

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, December 21, 2020

7:00 PM

Village Hall

## Board of Trustees

Village President Keith Pekau  
Village Clerk John C. Mehalek

Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 P.M.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE****2020-0867 Approval of the November 30, 2020, Special Meeting Minutes**

The Minutes of the Special Meeting of November 30, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of November 30, 2020.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0866 Approval of the December 7, 2020, Regular Meeting Minutes**

The Minutes of the Regular Meeting of December 7, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 7, 2020.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

### 2020-0862 Hearing Officer - Appointment

The Village of Orland Park requested qualifications from experienced attorneys or qualified firms to provide adjudicator (administrative law judge/hearing officer) services pursuant to a Professional Services Agreement with the Village. The services will primarily relate to the adjudication of municipal code violations and traffic offense violations. The Administrative Hearing Officer position is an independent contractor position and not a Village employee, employed on an at-will basis.

The selected Adjudicator shall:

- Serve as a hearing officer as provided by law.
- Hear testimony and accept evidence that is relevant for applicable Village Code violations.
- Administer oaths and affirmations to witnesses.
- Issue a written determination of liability or non-liability for Village Code violations based on evidence presented at the hearing and the records, including findings, decision, and order.
- Impose penalties and fines consistent with applicable Village Code sections.
- Adhere to policies, procedures, and legislation set forth in the Village Code.
- Create and preserve a proper hearing record.
- Regulate the course of the hearing in accordance with rules and regulations adopted by the Village.
- Issue subpoenas when appropriate.
- Enforce all policies, laws, rules, and regulations in a fair and impartial manner.
- Ensure they receive all appropriate training and qualifications necessary to serve as the Adjudicator.
- Remain current on relevant legal requirements and developments.
- Utilize any software programming associated with the operation of the adjudication program (for which training would be provided).

The selection of a service provider to act as the Village Hearing Officer was based on Mayor Keith Pekau's judgment as to the best match between the Village's needs, the background, and the proposal provided.

After reviewing all of the proposals, Mayor Keith Pekau interviewed each attorney who submitted a proposal, as well as contacted references. Based on his experience, pricing, interview, and reference checks, Attorney Victor E. Puscas, Jr., is recommended to be awarded the contract for Village Hearing Officer Services at a cost of \$175 per hour.

I move to confer appointment of Victor E. Puscas, Jr., as Village Hearing Officer;

And,

I move to approve a contract with Victor E. Puscas, Jr. for Village Hearing Officer services at a cost of \$175 per hour.

**A motion was made by Trustee Milani, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## ACCOUNTS PAYABLE

### 2020-0859 Accounts Payable from December 8, 2020, - December 21, 2020 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 8, 2020, - December 21, 2020, in the amount of \$2,311,905.59.

**A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## CONSENT AGENDA

Item K. Villas of Tall Grass Stormwater Improvement Agreement was pulled from the agenda. (refer to audio file)

Trustee Dodge requested that Item B.) An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service on Taxable General Obligation Refunding Bonds, Series 2012B Of The Village Of Orland Park, Cook And Will, Counties., Item C.) An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service on Taxable General Obligation Refunding Bonds, Series 2013A Of The Village Of Orland Park, Cook And Will, Counties, Item D.) An Ordinance Abating Taxes Levied For The Year 2020 For The Payment of Principal And Interest On The General Obligation Refunding Bonds, Series 2013C, Of The Village Of Orland Park, Cook And Will Counties, Illinois, Item E) An Ordinance Abating Taxes Levied For The Year 2020 By An Ordinance Providing For The Issuance Of \$6,535,000 General Obligations Bonds, Series 2016 Of The Village Of Orland Park, Cook And Will Counties, Illinois And Providing For The Levy And Collection of The Principal And Interest On Said bonds, Being Ordinance No. 5082 Adopted By The President And Board of Trustees Of The

Village Of Orland Park, Illinois On The 18th Day Of April, 2016, and Item J.)  
Temporary Moratorium on Enforcement of The Duration of Temporary Sign Permit  
be removed from the consent agenda for a separate vote. (refer to audio file)

### Passed the Consent Agenda

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### 2020-0860 Payroll for December 11, 2020 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for December 11, 2020, in the amount of \$1,048,393.22.

### 2020-0844 ITB 20-034R CPAC VGBA Upgrades

ITB 20-034R CPAC VGBA Upgrades was issued on 10/30/2020 and closed on 11/23/2020. The project scope consists of the provision of materials, labor, and equipment necessary to replace existing pool grates at the Centennial Park Aquatic Center (CPAC) with grates that are compliant with the U.S. Virginia Graeme Baker Pool and Spa Safety Act (VGBA).

The goals of the VGBA is to enhance the safety of public and private pools and spas, to reduce child drownings, to reduce the number of suction entrapment incidents, injuries and deaths; and to educate the public on the importance of constant supervision of children in and around water.

Eighteen (18) vendors fully downloaded the ITB documents and four (4) submitted bids. The ITB audit report and bid tabulation are attached for reference. The bid totals were as follows:

Robe, Inc.  
Total Bid Price - \$143,420.00

Schaefges Brothers Inc.  
Total Bid Price - \$157,700.00

Crossroads Construction, Inc.

Total Bid Price - \$178,200.00

Maverick Pools, Inc.

Total Bid Price - \$196,000.00

Robe, Inc. submitted the lowest bid. All three (3) references (Chicago, Rockford and Fox Valley Districts) recently related positive experiences in working with Robe, Inc. and recommended their services. Robe, Inc. is listed as a pre-qualified contractor by the Illinois Department of Public Health (IDPH) for work at swimming facilities.

It should be noted that the VGBA project cannot begin until the IPDH issues a permit for this work. This and three (3) other CPAC permits have been delayed due to issues related to COVID-19. Permits for CPAC projects were submitted to IDPH in April, 2020.

As such, Staff recommends awarding ITB 20-034R CPAC VGBA Upgrades to Robe, Inc. A 10% (\$14,342.00) contingency is also requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the contract is signed. This contingency amount will be included in the contract for this project.

I move to approve awarding ITB 20-034R CPAC VGBA Upgrades contract to Robe, Inc. of Chicago, IL in the amount of \$143,420.00 plus a 10% contingency of \$14,342.00 for a total amount not to exceed \$157,762.00 pending approval of funds in the Fiscal Year 2021 budget;

And,

To authorize the Village Manager to approve change orders not to exceed the contingency amount.

**This matter was APPROVED on the Consent Agenda.**

#### **2020-0865 Pavement Marking - Additional Funding**

Precision Pavement Markings, Inc. (PPMI) of Elgin, Illinois has performed pavement markings on Village roads and parking lots for the past four years. Years 2017-2019 were under a three-year contract term (Innoprise Contract # C17-0072), while this current year was under a one-year extension granted in late April 2020 on account of potential bidding difficulties anticipated during the COVID-19 pandemic. This extension was granted via an addendum to the original contract. Throughout the contract period, the Village has experienced excellent client service and excellent pavement marking durability from PPMI.

PPMI has improved numerous locations throughout the Village in 2020 from August through October. Most notably, three large & lengthy high-traffic streets

(143rd Street from John Humphrey to Harlem, Orland Parkway and 94th Avenue) consumed the bulk of the contract. Near the end of the construction season, it was discovered that some additional street areas and the 153rd Street commuter parking lot required pavement marking maintenance to maintain visibility and safety for motorists.

Staff determined that in order to keep the safety of the public its highest priority, the additional striping should be performed resulting in an overage of \$7,178.04 to the not to exceed value of \$125,000.00.

I move to approve a change order authorizing additional funding for pavement marking services, under the existing 2020 contract with Precision Pavement Markings, Inc. of Elgin, Illinois in an amount not to exceed \$7,178.04.

**This matter was APPROVED on the Consent Agenda.**

**2020-0857 An Ordinance Amending Title 7, Chapter 15 of the Orland Park Village Code in Regard to the Purchase or Possession of Tobacco or Alternative Nicotine Products - Recommended Ordinance.**

The Police Department is seeking to amend Title 7, Chapter 15, of the Orland Park Village Code in regard to changing the legal age to purchase or possess tobacco or alternative nicotine products from 18 to 21 years of age. This request is the result of the change in the Illinois Compiled Statutes, specifically, 720 ILCS 675/ Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.

I move to approve an Ordinance Number 5563, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 15 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE PURCHASE OR POSSESSION OF TOBACCO OR ALTERNATIVE NICOTINE PRODUCTS.

**This matter was PASSED on the Consent Agenda.**

**2020-0656 2020 Land Development Code Amendments II - Ordinance**

On October 19, 2020, the Village Board of Trustees approved Land Development Code amendments for Section 2-102, Section 5-112, Section 6-207, Section 6-210, Section 6-212, Section 6-214, Section 6-302, Section 6-307, Section 6-308, Section 6-310, Section 6-315, Section 6-408 and Section 6-409, as presented in the attached Amendment Report titled "2020 Land Development Code Amendments II - Amendment Report to the Board of Trustees" and associated exhibits, prepared by the Development Services Department and dated October 19, 2020. Please note these proposed amendments do not include provisions for private ponds for new residential development. Additional analysis is necessary to address the equity issue previously discussed at the Committee of the Whole.

I move to pass Ordinance Number 5564, entitled: AN ORDINANCE AMENDING ARTICLE 2 (DEFINITIONS AND RULES OF CONSTRUCTION), ARTICLE 5

(DEVELOPMENT PROCEDURES, REQUIREMENTS AND REGULATIONS) AND ARTICLE 6 (DEVELOPMENT REGULATIONS) OF THE VILLAGE OF ORLAND PARK LAND DEVELOPMENT CODE, AS AMENDED.

**This matter was PASSED on the Consent Agenda.**

**2020-0804 The Imposition of Costs and Restitution by the Administrative Hearing Officer- Recommended Amended Ordinance.**

The Police Department is seeking to amend Title 1, Chapter 14, Section 2.A.7 and 2.A.8, of the Orland Park Village Code in regard to the imposition of administrative costs in the amount of fifty dollars (\$50.00), and if warranted, order restitution when a determination of liability is made by the hearing officer.

The operation of both a Municipal Violation and a separate Parking Violation Hearing come at a considerable expense to the Village of Orland Park. The Municipal Violation Hearing held one (1) day per month, approximately six and one half (6 ½) hours in length, requires six (6) village employees (three sworn officers, two police clerical employees, and one cashier), one (1) Administrative Hearing Officer, and one (1) Village Prosecutor to provide efficient and effective due process.

The Parking Violation Hearing is also held one (1) day per month, approximately two and one half hours (2 ½) in length, and requires the same number of village employees and an Administrative Hearing officer. Coupled with the personnel requirements, there are costs associated with occupying the room, set-up and take down, and sanitizing the facility after each hearing.

I move to approve an Ordinance Number 5566, entitled: AN ORDINANCE AMENDING TITLE 1, CHAPTER 14 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE ASSESSMENT OF ADMINISTRATIVE COSTS AND, WHERE APPROPRIATE, ORDER RESTITUTION OF THE VILLAGE BY THE ADMINISTRATIVE HEARING OFFICER.

**This matter was PASSED on the Consent Agenda.**

**2020-0831 An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service On Taxable General Obligation Refunding Bonds, Series 2012B Of The Village Of Orland Park, Cook And Will Counties, Illinois.**

These General Obligation Bonds are being paid using another source of funds. These TIF Bonds are being paid back using liquidation proceeds from 2017. There are sufficient funds available on hand, so the property tax levy is not required.

Trustee Dodge had questions. (refer to audio file)

Finance Director Kevin Wachtel responded to Trustee Dodge. (refer to audio file)

I move to approve Ordinance number 5559, entitled: An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service On Taxable General Obligation Refunding Bonds, Series 2012B Of The Village Of Orland Park, Cook And Will Counties, Illinois.

**A motion was made by Trustee Dodge, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0832 An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service On Taxable General Obligation Refunding Bonds, Series 2013A Of The Village Of Orland Park, Cook And Will Counties, Illinois.**

An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service On Taxable General Obligation Refunding Bonds, Series 2013A Of The Village Of Orland Park, Cook And Will Counties, Illinois.

I move to approve Ordinance Number 5560, entitled: An Ordinance Abating Taxes Heretofore Levied For The Year 2020 To Pay Debt Service On Taxable General Obligation Refunding Bonds, Series 2013A Of The Village Of Orland Park, Cook And Will Counties, Illinois.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0833 An Ordinance Abating Taxes Levied For The Year 2020 For The Payment Of Principal And Interest On The General Obligation Refunding Bonds, Series 2013C, Of The Village Of Orland Park, Cook And Will Counties, Illinois.**

An Ordinance Abating Taxes Levied For The Year 2020 For The Payment Of Principal And Interest On The General Obligation Refunding Bonds, Series 2013C, Of The Village Of Orland Park, Cook And Will Counties, Illinois.

I move to approve Ordinance Number 5561, entitled: An Ordinance Abating Taxes Levied For The Year 2020 For The Payment Of Principal And Interest On The General Obligation Refunding Bonds, Series 2013C, Of The Village Of Orland Park, Cook And Will Counties, Illinois.

**A motion was made by Trustee Calandriello, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0834 An Ordinance Abating Taxes Levied For The Year 2020 By An Ordinance Providing For The Issuance Of \$6,535,000 General Obligation Bonds, Series 2016, Of The Village Of Orland Park, Cook And Will Counties, Illinois And Providing For The Levy And Collection Of A Direct Annual Tax For The Payment Of The Principal And Interest On Said Bonds, Being Ordinance No. 5082 Adopted By The President And Board Of Trustees Of The Village Of Orland Park, Illinois On The 18th Day Of April, 2016.**

An Ordinance Abating Taxes Levied For The Year 2020 By An Ordinance Providing For The Issuance Of \$6,535,000 General Obligation Bonds, Series 2016, Of The Village Of Orland Park, Cook And Will Counties, Illinois And Providing For The Levy And Collection Of A Direct Annual Tax For The Payment Of The Principal And Interest On Said Bonds, Being Ordinance No. 5082 Adopted By The President And Board Of Trustees Of The Village Of Orland Park, Illinois On The 18th Day Of April, 2016.

I move to approve Ordinance Number 5562, entitled: An Ordinance Abating Taxes Levied For The Year 2020 By An Ordinance Providing For The Issuance Of \$6,535,000 General Obligation Bonds, Series 2016, Of The Village Of Orland Park, Cook And Will Counties, Illinois And Providing For The Levy And Collection Of A Direct Annual Tax For The Payment Of The Principal And Interest On Said Bonds, Being Ordinance No. 5082 Adopted By The President And Board Of Trustees Of The Village Of Orland Park, Illinois On The 18th Day Of April, 2016.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0784 Temporary Moratorium on Enforcement of the Duration of Temporary Sign Permit**

Businesses in the Village of Orland Park and around the world have faced varying restrictions and limitations to their normal business operations caused by the response to the COVID-19 pandemic. When the State of Illinois issued a stay at home order for non-essential businesses in March of 2020, many businesses had to either change their operations to be compliant with the new restrictions or close

their doors.

In order to assist businesses during this difficult time, the Village relaxed enforcement of the temporary sign code restrictions. This allowed businesses to notify patrons of new or altered business operations such as a new/existing drive-thru lane or curbside pick-up. The initial COVID-19 restrictions have persisted well beyond any originally anticipated timeline. As such, staff is seeking approval from the Village Board of Trustees for a temporary moratorium on the enforcement of Section 6-307.G.1.c in regards to the maximum duration of a temporary sign permit as well as a waiver of temporary sign fees during the period of the moratorium.

In this case, all other aspects of the temporary sign code will be enforced and businesses will be required to adhere to them; however, a temp sign will be allowed without renewal until the moratorium is lifted. This moratorium would remain in effect until 90-days after the State of Illinois enters Phase V of the Restore Illinois Plan.

Development Services will continue to issue permits for the temporary signage to ensure that the sign is in compliance with all other applicable regulations.

Trustee Dodge had comments and questions. (refer to audio file)

Village Manager Koczwara responded to Trustee Dodge. (refer to audio file)

Trustee Dodge made a motion to amend the ordinance to reflect that the suspension end when Phase 5 is declared, not 90 days after. It was seconded by Trustee Fenton. (refer to audio file)

Trustee Fenton had question. (refer to audio file)

Development Services Director Ed Lelo and Mayor Pekau responded to Trustee Fenton. (refer to audio file)

Trustee Dodge had questions and comments. (refer to audio file)

Development Services Director Lelo responded to Trustee Dodge. (refer to audio file)

Trustee Milani had questions. (refer to audio file)

Development Services Director Lelo responded to Trustee Milani. (refer to audio file)

President Pekau had comments. (refer to audio file)

A vote was taken on the amendment to the motion. Trustee Dodge and Trustee Fenton votes "AYE". Trustees Calandriello, Healy, Katsenes, Milani and President Pekau vote "NAY". (refer to audio file)

I move to pass an Ordinance Number 5565, entitled, "AN ORDINANCE GRANTING A TEMPORARY MORATORIUM ON ENFORCEMENT OF SECTION 6-307.G.1.C of VILLAGE OF ORLAND PARK LAND DEVELOPMENT CODE".

**A motion was made by Trustee Calandriello, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 1 - Trustee Dodge

## HEARINGS 7:00 P.M.

I move to open the Public Hearing for Fiscal Year 2021 Budget.

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## 2020-0828 Public Hearing for Fiscal Year 2021 Budget - Approval

The tentative annual budget for Fiscal Year 2021 was published and made available for public inspection on December 8, 2020. The FY2021 budget reflects total revenues of \$136,406,664 and total expenditures of \$159,630,101. The variance between revenues and expenditures is largely due to the planned use of fund balance for debt service payments and capital projects.

Trustee Dodge had questions. (refer to audio file)

Finance Director Kevin Wachtel responded to Trustee Dodge. (refer to audio file)

President Pekau had a question. (refer to audio file)

Finance Director Kevin Wachtel responded to President Pekau. (refer to audio file)

I move to approve adjourning the Fiscal Year 2021 Budget public hearing.

**A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## TECHNOLOGY, INNOVATION AND PERFORMANCE IMPROVEMENT

### 2020-0879 Tyler Munis Enterprise Resource Planning Contract

Village staff received approval at the October 19, 2020, Committee of the Whole meeting to negotiate a contract with Tyler Technologies for the software, devices, and services required to implement and maintain the Munis ERP, ExecuTime, and EnerGov software applications. The Village is already heavily invested in Tyler Technologies through use of their New World Computer-Aided Dispatch, as well as Enterprise Asset Management and 311 Citizen Access software platforms.

Village staff has been in contract negotiations with Tyler representatives since October. After extensive negotiations, staff believes this agreement meets the Village's requirements while providing the best value. The Technology Commission recommended that staff include a contingency, which is typical for ERP software implementations. The total five-year cost to purchase, implement, and maintain the Tyler Munis ERP is \$2,082,786, which includes a \$35,000 contingency. The total cost amount includes \$1,299,661 in one-time implementation fees and \$182,307 in annual software maintenance, support, and service fees. Only the \$128,410 annual software maintenance fees, not the support and service fees, are waived the first twelve months after the project start date, but are charged in years two thru five of the initial five-year agreement.

During the Enterprise Resource Planning (ERP) Software Update at the October 19, 2020 Committee of the Whole meeting staff estimated the total five year cost to purchase, implement, and maintain the Tyler on premise solution to be \$1,818,882. This estimate was based on a preliminary Tyler quote prior to negotiations being initiated, which resulted in a more refined cost proposal. For that reason, the estimate did not include the annual Software as a Service (SaaS) fees for items that are only offered in the hosted environment (Tyler Notify, Analytics and Reporting, and MyCivic Bundle), as well as two required Tyler supplementary technical support services (Systems Management Services, and Disaster Recovery Services).

At the October 19, 2020 Committee of the Whole meeting, the Board directed staff to request a cost proposal for Tyler's completely hosted SaaS platform for comparison purposes. The total five-year cost for SaaS would be \$2,460,020 or \$412,234 more than the recommended on premise platform. The on premise proposal provides the security and control the Village desires at a lower annual and total cost as well as including Tyler's Systems Management and Disaster Recovery services providing the Village with similar technical and systems support as the SaaS platform.

Other indirect costs include an estimated \$200,000 for a full time contracted project manager to facilitate implementation and \$289,400 to replace the Village's end of life server, storage hardware, and management software. Funds for each of these items are included in the FY 2021 Budget.

Implementation is projected to start in April 2020 and is projected to take 18-24 months from the start date due to its complexity and to lessen the impact to existing operations.

I move to approve the contract with Tyler Technologies and the Village of Orland Park through the Sourcewell Purchasing Cooperative Contract #090320-TTI for public administration software for the cost of \$2,047,786 plus a \$35,000 contingency for a total not to exceed of \$2,082,786;

And;

To authorize the Village Manager to approve change orders not to exceed the contingency amount.

**A motion was made by Trustee Milani, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2020-0863 Village Code Amendment - Title 5, Chapter 2, Section 7-10-i - Sign Permit Fees - ORDINANCE**

This change is needed to coordinate with the sign code changes within the Land Development Code. Previously temporary sign permits were valid for fourteen (14) days with a \$90 fee. Now that the length of time is changing to seven (7) days, the new temporary sign permit fee will be \$45.

The fee for permanent sign permits is not being modified at this time.

I move to pass Ordinance Number 5567, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 2 SECTION 5-2-7-10 OF THE ORLAND PARK VILLAGE CODE IN REGARD TEMPORARY SIGN PERMIT FEES.

**A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

### 2020-0856 Taqueria Los Comales - Inducement Agreement

Taqueria Los Comales is a family-owned restaurant that offers fresh authentic Mexican Food in a comfortable family environment at an affordable price. The business has been serving delicious tacos, tortas, burritos, and more throughout the Chicagoland area since 1973.

The proposed project includes the redevelopment of the former Dunkin Donuts located at 15609 S. Harlem Ave. into an approximately 2,508 square foot restaurant establishment. Taqueria Los Comales has not formally petitioned but is working with staff on a preliminary basis.

Taqueria Los Comales has requested to participate in the Village of Orland Park's COVID-19 Economic Development Incentives Program to assist with their proposed project. The Back-Fill Vacant Restaurant Incentive Program would allow Taqueria Los Comales to receive 50% of the sales tax generated at their location for 10 years up to a maximum amount of \$37,500. The Inducement Agreement also includes the Orland Park Commercial Impact Program that allows for a 25% reduction on the permit and related fees. The Commercial Impact Program is estimated to save the project approximately \$850. The following is a summary of the proposed terms:

Taqueria Los Comales Project Build-Out - anticipated to be approximately \$150,000.

50% sharing of sales tax.

Ten-year term - is consistent with previous Inducement Agreements.

Maximum 25% certified project costs or \$37,500, whichever comes first.

25% reduction on permit and related fees (estimated to save the project approx. \$850).

Job Creation/Retention (12 jobs).

The proposed Inducement Agreement is attached to the Board Packet.

Lawrence Gonzalez of Taqueria Los Comales addressed the Board. (refer to audio file)

President Pekau had comment. (refer to audio file)

I move to approve a sales tax sharing Inducement Agreement with Taqueria Los Comales as outlined above pending approval of all Village planning, zoning, and building requirements.

**A motion was made by Trustee Healy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0519 The Pointe - Development Petition for Site Plan, Landscape Plan, Elevations, Subdivision, Special Use Permit with Modifications**

The subject property is a triangular-shaped 1.13-acre site comprised of seven (7) individual parcels within the Village's downtown area at the northwest corner of the intersection of 143rd Street and Southwest Highway. The subject property has been vacant for approximately twelve (12) years and was previously occupied by Wild Boar restaurant, Nagel's Repair Shop, and a single-family home. The site currently includes overhead utility lines, sections of concrete sidewalks and driveways, and minimal landscaping.

On October 1, 2007, the petitioner was approved to construct a four-story mixed-use building consisting of 4,944 square feet of retail space and twenty-two (22) residential dwelling units (Legistar File ID 2007-0266). Variances were approved to reduce the parking lot setback from Union Avenue from ten (10) feet to five (5) feet and to reduce the rear yard setback from thirty (30) feet to ten (10) feet. The previously approved project was not constructed.

On July 16, 2018, the Village Board approved a Site Plan, Landscape Plan, Elevations, Subdivision, and Special Use Permit for attached dwellings and a building larger than 50,000 square feet with Modifications for The Pointe (Legistar File ID 2017-0387). The approved plans allowed for the construction of a 103,164 square foot multi-family residential development with sixty-four (64) attached dwelling units, two (2) underground parking garage levels accessible from Union Avenue, a guest parking and loading area accessible from Southwest Highway, and landscape improvements. As part of the project, approximately 0.19 acres of land was to be dedicated to the Village of Orland Park for future roadway improvements to 143rd Street and Southwest Highway. Several Modifications were previously approved for the project:

1. Building Height. A two (2) story modification to allow a maximum of five (5) stories
2. Building Setback. A 2' 9 3/4" modification to allow a 2' 2 1/4" setback at the southwest corner of the building after a dedication of land at the south portion of the site
3. Rear Yard Setback. A 20' modification to allow the underground parking to be set back 10' from the rear (north) property line
4. Parking Setback Landscape Buffer. An 8-10' modification for the east and west parking landscape setback to allow 0-2' of landscaping between the parking lot and right-of-way
5. Parking Lot and Loading Area Location. A modification to allow the trash enclosure and loading area to be located between the building and the street
6. Drop-Off/Drive Aisle Setback. A modification to allow drop-off and drive aisles

between the building and the street

7. Drop-Off/Drive Aisle Screening. A modification to allow less than 36" of screening adjacent to drop-off and drive aisles at certain locations
8. Street Level Transparency. An 11% modification to allow 24% transparency at street level
9. Retaining Wall Height, Spacing, and Setback. A modification to allow height, spacing, and setback differences for retaining walls at certain locations on the site
10. Foundation Planting. A 10' modification to allow 0' of foundation planting along the east and west facades

Final engineering and other post-Board approval items were never finalized for the previously approved project and the building was not constructed. Since the original approval in 2018, the petitioner has selected a new engineering firm and has proposed changes to the Site Plan, Landscape Plan, and Building Elevations. Site grading has been modified and the building has been raised resulting in the parking garage levels being further exposed above grade. Proposed changes also include the relocation of the upper-level parking garage entrance ramp on the west elevation off of Union Avenue to the east elevation off of Southwest Highway, relocation of the guest parking spaces from the drive aisle adjacent to Southwest Highway to inside the upper-level parking garage, minor alterations to the building height, minor increase to the building's floor area, changes to building setbacks, modifications to retaining walls, the addition of a pedestrian ramp along the south of the building, and changes to the landscape plan and building elevations.

In accordance with Section 5-101.K and Section 5-105.K of the Land Development Code, substantial alterations to the final plan are proposed that require the project to proceed back through the Village's development review process.

#### PROJECT DESCRIPTION

The petitioner is requesting approval of a Site Plan, Landscape Plan, Elevations, Subdivision, and Special Use Permit with Modifications to the Land Development Code to allow for a building with a floor area greater than 50,000 square feet and to allow for attached dwellings in the VCD Village Center District for The Pointe, a multi-family residential development on a 1.13-acre site located at the northwest corner of 143rd Street and Southwest Highway.

The proposed site plan consists of a five (5) story tall building with two (2) levels of garage parking, a total of one-hundred and one (101) parking spaces, new landscaped areas, and residential amenities such as a lounge, community room, fitness center, and rooftop terrace. A total of sixty-four (64) residential units are proposed in the uppermost four (4) floors of the building, with forty (40) one-bedroom units and twenty-four (24) two-bedroom units.

The main building entrance, drop-off area, drive aisle, and garage entrance to the upper-level parking garage located on the southeast and east sides of the building

will be accessible via Southwest Highway. The southeast portion of the building includes a circle drive below a two-story building projection that will house amenities for residents. An emergency access point will be located to the south of the circle drive to provide access to Southwest Highway for only emergency vehicles. Access to the lower level parking garage, a dumpster enclosure, and two (2) exterior parking spaces will be located on the west side of the building off of Union Avenue. The existing seven (7) parcels will be consolidated into one (1) lot and approximately 8,522 square feet (0.19 acres) of land at the southwest corner of the site will be dedicated to the Village of Orland Park for future roadway and intersection improvements.

Proposed Modifications to the Land Development Code include:

1. Building Height. Increase the allowable building height from four (4) stories tall to five (5) stories tall, and to allow for a building height more than two (2) stories taller than adjacent single-family homes (Section 6-212.D.3)
2. Building Setback. Reduce the building setback between the southwest corner of the building and Union Avenue from five (5) feet to as little as two and a half (2.5) feet, after the right-of-way dedication of land at the south portion of the site to the Village (Section 6-212.D.6.c.)
3. Rear Yard Setback. Reduce the rear yard setback along the north property line from thirty (30) feet to as little as nine (9) feet ten (10) inches (9.9 feet) (Section 6-212.D.6.d.)
4. Permitted Uses Between the Building and the Street. Allow for a drive aisle, drop-off area, and loading area to be located within the setback area between the building façade and Southwest Highway, and to allow for a trash enclosure and two parking spaces to be located within the setback area between the building façade and Union Avenue (Section 6-212.E.2)
5. Parking Space Size. Reduce the required parking space size from nine (9) feet by eighteen (18) feet to as little as nine (9) feet by sixteen (16) feet to allow for compact car parking spaces at certain locations on-site (Section 6-306.C.1)
6. Parking Space Access. Allow for double-stacked parking spaces without direct and unrestricted access to an aisle at certain locations on-site (Section 6-306.C.2)
7. Retaining Wall Setback, Height, and Spacing. Allow for retaining walls at certain locations on-site to be constructed within three (3) feet from the property line, exceed a height of three (3) feet, and exceed spacing requirements (Section 6-302.C.31)
8. Balcony Setbacks-. Increase the allowable projection of the balconies into the required rear yard setback from three (3) feet to four (4) feet (Section 6-302.C.4)
9. Parking Lot Setbacks and Landscaping. Reduce the parking lot setback and landscape area from ten (10) feet to as little as four (4) feet along the west property line (Union Avenue) and along the southeast property line (Southwest Highway) (Section 6-305.D.6.a.1)
10. Foundation Landscaping. Reduce the building foundation planting area along the southeast and west façades from ten (10) feet to as little as two and a half (2.5) feet (Section 6-305.D.5.)

11. Landscape Corridor. Allow for shrubs and ornamental grasses as a plant material substitution for a portion of the required Landscape Corridor plantings and the relocation of the required Landscape Corridor landscaping into a different Landscape Zone on-site (Section 6-305.D.3)

With the exception of the requested modifications, the project conforms to the Village's Comprehensive Plan, Land Development Codes, and policies for this area.

#### PLAN COMMISSION DISCUSSION

A public hearing was held before the Plan Commission on December 8, 2020. The Commission, members of the public, the petitioners, and staff attended the public hearing via a Zoom Meeting teleconference and in person at Village Hall. The items discussed at the public hearing are summarized below:

1. Overview of Proposed Changes. David Sosin, the attorney representing the petitioner, provided an overview of the project and noted several positive changes since the Board-approved plans in 2018. Previously, both garage entrances were located off of Union Avenue. The entrance to the upper-level parking garage has been relocated to Southwest Highway, which should help eliminate some traffic on Union Avenue. Only the entrance to the lower level parking will now be located off of Union Avenue. The building now also includes green roofs and private terraces as well as additional parking spaces. The petitioner noted that, if the project is approved, construction is anticipated to begin in Spring 2021.
2. Guest Parking & Garage Access. Dan Stecich, a nearby resident at 14228 Union Avenue, asked for clarification on the number of parking spaces provided on-site. Staff stated that a total of 101 spaces are proposed and 96 spaces are required per code. A total of 53 spaces will be located within the upper-level parking garage, which is accessible from Southwest Highway. Six (6) of the spaces in the upper-level parking garage will be utilized for guest parking. Forty-eight (48) spaces will be located within the lower level parking garage, which will be accessible from Union Avenue. Two (2) exterior parking spaces are proposed to the south of the entrance to the lower level parking garage off of Union Avenue.

Mr. Stecich noted concerns that the proposed development may increase traffic on Union Avenue and guests may end up parking on Union Avenue near the existing single-family homes. He stated that he would like to ensure that guests do not park on Union Avenue. It was noted that any excess, overflow guest parking will be directed to the Metra parking lot to the east across Southwest Highway. Commissioner Schussler noted that it may be safer for guests to park in Park School's parking lot located to the west across Union Avenue rather than in the Metra parking lot to the east across Southwest Highway due to the existing pedestrian crosswalk connections. Commissioner Schussler recommended that the petitioner looks into working with the School District to see if they would allow

guest parking during non-school hours. Staff noted that the petitioner is providing a new sidewalk around the perimeter of the site as an interim condition prior to the future roadway improvements. A new signalized crosswalk will be installed with the intersection improvements to provide better pedestrian access across Southwest Highway in the future.

Commissioner Sanchez asked what the 2 exterior parking spaces along Union Avenue will be utilized for. David Sosin noted these spaces will be used for service and maintenance vehicles or moving trucks as needed, but will not be used for resident or guest parking.

Commissioner Zomparelli noted support for the increase in overall parking from the originally approved 96 spaces to the proposed 101 spaces. Several Commissioners expressed support for reducing traffic by relocating the upper garage level entrance to Southwest Highway.

3. Development Concerns. Staff read a letter of objection submitted by Thomas and Ursula Elliott, nearby residents at 14236 Union Avenue, for the record at the meeting. As stated in the submitted letter, the existing intersection of Union Avenue, 143rd Street, and Southwest Highway will be unable to accommodate additional traffic and parking created by the residential development. The proposed project will create a negative impact on residential values and visual impact due to the building being taller than adjacent single-family homes. The letter also includes concerns over the reduced setback from Union Avenue, noise and smell from the dumpster enclosure off of Union Avenue, loss of privacy, overshadowing, loss of light, and safety issues from additional traffic and parking.

David Sosin noted that the number of residential dwelling units is the same as approved in 2018 (64 units). The building height has only been raised slightly since 2018. The proposed project meets the vision of the VCD Village Center District, Comprehensive Plan, and the downtown Triangle area. Overall, the Commissioners stated that the proposed building height is appropriate for the downtown area. David Sosin also stated that the dumpster will be located behind gates and a brick enclosure. Trash will be internally collected inside the building and put out on trash pick-up days. The gates are oriented south, not toward the adjacent single-family residential homes.

4. Intersection and Roadway Improvements to 143rd Street, Southwest Highway, and Union Avenue. David Sosin noted that the petitioner has worked closely with the Village of Orland Park for years, in conjunction with IDOT, to design the proposed residential development in conjunction with the future intersection improvements to Union Avenue, Southwest Highway, and 143rd Street. The modifications / variances requested are partially due to the dedication of land to the Village for future roadway improvements and the unique shape of the land. Staff noted that the Village is holding a public meeting on the proposed roadway improvements for the 143rd Street widening project on Thursday, December 17 at

6:00 pm via Zoom.

Staff has amended one of the conditions of approval in the Preliminary Site Plan regarding the burial of utility lines adjacent to the property. As part of the project, all overhead utility lines shall be buried at the time of development. The cost share between the petitioner and Village will be finalized and included in the Development Agreement. The Development Agreement will include proposed cost sharing for the utility burial, which will be brought to the Committee of the Whole and Board of Trustees for consideration in the future.

Overall, the Plan Commission expressed support for the project and were in favor of seeing vacant land developed, the burial of the overhead utility lines, and the proposed changes since 2018. Several Commissioners stated the site is difficult to develop due to its unique shape and as a result of the land dedication to the Village for the future roadway improvements. The project will meet the intent of the Comprehensive Plan and vision for the downtown area.

#### PLAN COMMISSION MOTION

On December 8, 2020, the Plan Commission moved, by a vote of 6-0, to recommend to the Village Board approval of the Preliminary Site Plan titled "Site Plan Pre-Take" (Sheet C6.0), "Site Plan Post-Take" (Sheet C6.1), "Geometry Plan Pre-Take" (Sheet C6.4), and "Geometry Plan Post-Take" (Sheet C6.5), prepared by C.M. Lavoie & Associates, Inc., dated April 18, 2019, and last revised November 20, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. All ground-based and roof-mounted mechanical equipment must be fully screened from view and shall meet the code requirements listed in Section 6-308.J.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Provide cash in lieu of park land donation and park cash, as finalized at the time of the Development Agreement.
5. Ornamental light poles required in the VCD Village Center District shall be installed along Union Avenue. The petitioner will be responsible for the costs to purchase and install the required light poles. A photometric plan and lighting specifications shall be submitted to the Village for review during final engineering. The photometric plan shall comply with all lighting requirements per Section 6-315.
6. The petitioner shall be responsible for the burial of the overhead utility lines at the time of development and the Village will assist with the cost of the burial, in accordance with the Existing Utility Burial Diagram, which will be finalized and included in the Development Agreement.
7. Final retaining wall plans shall be submitted to the Village as part of the final engineering and final landscaping plan submittal. The petitioner shall provide additional details on the retaining wall system design and landscape viability to

determine suitable plant material to be installed within the planting beds behind the tiered retaining walls. Any substantial changes to the approved plans shall be brought back for consideration to the Plan Commission and Board of Trustees, in accordance with Section 5-101. All retaining walls shall be located inside the lot lines and shall not encroach into the right-of-way.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Elevations titled "The Pointe Multi-Family Development", Sheets A1-A12, prepared by Robert Juris & Associates Architects, Ltd., dated November 21, 2019, and last revised November 6, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and the following conditions:

1. Meet all building code requirements and final engineering requirements.
2. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Preliminary Landscape Plan, titled "The Pointe Multi-Family Building", prepared by Beary Landscaping, dated April 10, 2018 and last revised November 30, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Submit a Tree Mitigation Plan to the Village as part of the final landscape plan submittal. Provide cash-in-lieu for tree mitigation in accordance with the requirements stated in Section 6-305.F. The required tree mitigation amount will be finalized during the final landscape plan review phase and will be included in the Development Agreement.
3. Provide a landscape plan and design details for the proposed green roof to the Village for review and approval as part of the final landscape plan submittal. The petitioner shall also provide a maintenance agreement to the Village for approval that details future maintenance and access plans, particularly for the green roof located around the outer edges of the private residential patios on the north side of the building.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Plat of Subdivision titled "The Pointe", dated January 16, 2020, and "Plat of Easement Vacation", dated September 11, 2020, prepared by C.M. Lavoie & Associates, Inc., subject to the following conditions:

1. Submit a Record Plat of Subdivision to the Village for approval, execution, and recording.

And moved, by a vote of 6-0, to recommend to the Village Board approval of a Special Use Permit for The Pointe to allow for a building with a floor area greater than 50,000 square feet and to allow for attached dwellings in the VCD Village Center District, subject to the same conditions as outlined in the Preliminary Site

Plan motion. Modifications to the Special Use Permit include:

1. Building Height. Increase the allowable building height from four (4) stories tall to five (5) stories tall, and to allow for a building height more than two (2) stories taller than adjacent single-family homes (Section 6-212.D.3)
2. Building Setback. Reduce the building setback between the southwest corner of the building and Union Avenue from five (5) feet to as little as two and a half (2.5) feet, after the right-of-way dedication of land at the south portion of the site to the Village (Section 6-212.D.6.c.)
3. Rear Yard Setback. Reduce the rear yard setback along the north property line from thirty (30) feet to as little as nine (9) feet ten (10) inches (9.9 feet) (Section 6-212.D.6.d.)
4. Permitted Uses Between the Building and the Street. Allow for a drive aisle, drop-off area, and loading area to be located within the setback area between the building façade and Southwest Highway, and to allow for a trash enclosure and two parking spaces to be located within the setback area between the building façade and Union Avenue (Section 6-212.E.2)
5. Parking Space Size. Reduce the required parking space size from nine (9) feet by eighteen (18) feet to as little as nine (9) feet by sixteen (16) feet to allow for compact car parking spaces at certain locations on-site (Section 6-306.C.1)
6. Parking Space Access. Allow for double-stacked parking spaces without direct and unrestricted access to an aisle at certain locations on-site (Section 6-306.C.2)
7. Retaining Wall Setback, Height, and Spacing. Allow for retaining walls at certain locations on-site to be constructed within three (3) feet from the property line, exceed a height of three (3) feet, and exceed spacing requirements (Section 6-302.C.31)
8. Balcony Setbacks-. Increase the allowable projection of the balconies into the required rear yard setback from three (3) feet to four (4) feet (Section 6-302.C.4)
9. Parking Lot Setbacks and Landscaping. Reduce the parking lot setback and landscape area from ten (10) feet to as little as four (4) feet along the west property line (Union Avenue) and along the southeast property line (Southwest Highway) (Section 6-305.D.6.a.1)
10. Foundation Landscaping. Reduce the building foundation planting area along the southeast and west façades from ten (10) feet to as little as two and a half (2.5) feet (Section 6-305.D.5.)
11. Landscape Corridor. Allow for shrubs and ornamental grasses as a plant material substitution for a portion of the required Landscape Corridor plantings and the relocation of the required Landscape Corridor landscaping into a different Landscape Zone on-site (Section 6-305.D.3)

Trustees Dodge, Katsenes and Milani had questions. (refer to audio file)

Director of Development Services Ed Leo responded to their questions. (refer to audio file)

I move to approve a Site Plan, Elevations, Landscape Plan, Subdivision, and

Special Use Permit with Modifications for The Pointe to allow for a building with a floor area greater than 50,000 square feet and to allow for attached dwellings in the VCD Village Center District, as recommended at the December 8, 2020, Plan Commission meeting and as fully referenced in the motion below.

**THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve the Preliminary Site Plan titled "Site Plan Pre-Take" (Sheet C6.0), "Site Plan Post-Take" (Sheet C6.1), "Geometry Plan Pre-Take" (Sheet C6.4), and "Geometry Plan Post-Take" (Sheet C6.5), prepared by C.M. Lavoie & Associates, Inc., dated April 18, 2019, and last revised November 20, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. All ground-based and roof-mounted mechanical equipment must be fully screened from view and shall meet the code requirements listed in Section 6-308.J.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Provide cash in lieu of park land donation and park cash, as finalized at the time of the Development Agreement.
5. Ornamental light poles required in the VCD Village Center District shall be installed along Union Avenue. The petitioner will be responsible for the costs to purchase and install the required light poles. A photometric plan and lighting specifications shall be submitted to the Village for review during final engineering. The photometric plan shall comply with all lighting requirements per Section 6-315.
6. All overhead utility lines shall be buried at the time of development. The cost share between the petitioner and Village will be finalized and included in the Development Agreement.
7. Final retaining wall plans shall be submitted to the Village as part of the final engineering and final landscaping plan submittal. The petitioner shall provide additional details on the retaining wall system design and landscape viability to determine suitable plant material to be installed within the planting beds behind the tiered retaining walls. Any substantial changes to the approved plans shall be brought back for consideration to the Plan Commission and Board of Trustees, in accordance with Section 5-101. All retaining walls shall be located inside the lot lines and shall not encroach into the right-of-way.

And, I move to approve the Elevations titled "The Pointe Multi-Family Development", Sheets A1-A12, prepared by Robert Juris & Associates Architects, Ltd., dated November 21, 2019, and last revised November 6, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and the following conditions:

1. Meet all building code requirements and final engineering requirements.
2. All masonry must be of anchored veneer type masonry with a 2.625" minimum

thickness.

And, I move to approve the Preliminary Landscape Plan, titled “The Pointe Multi-Family Building”, prepared by Beary Landscaping, dated April 10, 2018, and last revised November 30, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Submit a Tree Mitigation Plan to the Village as part of the final landscape plan submittal. Provide cash-in-lieu for tree mitigation in accordance with the requirements stated in Section 6-305.F. The required tree mitigation amount will be finalized during the final landscape plan review phase and will be included in the Development Agreement.
3. Provide a landscape plan and design details for the proposed green roof to the Village for review and approval as part of the final landscape plan submittal. The petitioner shall also provide a maintenance agreement to the Village for approval that details future maintenance and access plans, particularly for the green roof located around the outer edges of the private residential patios on the north side of the building.

And, I move to approve the Plat of Subdivision titled “The Pointe”, dated January 16, 2020, and “Plat of Easement Vacation”, dated September 11, 2020, prepared by C.M. Lavoie & Associates, Inc., subject to the following conditions:

1. Submit a Record Plat of Subdivision to the Village for approval, execution, and recording.

And, I move to approve a Special Use Permit for The Pointe to allow for a building with a floor area greater than 50,000 square feet and to allow for attached dwellings in the VCD Village Center District, subject to the same conditions as outlined in the Preliminary Site Plan motion. Modifications to the Special Use Permit include:

1. Building Height. Increase the allowable building height from four (4) stories tall to five (5) stories tall, and to allow for a building height more than two (2) stories taller than adjacent single-family homes (Section 6-212.D.3)
2. Building Setback. Reduce the building setback between the southwest corner of the building and Union Avenue from five (5) feet to as little as two and a half (2.5) feet, after the right-of-way dedication of land at the south portion of the site to the Village (Section 6-212.D.6.c.)
3. Rear Yard Setback. Reduce the rear yard setback along the north property line from thirty (30) feet to as little as nine (9) feet ten (10) inches (9.9 feet) (Section 6-212.D.6.d.)
4. Permitted Uses Between the Building and the Street. Allow for a drive aisle, drop-off area, and loading area to be located within the setback area between the building façade and Southwest Highway, and to allow for a trash enclosure and

two parking spaces to be located within the setback area between the building façade and Union Avenue (Section 6-212.E.2)

5. Parking Space Size. Reduce the required parking space size from nine (9) feet by eighteen (18) feet to as little as nine (9) feet by sixteen (16) feet to allow for compact car parking spaces at certain locations on-site (Section 6-306.C.1)

6. Parking Space Access. Allow for double-stacked parking spaces without direct and unrestricted access to an aisle at certain locations on-site (Section 6-306.C.2)

7. Retaining Wall Setback, Height, and Spacing. Allow for retaining walls at certain locations on-site to be constructed within three (3) feet from the property line, exceed a height of three (3) feet, and exceed spacing requirements (Section 6-302.C.31)

8. Balcony Setbacks-. Increase the allowable projection of the balconies into the required rear yard setback from three (3) feet to four (4) feet (Section 6-302.C.4)

9. Parking Lot Setbacks and Landscaping. Reduce the parking lot setback and landscape area from ten (10) feet to as little as four (4) feet along the west property line (Union Avenue) and along the southeast property line (Southwest Highway) (Section 6-305.D.6.a.1)

10. Foundation Landscaping. Reduce the building foundation planting area along the southeast and west façades from ten (10) feet to as little as two and a half (2.5) feet (Section 6-305.D.5.)

11. Landscape Corridor. Allow for shrubs and ornamental grasses as a plant material substitution for a portion of the required Landscape Corridor plantings and the relocation of the required Landscape Corridor landscaping into a different Landscape Zone on-site (Section 6-305.D.3)

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0639 Amendment to LaGrange Square - Development Petition for a Special Use Permit Amendment with Modifications, Site Plan, Elevations, Landscape Plan, and Subdivision**

The subject property is located on one of the outlots within the Orland Square Mall Planned Development. The Special Use Permit for Orland Square was approved by the Board of Trustees on November 8, 1971, by Ordinance No. 468. The 44,200 square foot building on site, which was formerly occupied by Toys R Us, had been vacant since 2018 and was recently demolished as part of this project.

On April 20, 2020, the Village Board approved a Site Plan, Elevations, Landscape Plan, Subdivision, and Special Use Permit Amendment with Modifications to the Orland Square Planned Development (Ordinance No. 468) to allow for a Planned Development and two (2) restaurants with drive-through

facilities in the COR Mixed-Use District for LaGrange Square located at 45 Orland Square Drive. A Modification to locate a drive-through facility and parking lots within the setback area between the building façades and streets (Section 6-210.F.4) was approved as part of the project.

The approved site plan consisted of a total of five (5) restaurants within three (3) buildings, a total of two-hundred and ten (210) parking spaces, and new landscape areas. Two (2) of the proposed restaurants were approved to include an accessory drive-through facilities. Lot 1 was approved with a fast-food restaurant building with a drive-through for Raising Cane's. Lot 2 consisted of a multi-tenant building with three (3) restaurant tenant spaces. At the time of approval, the northernmost tenant space was to be occupied by Panera and included a single drive-through lane. The future tenant located in the middle of the building was not been identified at that time and the southernmost tenant space was to be occupied by Chipotle. Lot 3 included one stand-alone restaurant building for BJ's Restaurant & Brewhouse. The existing lot was to be subdivided into three (3) lots to accommodate each building.

#### PROJECT DESCRIPTION

The petitioner is proposing changes to the LaGrange Square Planned Development approved by the Board of Trustees on April 20, 2020, including alterations to the site plan, number of buildings, building area, parking configurations, building elevations, and landscape plan. The proposed site plan consists of a total of five (5) restaurants within four (4) buildings, three (3) restaurant drive-through lanes, a total of two-hundred (200) parking spaces, and new landscape areas. The existing lot is to be subdivided into three (3) lots.

The petitioner is proposing to increase the number of buildings from three (3) to four (4), increase the number of drive-through facilities from two (2) to three (3), and decrease the overall building square footage on-site from 21,126 square feet to 19,965 square feet. Changes are also proposed to the parking lot layout and configuration, building elevations, and landscape plan.

The overall site will still be subdivided into three (3) lots, however, minor changes are proposed to the shared lot line between Lot 2 and Lot 3 to accommodate changes to the overall site plan. As a result, Lot 2 has slightly decreased in size from 1.97 acres to 1.65 acres. Lot 3 has increased in size from 1.95 acres to 2.27 acres.

In accordance with Section 5-101.K and Section 5-105.K of the Land Development Code, substantial alterations to the final plan include items such as changes to Village Board-approved parking configurations, changes that result in variances/modifications to Village Board-approved plans, modifications to Village Board approved special use regulations, and changes to the number of units, building area, or building stories. The project is required to proceed back through the development review process and requires the approval of an Amendment to

the Special Use Permit to allow for the proposed changes to the Board-approved plans and for the additional drive-through lane for one of the restaurant buildings on Lot 3.

The petitioner seeks approval of a Special Use Permit Amendment for a Planned Development and to allow for three (3) fast-food restaurants with drive-through facilities, Site Plan, Landscape Plan, Elevations, and Subdivision. The following Modification to the Land Development Code was previously approved by the Board of Trustees on April 20, 2020, and will be reaffirmed in the motion as part of the proposed Amendment:

1. To allow for a drive-through facility and parking lots to be located within the setback areas between the building façades and the streets (Section 6-210.F.4)

A Modification to locate a drive-through facility and parking lots within the setback area between the building façade and the street was approved as part of the Special Use Permit approved by the Board of Trustees on April 20, 2020. Additional details are provided in the "Modifications" section of this report below. Staff has included this Modification into the recommended motion for the Plan Commission to reaffirm as part of the overall project. The petitioner has not requested any additional Modifications to the Land Development Code.

With the exception of the requested modification, the project conforms to the Village's Comprehensive Plan, Land Development Codes, and policies for this area.

#### PLAN COMMISSION DISCUSSION

A public hearing was held before the Plan Commission on December 8, 2020. The Commission, members of the public, the petitioners, and staff attended the public hearing via a Zoom Meeting teleconference and at Village Hall. Approximately 11 members of the public, including the petitioners and the development team, attended the meeting. The items discussed at the public hearing are summarized below:

1. Overview of Proposed Changes. The petitioner, Steve Panko, Key Development Partners, LLC, provided an overview of the project and noted that the proposed changes reflect conditions created by the COVID-19 pandemic.
2. Parcel D. Commissioner Schussler asked for clarification if the parking located on Parcel D, which is under separate ownership by Simon Property Group, would be used for LaGrange Square or the adjacent development. Staff stated that Parcel D is part of the property currently occupied by Dave and Buster's at 49 Orland Square Drive. Staff clarified that the final parking calculations for LaGrange Square did not include the parking located on Parcel D, but there is a shared parking arrangement between the two lots. The petitioner is proposing off-site improvements to Parcel D, such as landscaping, sidewalks, and pavement. There is sufficient parking provided on site to accommodate the proposed restaurants.

More parking is provided above code requirements, but under the limit to trigger the need for a modification (20% above code requirements).

3. Channelized Median - Right-In/Right Out Access on 151st Street. Commissioner Schussler noted that the existing right-in/right-out channelized median at 151st Street needs to be reconstructed and redesigned. A condition of approval was previously added to the April 20, 2020, Board-approved motion that the petitioner contact Simon Property Group to attempt to obtain permission to reconstruct a raised channelizing island within the ingress and egress easement to prohibit left turns at 151st Street and the access drive.

The median should be raised in height and the turning radius should be altered to prevent left-in/left-out traffic to improve safety at this intersection. Commissioner Schussler recommended to revise Condition #9 in the Preliminary Site Plan motion from "9. Work with Simon Property Group to obtain permission to reconstruct the raised right-in/right-out channelizing island located within the ingress and egress easement at 151st Street" to "9. Submit a letter of authorization from Simon Property Group to obtain permission to reconstruct the raised right-in/right-out channelizing island located within the ingress and egress easement at 151st Street." The changes to this condition of approval were reflected in the recommended motion by the Plan Commission. Steve Panko noted that they have been working closely with Simon and have received approval from them to reconstruct the channelizing median.

4. Drive-Through Lanes. Commissioner Sanchez asked if the additional drive-through lane would create any traffic issues on site. Brendan May, from KLOA, Inc. who prepared the traffic study for the site, stated that they are confident that the drive-through lanes will be able to accommodate vehicle stacking. Chipotle, which does not function as a traditional drive-through because customers are required to order meals ahead of time through their website or mobile app, will have vehicles taking less time to travel through the drive-through lane.

Overall, the Plan Commission expressed support of the project and noted support that the proposed changes could be accommodated in spite of the challenges created by the COVID-19 pandemic. Several Commissioners noted this is a challenging site to develop due to the existing pipeline and utilities through the site.

#### PLAN COMMISSION MOTION

On December 8, 2020, the Plan Commission moved, by a vote of 6-0, to recommend to the Village Board approval of the Preliminary Site Plan titled "Site Plan" (Sheet C200) and "Site Data Plan" (Sheet C201), prepared by Woolpert, Inc., dated October 2, 2019, and last revised October 30, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. All ground-based and roof-mounted mechanical equipment must be fully screened from view and shall meet the code requirements listed in Section 6-308.J.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. The photometric plan shall comply with all lighting requirements per Section 6-315.
5. All drive-through accessories shall meet the requirements listed in Section 6-302.K and Section 6-210.F.4. Menu boxes shall be designed with masonry architectural details matching the materials and design of the principal buildings, screened with landscaping so they are not visible from the street, and kept out of the setback areas between the building and the street.
6. Install directional signage throughout the site to assist with internal circulation and direct traffic entering and exiting the three drive-through lanes.
7. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and egress.
8. Submit a letter of authorization from the property owner of 49 Orland Square Drive allowing off-site work and landscape improvements to be completed on Parcel D.
9. Submit a letter of authorization from Simon Property Group to obtain permission to reconstruct the raised right-in/right-out channelizing island located within the ingress and egress easement at 151st Street.
10. The 6,800 square foot restaurant building located on the south side of Lot 3 shall be considered conceptual only. Once a future tenant is selected and this portion of the site is designed, the proposed future development plans will be required to proceed back through the development review process for approval. The petitioner shall seed or sod the building pad area until the future development on site is approved.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Elevations for Raising Cane's on Lot 1, titled "C519 Orland Park P4-V Elevations - Option A", prepared by ADA Architects, Inc., dated October 9, 2020; and, the Elevations for the multi-tenant building on Lot 2, titled "LaGrange Square", prepared by OKW Architects, Sheets A-1 to A-6, dated October 15, 2020; and, the Elevations for Chipotle on Lot 3, titled "LaGrange Square- Lot 3 Chipotle", prepared by OKW Architects, Sheets A-1 to A-5, dated October 15, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and subject to the following condition:

1. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Preliminary Landscape Plan, titled "Landscape Plan" (Sheet C500) and "Landscape Details" (Sheet C501), prepared by Woolpert, Inc., dated October 2, 2019, and last revised October 30, 2020, subject to the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Meet the landscaping and screening requirements listed in Section 6-210.F.4 between the drive-through lane on Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to create a solid buffer at a minimum height of 36 inches.
3. Provide Foundation Landscaping meeting the requirements of Section 6-305.D.5 on the west side of all buildings on all lots, or provide an alternative landscaping option such as planter boxes.
4. Provide cash-in-lieu for tree mitigation or for any required trees or plant material that is unable to be provided on site as a result of the existing easement restrictions, in accordance with Section 6-305.F. The petitioner shall pay the final cash-in-lieu amount to the Village prior to the issuance of any building permit.
5. Work with staff to determine suitable plant material and plant diversity within the parking lot islands along 151st Street where the required parking lot trees cannot be provided due to existing easement restrictions. Landscaping shall provide year-round visual interest equally effective for the purposes of screening in the winter and the summer seasons.

And moved, by a vote of 6-0, to recommend to the Village Board approval of the Plat of Subdivision, titled "Plat of Subdivision - LaGrange Square", prepared by Woolpert, Inc., dated May 31, 2019, and last revised October 15, 2020, subject to the following condition:

1. Submit a Record Plat of Subdivision to the Village for approval, execution, and recording.

And moved, by a vote of 6-0, to recommend to the Village Board approval a Special Use Permit Amendment to the Orland Square Planned Development (Ordinance No. 468) for LaGrange Square located at 45 Orland Square Drive to allow for a Planned Development with a total of five (5) restaurants within four (4) buildings and to allow for three (3) restaurants with drive-through facilities in the COR Mixed-Use District, subject to the same conditions as outlined in the Preliminary Site Plan motion. Modifications to the Special Use Permit include:

1. Allow for a drive-through facility and parking lots to be located within the setback areas between the building façades and the streets (Section 6-210.F.4)

This case is now before the Village Board of Trustees for final consideration.

President Pekau had comments. (refer to audio file)

Development Services Director Ed Lelo had comments. (refer to audio file)

I move to approve a Site Plan, Elevations, Landscape Plan, Subdivision, and Special Use Permit Amendment the Orland Square Planned Development (Ordinance No. 468) with Modifications for LaGrange Square located at 45 Orland Square Drive to allow for a Planned Development with a total of five (5) restaurants within four (4) buildings and to allow for three (3) restaurants with drive-through facilities in the COR Mixed-Use District, as recommended at the December 8, 2020 Plan Commission meeting and as fully referenced in the motion below.

**THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve the Preliminary Site Plan titled "Site Plan" (Sheet C200) and "Site Data Plan" (Sheet C201), prepared by Woolpert, Inc., dated October 2, 2019, and last revised October 30, 2020, subject to the following conditions:

1. Meet all building code requirements and final engineering requirements, including required permits from outside agencies.
2. All ground-based and roof-mounted mechanical equipment must be fully screened from view and shall meet the code requirements listed in Section 6-308.J.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. The photometric plan shall comply with all lighting requirements per Section 6-315.
5. All drive-through accessories shall meet the requirements listed in Section 6-302.K and Section 6-210.F.4. Menu boxes shall be designed with masonry architectural details matching the materials and design of the principal buildings, screened with landscaping so they are not visible from the street, and kept out of the setback areas between the building and the street.
6. Install directional signage throughout the site to assist with internal circulation and direct traffic entering and exiting the three drive-through lanes.
7. Provide a cross-access easement and shared parking agreement between all properties on site and to ensure that all lots will maintain proper ingress and egress.
8. Submit a letter of authorization from the property owner of 49 Orland Square Drive allowing off-site work and landscape improvements to be completed on Parcel D.
9. Submit a letter of authorization from Simon Property Group to obtain permission to reconstruct the raised right-in/right-out channelizing island located within the ingress and egress easement at 151st Street.
10. The 6,800 square foot restaurant building located on the south side of Lot 3 shall be considered conceptual only. Once a future tenant is selected and this portion of the site is designed, the proposed future development plans will be

required to proceed back through the development review process for approval. The petitioner shall seed or sod the building pad area until the future development on site is approved.

And,

I move to approve the Elevations for Raising Cane's on Lot 1, titled "C519 Orland Park P4-V Elevations - Option A", prepared by ADA Architects, Inc., dated October 9, 2020; and, the Elevations for the multi-tenant building on Lot 2, titled "LaGrange Square", prepared by OKW Architects, Sheets A-1 to A-6, dated October 15, 2020; and, the Elevations for Chipotle on Lot 3, titled "LaGrange Square- Lot 3 Chipotle", prepared by OKW Architects, Sheets A-1 to A-5, dated October 15, 2020, subject to the same conditions as outlined in the Preliminary Site Plan motion and subject to the following condition:

1. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.

And,

I move to approve the Preliminary Landscape Plan, titled "Landscape Plan" (Sheet C500) and "Landscape Details" (Sheet C501), prepared by Woolpert, Inc., dated October 2, 2019, and last revised October 30, 2020, subject to the following conditions:

1. Submit a final landscape plan meeting all Village Codes and all required supporting documentation addressing all outstanding landscape items in conjunction with the final engineering submittal.
2. Meet the landscaping and screening requirements listed in Section 6-210.F.4 between the drive-through lane on Lot 1 and the adjacent streets (LaGrange Road and the Ring Road) to create a solid buffer at a minimum height of 36 inches.
3. Provide Foundation Landscaping meeting the requirements of Section 6-305.D.5 on the west side of all buildings on all lots, or provide an alternative landscaping option such as planter boxes.
4. Provide cash-in-lieu for tree mitigation or for any required trees or plant material that is unable to be provided on site as a result of the existing easement restrictions, in accordance with Section 6-305.F. The petitioner shall pay the final cash-in-lieu amount to the Village prior to the issuance of any building permit.
5. Work with staff to determine suitable plant material and plant diversity within the parking lot islands along 151st Street where the required parking lot trees cannot be provided due to existing easement restrictions. Landscaping shall provide year-round visual interest equally effective for the purposes of screening in the winter and the summer seasons.

And,

I move to approve the Plat of Subdivision, titled "Plat of Subdivision - LaGrange Square", prepared by Woolpert, Inc., dated May 31, 2019, and last revised October 15, 2020, subject to the following condition:

1. Submit a Record Plat of Subdivision to the Village for approval, execution, and recording.

And,

I move to approve a Special Use Permit Amendment to the Orland Square Planned Development (Ordinance No. 468) for LaGrange Square located at 45 Orland Square Drive to allow for a Planned Development with a total of five (5) restaurants within four (4) buildings and to allow for three (3) restaurants with drive-through facilities in the COR Mixed-Use District, subject to the same conditions as outlined in the Preliminary Site Plan motion. Modifications to the Special Use Permit include:

1. Allow for a drive-through facility and parking lots to be located within the setback areas between the building façades and the streets (Section 6-210.F.4).

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

#### **2020-0839 Additional Business Assistance Recommendations**

At the December 7 Committee of the Whole meeting, the Village Board reviewed the history of assistance the Village has provided to the business community during the COVID-19 pandemic. The Board also reviewed and discussed additional business assistance options that the Village could implement. Based on the Village Board's feedback and recommendations, the following options are being proposed:

Liquor license fee waivers for Class A, Class C, Class E, Class H, and Class M. These classes represent all restaurants with liquor licenses (78 in total) and account for \$97,350 in budgeted liquor license fee revenue.

Additional Village-wide property tax relief in the amount of the remaining Shop Orland Park net proceeds post Dine Orland Park, estimated to be \$260,000.

Business license fee waivers or reductions are not recommended because business licenses are not classified in the same amount of detail as liquor license fees by the Village. In order to distribute the fee waivers in a manner that would only benefit impacted businesses, the Village would need to clearly define the

difference between an impacted and non-impacted business and then review all licensed businesses (1,318) against the criteria. The other avenue would be to reduce business license fees for all businesses by a specific amount (e.g. 10%) to avoid inequitable distribution. Given the Village Board's previous comments, the recommendation is to not waive business license fees and distribute the additional assistance via property tax relief.

Waivers or reductions to the crime free tri-annual inspection fees and annual registration fees are also not being recommended. Waiving the \$150 rental inspection fee would only benefit 1/3 of rental property owners (any inspection due in 2021). The property owners that paid the same rental inspection fee in 2019 or 2020 would not receive an equal benefit. The Village is planning to review this fee schedule in 2021 and may modify the fees so property owners pay a flat fee annually for both registration and inspections, even though a property's inspection only happens once every three years. Doing so results in a predictable annual expense and equitable distribution of costs, even if property ownership is transferred in the 3-year period.

Trustee Calandriello and Trustee Dodge had comments and questions. (refer to audio file)

Village Manager George Koczwara responded to their questions. (refer to audio file)

Mayor Pekau had comments and questions. (refer to audio file)

Attorney Howard Jablecki and Village Manager Koczwara responded to Mayor Pekau. (refer to audio file)

Trustee Dodge had comments. (refer to audio file)

Trustee Healy had comments. (refer to audio file)

Trustee Calandriello made an amendment to the motion to add "I approve making the three drive-in movies free, a free banner program for the veterans and the remainder of the funds to be placed in an account for business incentives and/or marketing planning after the pandemic is over in 2021". It was seconded by Trustee Dodge. (refer to audio file)

President Pekau had comments. (refer to audio file)

The roll was called on the amendment. Trustees Calandriello, Dodge and Fenton voted "AYE". Trustees Healy, Katsenes, Milani and President Pekau voted "NAY". (refer to audio file)

I move to approve liquor license fee waivers for Class A, Class C, Class E, Class

H, and Class M, and  
I move to approve additional property tax relief in the amount of the remaining  
Shop Orland Park net proceeds after the completion of the Dine Orland Park  
program.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## FINANCE

### **2020-0830 An Ordinance Providing For The Levying, Assessment And Collection Of Taxes For The Current Fiscal Year Of The Village Of Orland Park, Cook And Will Counties, Illinois**

The Village Board has discussed the tax levy on a number of occasions. On August 3, the Village Board approved a Resolution Regarding 2021 Property Tax Levy. On November 16, the Village Board approved the Resolution Determining the 2020 Tax Levy in Compliance with the Truth in Taxation Law. A Truth in Taxation Hearing was not needed; however, in the interest of transparency, a Truth in Taxation Hearing Notice was published on November 30, and the hearing was held on December 7. The attached ordinance will be filed with Cook and Will Counties prior to the last Tuesday in December.

**AS PRESENTED: LEVY REDUCED BY \$131,982 FROM 2019 LEVY**  
The attached ordinance reduces the Village's portion of the property tax levy by \$131,982, or 0.98%. The total Village Levy would be \$13,293,536.

If the previously discussed .98% tax levy decrease is approved, the 2020 tax rate would actually decrease -5.50% (based on a 1.05% EAV increase) from the Village's 2019 tax rate. The impact to the homeowner as a result of the proposed tax levy would depend on changes to assessed valuation of the homeowner's property. If the assessed value of a homeowner's property remains the same as the previous year and the State equalizer remains the same, the Village portion of a homeowner's tax bill would decrease \$17.54 or \$1.46 less per month. If an increase in a property's assessed valuation equals the overall increase in the Village's EAV (1.05%), then a property owner (\$300,000 home) would pay \$9.62 less per year or \$0.80 less month.

**ALTERNATE: LEVY REDUCED BY AN ADDITIONAL \$260,000 FOR A TOTAL LEVY REDUCTION OF \$391,982**

The ALTERNATE attachments include an ordinance that reduces the property tax levy by an additional \$260,000, for a total reduction of \$391,982, or 2.92%. The

total Village Levy would be \$13,033,536.

If the ALTERNATE levy with a 2.92% tax levy decrease is approved, the 2020 tax rate would decrease -6.92% (based on a 1.05% EAV increase) from the Village's 2019 tax rate. The impact to the homeowner as a result of the proposed tax levy would depend on changes to assessed valuation of the homeowner's property. If the assessed value of a homeowner's property remains the same as the previous year and the State equalizer remains the same, the Village portion of a homeowner's tax bill would decrease \$26.61 or \$2.22 less per month. If an increase in a property's assessed valuation equals the overall increase in the Village's EAV (1.05%), then a property owner (\$300,000 home) would pay \$18.80 less per year or \$1.57 less month.

#### Orland Park Public Library Levy

The Library's tax levy for operations and debt service will increase by \$206,956, or 3.29%, for a total levy of \$6,503,518.

Trustee Dodge had comments. (refer to audio file)

I move to approve Ordinance Number 5568, entitled: An Ordinance Providing For The Levying, Assessment And Collection Of Taxes For The Current Fiscal Year Of The Village Of Orland Park, Cook And Will Counties, Illinois with the ALTERNATE Attachment 1, reduced by an additional \$260,000, for a total Village Levy of \$13,033,536 and a Library Levy of \$6,503,518, for a total levy of \$19,537,054.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0829 An Ordinance Adopting The Annual Budget For The Fiscal Year Commencing On January 1, 2021, And Ending On December 31, 2021 For The Village Of Orland Park, Cook And Will Counties, Illinois**

The Village Board has held two budget workshops on November 2 and November 30. The Board approved tonight's public hearing date and publishing the tentative annual budget at the December 7 Board meeting. The budget has been made available for public inspection at the Village Hall and on the website since November 8. The public hearing notice was published in the Daily Southtown on Friday, December 11. Since the initial proposed budget was presented to the Village Board, the following changes have been made:

- Add \$500,000 Capital Project for Telecommunication System 054-0000-470410, which was planned but omitted
- Change Property Tax Revenue for Police Pension for 2021 from \$4,199,200 to

- \$4,695,866 010-0000-335430 to reflect the employer contribution
- Change General Corporate Property Tax from \$3,032,377 to \$2,535,714
- 010-0000-335100 to reflect the change in employer contribution
- Increase MWRD grant from \$3.7M to \$3.8M 031-0000-334900, correct project costs, 031-6007-470700
- Update Tinley Creek project cost and related borrowing, Water & Sewer Fund
- Updated OPHFC expenditure budget
- Updated Hometown Heroes Program (010-8100-460140, \$2,760; 010-0000-375300, \$4,600)
- Updates in Nicor Gas Utilities and General Cleaning \$300,000 total. Information was in the details, but not rolled up into the budget.
- Capital Budget updates, including increasing CPAC VGBA project to reflect bid amounts, and adding design work for Dr. Marsh.
- Minor technical updates after staff review
- Add additional borrowing of \$800,000 for IT-related projects. Reduced interfund transfers from the General Fund to Capital Projects Fund.
- Updated depreciation amounts in Water Fund.
- Updated 151st Street Project to include \$175,000 for recent changes.
- Updated liability insurance based on the final proposal, including cost allocations among departments and funds
- Updates to various employees to correct hours and other minor changes
- Updated Health Insurance contributions to reflect adopted rates, added a contribution to OPEB fund based on the difference in rates.
- Moved \$550,000 in Fernway Road project from 2020 to 2021. We now are planning to spend \$8.05M for that program.
- Change part-time Communications & Marketing Assistant and part time Development Services Assistant to Full Time
- Change part-time Development Services Assistant to Full Time Development Services Technician

The Budget meets the following key Village objectives:

- General Fund ends 2021 with 25% available fund balance on hand
- Capital projects include \$7.5M in new road project spending (plus \$550,000 from 2020 that was not yet completed, plus \$1,257,000 in Rebuild Illinois Funds
- The Village is investing \$1.5 million in park renovations and repairs
- Investment in Village IT infrastructure, including the purchase of a new Enterprise Resource Planning (ERP) software package, telephone system, and AV upgrades at the Village Hall and Civic Center
- Safety and security upgrades throughout Village facilities
- Continued focus on process improvement and streamlining operations to provide more reliable and cost-effective service to internal and external customers.

Trustee Dodge had comments. (refer to audio file)

I move to approve Ordinance Number 5569, entitled: An Ordinance Adopting the

Annual Budget for the Fiscal Year Commencing on January 1, 2021, and Ending on December 31, 2021, for the Village of Orland Park, Cook and Will Counties, Illinois.

**A motion was made by Trustee Healy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0014 An Ordinance Amending Title 4, Chapter 3 Of The Orland Park Village Code To Establish New Water and Sewer Rates**

The Village most recently conducted a water and sewer rate study in 2015, which recommended 5% rate adjustments each year through 2020. We are planning to update that rate study in 2021.

The 2021 budget calls for a 4% rate increase. This ordinance will increase water and sewer rates by 4% effective in January 2021.

This ordinance currently allows the Village to accept the following payment methods: MasterCard, Visa, Discover, checks or cash. Staff is currently exploring the use of alternate payment methods such as PayPal, GooglePay and ApplePay. This ordinance will modify the code change to allow for expanded payment options, if so deemed appropriate.

I move to approve Ordinance Number 5570, entitled: An Ordinance Amending Title 4, Chapter 3 Of The Orland Park Village Code To Establish New Water and Sewer Rates.

**A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0835 An Ordinance Establishing Certain Annual Or Hourly Pay Rates And Pay Ranges And The Salary Administration Schedule For The Village Of Orland Park Non-Represented Employees**

Each year, the Village adopts a salary ordinance, which outlines the non-represented positions and pay ranges. This ordinance makes the following changes:

Pay ranges have been adjusted by CPI (same calculation as tax cap adjustment), increasing ranges by 2.3%. Non-represented employees will be subject to merit based increases of up to 3.0%, subject to the maximum pay for their position, with

no automatic cost of living increase to be provided. Minimum pay rate for Grade 100 was increased to \$11.00 due to the increase in the State's Minimum Wage.

**Full Time**

**Title change, no change in grade**

- Chief Technology Officer position title will be changed to Director of Information Technology (Grade 13) to better align with department head titles
- Assistant to the Village Manager position title will be changed to Assistant to the Village Manager/Risk Manager (Grade 8)
- Communications Manager position title will be changed to Communications & Marketing Manager (Grade 8)

**New position**

- Senior Engineer (Grade 10), which will replace outside engineering firm plan reviews

**Eliminated Positions**

- GIS Manager (Grade 9)
- Purchasing, Contract & Risk Administrator (Grade 10)

**Change from Part Time to Full Time**

- One Communications & Marketing Assistant (PT, Grade 600) will change to Communications & Marketing Assistant (FT, Grade 1)
- One Development Services Assistant (PT, Grade 400) will change to Development Services Technician (FT, Grade 1)

**Part time**

**New Position**

- Winter Seasonal Snowplowing Operator (Snowbird) position (Grade 600)

**Grade change**

- Detention Aide position changing from Grade 300 to Grade 500

I move to approve Ordinance Number 5571, entitled: An Ordinance Establishing Certain Annual or Hourly Pay Rates and Pay Ranges and the Salary Administration Schedule for the Village of Orland Park Non-Represented Employees.

**A motion was made by Trustee Healy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **MAYOR'S REPORT**

**2020-0871 Amend Title 7 Chapter 4 - Number of Class A-5 Liquor License - Ordinance**

Decrease the number of Class A-5 liquor licenses from one (1) to zero (0) to account for the permanent closing of Chipotle Mexican Grill located at 15240 S. LaGrange Road. Chipotle will return to Orland Park after building a stand-alone store across the street from this location.

I move to pass Ordinance Number 5572, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0872 Amend Title 7 Chapter 4 - Number of Class B Liquor License - Ordinance**

Decrease the number of Class B liquor licenses from twenty-nine (29) to twenty-eight (28) to account for the permanent closing of Berkot's Super Foods located at 11333 W. 159th Street. Caputo's Fresh Markets is expected to occupy this space in Spring 2021.

I move to pass Ordinance Number 5573, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS B LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0873 Amend Title 7 Chapter 4 - Number of Class C Liquor License - Ordinance**

Decrease the number of Class C liquor licenses from ten (10) to nine (9) to account for the permanent closing of Berkot's Super Foods located at 11333 W. 159th Street. Caputo's Fresh Markets is expected to occupy this space in Spring 2021.

I move to pass Ordinance Number 5574, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS B LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Milani, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## OFFICIALS

### 2020-0840 Agenda Initiative - Mask Wearing Mandate

Per the Village Code, any individual Trustee can request that an initiative be placed on the Committee of the Whole agenda by instructing the Village Manager, either verbally or in writing, before noon on the Friday preceding the meeting, to place an item on the Committee of the Whole agenda. Village/Legal staff time is restricted until after at least three Trustees vote to move the 'Agenda Initiative' forward.

Agenda Initiatives include (1) the expenditure of money; (2) modifications to the Village Code; (3) formation/modification of Village policies; (4) the introduction of an ordinance or resolution; (5) the formation/modification of committees; (6) budget changes and/or (7) the appropriation of Village/Legal staff time.

#### Proposed Initiative

Trustee Calandriello has requested passing an ordinance requiring masks wearing inside public places in Orland Park. The ordinance would include enforcement at businesses, restaurants and retail locations located within the Village boundaries.

#### Mask Mandate

Since May of 2020, the Governor of the State of Illinois has had an executive order in effect which generally mandates that protective face coverings be worn by all individuals (over age two and medically able) when in a public place and unable to maintain a six-foot social distance.

Governor Pritzker recently issued an executive order imposing "Tier 3 mitigation measures" that increased protective COVID-19 related regulations and guidelines for the State, effective November 20, 2020.

At the December 7, 2020, Committee of the Whole meeting, an inquiry from

Trustee Calandriello was approved directing staff to prepare an ordinance for consideration which requires protective face coverings to be worn in public within the Village of Orland Park.

Attached are two versions of the ordinance. The difference between the two versions are the penalty provisions, however, the foundation of each ordinance is the same:

The first option Ordinance A (attached), is silent regarding the change in penalty structure, and therefore carries a penalty of \$250-\$1000 as set forth in Appendix B of the Village Code.

The second option Ordinance B (attached), includes penalties set forth for each subsection, as the Village does not want any other subsections to be modified and the general penalty language in Appendix B excludes Title 8, Chapter 6 Offenses.

The third option is an ordinance drafted by Trustee Calandriello.

Recently, the City of Naperville undertook a similar review (see attached document). Their staff surveyed several other communities regarding face coverings. This survey has revealed that:

1. None of the communities surveyed employ police resources to enforce face covering regulations against individuals.
2. Of those communities surveyed that are acting on face coverings, nearly all focus efforts on compliance through positive reinforcement and education rather than enforcement. Some communities also have local health departments to assist with education, promotion, and compliance.
3. Most communities that have local face-covering regulations focus on business compliance, rather than compliance by individuals.

Based on the information gathered from other communities, Village staff, including the Police Chief, have concerns over uniformed police officers enforcing a mandatory protective face covering ordinance. This is primarily due to the already high call volume experienced by the Police Department and the potential for negative contacts between citizens and the Police Department. The Police Department spends significant time and energy creating positive relations with members of the community. The enforcement of a mandatory face-covering ordinance will not only divert police resources, but may also adversely impact the positive community policing measures the department undertakes and place officers in potential conflict situations.

Additionally, the CDC outlines situations whereupon a person should not wear a mask. These include:

- Children younger than 2 years old
- Anyone who has trouble breathing
- Anyone who is unconscious, incapacitated or otherwise unable to remove the mask without assistance
- Wearing masks may be difficult for some people with sensory, cognitive, or behavioral issues. If they are unable to wear a mask properly or cannot tolerate a mask, they should not wear one, and adaptations and alternatives should be considered

The Police Chief would prefer that police officers not have to engage in medical or behavioral assessments to determine if a mask should be worn.

Per an additional request from Trustee Calandriello, Police Chief Mitchell contacted the New Lenox Police Department to inquire about their mask mandate (the attached draft Orland Park Ordinances was modeled on New Lenox's ordinance). Per the New Lenox Police Department, their ordinance was passed on November 23rd and went into effect December 1st. They have not issued any warnings or tickets to date.

#### Additional Trustee Inquiries

Concerning this matter, Trustee Milani asked staff to provide answers to the following questions:

1. What are the recommendations from the WHO and the CDC regarding masks?
2. In Cook County and Will County (Regions 7 and 10), how many outbreaks have there been per location type since the start of data collection?

Further, Trustee Healy requested staff to provide answers to the following questions:

3. How does Illinois compare to Florida, Georgia, New York, California, and the country of Sweden with rates of infection and death rate including per capita information. Additionally, the mitigation measures each state is taking to limit the virus.

The PowerPoint presentation responding to these additional inquiries is attached with this staff report.

Village Manager Koczwara reviewed the PowerPoint regarding this matter. (refer to audio file)

Trustee Calandriello had comments. (refer to audio file)

Trustee Dodge had comments and questions. (refer to audio file)

Police Chief Joseph Mitchell responded to Trustee Dodge. (refer to audio file)

Trustee Katsenes had comments. (refer to audio file)

Trustee Milani had comments and questions. (refer to audio file)

President Pekau responded to Trustee Milani. (refer to audio file)

Trustees Healy, Dodge, Fenton, Calandriello and Milani had comments. (refer to audio file)

President Pekau had comments and questions. (refer to audio file)

Police Chief Joseph Mitchell responded to President Pekau. (refer to audio file)

I move to select Ordinance C;

And,

I move to pass Ordinance Number 5575, entitled: AN ORDINANCE AMENDING TITLE 8, CHAPTER 8, SECTION 8-6-1-1 (DISORDERLY CONDUCT) OF THE ORLAND PARK VILLAGE CODE.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion failed by the following vote:**

**Aye:** 3 - Trustee Fenton, Trustee Dodge, and Trustee Calandriello

**Nay:** 4 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

## VILLAGE MANAGER'S REPORT

### 2020-0874 Interim Assistant Director of Development Services - GovTempsUSA Contract

Throughout the latter half of FY 2019 and FY 2020, Development Services has been continuously reviewed for opportunities to right-size the department to meet the daily workflow demands in building, planning, zoning, economic development, code enforcement, and GIS services. This has resulted in a number of position reductions designed to provide the core services, without excessive staffing; however, the department is very lean on the management end. In fact, Development Services is the largest Village department without an assistant director role, the other department being substantially smaller (IT). As an added challenge, in FY 2021, Development Services has 11 administrative projects outside of daily work demands, to take on; far too many for a single Director to coordinate especially while running a large department. These 11 projects include:

1. Comprehensive Plan Re-Write
2. Pocketed Annexation Review / Plan
3. Land Development Code Recodification
4. Pass Through Fee Amendments / New Planning Process Implementation
5. Tyler EnerGov Transition
6. Front Desk Permit Intake Revisions Including Revisions To Data Entry/Tracking and Electronic Permit Submittal
7. Remote Virtual Inspections
8. RFP - As Needed Inspection & Plan Review Services
9. RFP - GIS Services
10. As needed Inspection and Plan Review Services RFP
11. Third-Party Plan Review and Inspection Program

In order to facilitate these projects, without creating a new full-time position, the Village proposes to utilize a contractual relationship with GovTempsUSA. GovTempsUSA is a national public-sector staffing firm specializing in the temporary placement of positions in local government. The firm offers project-specific and short-term assignments, in addition to long-term and outsourced arrangements. The placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and display a commitment to public service throughout their career.

After review and interview of potential candidates selected by GovTempsUSA, the Village is recommending J. Douglas Pollock for a temporary assignment as Interim Assistant Director of Development Services. Mr. Pollock has spent the last 3.5 years of his career as Village Administrator in Burr Ridge after his prior 18 years as their Community Development Director. Prior to Burr Ridge, Mr. Pollock served the Village of Lombard as their Assistant Director of Community Development and earlier the City of Indianapolis as a Planner and Senior Planner. During his meeting with Village Staff, Mr. Pollock demonstrated knowledge in experience with projects substantially similar to those listed above.

Assistant Village Manager Greg Summers presented information regarding this matter. (refer to audio file)

I move to approve a contract with GovTempsUSA for an Interim Assistant Director of Development Services for FY 2021 and authorize the Village Manager to execute the same.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**NON-SCHEDULED CITIZENS & VISITORS**

Liam Walsh addressed the Board regarding COVID-19. (refer to audio file)

Gloria Oehmen addressed the Board regarding the AFSCME 368 contract. (refer to audio file)

**BOARD COMMENTS**

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

**ADJOURNMENT: 8:50 P.M.**

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNMENT. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0013 Audio Recording for December 21, 2020 Board of Trustees Meeting**

**NO ACTION**

/AS

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**