the locality and are thus only subject to cursory review and comparison with the rest of the code.

- (3) Classify all ordinances and resolutions which are of a general and permanent nature into titles, chapters, and sections, according to subject matter.

- (4) Make changes to effect uniformity of style and to correct typographical and spelling errors, grammar, and usage. Substantive changes shall not be made in the wording of the ordinances. Suggestions for additions or changes in the ordinances will be submitted to the Municipal Attorney.
- (5) Prepare:
  - (a) Title, chapter, and section headings.
  - (b) A table of contents and sectional analysis for each chapter.
  - (c) A legislative history for each section, citing the ordinance number and date of passage, as indicated on copies of ordinances supplied to the Publisher.
  - (d) Statutory cross-references to sections of the state statutes and to other pertinent parts of the Code where applicable. These references shall appear at the end of the section to which they apply.
  - (e) Tables of Special Ordinances listing chronologically those ordinances in certain subject areas that the Municipality finds to be pertinent.
  - (f) Parallel Reference Tables showing:
    1. The disposition of ordinances (in numeric sequence) included in the codification (Ordinance to Code).
    2. A listing of code sections based on state statutes (Statute to Code).
    3. A listing of prior code sections incorporated into the new code if applicable (Old Code to New Code).
  - (g) An index (which will be created after the first draft of the Code is submitted).
- (6) Provide the Municipality with model or sample ordinances when available and upon request, at no additional charge.
- (7) Deliver to the Municipality, within 6 months from receipt of the materials deemed necessary by the Publisher to begin the codification (prior code, ordinances and new code questionnaire), one copy of a draft of the Code for the Municipality's examination.
- (8) If necessary, hold a conference to make final corrections, additions, and deletions to the Code. The Municipality will be billed for the travel expenses of the American Legal staff attorney. The Municipality may present changes to pages of the draft at the conference. After the final conference, no additional changes are to be made. Any further changes, additions, or deletions shall be made in the future supplements to the Code in accordance with III(3) of this Agreement. When the draft, and any changes thereto made by the Municipality, is returned to the Publisher, such return of the draft shall be deemed final authorization by the Municipality to publish the Code as returned. If additional conferences are requested by the Municipality which require the travel of a member of the staff of the Publisher, then the Municipality shall be advised what the additional cost, if any, for such conference will be.
- (9) Deliver to the Municipality, within 3 months of receipt of the corrected draft, 1 printed copy of the Code meeting the following specifications:
  - (a) Type to be single or dual column, at the option of the Municipality
  - (b) Page size to be 8½" x 11"
  - (c) Printed on high quality paper

(d) All copies to be in hard-covered, 3-ring, loose leaf binders. All binders shall have the Municipality's name stamped in gold and shall contain divider tabs.

(10) Provide a sample adopting ordinance to the Municipality.

**II. THE MUNICIPALITY SHALL:**

(1) The Municipality will provide clear copies of all materials necessary to perform the codification, including the most current copy of any previously published code of ordinances, copies of ordinances and pertinent resolutions not previously codified, and a completed New Code Questionnaire (provided by the Publisher).

(2) After receipt of the draft of the code and legal report described in paragraph I (2), the Municipality shall have 60 days to review the draft and report and to return to the Publisher its comments about the draft and its answers to the legal report. In the alternative, if the Municipality opts for the legal conference described in paragraph I (8), it must contact the Publisher within 60 days to set up a meeting date. The meeting, itself, need not occur within the same 60 day period. If the Municipality fails to either return its comments and answers to the legal report within 60 days or, if applicable, to set up a meeting date, the Municipality may request that the Publisher extend the deadline in writing. The Publisher may adjust the contract price to cover any increased costs due to the Municipality's delay.

(3) The Publisher agrees to include in the final version of the Code all ordinances adopted by the Municipality up to the time the manuscript is originally due back to the Publisher under the provisions of (2) above. The Municipality agrees that any ordinances adopted after this date shall be included at the Publishers' supplement rates (as set out in paragraph III(2)(b) ) at the time of the inclusion of these ordinances into the code.

(4) (a) Pay to the Publisher for the final code order as a base price, the sum of \$24,760 (plus shipping/handling) for its services set out in Section I, payable as follows:

Thirty percent (30%) due upon acceptance of this agreement;

Fifty percent (50%) within 30 days after submission of the new code draft and invoice;

The balance 30 days after receiving and reviewing the legal report and final delivery of the printed Code books plus invoice.

(b) The price above is based upon a code of the following number of pages according to the format option chosen by the Municipality. Should the final code number more pages than this estimate, the base price will increase accordingly at the time of the final invoice:

FORMAT	NUMBER OF PAGES	DECREASE OR INCREASE
8½" x 11" Single-column page	1,250 pages	\$18 per page
8½" x 11" Dual-column page	1,025 pages	\$21 per page

\*Arial font, 10 pt. size to be used unless Municipality chooses otherwise

**III. OPTIONAL SERVICES.**

The Municipality, by the initials of the person executing the agreement on its behalf, exercises the following options:

INITIAL

(1) Code Format: (Initial one only)

(a) Single-column format

\_\_\_\_\_

(b) Dual-column format

\_\_\_\_\_

(2) Five year supplemental service plan:

\_\_\_\_\_

For a period of five years after delivery of the code:

(a) The Publisher shall:

1. Incorporate into the code new pertinent ordinances submitted by the Municipality.
2. Revise or make additional entries to the table of contents, parallel reference tables, and index as necessary to reflect the incorporation of additional, changed or deleted material.
3. Deliver to the Municipality 1 printed copy of supplemental pages with an instruction sheet for directing the placement of the new pages in the code.

(b) The Municipality shall:

1. Provide a copy of ordinances or resolutions passed subsequent to publication of the previous code supplement;
2. Pay to the Publisher the sum of \$20.25 per reprinted single column page or \$24.25 per reprinted dual column page, plus shipping/handling.

The prices above are for a five-year period and cannot be changed except for adjustments in the second, third, fourth, and fifth years of this agreement to reflect any decrease or increase in the United States Consumer Price Index calculable from the month of delivery of the Code.

(c) Upon completion of the five-year period, this agreement shall automatically renew itself from year to year except that either party may alter or cancel the terms of this agreement at any time upon ninety days written notice.

(3) Code Online in Searchable Program:

(a) The Publisher shall convert the Municipality's code into a fully searchable format for Internet for a one-time setup fee: \$1,250 \_\_\_\_\_

(b) Code on the Internet (after conversion) at \$695 per year. \_\_\_\_\_

**Choose a schedule for future updates:**

Printed Book Updates: \_\_\_\_\_ annually \_\_\_\_\_ six months \_\_\_\_\_ quarterly \_\_\_\_\_ as ordinances pass

Internet Updates: \_\_\_\_\_ annually \_\_\_\_\_ six months \_\_\_\_\_ quarterly \_\_\_\_\_ as ordinances pass

<b>OPTIONAL ONLINE SERVICES:</b>	<b>Price</b>	<b>Initial if Choosing</b>
<p><b>New Ordinance List Service (Advance Legislation)</b></p> <p><i>Ordinances not yet codified are listed with a link to the ordinances (ordinances are removed from the list once they are codified)</i></p>	<p>\$125/yr + \$10/ordinance <i>or</i> \$300/yr for unlimited ordinances</p>	
<p><b>New Ordinance Notification</b></p> <p><i>Notice posted at beginning of code section with a link to ordinances that will amend that code section (ordinances are removed from code once they are codified)</i></p>	<p>\$10/ordinance linked (5 links included; \$2 per addit. link)</p>	
<p><b>Comprehensive Ordinance List</b></p> <p><i>Ordinances linked to list of all ordinances codified and remain even after code is updated</i></p>	<p>\$8/ordinance if hosted on Village's website, or \$10/ordinance if hosted on ALP website; additional \$50/year hosting fee with annual increase of \$15</p>	
<p><b>Ordinances History Links within code section histories</b></p> <p><i>Ordinances linked in section history following a code section as new ordinances are added to the code</i></p>	<p>\$8/ordinance if hosted on Village's website, or \$10/ordinance if hosted on ALP website</p>	
<p><b>Definition Links</b></p> <p><i>Popup box with definition appears when hovering over a term that is defined in the code</i></p>	<p>\$75/hour</p>	

<p><b>Searchable desktop version</b></p> <p><i>Searchable version of the code can be provided for desktop/ PC use offline</i></p>	<p>\$50</p>	
<p><b>Archive of prior code versions and Comparing different versions</b></p> <p><i>Prior versions of the code hosted online for research purposes, including creating a compared document</i></p>	<p>Annual code updates: \$50/yr;</p> <p>2 - 4 code updates per year: \$100/yr;</p> <p>More than 4 code updates per year: \$250/yr</p>	
<p><b>Custom Website Banner</b></p> <p><i>Government seal or logo posted at code site</i></p>	<p>\$25 for seal/logo on front page; \$100-950 for banner</p>	

**IV. ADDITIONAL TERMS:**

**Village License.** The Village will retain all rights, including copyrights, and title to the text of its municipal code (the “Code”) but hereby grants to the Codifier the right and license to reproduce, distribute, display and advertise the Code, and to digitize the Code and to prepare, reproduce, publish, distribute, transmit, perform, display, broadcast, upload, download, communicate to the public, lend or otherwise transfer or make available or store in any medium a copy of the Code whether or not adapted or abridged on its own or in combination with any other work by means of or through any electronic medium, including, digital, optical and magnetic information storage and retrieval platforms or systems, on-line, electronic or other reproduction, transmission or publication, or by any other means whether now known or subsequently developed.

**Codifier Intellectual Property.** All computer software and other intellectual property of the Codifier used in performing its services shall remain the property of the Codifier and/or its affiliates and/or licensors. Model building codes and/or other model codes used by the Codifier in the Licensed Program or otherwise in performing its services shall remain the property of the Codifier and/or its affiliates, and no ownership or other proprietary right in those model codes is conveyed in the Village.

**Warranties.** The Codifier warrants that the services and any deliverables provided hereunder will be in accordance with the terms and conditions of this Agreement and will be free of material defects. Regardless of the Village’s acceptance of completed materials when delivered, the Codifier shall correct errors found either by the Village or the Codifier.

**Disclaimers.** The Codifier’s warranties contemplated herein do not extend to failures arising out of (i) incorrect or insufficient data, specifications or instructions provided by the Village or (ii) work or services performed by others. Except as expressly stated herein, THE CODIFIER MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, OF ANY KIND, INCLUDING, WITHOUT LIMITATION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH REGARD TO ANY SERVICES, DELIVERABLES AND/OR RELATED MATERIALS FURNISHED BY THE CODIFIER HEREUNDER.

**Limitations on Liability.** The cumulative liability of the Codifier and its licensors for all obligations, warranties and guaranties, whether express or implied, with respect to services performed and software licensed hereunder shall be limited to the amount paid to the Codifier pursuant to this Agreement. The Codifier and its licensors shall not be liable to the Village or any other person or entity for lost profits, revenues, use, opportunities, or data, or

any indirect, special, incidental, punitive or consequential damages arising from the performance or nonperformance of services or the use or inability to use any software or product. The limitations and protections against liability afforded the Codifier, and its licensors herein shall apply to any action or claim in connection with the services, whether based on contract, tort, statute or otherwise (including but not limited to negligence, warranty and strict liability).

**Assignment.** Codifier may, without the other party's consent with thirty (30) days written notice, transfer this agreement or any of its rights and obligations under this Agreement, to any of its affiliated entities, including but not limited to International Code Council, Inc., General Code Enterprises, LLC, or ICC Codification, Inc.

**IV. TRANSMITTAL AS OFFER.**

The transmittal of this Agreement to the Municipality is an offer by the Publisher to perform the stated services at the prices and terms referenced within the Agreement. This offer will expire if not executed by the Municipality by May 1, 2026, unless such date is extended in writing by the Publisher.

IN WITNESS WHEREOF the parties to this contract have hereunto set their hands on the date(s) indicated:

Village of Orland Park, Illinois  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

American Legal Publishing, LLC  
By \_\_\_\_\_  
Title Ray Bollhauer, President  
Date \_\_\_\_\_



## 1) Sample Typestyle and Formatting:

- Sample of formatted page in single column
- Sample of formatted page in dual column

*Note:* We recommend 12 point font size for single column printing (but 11 point is acceptable). And, we recommend 11 point font size for dual column printing. 10 point font is available, but we believe it is too small for comfortable reading. (This line is printed in 10 point font.)

## 2) American Legal Publishing standard numbering and organizational chart

(Village can chose to use ALP's standard or retain current numbering and organization of the code)

## CHAPTER 71: TRAFFIC REGULATIONS

Section

### *General Provisions*

- 71.01 Speed limit in city alleys
- 71.02 Operation of motor vehicles on unpaved public or private property prohibited

### *Motorcycles; Motor Scooters and Motor Bikes*

- 71.25 Safety helmet or headgear required
- 71.26 Operator's permit required

- 71.99 Penalty

**Cross-reference:**

*Speed limits on designated streets, see Chapter 76, Schedule I*  
*Citations for traffic and parking violations, see §§ 72.150 through 72.157*

## GENERAL PROVISIONS

### **§ 71.01 SPEED LIMIT IN CITY ALLEYS.**

(A) For purposes of this chapter an **ALLEY** shall mean every street or way within a block, which is set apart for public use, vehicular traffic and local convenience. ('72 Code, § 34-4)

(B) No person shall drive a motor vehicle upon any alley in the city at a speed in excess of ten miles per hour. ('72 Code, § 34-5)  
(Ord. 2087, passed - - ; Am. Ord. O-87-72, passed 12-23-87) Penalty, see § 71.99

### **§ 71.02 OPERATION OF MOTOR VEHICLES ON UNPAVED PUBLIC OR PRIVATE PROPERTY PROHIBITED.**

(A) It shall be unlawful for any person to operate a motor vehicle, as defined by the Florida Uniform Traffic Control Law, F.S. Chapter 316, as may be amended from time to time, on any unpaved public property, or on any paved or unpaved shoulder of a public road.

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(B) It shall be unlawful for any person to operate a motor vehicle on any unpaved private property, not owned by the operator or his immediate family, without the express written consent of the owner, lessee, tenant or other person entitled to possession and use of such premises; said written consent to be carried on the operator's person.

(C) The foregoing provisions shall not apply to the following:

- (1) A licensed and franchised public utility in the conduct of its business;
- (2) Any federal, state or local governmental agency;
- (3) Any licensed emergency vehicle;
- (4) Any situation where such operation is necessary to avoid collision with other traffic;
- (5) Where such operation is in compliance with other laws or the directions of a law enforcement officer or official traffic-control devices. ('72 Code, § 34-13) (Ord. O-73-51, passed 6-27-73) Penalty, see § 71.99

## **American Legal Publishing's:**

### **STANDARD NUMBERING SYSTEM**

31.01 = Title 3, First Chapter (or referred to as Ch. 31),

### **STANDARD FORMAT AND ORGANIZATION**

The Village can retain its current organization and format or choose another that it prefers; we suggest the following organization of the code:

Municipal Officials/Officers List

Table of Contents

Charter and Charter Index

Title 1        General Provisions

Title 3        Administration Ordinances

Title 5        Public Works Ordinances

Title 7        Traffic Code Ordinances

Title 9        General Regulations Ordinances

Title 11       Business Regulations Ordinances

Title 13       General Offenses Ordinances

Title 15       Land Usage Ordinances

Table of Special Ordinances (ordinances that are included in summary form only)

Parallel Reference Tables

Index

Titles are odd numbered to allow for expansion if necessary.

Sections within a chapter are grouped in a subchapter name if appropriate and a gap of 5-10 section numbers are left for expansion within that subchapter.

Divisions within a section are as follows, with a space tab added in front of each new subdivision:

#### **§ 31.03 DUTIES.**

(A)

(B)

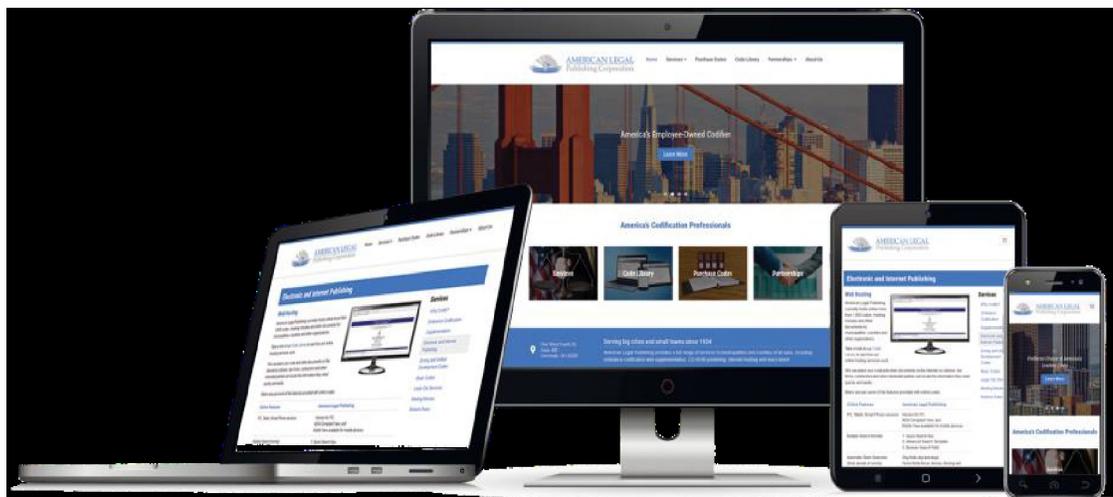
(1)

(2)

(a) Subdivisions rarely go beyond (A)(1)(a/b)

(b)

## American Legal Publishing Internet Code Features



Our online codes have the following features:

Online Features:	Many features are included in current annual hosting fee at no additional cost	Price:
PC, Tablet, Smart Phone versions	PC and Mobile Views	Included
Multiple Search formats	1. Quick Search 2. Advanced Search Template	Included
Automatic Stem Searches (finds plurals of words)	<i>Dog finds dog and dogs</i> <i>Fence finds fence, fences, fencing and fenced</i>	Included
Synonym Searches	Users can choose synonym searching: <i>Grass finds grass, turf, lawn</i> <i>Garbage finds garbage, litter, trash, rubbish</i>	Included
Continuous Next Hit feature	You can go through all hits without having to go back to the Results List for each chapter	Included
Table of Contents expands and links to sections	View and navigate the TOC while also viewing code text and option to view TOC, Document and Search Results at same time	Included
Download text in multiple file choices from the web	Can download into MS Word, HTML, TXT, PDF, MOBI and EPUB (can also use copy/paste feature)	Included
Email links to text	Can email link to specific text in code	Included

Cross-references hyperlinked	Cross-references to other sections, including Penalty references are hyperlinked	Included
Color Graphics	Yes - if provided in color by the Municipality	Included
Static Links to specific sections can be set	Ability to set links to titles, chapter or individual sections in the code	Included
Scrolling tables - static header	The titles of table columns remain visible as you scroll through tables	Included
Limit searches to specific sections	Use TOC feature to limit search to chapters or sections (or expand search to other municipal codes)	Included
Email notifications of code changes	Staff and the public can create a free account to receive email notifications when the code changes	Included
Annotations	Staff and the public can create a free account to create annotations	Included
Electronic format	Online document flows uninterrupted; no page breaks or page numbers to interrupt the text	Included
Translation into other languages	Apply Google Translate to the Code	Included
Search over 2,000 municipal codes	Free access to all codes we publish online; no need to subscribe to any service	Included
Online help features	Use online help features or contact our technical service reps via email or toll-free phone number	Included
<b>OPTIONAL SERVICES:</b>		
New Ordinance List Service (Advance Legislation Notice)	Ordinances not yet codified listed with link to full text of ordinances (ordinances removed from list once they are codified)	
New Ordinance Notification	Notice posted at beginning of code section with link to ordinance that will amend that section (ordinances removed from code once they are codified)	
Comprehensive Ordinance List	New ordinances added to list of all ordinances codified and remain even after code is updated	

Ordinances History Links within code section histories	As new ordinances are added to the code section history list, links to the original ordinance can be set	
Definition Links	Defined terms in the code can be hyperlinked directly to their definition (See Weston, FL code)	
Archive of prior versions of code online and Comparing different versions	Prior versions of the code may be hosted online for research purposes, including creating a compared document	
Custom Website Banner	Municipal seal or logo posted at code site, or partial or complete banner from the Municipality's website can be used	



**ICC  
INNOVATION**  
Digital Solutions to Empower  
Growth & Efficiency

As a member of the ICC Family of Solutions, American Legal Publishing is proud to share ICC Innovation - digital solutions and services to empower growth and efficiency.



Stay ahead with our digital content and constantly updated resources on building safety content, codification, software & technology platforms and consultancy tailored to meet the needs of building professionals.



ICC Code Connect™ API



Switch to virtual permitting and inspections with a highly configurable web-based software solution.



Automate your procedures, and digitize any data, including paper documents.

**Laserfiche®**



The Code Council offers a range of training and certification opportunities to earn CEUs, LUs, or PDHs for CodeCouncil certification renewal and career advancement.



Let us know if you would like more information about these optional services.