

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#:

Innoprise Contract #:

Year:

Amount:

Department:

Contract Type:

Contractors Name:

Contract Description:



ORLAND PARK

REQUEST FOR CHANGE ORDER # 3

Purchase Order #: 22 - 000194

Purchase Order Date: 1/27/2022

Contract Title: Doctor Marsh Parking Lot and Nature Trail

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 531,393.80
B	Total amount of previous change orders for contract (not contingency)	\$ 0.00
C	Total current contract amount (A + B)	\$ 531,393.80
D	Amount of this change order for contract (+ or -)	\$ 0.00
E	Revised contract amount (C + D)	\$ 531,393.80
F	Percent of current contract amount this change order represents (D/C)	0.00%
G	Cumulative percent of all change orders (B + D)/A	0.00%
H	Original contract completion date	9/30/22
I	Revised contract completion date	8/31/23
J	Total amount of contingency	\$ 53,000.00
K	Amount of this contingency funds request	\$ 4,950.00
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 48,050.00

Brief description of services provided under the contract:

Design and construct the Doctor Marsh Parking Lot and Nature Trail.

Reason for requested change: *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

Requesting to utilize contingency funds in the amount of \$4,950 for materials and installation of 4 collapsible bollards (2 at the bridge and 2 at the boardwalk).

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$10,000 or more or the time of completion by a total of 30 days or more.

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- ☒ The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- ☒ The change is germane to the original contract as signed
- ☒ The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: Baxter and Woodman, Inc.

Signature: [Signature]

Printed Name: John V. Ambrose

Title: President/CEO

Date: 4/26/2023

Village of Orland Park

Signature: [Signature]

Printed Name: George Koczwar

Title: Village Manager

Date: 4/28/2023



April 25, 2023

Ms. Diana Porcelli
Village of Orland Park
14700 S Ravinia Avenue
Orland Park, Illinois 60462

Subject: Collapsible Bollards - Doctor Marsh Prairie Path

Dear Ms. Porcelli:

Baxter & Woodman Natural Resources, LLC hereby submits the following information for Change Order No. 3. There is a lot of wheel based traffic on the current boardwalk. Village of Orland Park would like to keep all vehicles off of the bridge and boardwalk to reduce the damage. The Village would like four bollards installed at each end of the bridge and boardwalk.

The costs associated with the request are as follows:

Installation Fee	\$1,127
Bollards Fee	\$3,823
Total	\$4,950

If you have any questions or need additional information, please do not hesitate to call Coilin P. McConnell at (815) 444-3205.

Sincerely,

BAXTER & WOODMAN NATURAL RESOURCES, LLC.


Coilin P. McConnell
Natural Resources Manager


Dennis Dabros, P.E.
Vice President

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VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2021-0913

File ID: 2021-0913

Type: MOTION

Status: PASSED

Version: 0

Reference:

Controlling Body: Board of Trustees

File Created Date : 12/13/2021

Agenda Entry: Doctor Marsh Nature Trail and Parking Lot

Final Action: 12/20/2021

Title: Doctor Marsh Nature Trail and Parking Lot

Notes:

Sponsors:

Res/Ord Date:

Attachments: Dr. Marsh Concept Plan, Cost Proposal, RFP 21-056
Audit Report, Baxter & Woodman Proposal_Dr Marsh,
BWNR Bidding Letter, CBBEL Proposal_Dr. Marsh,
Integral Construction Proposal_Dr. Marsh, V3
Proposal_Dr Marsh

Res/Ord Number:

Drafter:

Hearing Date:

Department

Effective Date:

Contact:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Engineering Department	12/13/2021	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	12/20/2021	APPROVED Aye: 7 Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau Nay: 0				Pass

Text of Legislative File 2021-0913

Title/Name/Summary

Doctor Marsh Nature Trail and Parking Lot

History

When the Village purchased the Stellwagen Farm property, the Village used Illinois Department of Natural Resources (IDNR) grant funding that required the land to be turned into a nature like environment. Subsequently, the Village negotiated with IDNR to partially

change the Stellwagen Farm into a prairie and provide a trail through the Doctor Marsh wetland in order to meet the grant obligations. The Doctor Marsh wetland is located south of 151st Street and west of Wolf Road, between the LeGrand Estates and Spring Creek Subdivisions. There is an existing high-quality wetland and mapped floodway/floodplain that requires outside agency coordination and permitting based on project impacts.

A Design-Build Request for Proposals (RFP #21-056) was issued by the Village to design-build firms for designing and constructing a Nature Trail in the Dr. Marsh area. The RFP was released via BidNet on October 1, 2021 and responses were due on October 29, 2021. The scope of the project includes the following items:

- At least 849-foot trail made of asphalt or boardwalk (dependent on soil conditions) and a bridge over the Spring Creek located within the Dr. Marsh area
- 20' by 20' pavilion/gazebo with a bench
- A ten-car asphalt parking lot with space for 10 additional spaces that may be added at a later date, if needed
- A midpoint viewing area with bench
- Trail identification and educational signage

Attached is a PDF with a conceptual layout for the project.

The following four (4) companies submitted their proposals.

- Baxter and Woodman Natural Resources
- Christopher B. Burke, LLC
- V3 Companies
- Integral Construction

The following are ranks/scores for each firm:

<u>Rank</u>	<u>Firm</u>	<u>Score</u>
1	Baxter & Woodman NR	89.3
2	Christopher B. Burke, LLC	87.3
3	V3 Companies	87.0
4	Integral Construction	74.3

The following are pricing for each firm:

<u>Firm</u>	<u>Price</u>
Baxter and Woodman NR	\$531,393.80
Christopher B. Burke, LLC	\$637,170.00
V3 Companies	\$669,522.50
Integral Construction	\$679,920.00

Also, refer to the attached audit report. Staff evaluated the proposals and interviewed all four (4) companies. Based on proposed costs, project understanding, project experience and project team qualifications, staff is recommending Baxter and Woodman, Inc. for the contract award based on the qualifications outlined in the RFP.

Due to the wetland and unknown soil conditions in the project area, staff is also recommending to set aside \$53,000 as a contingency amount.

Financial Impact

The FY 2021 budget and proposed FY 2022 budget has sufficient funds to complete this project.

Recommended Action/Motion

I move to approve awarding the design and construction of the Doctor Marsh Nature Trail and Parking Lot contract to Baxter and Woodman Natural Resources, LLC for an amount not to exceed \$531,393.80;

AND

I move to approve setting aside \$53,000 as a contingency;

AND,

I move to approve authorizing the Village Manager to execute all related contracts, subject to Village Attorney review.

