

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, May 18, 2015

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

Present: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

Absent: 1 - Trustee Schussler

VILLAGE CLERK'S OFFICE**2015-0293 Approval of the May 4, 2015 Regular Meeting Minutes**

The Minutes of the Regular Meeting of May 4, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of May 4, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Schussler

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2015-0295 Oaths of Office - Village Officials**

On August 22, 2005, the Governor signed a Public Act abolishing local canvassing boards and their duties have been transferred to the county clerks.

The Cook and Will County Canvassing Boards met and declared that the following trustees were elected or re-elected for the following term:

Village Trustees - Full 4 Year Term:

Carole Griffin Ruzich (re-elected)

Patricia A. Gira (re-elected)

Michael F. Carroll (elected)

Village Trustee - Unexpired 2 Year Term

Daniel T. Calandriello (elected)

Library Trustee - Full 6 Year Term:

Joanna M. Liotine Leafblad
Christian J. Barcelona

Village President Daniel J. McLaughlin will administer the Oath of Office to the Village Trustees.

The Library Trustees will be administered their Oath of Office during their monthly meeting tonight, May 18, 2015 at the Orland Park Library.

NO ACTION**ROLL CALL**

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

2015-0304 Appointment to Standing Committees of the Board of Trustees

President McLaughlin appointed Trustee Michael Carroll to the following standing committees of the Board of Trustees:

Public Works Committee
Finance and Information Technology Committee
Economic Development Strategy and Community Engagement Committee

I move to advise and consent to the appointment by President McLaughlin of Trustee Michael Carroll to the Public Works Committee, Finance and Information Technology Committee, and Economic Development Strategy and Community Engagement Committee.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2015-0298 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for May 8, 2015 in the amount of \$1,198,913.21.

This matter was APPROVED on the Consent Agenda.

2015-0299 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from May 5, 2015 through May 18, 2015 in the amount of \$2,423,774.90.

This matter was APPROVED on the Consent Agenda.

2015-0301 159th & LaGrange Road Various Invoices - Approval

Approval was being requested for invoices that required payment due to the 159th & LaGrange Road intersection improvement.

I move to approve payment of invoices for the 159th Street and LaGrange Road intersection improvements in the amount of \$11,687.00.

This matter was APPROVED on the Consent Agenda.

2015-0278 Compact Cargo Van - Bid Award

The 2015 Fiscal Year Budget includes the purchase of one (1) replacement vehicle for the Street Division J.U.L.I.E locator.

Legal notice for a replacement compact cargo van was placed in the

SouthtownStar newspaper on Wednesday, April 08, 2015. Sealed bids were opened by the Village Clerk's Office on Monday, April 22, 2015. The low bidder indicated that their bid complied with the technical specifications required in the bid requirements. After closer evaluation, it was found that the lowest bidder had exceptions. Those exceptions relating to the rear door and the interior could not be waived. Terry's Ford of Peotone, Illinois the next lowest bidder, submitted a bid in the amount of \$24,400 that complies with the specifications and is an authorized business in Illinois (variance noted on responsiveness checklist attached). Terry's Ford can deliver the van in 150-180 days after receipt of order.

I move to approve to accept the bid for one (1) 2016 Ford Transit Connect compact cargo van from Terry's Ford of Peotone, Illinois, in an amount not to exceed \$24,400.00.

This matter was APPROVED on the Consent Agenda.

2015-0284 Maycliff Subdivision Storm Water and Water Main GMP - Proposal

Originally constructed as an unincorporated subdivision in the 1960's the Maycliff Subdivision's infrastructure, including storm sewers, water main and roads are in need of significant upgrade. Main line sanitary sewer rehabilitation was previously completed. Storm sewer and water main improvements are proposed as part of this current project. Road rehabilitation will be coordinated as part of the proposed 2016 Neighborhood Road Improvement Program, following completion of the other improvements.

Certain areas within the Maycliff Subdivision have periodically experienced street, yard and home flooding as determined by the Flood Risk Reduction Study conducted by Christopher B. Burke Engineering Ltd. of Rosemont, Illinois (CBBEL). As part of the flood mitigation effort, CBBEL has provided phase I and phase II engineering services to reduce the likelihood of flood along 87th Avenue between 144th Street and 145th Street. Through the process, including communication from residents and open house forums, additional areas of concern have been identified.

Numerous residents have provided input regarding backyard drainage issues based on the topography, which is very flat; blocked overland flow paths and a lack of backyard storm structures create standing water in rear yards, which is not uncommon in Orland Park. On April 20, 2015 the Village Board approved the expanded scope of the improvement project to include additional storm water conveyance from the streets and backyards. In addition, residents in the area of Maycliff Drive and 143rd Place & 87th Avenue, north of the original study area, identified significant flooding concerns which were previously unknown.

The Maycliff Subdivision is also prone to water main breaks, a common occurrence on the older cast iron water mains. As part of their original scope of work, CBBEL was asked to provide engineering services for the replacement of the water main and appurtenances. Three different methodologies of rehabilitation were explored; open cut, directional bore and slip lining. After evaluation, the least expensive and least invasive option of slip lining was selected.

To address the expanded storm water improvement scope and provide a timely resolution to minimize the potential for future flooding, a Guaranteed Maximum Price (GMP) proposal was requested to implement construction. The water main rehabilitation (slip lining) is included in the proposal to consolidate the impact to the residents and ensure substantial project completion in 2015. On April 21st, 2015 a GMP proposal was received from Burke, LLC of Rosemont, Illinois in the amount of \$5,773,750. Due to the scope of work, the proposal is broken into three sections. The storm water portion of the proposed work totals \$2,895,250. The water main portion totals \$2,778,500. An additional \$100,000 is requested by staff as Owners Allowance (contingency) to accommodate unforeseen additions and changes for this large project.

I move to approve waiving the bid process;

And

Approve accepting the Maycliff Subdivision Storm Water and Water Main GMP proposal from Burke, LLC of Rosemont, Illinois in the amount of \$5,773,750.

This matter was APPROVED on the Consent Agenda.

2015-0279 Seton Place Lift Station Pump #2 Replacement - Proposal

On March 11, 2015, Pump #2, one of two pumps at the Seton Place Lift Station, failed. This 15-horsepower submersible pump was sent to the authorized service representative, Gasvoda & Associates, Inc., of Calumet City, Illinois, for repair. Itemized repairs would require a new motor, impeller, bolt and washer, volute, lower seal plate housing and a complete overhaul kit. Based on historic repair experience, staff concluded that the repairs would exceed the cost of a new pump. Staff recommends purchasing a new pump along with a warranty. The cost to purchase a new pump is \$6,471.00. Based on the above, attached is the replacement pump proposal for your review and consideration.

I move to approve to accept the proposal from Gasvoda & Associates, Inc., of Calumet City, Illinois, for the purchase of a 15-horsepower replacement pump for the Seton Place Lift Station in an amount not-to-exceed \$6,471.00.

This matter was APPROVED on the Consent Agenda.

2015-0280 2015 Road Improvement Program - Proposal

The 2015 Road Improvement Program includes the maintenance and

reconstruction of various roadways/streets throughout the Village. Uniquely different from previous Road Maintenance Programs that focused exclusively on the resurfacing of specific roadways, the 2015 Road Program includes the repair of severely deteriorated roads that fall below the normal road maintenance guidelines, thus requiring reconstruction.

Applied Research Associates (ARA) Champaign, IL, provides pavement condition evaluation/analysis and forecasting to assist the Village in selecting which streets are placed in the annual road program. For FY2015, streets scheduled for reconstruction are found in the following neighborhoods: Heritage Estates, Caro Vista, Brighton Court, Country Club Estates, Ishnala 7, and Eagle Ridge Subdivisions. The 2015 Road Program also includes a pavement overlay for John Humphrey Drive and Fun Drive. In addition to pavement-related work, deteriorated/hazardous sidewalks and curb/storm sewer structures will be repaired or replaced on an as-needed basis. All noncompliant sidewalks will be upgraded to ADA standards.

Another component of the 2015 Road Improvement Program funding includes the reconstruction/repair of streets where unrelated infrastructure work has been scheduled. Neighborhoods where scheduled infrastructure work has been programmed (storm water/sewer improvements and water main replacement/installations) are also scheduled for street reconstructions under separate bids. These Infrastructure Coordination Efficiencies (ICE) seek to schedule and perform multiple infrastructure repairs in close sequence, negating the need to disrupt streets and inconvenience residents year after year to complete various neighborhood infrastructure repairs. Several neighborhoods are included in the infrastructure coordination: 167th Place and a portion of Robinhood Drive in Fernway Subdivision, 104th Avenue south of 179th Street, and 138th Place from 82nd to 84th Avenue.

Maintenance work scheduled for this year's program includes Crack Sealing, Shotcrete Curb & Gutter Repair, Pavement Marking, Slab Raising, Pavement Rejuvenator and Asphalt Patching. This work will be completed on various streets throughout the Village and generally managed through bid multi-year contracts.

As previously done, in order to provide flexibility in procuring the highest quality professional services and to ensure a successful road improvement program, staff is requesting to waive the bid process and utilize a competitive request for proposal (RFP) process. A request for proposals for the Road Improvement Program was advertised in the SouthtownStar Newspaper on Thursday, April 9, 2015. Five (5) sealed proposals were received for evaluation. Proposals were received from: Austin Tyler Construction of Elwood, Illinois; Central Blacktop Co. Inc. of LaGrange, Illinois; Crowley-Sheppard Asphalt, Inc. of Chicago Ridge, Illinois; D. Construction of Coal City, Illinois; and P.T. Ferro Construction Company of Joliet, Illinois. The sealed proposals were opened by the Clerk's Office at 11:00 a.m. on Thursday, April 23, 2015.

Following an internal proposal review and evaluation, Austin Tyler Construction of Elwood, Illinois, was identified as the lowest cost and best qualified company with a submitted project cost of \$5,075,796.90. This cost is below staff's estimate of \$5.55 million for the anticipated 2015 Road Improvement Program. Therefore, it is staff's recommendation that Austin Tyler Construction of Elwood, Illinois, be awarded the project for the 2015 Road Improvement Program in the amount of \$5,075,796.90.

I move to approve to waive the bid process;

And

Approve to accept the proposal from Austin Tyler Construction, Inc. of Elwood, Illinois for the 2015 Road Improvement Program in the amount of \$5,075,796.90.

This matter was APPROVED on the Consent Agenda.

2014-0736 Whittingham House - Ordinance

On March 2, 2015, the Village Board of Trustees approved a Certificate of Appropriateness for elevations and a site plan with variances for a single family home in the Old Orland Historic District. The project is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4988, entitled: AN ORDINANCE APPROVING A SUBDIVISION AND GRANTING A VARIATION (WHITTINGHAM HOUSE)

This matter was PASSED on the Consent Agenda.

2015-0120 NICOR Regulator Station 276 - Ordinance

On May 4, 2015, the Village Board of Trustees approved a special use permit and site plan for the NICOR Regulator Station at approximately Elizabeth Lane and 82nd Avenue. The special use permit brings the utility substation closer into Land Development code conformity and permits a SCADA communication facility to co-locate within the compound. The project approval is subject to conditions as stated in the ordinance.

This is now before the Village Board of Trustees for consideration of the ordinance.

I move to pass Ordinance Number 4989, entitled: AN ORDINANCE GRANTING A SPECIAL USE PERMIT - NICOR REGULATOR STATION (13801 82ND AVENUE)

This matter was PASSED on the Consent Agenda.

2013-0360 Deer Haven Estates Phase II - Landscape Plan

This is a request for approval of a landscape plan for the proposed Deer Haven Estates Phase II, to be located at 14401 and 14421 Wolf Road. The Village Board approved the Site Plan on May 5, 2014 with the following conditions:

1. Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval within 60 days of final engineering approval.
 - a. Identify all trees to be preserved and removed.
 - b. Include Tree Mitigation Chart.
 - c. Provide naturalized pond plantings with native species.
 - d. Provide a viable ground covering in the depressional storage area based on the final Storm water Management Report.
 - e. Provide street trees.

Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Landscape Architect consulting firm.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated May 12, 2015.

and

I move to approve the landscape plan titled, 'Deer Haven Estates II', prepared by Ives/ Ryan Group, Inc. project number L214-8582A, dated March 5, 2015, sheets L-1 through L-5 and TP-1.

This matter was APPROVED on the Consent Agenda.

2015-0305 Illinois State Archives Inter-Agency Office Lease Agreement

The Illinois State Archives Department of the Secretary of State currently occupies 100 square feet of office space in the lower level of the Orland Park Village Hall for the purpose of an archives facility. The term of this Lease agreement will be renewed for sixty (60) months commencing July 1, 2015, and terminating on June 30, 2020. The sum of the five year lease is five thousand forty dollars and zero cents (\$5,040.00); payable in 60 monthly payments.

I move to approve a five (5) year lease agreement with the State of Illinois.

This matter was APPROVED on the Consent Agenda.

2015-0314 Resolution Requesting A "No Cash Bid" For the Following Locations in the Village of Orland Park: 10629 163rd Place (Lot 26) and 10609 163rd Place (Lot 27)

Cook County administers the No-cash Bid Program that allows municipalities to acquire tax certificates of purchase and tax deeds to tax delinquent property, thus eliminating all back taxes, interest, and penalties in order to return such property to

a viable use beneficial to the local municipality.

The Village has identified the two attached parcels for acquisition. These properties are currently vacant and underutilized and maintained by the Village of Orland Park. In order to proceed forward with the process, the attached resolution is required to be approved. This is the first step necessary to begin the process with Cook County.

I move to approve Resolution Number 1509, entitled: RESOLUTION REQUESTING A "NO CASH BID" FOR THE FOLLOWING LOCATIONS IN THE VILLAGE OF ORLAND PARK: 10629 163RD PLACE (LOT 26) AND 10609 163RD PLACE (LOT 27).

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

VILLAGE MANAGER'S REPORT

2015-0312 Strategic Plan Consulting Services Agreement

On September 3, 2013, the Village Board formally adopted the 2013-2016 Strategic Plan. The Village plans to update and revise its current strategic plan with the assistance of Mr. Mark Thorsby of SmithBucklin Consulting Services, who will plan and facilitate the strategic planning process for the Village of Orland Park in 2015. The plan would:

1. identify the 2-5 strategic initiatives which will be achieved during the next 3-5 years;
2. assist in revising the current strategic plan based upon three strategic initiatives set to guide the village's activities through 2019; and
3. engage the members of the Village Trustees, key Village staff and other community leaders.

The attached proposal from SmithBucklin outlines the scope of services and the plan of work. The strategic planning would comprise of a survey of trustees, key village staff, and other community leaders as well as a strategic planning workshop. The proposed fee is \$6,950.

I move to approve the agreement with SmithBucklin Consulting Services in an amount not to exceed \$6,950 for professional services.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

ADJOURNMENT - 7:20 PM

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

/nm

APPROVED: June 1, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk