

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Wednesday, September 21, 2016

6:00 PM

SPECIAL MEETING - 2017 BUDGET

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 PM.

Staff Present: Interim Village Manager Tim McCarthy, Assistant Village Manager Joseph La Margo, Finance Director Annmarie Mampe, Assistant Finance Director Sarah Schueler, Development Director Karie Friling, Transportation and Engineering Manager Kurt Corrigan, and Public Works Director John Ingram, Parks Operating Manager Gary Couch.

Present: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

Absent: 2 - Trustee Dodge and Trustee Carroll

SPECIAL MEETING**2016-0591 2017 Budget - Proposed Capital Improvement Plan, Technology and Vehicle Requests**

Interim Village Manager McCarthy stated that at tonight's meeting discussion will take place on the Capital Improvement Plan, Vehicle Replacements, and Technology Enhancements.

He thanked President McLaughlin along with Finance Chairman Ruzich for the many hours that they have worked with staff. He thanked Finance Director Annmarie Mampe and Assistant Finance Director Sarah Schueler for their expertise and hard work in this budget process.

Interim Village Manager McCarthy stated that after the Boards review they will then need to give staff an idea of what options should be pursued and adjustments that may need to be made within the options.

President McLaughlin noted that even though the budget is tight, like every year, he is happy to report that many large projects will be worked on. For example, the neighborhood street improvements program will continue, completing the LaGrange Road enhancements, enhancements in the downtown area. Also, the Village's Recreation and Parks Department is outstanding.

Finance Director Mampe explained to the Board the report of the FY2017 Capital Improvement Plan (CIP) Summary (EXHIBIT A).

Director Mampe reviewed the Capital Budget priorities (page 1) and Capital Funding (page 2) and Capital Summary (Page 3).

Director Mampe requested that the Directors or Department Managers review with the Board line by line the FY2017 CIP Summary by Fund report that includes the FY2017 Capital Requests – Capital Fund that states reasons for project/project descriptions (EXHIBIT B).

Public Works Director John Ingram and Recreation Division Director Nancy Flores reviewed the General Funds.

Parks Operating Manager Gary Couch, Director Flores and Director Ingram reviewed the Recreation & Parks Fund.

Director Mampe explained that the above items are funded from a transfer from the Village's General Fund or revenues within the Village's General Fund. The below set of items is funded from the Capital dollars.

Transportation and Engineering Manager Kurt Corrigan reviewed the 104th Avenue Bike Path Installation in the Parks Development Fund.

Director Mampe reported that the next group - Main Street Triangle TIF Fund - is funded exclusively by revenues that are now generated by the Metra TIF District.

Development Director Karie Friling reviewed the Main Street Triangle TIF Fund and Director Ingram explained the Metra Pedestrian Stairs item.

Development Director Karie Friling and Trustee Fenton reviewed the Open Lands Fund.

President McLaughlin stated that the Village has a tight budget and these requests will be presented to the Board for approval. He believes it is more beneficially to the Village to work on getting more neighborhood streets completed or other infrastructure projects done that are more critical to the Village, rather than work on Bike Paths or the Nature Center at this time.

Director Mampe stated that the next item is the Capital Improvements Fund, this is funded by Home Rule Sales Tax, Federal Revenue Sharing that the Village receives as well as Road and Bridge Tax, Vehicle Sticker Revenues and Transfers from the Road Exaction Fund.

Transportation and Engineering Manager Kurt Corrigan and Director Ingram reviewed the Capital Improvement Fund and Water & Sewers Fund items. Director Friling explained the Palos Community Hospital Development Agreement Stormwater Improvements.

President McLaughlin stated that the pond in the Triangle area needs to be cleaned-up. He asked for staff to have someone come out to give an estimate. Director Friling and he are showing this area to restaurants and others and the pond really needs cleaning up. He asked if this could be taken out of the water fund, since it is part of the stormwater management system.

Director Mampe stated that anything related to the pond in the past has been

charged to the TIF. This could continue to be charged to the TIF until the TIF is fully developed and then someday the Village would recoup that funding. The water fund could be used for this pond.

Director Mampe stated that these next two items are informational and is giving the Board an advance look at what is being requested. The Proposed Vehicles Equipment Replacements list (EXHIBIT C) and the Summary of Discretionary Technology requests (EXHIBIT D) will be introduced to the Board and further discussion will take place as part of the operating budget when Public Works and IT present their operating budgets.

President McLaughlin questioned on the proposed Vehicle Equipment Replacement list are all these vehicles really needed at this time.

Director Ingram stated that Vehicle and Equipment Operations Manager Tom Morgan spends an enormous amount time evaluating each piece of equipment to make the determination when he is making this type of recommendation to the Board. If these vehicles are replaced, it will not be for at least 6 months and the mileage will continue to go even higher causing costs to the Village in order to maintain these vehicles.

Director Mampe stated that regarding the Summary of Discretionary Technology requests (EXHIBIT D) there is a column that shows all the requests. Interim Village Manager McCarthy, Director Mampe and Chief Technology Officer Frank Florentine reviewed this listing and the column that is recommended by the Interim Village Manager is a listing of technology items that are more of a priority for 2017 to be completed. When IT presents their budget these will be discussed in more detail at that time.

Trustee Fenton stated that an email was sent to the Board regarding the remaining Budget Hearing Meetings and she would like these meetings on the off Mondays.

Director Mampe stated that she will review these dates and examine if these can be changed.

President McLaughlin stated he would rather the hearings be during the week and not on a Saturday.

The next meeting is scheduled for Wednesday, October 12th at 6:00 PM – Police, Development Services, Civic Center and Open Lands operating budgets will be presented.

This was for discussion only, NO ACTION was required.

ADJOURNMENT – 8:45 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Dodge and Trustee Carroll

/nm

APPROVED: October 3, 2016

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Casey Griffin

Casey Griffin, Village Clerk