

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2015-0170

Innoprise Contract #: C15-0033

Year: 2015-17

Amount:

Department: Public Works

Contract Type: Master Engineering Services Agreement

Contractors Name: Baxter & Woodman, Inc.

Contract Description: Master Services Professional Engineering Agreement - Roadway Maintenance & Pavement Reconstruction 2015-17
Exhibit B - 2015 RIP Program \$239,300 (2015-0170)
Exhibit B - Orlan Brook Drive Culvert Replacement \$25,200 (C15-0079 - 2015-0399)
Exhibit B - 143rd Metra Station Stairs \$13,840.00 (C15-0097 2015-0170)
Exhibit B - Fernway Roadway & Ditch Grading \$33,800 (C15-0122 2015-0671)
2015-0789 Additional Services to RIP Program \$27,295 (C15-0125)

Exhibit B - 2016 Road Improvement Program \$120,000 (C16-0040 2016-0159)

Exhibit B - Construction Oversight Brook Crossing Dr & Southwest Highway \$38,110 (C16-0041 2016-0159)

Exhibit B - Orlan Brook Dr. Culvert Amendment No. 1 (C16-0064 2016-0259 \$6900)

MAYOR
Daniel J. McLaughlin
VILLAGE CLERK
John C. Mehalek
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
www.orlandpark.org



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

May 27, 2016

Mr. Derek J. Wold, P.E.
Baxter & Woodman, Inc.
8840 West 192nd Street
Mokena, Illinois 60448

RE: *NOTICE TO PROCEED – Orlan Brook Drive Culvert Replacement Amendment No.1*

Dear Mr. Wold:

This notification is to inform you that the Village of Orland Park has accepted and signed the proposal dated February 15, 2016 for Orlan Brook Drive Culvert Replacement Amendment No. 1.

The Village has increased PO #15-002465 for this amendment. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) fully executed proposal dated February 15, 2016 for an additional Six Thousand Nine Hundred and No/100 (\$6,900.00) Dollars.. Please attach this as Exhibit B - Orlan Brook Drive Culvert Replacement to the Master Services Agreement dated March 17, 2015. If you have any questions, please call me at 708-403-6173.

Sincerely,

A handwritten signature in black ink, appearing to read "Denise Domalewski".
Denise Domalewski
Contract Administrator

cc: Napoleon Haney
Rich Rittenbacher

February 15, 2016

Mr. John J. Ingram
Infrastructure Maintenance Director
Village of Orland Park
14700 S. Ravinia Avenue
Orland Park, Illinois 60462

**Subject: Orlan Brook Drive Culvert Replacement - Design Services
Amendment No. 1**

Dear Mr. Ingram:

Baxter & Woodman is pleased to submit this Amendment to our proposal dated June 23, 2015, to provide additional Design Services for the Orlan Brook Drive Culvert Replacement, which are described below.

During design it was discovered that there will be less than the current minimum required separation between the existing water main and the new culvert. To provide for adequate separation and allow for ease of future maintenance, the existing water main requires adjustment (lowering), installation of a sleeve, and a valve in valve vault.

All terms and conditions of the Master Agreement dated March 17, 2015 with the Village of Orland Park shall apply.

SCOPE OF SERVICES

1. WATER MAIN DESIGN

- Design the proposed water main in compliance with Illinois Environmental Protection Agency rules. The water main plans will include existing and proposed alignments, location of the valve, and connections to existing mains. Prepare special provisions in accordance with Village guidelines.

2. IEPA PERMIT

- Submit the design documents to the agency for permit to construct, own, and operate the Project.

3. MANAGE PROJECT

- Plan, schedule, and control the additional activities that must be performed to complete the project including budget, schedule, and scope. Coordinate with Village and project team to ensure the goals of the Project are achieved.

ENGINEERING FEE

Our engineering fee for the above stated scope of services will be based upon our hourly rates for actual work time performed plus reimbursement for out-of-pocket expenses which will total an additional **\$6,900** for an amended not to exceed amount of \$32,100.

If you find this proposal acceptable, **please sign and return one copy for our files**. Upon your written authorization to proceed, we will begin working immediately. We appreciate the opportunity to submit this proposal and to continue working with you and the Village. Please do not hesitate to contact Adam James (815-444-3332 or ajames@baxterwoodman.com) if you have any questions or need additional information.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Derek J. Wold, P. E.
Vice President

Attachment

VILLAGE OF ORLAND PARK, IL

AUTHORIZED BY: 
Paul G. Grimes
TITLE: Village Manager
DATE: 5/16/16

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Village of Orland Park**Orlan Brook Dr Culvert Replacement - Amendment No. 1**

	Hours	Labor	Subconsultants	Expenses	Total Compensation
Overall Amendment Total	65.00	6,900.00	0.00		6,900.00
03 Environmental Coordination and Permits			0.00		
3.5 IEPA Water Supply Permit	10.00	1,000.00	0.00	0.00	1,000.00
Sr Engineer III	1.00	150.00			
Engineer II	8.00	760.00			
Clerical II	1.00	90.00			
06 Water Main Adjustment	53.00	5,600.00	0.00	0.00	5,600.00
Sr Engineer III	8.00	1,200.00			
CAD/GIS/Survey Tech IV	5.00	600.00			
Engineer II	40.00	3,800.00			
08 Manage Project	2.00	300.00	0.00	0.00	300.00
Sr Engineer III	2.00	300.00			