

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, August 6, 2012

6:00 PM

Village Hall

## Parks and Recreation Committee

*Chairman Patricia A. Gira  
Trustees Brad S. O'Halloran and James V. Dodge  
Village Clerk David P. Maher*

**CALL TO ORDER/ROLL CALL**

In the absence of Village Clerk David P. Maher, Deputy Clerk Joseph S. La Margo was present.

The meeting was called to order at 6:15 PM.

**Present:** 2 - Chairman Gira and Trustee O'Halloran

**Absent:** 1 - Trustee Dodge

**APPROVAL OF MINUTES****2012-0430 Approval of the July 2, 2012 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of July 2, 2012.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**ITEMS FOR SEPARATE ACTION****2012-0404 Special Recreation Christmas Dinner Dance**

The annual Special Recreation Christmas Dinner Dance will be held on December 14, 2012 at Georgio's Banquets. This event has been held for the past 13 years and is very well attended by Orland Park's Special Recreation participants, as well as invited nearby Special Recreation agencies. Based on prior experience, we anticipate 350 - 400 people will be in attendance at this event.

The dinner dance is funded through registration fees of those who attend. The Village does pay for 20 employees to attend. These employees attend the event to assist our participants. Payment to Georgio's consists of a deposit of \$4,000.00 and the remaining cost is based on the number of participants attending. We estimate the total cost will not exceed \$12,000.00 as the maximum capacity of the banquet room is 400.

I move to recommend to the Village Board to approve payment to Georgio's Banquets for a deposit of \$4,000.00, and to make the appropriate payment both for staff and registrants dependent upon the actual number of participants who register for the event.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

#### **2012-0449 Fall 2012 Program Brochure - Distribution**

The Village has budgeted for the distribution of the Fall 2012 Program Brochure in the Orland Park Prairie. The final cost to mail 23,162 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$6,931.00. The remaining brochures will be distributed to the public at Village facilities.

I move to recommend to the Village Board to approve payment to 22nd Century Media, LLC in the amount of \$6,931.00.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

#### **2012-0450 Recreation Department Program Brochure - Winter 2013 Programs**

Attached to the Committee packer were lists of the recommended programs to be offered in the Recreation Department 2013 Winter Brochure. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the winter session. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs as submitted by staff, and payment to the contractual instructors at time of invoicing.

I move to recommend to the Village Board to approve accepting the 2013 winter programs as presented by staff; and approve payment to contractual instructors at time of invoicing.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

#### **2012-0448 Civic Center Parking Lot Drainage Improvements Bid**

Eight bids were received for the Civic Center Parking Lot Drainage Improvements on July 23, 2012. at 11:00 a.m. The low bid was from Stip Brothers Excavating, Inc at a cost of \$13,990.00. The amount budgeted for this job was \$33,000.00.

I move to recommend to the Village Board to accept the bid amount of \$13,990.00 from Stip Brothers Excavating, Inc.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

#### **2012-0454 Centennial Park Play Unit Proposal**

Park's Division Director Frank Stec reported that the play unit equipment for the Kevin Hertz accessible playground in Centennial Park is being replaced as part of the full renovation of the playground area. The Village hired architect Norris Design to design the playground and specify equipment that will fit into the designated area. Norris requested proposals for the new equipment on behalf of the Village with a budget limit of \$100,000.00. Two companies responded to the request for design/build on the play unit. Both companies are able to meet our required timeframe to have the equipment delivered for the contractor to install to meet the planned opening date of October 6, 2012.

A staff committee was utilized to review the park plans. Trustee Gira joined the review team and provided guidance on the features and theme. Staff is recommending NuToys Leisure Products as they are able to provide a variety of amenities and play pieces that fit well with the Centennial theme and the overall design best met our desire to emphasize a fully accessible area.

The equipment must be ordered this week due to the tight schedule. The equipment will take approximately 3 to 4 weeks to construct and will be sent to the contractor. That contractor will be selected from a construction bid that is also being posted this week.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees meeting on August 6, 2012.

Assistant Village Manager Ellen Baer reported that staff will be bringing forth another item for approval that will be for the actual construction of the Park. The

Village is doing some of the demolition in-house and is purchasing the equipment directly to receive better pricing as a government agency. The construction of this Park will go out for bid.

I move to recommend to the Village Board to approve waiving the bid process

And

I move to recommend accepting the quote from NuToys Leisure Products to provide play unit equipment for the Kevin Hertz playground at Centennial Park for a cost not to exceed \$100,000.00.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

#### **2012-0455 2012 Asphalt Paving for Parks**

Director Stec reported that on June 3, 2012, the Village Board approved the bid award for the 2012 Road Improvement Program for paving by the Public Works Department. The original bid was awarded to the low qualified bidder, Alpha Construction Co. The approval only specified paving related to the Public Works Department, and did not include the items in the bid that related to the Parks and Building Maintenance Department work. On July 16, 2012, the Board subsequently approved this work to be assigned to D. Construction Co. The assignment was made when Alpha Construction Co. was sold to D. Construction last month.

This item addresses the portion of the bid that included approximately \$160,000.00 in budgeted paving for the Parks and Building Maintenance Department. Parks paving includes items for the paving of pathways, parking lots and dugouts. Those projects specifically include Centennial Park dugouts for fields 1 through 5, the pathway for Centennial Park West at Colette Highlands, the Mallard Landings pathway along the pond and various parking lot repairs on Village-owned properties.

I move to recommend to the Village Board to approve an amendment to the contract with D. Construction Co. to provide the 2012 Parks and Building Maintenance paving in an additional amount not to exceed \$160,000.00.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2012-0456 Intergovernmental Agreement with Orland Township Providing Cost Sharing to Construct a Dog Park**

Village Manager Paul Grimes reported that the Village and Township both recognize that it would be beneficial for the community to have a designated area to exercise their canine pets and have agreed to share in the cost of constructing and equipping a dog park as outlined in the plan designed by the Village staff for Centennial Park. The cost of construction was estimated in 2011 to be approximately \$182,761.00. The intergovernmental agreement provides for the Village to advance the project and be reimbursed by the Township 50% of the total cost up to but not in excess of \$100,000.00.

This partnership between the Village and the Township will advance the Dog Park project much more rapidly as the Village originally contemplated phasing in the development over several years.

I move to recommend to the Village Board to approve an intergovernmental agreement with Orland Township to share in the cost to construct a Dog Park at Centennial Park in Orland Park.

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**ADJOURNMENT - 6:25 PM**

**A motion was made by Trustee O'Halloran, seconded by Chairman Gira, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 2 - Chairman Gira and Trustee O'Halloran

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**/nm**

APPROVED: September 4, 2012

Respectfully Submitted,

/s/ David P. Maher

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**David P. Maher, Village Clerk**

/s/ Joseph S. La Margo

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**Joseph S. La Margo, Deputy Clerk**