



ORLAND PARK

REQUEST FOR CHANGE ORDER # 1

Purchase Order/ Contract #: 20240468

Change Order Request Date: 12/9/2024

Company Name: R. Carlson & Sons, Inc.

Contract Title: OPHFC Emergency Wall and Tile Repairs

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 77,956.25
B	Total amount of previous change orders for contract (not contingency)	\$ 0.00
C	Total current contract amount (A + B)	\$ 77,956.25
D	Amount of this change order for contract (+ or -)	\$ 0.00
E	Revised contract amount (C + D)	\$ 77,956.25
F	Percent of current contract amount this change order represents (D/C)	0.00%
G	Cumulative percent of all change orders (B + D)/A	0.00%
H	Original contract completion date	12/15/24
I	Revised contract completion date	2/13/25
J	Total amount of contingency	\$ 15,000.00
K	Amount of this contingency funds request	\$ 0.00
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 15,000.00

Brief description of services provided under the contract:

OPHFC Emergency Wall and Tile Repairs

Reason for requested change: (if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)

Requesting to extend contract completion date from December 15, 2024, to February 13, 2025, due to unforeseen issues related to facility plumbing repairs.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$25,000 or more or the time of completion by a total of 30 days or more (up to 180 days).

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- ☐ The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- ☐ The change is germane to the original contract as signed
- ☐ The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: R. Carlson & Sons, Inc.

Signature: William F. Sieczkowski III

Printed Name: William F. Sieczkowski III

Title: Senior Program Manager

Date: 12/11/2024

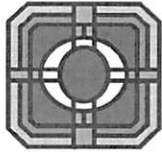
Village of Orland Park

Signature: Jim Culotta

Printed Name: Jim Culotta

Title: Interim Village Manager

Date: 12-16-24



VILLAGE OF ORLAND PARK

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Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2024-0728

File ID: 2024-0728	Type: MOTION	Status: PASSED
Version: 0	Reference:	Controlling Body: Board of Trustees
		File Created Date : 09/23/2024
Agenda Entry: OPHFC Emergency Wall and Tile Repairs	Final Action: 10/07/2024	

Title: OPHFC Emergency Wall and Tile Repairs

Notes:

Sponsors:

Res/Ord Date:

Attachments: Proposal - R. Carlson and Sons, Sole Source
Request Form - R. Carlson and Sons

Res/Ord Number:

Drafter:

Hearing Date:

Department
Contact:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	09/23/2024	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	10/07/2024	APPROVED				Pass

Text of Legislative File 2024-0728

..Title

OPHFC Emergency Wall and Tile Repairs

History

After investigating concerns of water damage around the walls of several rooms in the Orland Park Health and Fitness Center (OPHFC), it was determined that immediate repairs should be made to correct these issues.

The scope of work includes the removal and replacement of walls and tile in the Family Changing Room, Spa Treatment Room, Storage Room, and Men's Locker Room, as well as testing and remediation of any mold present in these areas. It should be noted that the Spa Treatment Room is leased by Northwestern Memorial HealthCare.

Public Works staff subsequently contacted three (3) contractors to request proposals for these repairs, however only R. Carlson and Sons, Inc. was able to provide a

proposal. R. Carlson and Sons, Inc. also confirmed that they would be able to complete these repairs in approximately three (3) weeks. The proposal from R. Carlson and Sons, Inc. is provided for reference and a summary is provided below:

R. Carlson and Sons, Inc.

Base Bid: \$38,500.00

Options 1-5: \$39,456.25

Total Proposal Price: \$77,956.25

To avoid further wall and tile damage and allow for the safe use of these areas, Public Works is requesting an emergency approval of this proposal by the Village Board. As such, staff recommends approving the proposal from R. Carlson and Sons, Inc. for Emergency Wall and Tile Repairs at the Orland Park Health and Fitness Center, including the base bid and all five (5) Options, for a total of \$77,956.25 plus an approximate 20% contingency (\$15,000.00) for a total project cost of \$92,956.25.

Contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time of Board approval. A higher-than-normal contingency is requested due to the possibility that additional wall and tile repairs may be needed once the walls have been opened up and the damage is more extensive than realized.

Financial Impact

Funding is available in GL account 3008010-570700 for this work.

Recommended Action/Motion

I move to waive bidding requirements and accept the proposal from R. Carlson and Sons, Inc. dated September 24, 2024, for Emergency Wall and Tile Repairs at the Orland Park Health and Fitness Center including all five (5) Options for a total not to exceed \$92,956.25 (\$77,956.25 plus an approximate 20% contingency of \$15,000.00);

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Allow the Village Manager to approve change orders not to exceed the contingency amount.