

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue Orland Park, IL 60462 www.orland-park.il.us

Meeting Agenda

Parks and Recreation Committee

	Chairman Patricia A. Gira Trustees Kathleen M. Fenton and Daniel T. Calandriello Village Clerk John C. Mehalek		
Monday, June 16, 2014	6:00 PM	Village Hall	

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

 2014-0368
 Approval of the May 19, 2014 Parks and Recreation Committee Minutes

 Attachments:
 Draft Minutes

C. ITEMS FOR SEPARATE ACTION

1.	<u>2014-0361</u>		be Center Indoor Play Unit Playground Equipment, and Poured Surface Bid
		<u>Attachments:</u>	<u>Results</u> <u>Site Plan</u> <u>Competitive Analysis Worksheet</u>
2.	<u>2014-0147</u>	Board Room	n Sound System Proposal
		<u>Attachments:</u>	<u>Proposal</u> <u>Revised Proposal</u> <u>Video Proposal</u> <u>Analysis</u>
3.	<u>2014-0355</u>	Asbestos Re	emoval Bid Award
		<u>Attachments:</u>	Bid Results
4.	<u>2014-0350</u>	Sealcoat, Pa <u>Attachments:</u>	ainting & Crack Filling - Unit Pricing Bid Award Bid Summary
5.	<u>2014-0349</u>	Storm Wate	r Basin Management RFP Award Storm Water Basin Best Practices Program
6.	<u>2014-0227</u>	Water Play	Unit Design at Centennial Park Aquatic Center

<u>Attachments:</u>	White Water
	<u>Vortex 1</u>
	Vortex 2
	Imagine Nation
	Competitive Analysis Worksheet

- 7. <u>2014-0356</u> Pilates Equipment Upgrade Purchase 2014
 - Attachments:
 Sole Source Letter

 Pilates Reformer

 Comparisons

 Quote

 TriFold

 Competitive Analysis Worksheet
- 8. <u>2014-0354</u> Recreation Program Surveys Discussion Only <u>Attachments:</u> <u>Cinderella's Ball Survey</u> <u>Duathlon Survey</u>
 9. <u>2014-0370</u> Village Complex Concrete Bridge Extra Costs <u>Attachments:</u> <u>Extra Costs</u>

<u>Plans</u>

D. ADJOURNMENT

REQUEST FOR ACTION REPORT

File Number:	2014-0368
Orig. Department:	Village Clerk
File Name:	Approval of the May 19, 2014 Parks and Recreation Committee Minutes

BACKGROUND:

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of May 19, 2014

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue Orland Park, IL 60462 www.orland-park.il.us



Meeting Minutes

Monday, May 19, 2014

6:00 PM

Village Hall

Parks and Recreation Committee

Chairman Patricia A. Gira Trustees Kathleen M. Fenton and Daniel T. Calandriello Village Clerk John C. Mehalek

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:03 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES

2014-0305 Approval of the April 21, 2014 Parks and Recreation Minutes

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of April 21, 2014.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION

2014-0285 Century Jr. High Ball Field Fencing Repairs

Park's Division Director Frank Stec reported that upon inspection of the ball field at Century Junior High School, it was determined that the line fencing is in disrepair and in need of immediate replacement. Peerless Fence provided a proposal to furnish and install new galvanized posts, reuse existing rail and fabric, and cap the 12" x 48" deep concrete footings. The quote for cost of repairs is \$7,470.00. Staff met with Orland School District #135, as the District is required to reimburse the village for the entire cost, as per the intergovernmental agreement for structural maintenance. They have been advised of the cost and have approved the scope of work.

I move to recommend to the Village Board to approve the fencing repairs at Century Junior High School ball field by Peerless Fence at a cost not to exceed \$7,470.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0295 Pond Site Stewardship Management Proposal

Director Stec reported that the Parks and Public Works Departments are working together to bring an item to the June committee meeting which will advance a number of priority pond improvements throughout the Village. These larger

projects are part of the Basin Best Practices program that was established by the Village Board several years ago. The Water Fund provides for these improvements to ponds to ensure that stormwater is effectively managed. Parks and Public Works partner to meet the needs of the residents in the surrounding areas.

The ponds that are being addressed through the Basin Best Practices program include a plan for on-going maintenance and stewardship where needed. Throughout the year, there are often requests that require service or stewardship to a pond that has not yet been included in the priority pond list identified in that program. Many times the work required in that area needs to be provided by a contractor rather than our staff due to the chemicals used or scope of work required. In the past, staff has sought proposals individually for each of these small jobs which requires a great deal of coordination with a variety of contractors. Parks is proposing that this year, we utilize one contractor who will be considered "on-call" for these small jobs at a set rate.

Because we recently went out for bids on the larger projects, staff has reviewed the body of work from five area firms. Two firms stood out as best suited to manage the type of work required in Orland Park (including the natural plantings and preferred maintenance required in most pond areas). Pizzo & Associates and V3 Companies both provided a proposal for on-call aquatic stewardship services including: aquatic herbicide application, algaecide application, and invasive plant cutting/removal of undesirable species in our ponds as needed Pizzo proposed a rate of \$50 per hour and V3 proposed a rate of \$60. Staff does not anticipate there will be many calls for service and recommends Pizzo & Associates for the work during FY2014.

The Village will be billed on a per hour basis providing flexibility to manage ponds more efficiently throughout the year. The contract would be issued in a not to exceed amount of \$10,000.00 under this proposed arrangement. This item is a professional service and therefore does not require a formal bid process for the work. For the larger pond projects of the Basin Best Practices Program, the RFP process was utilized and each pond was priced individually by the firms.

I move to recommend to the Village Board to approve accepting the proposal from Pizzo and Associates, Ltd for Pond Site Stewardship Management at a cost not to exceed \$10,000.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0297 Recreation Department Program Guide - Fall 2014 Programs

Recreation Operations Manager Irene Bukema reported that lists of recommended programs to be offered in the Recreation and Parks Department 2014 Fall Program Guide are attached to the Committee Packet. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the fall sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to recommend to the Village Board to approve programs and payment to the contractual instructors at time of invoicing.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0293 Chefs' Auction Donation to American Cancer Society

Recreation Operations Manager Bukema reported that the Chefs' Auction to benefit the American Cancer Society Breast Cancer Research Program was held on February 20, 2014 at the Orland Chateau.

Revenue from the Chefs' Auction was \$11,219.00, which included ticket sales, raffle sales, donations, and coat check collections. The live auction raised \$12,975.00 from sixteen restaurant packages, which was paid directly to the American Cancer Society at the event.

Expenses for the event totaled \$3,589.35, leaving a profit of \$7,629.65.

Staff is requesting approval of a donation to the American Cancer Society from the proceeds of the 2014 Chefs' Auction in the amount of \$7,629.65.

Trustee Fenton asked if a print out of all the expenses for the event could be provided to her.

I move to recommend to the Village Board to approve payment of \$7,629.65 from the proceeds of the 2014 Chefs' Auction to the American Cancer Society.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0299 Approval Contract - Taste of Orland Electricity

Recreation Operations Manager Bukema reported that the Taste of Orland requires rented generators to provide electricity for the three day event held the first weekend in August. An RFP was sent out on March 20, 2014 for proposals to provide these services for the years 2014, 2015, and 2016.

Two proposals were received (summary proposal sheets attached to the Committee Packet): Patten Industries: \$8,200.00 for each of the three years; Charles Equipment Energy Systems: 2014: \$9,499.00; 2015: \$9,688.98; 2016: \$9,882.75.

In a meeting between Patten Industries, the Building Services Foreman, the Village's electrical inspector, and Recreation Department personnel, the proposal was thoroughly discussed to ensure the proposal would meet the needs of the event. The Patten Industries representative provided examples of the equipment that would be utilized. Village staff deemed that the proposal by Patten Industries would meet the needs of the event and that Patten's equipment was newer and a better quality than previous years.

Upon checking references, it was found that Patten Industries has performed at a high level for Ram Racing (Hot Chocolate Run, 40,000 participants) and Hammond, Indiana's Festival of the Lakes (5 Day Festival with an attendance of 10,000 per day). Both references provided strong and confident recommendations for Patten Industries.

I move to recommend to the Village Board to approve accepting the proposal from Patten Industries at \$8,200 per year for the 2014, 2015, and 2016 Taste of Orland Park.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0290 Taste of Orland Park Cup Purchase

Recreation Operations Manager Bukema reported that the Village of Orland Park purchases beer and wine cups for the alcohol vendors to use at the Taste of Orland Park. Cups have the Taste of Orland logo imprinted on one side and the Sportsplex logo on the other side. We do not include the event year to give us the ability to use any remaining cups at the 2015 event. Most of our 2013 stock has been depleted and a new order is needed.

Three quotes have been obtained for 28,000 beer cups and 6,000 wine cups with the logos imprinted. The quotes are as follows:

Flow-eze Company\$5,692.66Go Promotions\$7,920.00Branders.com\$11,200.36These prices include shipping and screen charges.

I move to recommend to the Village Board to approve the purchase of 28,000 beer and 6,000 wine cups for the Taste of Orland Park from Flow-eze Company for a total cost of \$5,692.66.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:09 PM

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AJ

Respectfully Submitted,

John C. Mehalek, Village Clerk

REQUEST FOR ACTION REPORT

File Number:	2014-0361
Orig. Department:	Recreation and Parks Department
File Name:	Franklin Loebe Center Indoor Play Unit Playground Equipment, Installation and Poured Surface Bid

BACKGROUND:

We received four (4) bids for the Playground Equipment, Installation and Poured Surface bid for FLC indoor play unit. The unit being replaced is over 17 years old and has been heavily used throughout the years. Several components were broken and parts are no longer available for this unit. The new poured flooring will allow the area to be cleaned easily. The low qualified bid was from GLI Services (Georges Landscape) at a cost of \$62,311.00. We have worked with GLI in the past and they performed excellent work.

BUDGET IMPACT:

The funds will come from the Buildings Capital Account - 010-1700-470100, \$65,000.00 budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the low bid from GLI Services at a cost not to exceed \$62,311.00 for the purchase and installation of the new play unit and poured floor at the Franklin Loebe Center.

BID TAB SUMMARY SHEET

BID OPENING DATE:

June 9, 2014 11:00 AM

PROJECT: Playground Equipment, Installation and Poured Surface (FLC)

BIDDER NAMES	ADDRESS	TELEPHONE	E-MAIL	AMOUNT OF BID	BID SECURITY
Soft Play, LLC	11515 Vanstory Drive, Ste 100, Huntersville, NC 28078	704-948-3430	brock.hodge@softplay.com	\$46,870	Not required
Fuerte Systems, Inc	POBox 328, Plainfield, IL 60586	815-436-6196	furte1@sbcglobal.net	\$77,628.20	10%
Hacienda Landscaping	2005 Cumberland Drive, Plainfield, IL 60586	815-782-6493	hacienda5779@yahoo.com	\$63,578.00	10%
GLI Services, dba George's Landscaping	1410 Mills Road, Joliet, IL 60433	815-774-0350	george@georgeslandscaping.com	\$62,311.00	Not required
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Comments:					
Comments:					

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BID CERTIFICATION SHEETS SUMMARY

Bid Opening Date: June 9, 2014 11:00 AM

For: Playground Equipment, Installation and Poured Surface (FLC)

BIDDER NAMES >>>>>	Soft Play, LLC	Fuerte Systems, Inc.	Hacienda Landscaping	GLI Services, dba George's Landscaping
Bidder Summary Sheet	V1	√		V6
Business Organization	V	√	N N	√
Certificate of Eligibility	N	1	V	√
Equal Employment Opportunity	V	1	V	√
Certification of Compliance with IL Prevailing Wage Act	1	√	1	√
Contractors Certification Sexual Harassment, Tax & Substance Abuse	V2	V2	~	↓
Apprenticeship & Training Program Certification (Not Required)	٧3		V5	√ Labor Union Local 150
References	1	√ √	V	l V
Insurance Requirements	V	V V	V	√
Bid Price	\$46,870.00	\$77,628.20	\$63,578.00	\$62,311.00

*A check mark in the box indicates inclusion of the required form with the proposal package. A *V#" indicates a variance that will be explained below.

VARIANCE EXPLANATIONS:

V1 - Bidder proposed alternate equipment to meet Village's request

V2 - Certificate is signed and notarized, but incomplete (items 3 & 4 are not filled in)

V3 - Bidder does not currently have an A&T program which meets our standards.

V4 - signed but did not complete name or description of program

V5 - signed, but indicated "N/A"

V6 - bid Total Surface (not Surface America Playbound) - meets all specs

NOTE: If the potential recommended bidder had <u>any</u> variances, please verify with the Contract Administrator that they are not material variances prior to recommendation to your committee.



ORLAND PARK REC CENTER ORLAND PARK, IL CODE: ORLI3RCE2 - OPTION 2 PLAYSHAPER COMPONENT SYSTEM 11/4/20213 DRAWN BY: DS STRUCTURE DIMENSIONS: ACTUAL SZE: AREA REQUIRED:

29′



Village of Orland Park Competitive Analysis Worksheet

Project Title and Brief Description

Franklin Loebe Center Indoor Play Unit Replacement

Lead Department

Director: Frank Stec

Department: Parks & Building Maintenance

Division: Parks

Program/Service: FLC Playroom

Strategic Analysis

What Strategic Pillar does this expenditure support?

Quality of life: All new and existing village buildings will be well maintained and comply with industry standards to best meet the needs of residents and employees.

What is the desired outcome of making this expenditure?

By replacing this damaged and outdated equipment, we will enhance the quality of leisure & recreational experiences for the residents of Orland Park. This play area is heavily used throughout the year.

How does this expenditure enable the Village to serve residents at current or improved service levels?

We have had to remove some of the components due to hazardous conditions and the replacement parts are no longer available. By replacing the entire unit, the enjoyment and safety of our residents will be maintained.

Is this a replacement of an existing product/service or a proposal for new product/service? Replacement ⊠ New □ Describe the impact if the proposed new/replacement product/service is not made? The safety of the equipment is in jeopardy of failing. We have already removed an unsafe component. Removal of this popular feature will reduce a service to residents and FLC patrons. Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes □ No ⊠ Specific design was required due to space constraints. The low bid for the specified design was met by proposed vendor and fell within the budget allocation. Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes □ No ⊠ Equipment is replacement and expected to last 15 - 20 years. If yes, please provide an explanation as to why a TCO Analysis does not apply. Additional Comments/Background Information	Alternatives Analysis
The safety of the equipment is in jeopardy of failing. We have already removed an unsafe component. Removal of this popular feature will reduce a service to residents and FLC patrons. Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes No ⊠ Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes Yes No ⊠ Specific design was required due to space constraints. The low bid for the specified design was met by proposed vendor and fell within the budget allocation. Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes No ⊠ Equipment is replacement and expected to last 15 - 20 years. If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.	
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If no, please provide an explanation as to why a TCO Analysis does not apply.	Equipment is replacement and expected to last 15 - 20 years.
Additional Comments/Background Information	
	Additional Comments/Background Information
Attach additional documentation if necessary.	Attach additional documentation if necessary

REQUEST FOR ACTION REPORT

File Number:	2014-0147
Orig. Department:	Recreation and Parks Department
File Name:	Board Room Sound System Proposal

BACKGROUND:

The existing sound system in the Village Board Room is in need of replacement. The system is outdated and repair parts are no longer available. The Clerk's office is using their last recorder for transcribing minutes and have been unable to secure a back-up in case of failure.

The recommended replacement for this system is digital and can be accessed via computer desktop. A new wireless dialer will create much clearer, real life sound with no interference. Due to the fact that there is currently only one recorder available, staff felt it necessary to have this unit replaced as soon as possible. The item was brought to the Recreation and Parks Committee on March 17, 2014 and it was recommended for approval by the Village Board. At the April 7, 2014 Village Board meeting, this item was referred back to the Recreation and Parks Committee to allow for discussion of how this audio solution fits with the plan to provide for improved video capabilities in the Board Room.

AV TechSource provides services such as AV system design and installation, engineering, control system programming, on-site maintenance and on-site repairs. This firm provided an audio solution that will be compatible with a new video system. At the time they were asked to design an audio solution, they also developed specifications for the video side of the project. These specifications were reviewed by staff and are attached for your review. The proposal from AV TechSource included equipment and installation at a cost of \$14,229 for the sound system and \$11,328 for the video portion. The video phase of the AV upgrade for the Board Room is not proposed to advance at this time unless the Board wishes to do so.

BUDGET IMPACT:

The funds for the audio replacement will come from the Building Maintenance Buildings budget 010-1700-470100. The audio replacement was not budgeted, however funds are available in the building maintenance budget. Funds for video will come from the IT budget when/if this portion of the project advances. \$13,000 was budgeted for video in FY14.

REQUESTED ACTION:

I move to recommend to the Village Board to waive the bid process;

And

Recommend approving the proposal from AV TechSource to install the new audio system in the Village Board room at a cost not to exceed \$14,229.00.



\$5,190

\$1,225

\$3,474

March 10, 2014

Dennis Wokurka Village of Orland Park 14700 S. Ravinia Way Orland Park, IL 60462

Dear Dennis:

Thank you for the opportunity to provide this revised proposal on upgrading audio system in the Boardroom.

We identified the following requirements;

-Install audio conference system, with wireless dialer, so participants can call into meetings

-Install a digital audio recorder with network access

-Replace existing Board member gooseneck microphones

-We will also replace the Graphic equalizer with a new Sabine feedback controller/equalizer

Audio Conference System

We will rack mount a ClearOne equipment and system will be controlled via wireless dialer.

Item Qty Description

- 1 1 ClearOne InterAct Pro Mixer
- 2 1 ClearOne InterAct 8i Expansion Unit
- 3 1 ClearOne COM-W Wireless Communication Module
- 4 1 ClearOne Wireless Dialer

Audio Conference Equipment Cost

Digital Audio Recorder

The Marantz PMD580, solid state recorder will be used for recording Board meetings. This digital recorder that offers advanced network control, automatic archiving, and high-resolution recording.

- Item Qty Description
 - 1 1 Marantz PMD Digital Recorder

Digital Audio Recorder Cost

Replacement Equipment

We will replace existing Board members gooseneck microphones and the GRO-3102S equalizer.

- Item Qty Description
- 1 8 Shure MX415LP/C Gooseneck Microphone
- 2 8 Shure MX400DP Desktop Base/Pre-Amplifier
- 3 1 Sabine FBX-1210 Feedback Eliminator

Replacement Equipment Cost

Total Equipment Cost \$9,889



<u>Technical Services</u> We will install/program/test and train new system.

Total System Cost	<u>\$14,229</u>
Technical Services Cost	<u>\$4,340</u>
AV TechSource System Parts AV TechSource Installation AV TechSource Programming	\$300 \$3,040 \$1,000

Pricing excludes applicable sales tax and freight. Terms are net 15 days. Please allow 2-3 weeks for installation upon receipt of P.O.

We will need analog phone line and network connection at rack install for your new system.

Thanks for the opportunity.

Sincerely,

Scott A. Tholl

Scott A. Tholl System Specialist AV TechSource, Inc. 847-471-8450



Terms and Conditions

This proposal includes installation, set-up, and checkout of all equipment with the EXCEPTION of AC power, network cabling, floor box, table hole cutting and conduit. Installations of these exceptions are the responsibility of owner and/or the site electrical contractor. AV TechSource will honor all manufacturers' warranties from date of invoice. Lighting fixtures, light dimming system, high voltage wiring of light dimmers, carpeting, painting, and equipment cabinets except where specifically listed are the responsibility of the owner.

Terms on invoices are net 15 days. Labor is quoted on an "as normal" basis. Our quote does not allow for delays in construction or imposed deadlines which require overtime. Approved overtime will be billed in addition to quoted labor charges.

The prices in this recommendation report will be honored for a minimum of 30 days after which they are subject to any manufacturer's price increases. Freight charges are FOB shipping point and are additional. Applicable taxes will be added to the prices shown in the proposal.

If this proposal meets with your approval please sign as indicated below;



\$5,190

\$1,225

\$3,474

April 28, 2014

Frank Stec Village of Orland Park 14700 S. Ravinia Way Orland Park, IL 60462

Dear Frank:

Thank you for the opportunity to provide this revised proposal on upgrading audio system in the Boardroom.

We identified the following requirements;

-Install audio conference system, with wireless dialer, so participants can call into meetings

-Install a digital audio recorder with network access

-Replace existing Board member gooseneck microphones

-We will also replace the Graphic equalizer with a new Sabine feedback controller/equalizer

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Replacement Equipment Cost

Total Equipment Cost \$9,889



<u>Technical Services</u> We will install/program/test and train new system.

Total System Cost	<u>\$14,229</u>
Technical Services Cost	<u>\$4,340</u>
AV TechSource System Parts AV TechSource Installation AV TechSource Programming	\$300 \$3,040 \$1,000

Pricing excludes applicable sales tax and freight. Terms are net 15 days. Please allow 2-3 weeks for installation upon receipt of P.O.

We will need analog phone line and network connection at rack install for your new system.

Thanks for the opportunity.

Sincerely,

Scott A. Tholl

Scott A. Tholl System Specialist AV TechSource, Inc. 847-471-8450



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Terms on invoices are net 15 days. Labor is quoted on an "as normal" basis. Our quote does not allow for delays in construction or imposed deadlines which require overtime. Approved overtime will be billed in addition to quoted labor charges.

The prices in this recommendation report will be honored for a minimum of 30 days after which they are subject to any manufacturer's price increases. Freight charges are FOB shipping point and are additional. Applicable taxes will be added to the prices shown in the proposal.

If this proposal meets with your approval please sign as indicated below;



April 28, 2014

Frank Stec Village of Orland Park 14700 S. Ravinia Way Orland Park, IL 60462

Dear Frank:

Thank you for the opportunity to provide this revised proposal on the A/V systems per my walk through with Norm Johnson.

We identified the following requirements;

Boardroom:

-Install (3) wall mounted 70" displays, (2) on swing arm wall mounts, (1) tilt wall mount

-Install scaler/switcher within dais for presenter laptop presentations via HDMI, Display Port & VGA/Audio inputs -Distribute signal to each of the (3) 70" displays and existing audio system

-Your staff will run provided shielded CAT6 cabling, provide AC power & 3/4" surface mounted plywood for displays

Boardroom

Display System

- Item <u>Qty</u> Description
 - 1 3 Sharp LC-70LE650U LED TV
 - 2 2 Chief TS525TU Swing Arm Wall Mount 3
 - 1 Chief LTMU Tilt Wall Mount

Display System Cost

\$7,114

Computer Distribution System

The Atlona scaler/switcher will accommodate (1) HDMI & (1) VGA/audio inputs with CAT 5 output. We'll provide 15' VGA/audio & HDMI cables for input from laptop to scaler/switcher. Output of scaler will be routed to existing equipment rack via CAT extenders. Audio will be routed to existing mixer/amplifier.

HDMI output of Cat6 receiver will be routed to the Atlona HD-CAT-4, 1x 4 distribution amplifier, to each of the (3) displays.

<u>Item</u> 1 2 3 4 5	<u>Qty</u> 1 1 3 1	Description Atlona AT-HDVS-TX, Transmitter/Switcher Atlona AT-HDVS-RX, Receiver/Scaler Atlona AT-HD-CAT-4, 1x4 Distribution Amplifier/Transmitter Atlona AT-HDRX, Receiver Kramer VGA/Audio Micro Cables, HDMI cables & Display Port Adapter	
		Computer Distribution System Cost	<u>\$2,194</u>
		Total Equipment Cost	<u>\$9,308</u>
		AV TechSource Installation AV TechSource Cable, Connectors & Parts	\$1,520 \$500
		Total Boardroom System Cost	<u>\$11,328</u>



Pricing excludes applicable sales tax and freight. Terms are net 15 days. Please allow 2-3 weeks for installation upon receipt of P.O.

Thanks for the opportunity.

Sincerely,

Scott A. Tholl

Scott A. Tholl System Specialist AV TechSource, Inc. 847-471-8450



Terms and Conditions

This proposal includes installation, set-up, and checkout of all equipment with the EXCEPTION of AC power, network cabling, floor box, table hole cutting and conduit. Installations of these exceptions are the responsibility of owner and/or the site electrical contractor. AV TechSource will honor all manufacturers' warranties from date of invoice. Lighting fixtures, light dimming system, high voltage wiring of light dimmers, carpeting, painting, and equipment cabinets except where specifically listed are the responsibility of the owner.

Terms on invoices are net 15 days. Labor is quoted on an "as normal" basis. Our quote does not allow for delays in construction or imposed deadlines which require overtime. Approved overtime will be billed in addition to quoted labor charges.

The prices in this recommendation report will be honored for a minimum of 30 days after which they are subject to any manufacturer's price increases. Freight charges are FOB shipping point and are additional. Applicable taxes will be added to the prices shown in the proposal.

If this proposal meets with your approval please sign as indicated below;

Village of Orland Park Competitive Analysis Worksheet

Project Title and Brief Description
Board Room Sound System Proposal Replace obsolete equipment – this equipment can no longer be repaired.
Lead Department
Director: Frank Stec
Department: Building Maintenance
Division:
Program/Service:
Strategic Analysis
What Strategic Pillar does this expenditure support?
Communication
What is the desired outcome of making this expenditure?
To improve and enhance the declining existing sound system
How does this expenditure enable the Village to serve residents at current or improved service levels?
This will give the residents precise minutes of meetings when released by the Board

Alternatives Analysis
Is this a replacement of an existing product/service or a proposal for new product/service? Replacement
Describe the impact if the proposed new/replacement product/service is not made? The existing sound system is in disrepair and if not replaced the minutes will not be accurate as stated by the Board and staff at meeting
Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes ☐ No ⊠
Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes □ No ⊠
Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes No
This is a component system which can be added to as the need arises. There are no comparable systems available to meet our needs. This type of system isn't conducive to lease or rental as these can be confidential meetings and we must control ownership.
If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.
Additional Comments/Background Information
Attach additional documentation if necessary.

REQUEST FOR ACTION REPORT

File Number:	2014-0355
Orig. Department:	Recreation and Parks Department
File Name:	Asbestos Removal Bid Award

BACKGROUND:

Five (5) bids were received for Asbestos Removal at the Orland Plaza. This removal is required is prior to the demolition of the remaining buildings. The low qualified bidder was Universal Asbestos Removal, Inc. of Lemont, IL at a cost of \$38,300.00. The firm did miss a signature in their paperwork, but that was considered inconsequential and has since been rectified.

BUDGET IMPACT:

The funds will come from the Land & Land Improvements Account 282-0000-470700 \$560,000.00 budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the low qualified bid from Universal Asbestos Removal, Inc. at a cost not to exceed \$38,300.00.

BID TAB SUMMARY SHEET

BID OPENING DATE:

Friday, June 6, 2014

PROJECT:

Asbestos Removal

BIDDER NAMES	ADDRESS	TELEPHONE	E-MAIL	AMOUNT OF BID	BID SECURITY
Universal Asbestos Removal, Inc.	1385 101st Street, Unit D, Lemont, IL 60439	630-972-1030	UAR1987@aol.com	\$38,300	10%
Midway Contracting Group, LLC	7413 Duvan Drive, Unit 2A, Tinley Park, IL 60477	708-342-1200	dave@midwaycg.com	\$49,400.00	10%
Midwest Service Group	1100 S. Cline Ave, Schererville, IN 46375	219-322-4477	bhughes@midwestservicegroup.ne	\$39,795.00	10%
NES, Inc	19015 Jodi Rd, Unit B, Mokena, IL 60448	708-478-5497	dnavarro@nesincorp.com	\$112,500.00	10%
Bay Remediation, LLC	6124 N. Milwaukee Ave, #5, POBox 46036, Chicago, IL 60646	773-774-0051	bayenvironmental@sbcglobal.net	\$45,000.00	10%
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Comments:					

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BID CERTIFICATION SHEETS SUMMARY

Bid Opening: 6/6/14

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For: Asbestos Removal

BIDDER NAMES >>>>> Universal Asbestos Midway Contracting Removal, Inc. Group, LLC Midwest Service Gr		Midwest Service Group	NES, Inc	Bay Remediation, LLC	
Bidder Summary Sheet	1	V		V	V
Business Organization	\checkmark	7	V	V	V
Certificate of Eligibility	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	7	V	V	V
Equal Employment Opportunity	√		V	1	1
Certification of Compliance with IL Prevailing Wage Act	√	√	√	٧	
Contractors Certification Sexual Harassment, Tax & Substance		1	1	1	1
Abuse	V1	ν	V	N	N
Apprenticeship & Training Program Certification (Not Required)	V	V	\checkmark	\checkmark	V2
References		√	1	V	V
Insurance Requirements	V	V	V 1	N	V
Bid Bond	7	7	1	V	V
Bid Price	\$38,300.00	\$49,400.00	\$39,795.00	\$112,500.00	\$45,000.00

*A check mark in the box indicates inclusion of the required form with the proposal package. A "V#" indicates a variance that will be explained below.

VARIANCE EXPLANATIONS:

V1 - did not complete item #3 Substance Abuse

V2 - indicates that an A&T program for asbestos removal is nonexistent.

NOTE: If the potential recommended bidder had <u>any</u> variances, please verify with the Contract Administrator that they are not material variances prior to recommendation to your committee.

REQUEST FOR ACTION REPORT

File Number:	2014-0350
Orig. Department:	Recreation and Parks Department
File Name:	Sealcoat, Painting & Crack Filling - Unit Pricing Bid Award

BACKGROUND:

Bids were received on May 02, 2014 at 11:00 a.m. for Sealcoat, Painting & Crack Filling Unit Pricing. Four bids were received. Public Works and Parks have a joint venture in this project and have worked with both of the low bid contractors in the past years. After investigating the pricing as a group it was determined the low unit price bid for the Parks and Building Maintenance Department portion of the work is Onyx Sealcoating Inc. for sealcoating and painting. Onyx has worked for the Village for over 9 years and has been an outstanding contractor. The low unit qualified contractor for Public Works portion is Patriot Pavement Maintenance for the Crack Routing and Crack Filling. This work will vary from year to year based upon budgeted amounts.

BUDGET IMPACT:

The funds will come from the budgeted amounts in Parks 283-4003-44350 - \$65,000.00 and Metra 026-0000-44363 - \$20,000.00. Public Works account 054-0000-471250 \$100,000.

REQUESTED ACTION:

I move recommend to the Village Board to approve accepting Onyx Sealcoating Inc. and Patriot Pavement Maintenance for specified work sealcoat, painting & crack filling based upon 3-year bid pricing, for the years 2014, 2015, and 2016 budgeted years as stated in the bid specifications.

BID TAB SUMMARY SHEET

BID OPENING DATE:

Friday, May 02, 2014

PROJECT:

Sealcoat, Painting and Crack Filling Services

BIDDER NAMES	ADDRESS	TELEPHONE	E-MAIL	AMOUNT OF BID	BID SECURITY
BLACKOUT SEALCOATING INC.	7440 West 87th Place Bridgeview, IL 60455	708-430-2988	paul@blackoutsealcoating.com	See Attached	n/a
ONYX SEAL COATING	15113 S. Kilbourn Ave. Midlothian, IL 60445	708-687-6699	bob@onxsealcoating.com	See Attached	n/a
PATRIOT PAVEMENT MAINTENANCE	825 Seegers Rd. Des Plaines, IL 60016	847-813-9034	matt@patriotpavement.net	See Attached	n/a
PLOTKE ASPHALT INC.	128 S. Harris Rockdale, IL 60436	815-741-8900	plotkeasphalt@comcast.net	See Attached	n/a
Comments: 4 bids submitted. Unit pricing provided	for 2014, 2015 and 2016.				

BIDDER SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Firm Name: <u>B</u> Address: <u>7440</u>	4		9	
City, State, Zip Cod	e: Bridge	iew		
Contact Person:	hur Koliner	К		
FEIN #: 36-4				
Phone: (7%) 430	-2988	Fax: (14)	430-691	0
E-mail Address:	10 Hack	continues	A	

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No.	Dated
Addendum No	Dated

UNIT PRICE SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

Contractors shall provide unit pricing for each item listed below. Except where otherwise specified, Contractors shall base unit pricing on linear footage. For Department of Public Works items, pricing shall include all work as specified including traffic control, informational signage and pavement sweeping, and Bidders should base proposed unit pricing on a minimum of 100,000 linear feet of work per year.

Item #	Description	2014 Unit Pricing		2015 Unit Pricing		2016 Unit Pricing
	RESTRIPE:		1			
1.	1- 100 Car Stalls	\$ 1.75	\$	1.95	\$	2.15
2.	101- 200 Car Stalls	\$ 1.75	\$	1.95	\$	2.15
3.	201 + Car Stalis	\$ 1.75	\$	1.95	\$	2.15
4.	Handicap(Bluebox/symbol/ Hashing)	\$ 18.00	\$	19.00	\$	20.00
5.	Handicap (Symbol/ Hashing) 39 Inch Handicap Steecil - International Statutard	\$ 15.00	\$	16.00	\$	17.00
6.	Numbers or Letters (per character) 5"	\$.85	\$.95	\$	1.05
7.	Arrows 20"	\$ 13.00	\$	14.00	\$	15.00
8.	4 inch lines per linear foot	\$ - 18	\$. 19	\$.20
9.	Curb painting (yellow) foot	\$ -70	\$. 75	\$	- 80
10.	Bumper blocks	\$ 7.00	\$	7.50	\$	8.00
11.	Stop lines (2ft X 15ft)	\$ 15.00	\$	16.00	\$	17.00
	SEALCOAT & CRACK FILLING FOR DEPARTMENT OF PARKS AND BUILDING MAINTENANCE:					and an and a second
12.	Hot Crack Filling (linear foot)	\$.50	\$	- 55	\$.60
13.	Sealcoating (sq.foot)	\$.065	\$.07	\$.08
14.	108 th Metra Parking (last sealed in 2012)	\$ 20,335.00	\$	21,940.00	\$	25,000,00
15.	143 rd Street Metra Parking (Last sealed in 2012)	\$ 11,990.00	\$	12,935.00	\$	14, 715.00
16.	153 rd Metra Parking (Last sealed in 2013)	\$ 19,910.00	\$	21,475.00	\$	24,415.00
17.	179 th Street Metra Parking (Last sealed in 2013)	\$ 9,535.00		10,280.00		11,685.00
18.	Cachey Park Parking (Last sealed in 2012)	\$ 320.00	\$	345.00	\$	410.00
19.	Centennial Park Parking (Last sealed in 2013)	\$ 21,375.00	\$	23,050,00	\$2	16,235.00
20.	Civic Center Parking (Last sealed in 2013)	\$ 4,595.00	\$	4,955.00		5,640.00
21.	Cultural Art Center Parking (Last sealed 2012)	\$ 2.875.00	\$	3,095.00	\$	3,545.00
22.	Discovery Park Parking (Last sealed in 2010	\$ 390.00	\$	420.00	\$	475.00
23.	Eagle Ridge II Parking (Last sealed in 2011)	\$ 1,165,00	\$	1,260.00	\$	1,430.00
24.	FLC Parking (Last Sealed in 2013)	\$ 2,705.00	\$	2,915.00	1	3.320.00
25.	George Brown Parking (Last sealed in 2011)	\$ 1,250.00	\$	1,345.00	\$	1,530.00
26.	Harlem Wellhouse Parking (Last sealed 2000)	\$ 190.00	\$	205.00	\$	235.00

Sealcoat, Painting & Crack Filling Services - BM/PW 2014

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
27.	Heritage Park Parking (Last sealed in 2011)	\$ 365.00	\$ 395.00	
28.	John Humphrey Complex Parking (Last sealed 2009)	\$ \$,500.00	\$ 9.165.00	
29.	Marley Creek Park Parking (Last sealed in 2011)	\$ 650.00	\$ 700,00	\$ 800.00
30.	Old Village Hall Parking (Last sealed in 2000)	\$ 2,340.00	\$ 2,545,00	\$ 2,900.00
31.	Police Department Parking (Last sealed in 2011)	\$ 7,245.00	Law International Contractor	\$ 8.885.00
32.	Recreation Administration (Last sealed in 2011)	\$ 4,060.00	\$ 4.375.00	\$ 4,980,00
33.	Robert Davidson Center (Last sealed in 2013)	\$ 2.160.00		\$ 2,645.00
34.	Schussler Park Parking (Last sealed in 2000)	\$ 3,640.00	\$ 3.925.00	\$ 4,4650
35.	Sportsplex Parking (Last sealed in 2013)	\$ 10,425.00	\$ 11,245.00	11.05
36.	Veterans Park Parking (Last sealed in 2000)	\$ 360.00	\$ 390.00	\$ 440.00
37.	Village Hall Parking (Last sealed 2013)	\$ 175.00		the second second second
38.	Wedgewood Estates Park (Last sealed in 2000)	\$ 6,775.00	\$ 7305.00	\$ 8,295.00
	CRACK SEALING FOR DEPARTMENT OF PUBLIC WORKS:			
39.	Crack Sealing of Public Roadways – Crack Routing (Linear Foot)	\$,10	\$.12	\$ - 15
40.	Crack Sealing of Public Roadways – Crack Filling (Pounds)	\$ 3.10	\$ 3.50	\$ 3.90

Firm Name: BLACKAIT Stalcouring Inc Signature of Authorized Signee: Title: Vresiden Date: 5-1-2014

ACCEPTANCE: This price proposal is valid for 60 calendar days from the date of submittal.

Sealcoat, Painting & Crack Filling Services - BM/PW 2014
BIDDER SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Coating Firm Name: nux Sea S. Kilbourn Address: 15113 Aue Midlothian 60445 City, State, Zip Code: Botthot Contact Person: Robert FEIN #: 20-0935588 Phone: (78) 687-6699 Fax: (708) 687-8114 E-mail Address: bob@onyx.Sealcoating.con

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No.	 Dated	TRANSPORTENCE CONTRACTOR CONTRACTOR

Addendum No. _____, Dated _____

UNIT PRICE SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

Contractors shall provide unit pricing for each item listed below. Except where otherwise specified, Contractors shall base unit pricing on linear footage. For Department of Public Works items, pricing shall include all work as specified including traffic control, informational signage and pavement sweeping, and Bidders should base proposed unit pricing on a minimum of 100,000 linear feet of work per year.

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
	RESTRIPE:		y	
1.	1- 100 Car Stalls	\$1.80	\$1.80	\$ 1.80
2.	101-200 Car Stalls	\$1.70	\$ 1.70	\$ 1.70
3.	201 + Car Stalls	\$1.00	\$ 1.40	\$ 1.40
4.	Handicap(Bluebox/symbol/ Hashing)	\$ 23.00	\$ 23.00	\$ 23.00
5.	Handicap (Symbol/ Hashing) 39 inch Handicap Stencil - International Standard	\$15.00	\$15.00	\$15.00
6.	Numbers or Letters (per character) 5"	\$ 1.00	\$ 1.00	\$1.00
7.	Arrows 20"	\$ 9.00	\$ 9.00	\$ 9.00
8.	4 inch lines per linear foot	\$.15	\$.15	\$.15
9.	Curb painting (yellow) foot	\$.30	\$.35	\$.40
10.	Bumper blocks	\$8,00	\$8.00	\$8.00
11.	Stop lines (2ft X 15ft)	\$15.00	\$15.00	\$15.00
	SEALCOAT & CRACK FILLING FOR DEPARTMENT OF PARKS AND BUILDING MAINTENANCE:			
12.	Hot Crack Filling (linear foot)	\$,40	\$.40	\$.40
13.	Sealcoating (sq.foot)	\$.055	\$,055	\$.055
14.	108th Metra Parking (last sealed in 2012)	\$24,239.05	and the second se	\$24,239.05
15.	143 rd Street Metra Parking (Last sealed in 2012)	\$13,752.75	\$13,752.75	\$13,752.75
16.	153 rd Metra Parking (Last sealed in 2013)	\$25,900.80		
17.	179 th Street Metra Parking (Last sealed in 2013)	\$11,321.02	\$11,321.02	\$11,321.02
18.	Cachey Park Parking (Last sealed in 2012)	\$ 314.23	\$319.23	\$319.23
19.	Centennial Park Parking (Last sealed in 2013)	\$28,111.50	\$28,111.50	\$28,111.50
20.	Civic Center Parking (Last sealed in 2013)	\$7,115.02	\$7,115.02	\$7,115.02
21,	Cultural Art Center Parking (Last sealed 2012)	\$ 3,874.50	\$3,874.50	\$3 814.50
22.	Discovery Park Parking (Last sealed in 2010	\$ 351.74	\$ 351.74	\$351,74
23.	Eagle Ridge II Parking (Last sealed in 2011)	\$1584.20	\$1586.20	\$1,586.20
24.	FLC Parking (Last Sealed in 2013)	\$4,252.15	\$4,252.15	\$4,252.15
25.	George Brown Parking (Last sealed in 2011)	\$1,736.74	\$1,730.74	\$1,734.74
26.	Harlem Wellhouse Parking (Last sealed 2000)	\$ 321.23	\$321.23	\$ 321.23

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
27.	Heritage Park Parking (Last sealed in 2011)	\$ 509.80	\$509.80	\$509.80
28.	John Humphrey Complex Parking (Last sealed 2009)	\$11,437.85	\$11,937,95	\$11,931.85
29.	Marley Creek Park Parking (Last sealed in 2011)	\$914.51	\$916.51	\$914.51
30.	Old Village Hall Parking (Last sealed in 2000)	\$3,301.40	\$ 3,301.44	\$3.301.44
31.	Police Department Parking (Last sealed in 2011)	\$10,734.04	\$10,734.04	
32.	Recreation Administration (Last sealed in 2011)	\$5,008.19	\$5,008.19	\$5,008.19
33.	Robert Davidson Center (Last sealed in 2013)	\$2,902.24	\$2,902.24	\$2,902.24
34.	Schussler Park Parking (Last sealed in 2000)	\$5,029.93	\$5,029 93	\$5,029.93
35.	Sportsplex Parking (Last sealed in 2013)	\$15,767.55	\$15,747.55	\$15,707.55
36.	Veterans Park Parking (Last sealed in 2000)	\$ 485.10	\$485.10	\$ 485.10
37.	Village Hall Parking (Last sealed 2013)	\$10,119 92	\$10,119.92	\$10,119.92
38.	Wedgewood Estates Park (Last sealed in 2000)	\$220,18	\$ 220.18	\$220.18
	CRACK SEALING FOR DEPARTMENT OF PUBLIC WORKS:			
39.	Crack Sealing of Public Roadways – Crack Routing (Linear Foot)	\$.33	\$.33	\$.33
40.	Crack Sealing of Public Roadways – Crack Filling (Pounds)	\$2,64	\$2.04	\$2.04

Firm Name: Onyx Seal Coating Signature of Authorized Signee Title: President Date:

ACCEPTANCE: This price proposal is valid for 60 calendar days from the date of submittal.

BIDDER SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Patriot Prevenent Maintenance Firm Name: 825 Seegens Rd Address: Plaines. IL 60016 105 City, State, Zip Code: Contact Person: Matt Sollars FEIN #: 45-2922022 Phone: (847 813-9034 Fax: (847 813-9583 E-mail Address: Matte PhAniot pavement. net

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____, Dated _____

Addendum No. _____, Dated _____

UNIT PRICE SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

Contractors shall provide unit pricing for each item listed below. Except where otherwise specified, Contractors shall base unit pricing on linear footage. For Department of Public Works items, pricing shall include all work as specified including traffic control, informational signage and pavement sweeping, and Bidders should base proposed unit pricing on a minimum of 100,000 linear feet of work per year.

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
	RESTRIPE:			
1.	1- 100 Car Stalls	\$ 2.30	\$ 2.30.	\$ 2.30
2.	101-200 Car Stalls	\$ 2.30	\$ 2.30	\$ 2.30
3.	201 + Car Stalls	\$ 2.30	\$ 2.30	\$ 2.30
4.	Handicap(Bluebox/symbol/ Hashing)	\$ 25.00	\$ 2,500	\$ 25.00
5.	Handicap (Symbol/ Hashing) 39 inch Handicap Stencil - International Standard	\$ 20.50	\$ 20.50	\$ 20.50
6.	Numbers or Letters (per character) 5"	\$ 1.25	\$ 1.25	\$ 1.25
7.	Arrows 20"	\$ 10.00	\$ 10.00	\$ 10.00
8.	4 inch lines per linear foot	\$.20	\$.20	\$.20
9.	Curb painting (yellow) foot	\$.45	\$.45	\$.45
10.	Bumper blocks	\$ 12.00	\$ 12.00	\$ 12.00
11.	Stop lines (2ft X 15ft)	\$ 12.00	\$ 12.00	\$ 12.00
	SEALCOAT & CRACK FILLING FOR DEPARTMENT OF PARKS AND BUILDING MAINTENANCE:			
12.	Hot Crack Filling (linear foot)	\$.34	\$,34	\$.34
13.	Sealcoating (sq.foot)	\$.065	\$.065	\$.005
14.	108 th Metra Parking (last sealed in 2012)	\$ 25,755	\$ 25,755	\$ 25.755
15.	143 rd Street Metra Parking (Last sealed in 2012)	\$ 13,509	\$ 13,569	\$ 13509
16.	153 rd Metra Parking (Last sealed in 2013)	\$ 25,552	\$ 25,552	\$ 25552
17.	179 th Street Metra Parking (Last sealed in 2013)	\$ 11,299	\$ 11,249	\$ 11,299
18.	Cachey Park Parking (Last sealed in 2012)	\$ 500	\$ 500	\$ 560
19.	Centennial Park Parking (Last sealed in 2013)	\$ 34,325	\$ 34,325	\$ 34,325
20.	Civic Center Parking (Last sealed in 2013)	\$ 6900	\$ 6900	\$ 6960
21.	Cultural Art Center Parking (Last sealed 2012)	\$ 3150	\$ 3150	\$ 3150
22.	Discovery Park Parking (Last sealed in 2010	\$ 600	\$ 600	\$ 600
23.	Eagle Ridge II Parking (Last sealed in 2011)	\$ 1200	\$ 1200	\$ 1206
24.	FLC Parking (Last Sealed in 2013)	\$ 4100	\$ 4100	\$ 4100
25.	George Brown Parking (Last sealed in 2011)	\$ 1595	\$ 1595	\$ 1595
26.	Harlem Wellhouse Parking (Last sealed 2000)	\$ 300	\$ 300	\$ 300

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
27.	Heritage Park Parking (Last sealed in 2011)	\$ 400	\$ 400	\$ 400
28.	John Humphrey Complex Parking (Last sealed 2009)	\$ 11,000	\$ 11,000	\$ 11,000
29.	Marley Creek Park Parking (Last sealed in 2011)	\$ \$75	\$ 875	\$ 875
30.	Old Village Hall Parking (Last sealed in 2000)	\$ 2600	\$ 2.600	\$ 2600
31.	Police Department Parking (Last sealed in 2011)	\$ 9900	\$ 9900	\$ 9900
32.	Recreation Administration (Last sealed in 2011)	\$ 5000	\$ 5000	\$ 5000
33.	Robert Davidson Center (Last sealed in 2013)	\$ 2500	\$ 2500	\$ 2500
34.	Schussler Park Parking (Last sealed in 2000)	\$ 4330	\$ 4350	\$ 4350
35.	Sportsplex Parking (Last sealed in 2013)	\$ 13,900	\$ 13,900	\$ 13,900
36.	Veterans Park Parking (Last sealed in 2000)	\$ 400	\$ 400	\$ 400
37.	Village Hall Parking (Last sealed 2013)	\$ 9500	\$ 9500	\$ 9500
38.	Wedgewood Estates Park (Last sealed in 2000)	\$ 275	\$ 275	\$ 275
	CRACK SEALING FOR DEPARTMENT OF PUBLIC WORKS:			
39.	Crack Sealing of Public Roadways – Crack Routing (Linear Foot)	\$.01	\$.01	\$.01
40.	Crack Sealing of Public Roadways – Crack Filling (Pounds)	\$ 1.23	\$ 1.23	\$ 1.23

Firm Name: DAtriot Dave mont Maintenance Signature of Authorized Signee: _______ 5-1-2014 Title: PRESIDENT Date:

ACCEPTANCE: This price proposal is valid for 60 calendar days from the date of submittal.

BIDDER SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Firm Name: Plotke Asphalt Inc.
Address: 128 S. Hallis
city, State, Zip Code: <u>Rockdale, IL. 60436</u>
Contact Person: John Plotte
FEIN #: 36-4128325
Phone: (815 741-8900 Fax: (815) 741-8921
E-mail Address: plotke asphalt @ comcast. net
RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:
Addendum No, Dated

Addendum No._____, Dated _____

UNIT PRICE SUMMARY SHEET

Sealcoat, Painting and Crack Filling Services

Contractors shall provide unit pricing for each item listed below. Except where otherwise specified, Contractors shall base unit pricing on linear footage. For Department of Public Works items, pricing shall include all work as specified including traffic control, informational signage and pavement sweeping, and Bidders should base proposed unit pricing on a minimum of 100,000 linear feet of work per year.

ltem #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
	RESTRIPE:			
1.	1- 100 Car Stalls	\$	\$	\$
2.	101- 200 Car Stalls	\$	\$	\$
3.	201 + Car Stalls	\$	\$	\$
4.	Handicap(Bluebox/symbol/ Hashing)	\$	\$	\$
5.	Handicap (Symbol/ Hashing) 39 inch Handicap Stencil - International Standard	\$	\$	\$
6.	Numbers or Letters (per character) 5"	\$	\$	\$
7.	Arrows 20"	\$	\$	\$
8.	4 inch lines per linear foot	\$	\$	\$
9.	Curb painting (yellow) foot	\$	\$	\$
10.	Bumper blocks	\$	\$	\$
11.	Stop lines (2ft X 15ft)	\$	\$	\$
	SEALCOAT & CRACK FILLING FOR DEPARTMENT OF PARKS AND BUILDING MAINTENANCE:			
12.	Hot Crack Filling (linear foot)	\$	\$	\$
13.	Sealcoating (sq.foot)	\$	\$	\$
14.	108 th Metra Parking (last sealed in 2012)	\$	\$	\$
15.	143 rd Street Metra Parking (Last sealed in 2012)	\$	\$	\$
16.	153 rd Metra Parking (Last sealed in 2013)	\$	\$	\$
17.	179 th Street Metra Parking (Last sealed in 2013)	\$	\$	\$
18.	Cachey Park Parking (Last sealed in 2012)	\$	\$	\$
19.	Centennial Park Parking (Last sealed in 2013)	\$	\$	\$
20.	Civic Center Parking (Last sealed in 2013)	\$	\$	\$
21.	Cultural Art Center Parking (Last sealed 2012)	\$	\$	\$
22.	Discovery Park Parking (Last sealed in 2010	\$	\$	\$
23.	Eagle Ridge II Parking (Last sealed in 2011)	\$	\$	\$
24.	FLC Parking (Last Sealed in 2013)	\$	\$	\$
25.	George Brown Parking (Last sealed in 2011)	\$	\$	\$
26.	Harlem Wellhouse Parking (Last sealed 2000)	\$	\$	\$

Item #	Description	2014 Unit Pricing	2015 Unit Pricing	2016 Unit Pricing
27.	Heritage Park Parking (Last sealed in 2011)	\$	\$	\$
28.	John Humphrey Complex Parking (Last sealed 2009)	\$	\$	\$
29.	Marley Creek Park Parking (Last sealed in 2011)	\$	\$	\$
30.	Old Village Hall Parking (Last sealed in 2000)	\$	\$	\$
31.	Police Department Parking (Last sealed in 2011)	\$	\$	\$
32.	Recreation Administration (Last sealed in 2011)	\$	\$	\$
33.	Robert Davidson Center (Last sealed in 2013)	\$	\$	\$
34.	Schussler Park Parking (Last sealed in 2000)	\$	\$	\$
35.	Sportsplex Parking (Last sealed in 2013)	\$	\$	\$
36.	Veterans Park Parking (Last sealed in 2000)	\$	\$	\$
37.	Village Hall Parking (Last sealed 2013)	\$	\$	\$
38.	Wedgewood Estates Park (Last sealed in 2000)	\$	\$	\$
	CRACK SEALING FOR DEPARTMENT OF PUBLIC WORKS:			
39.	Crack Sealing of Public Roadways – Crack Routing (Linear Foot)	\$.12	\$.12	\$.14
40.	Crack Sealing of Public Roadways – Crack Filling (Pounds)	\$ 1.30	\$ 1.30	\$ 1.32

Plothe Asphalt Inc. Firm Name: Roble Signature of Authorized Signee: President 4.28-14 Title: Date:

ACCEPTANCE: This price proposal is valid for 60 calendar days from the date of submittal.

REQUEST FOR ACTION REPORT

File Number:	2014-0349
Orig. Department:	Recreation and Parks Department
File Name:	Storm Water Basin Management RFP Award

BACKGROUND:

We received seven (7) RFP's for the Storm Water Basin Management on March 28, 2014. Parks and Public Works Departments are working together to bring this item putting these pond improvements in a priority which is best for the Village.

The ponds that are being addressed through the Basin Best Practices program include a plan for on-going maintenance and stewardship where needed. Both Parks and Public Works have looked at all companies that submitted and two have either done work or are still doing work for the Village. Pizzo & Associates and V3 are the two companies with significant relevant experience.

Of the two lower priced companies, Homer Environmental did not respond in keeping with the specifications, and JF New provided services to the village previously and left without completing the contracted jobs due to inability to secure adequate insurance. Neither possesses the expertise the Village requires for this type of work.

V3 also provided a quote to continue the stewardship on the Village Hall South and North Ponds and Imperial Pond. This company installed the vegetation several years ago.

After review of the funds available, the ponds in the attached spreadsheet are those that were prioritized by both departments to be addressed in 2014.

BUDGET IMPACT:

The funds are available within the Stormwater budget in the Water & Sewer fund.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the qualified quote from Pizzo & Associates for a cost not to exceed \$197,765.79 for specified work;

And

Recommend to approve accepting the qualified quote from V3 for a cost not to exceed \$77,031 for specified work;

And

Recommend to approve accepting the proposal from V3 Companies in the amount of \$10,100 for on-going stewardship for Village Center and North basins.

2014 Storm Water Basin Management Plan

	Funding			
Source	PO Number	Amount		Notes
2012 Rollover	12-000096	\$	187,999	
2012 Incomplete Work V3 PO to be				For Orland Square Pond not
unencumbered	12-001052*		78,660	completed in 2012
Flood Study Improvements Budget			8,138	_
Total		\$	274,797	_

2014 Proposed Work/Stewardship

Priority	Site ID	Name	Contractor	201	4 Bid Cost
2	03-10	Tallgrass Pond	V3	\$	16,786
3	03-11	Legend Trail Pond	V3		16,415
4	20-07	Anthony Drive Pond	V3		43,830
5	05-08	Persimmon Meadow Pond	Pizzo		42,428
16	31-20	Marley Blvd Middle Pond	Pizzo		31,415
17	31-21	Marley Blvd South Pond	Pizzo		33,473
20	08-25	Royal Oaks Pond	Pizzo		34,781
21	31-18	Lakeshore North Pond	Pizzo		40,677
22	06-11	Preston Pond	Pizzo		14,992
				\$	274,797

2014 Ongoing Stewardship

Priority	Site ID	Name	Contractor	Restoration Year	2014 Funds Available	PO Number
1	17-16	Colette Pond	Pizzo		\$14,805	13-002524
6	31-33	Imperial East Pond	V3	2012	\$2,615	12-002506*
7	09-02	Village Center Pond	V3	2011	\$5,600	12-001052*
8	09-01	Police Pond	V3	2012	\$4,500	12-001052*
9	02-04	Caro Vista Pond	Pizzo	2013	\$27,400	13-002523

REQUEST FOR ACTION REPORT

File Number:	2014-0227
Orig. Department:	Recreation and Parks Department
File Name:	Water Play Unit Design at Centennial Park Aquatic Center

BACKGROUND:

Staff have been working with three companies to provide design options for a new water play unit to be installed in the zero-depth pool at the Centennial Park Aquatic Center at the end of the pool season. The three companies are Imagine Nation, White Water, and Vortex. They have supplied us with a variety of options to fit our price range. (All companies have Government Pricing.) The installation will be bid (average installation cost from \$22,000 to \$34,000). Staff recommends Water Play Solutions unit from Imagine Nation, Inc. for the water play unit because their design provides a very unique look, very high quality and the most features and amenities while keeping the cost within the allocated budget for this replacement unit. We will also plan for possible additional amenities to be added in future years as indicated on the prints. \$185,000.00 was allocated this year for the unit and installation.

			\$148,000.00
Option 1 - HS200	\$145,000.00		
Option 2	- HS100	\$80,000.00	
Option 3	- HS100 w Bucke	t \$96,000.00	
).		\$149,129.25	
	, Option 2 Option 3	Option 2 - HS100 Option 3 - HS100 w Bucket	Option 2 - HS100 \$80,000.00 Option 3 - HS100 w Bucket \$96,000.00

BUDGET IMPACT:

Funds for this project were budgeted in the Capital account 283-4005-470700, \$185,000.00.

REQUESTED ACTION:

I move to recommend to the Village Board to accept the quote from Imagine Nation, Inc. at a cost not to exceed \$149,129.25 for the water play unit at Centennial Park Aquatic Center.

















6 ...



Sample 2-3.png

< 3 of 5 >

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Sample 2-4.png

4 of 5 > 6 ...













4 of 6

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Sample 1-5.png

5 of 6 > *6*² ····




CENTENNIAL PARK AQUATIC CENTER, Orland Park, IL

COPYRIGHT 2014 WATERPLAY SOLUTIONS CORP.





CUSTOM SL200.2 CLARKSVILLE

EST-07627-03





Friday, August 01, 2014

In Progress

Waterplay Solutions Corp 1451 B. Ellis St.

Kelowna, BC V1Y 2A3 Canada Thursday, May 01, 2014

Quote Date: Expiry Date: Status:

CUSTOMER INFORMATION

Customer Quotation

Quote Number: Customer: **Revision Number:**

QUO-10718 Imagine Nation, Inc (IL) 1

Drawing Name:

Ph. 1.250.712.3393 Fx. 1.250.861.4814 Tf. 1.800.590.5552 web: www.waterplay.com email: sales@waterplay.com

Rep: Kirk Hutchinson

Contraction of the second s				
Customer : Telephone : Payment Terms : Currency :	Imagine Nation, Inc (IL) 1-800-324-6475 50% deposit 50% to Ship US Dollar		Bill To:	Imagine Nation, Inc (IL) 35 Feldland Street Bohemia NY USA 11716
Project Name : Type :	Centennial Park Aquatic Ce	enter, Phase I, Orland Park, IL	Ship To:	Centennial Park 15600 West Ave
Shipping Terms : Requested Ship Date : Requested Delivery Date :	FCA - Origin Kelowna BC	Ground	-	Orland Park IL USA 60462
Anchor Hardware Ship Da	ite :			

Anchor Hardware Ship Detail :

Description:

Part ID	Description	Price	Qty	Amount
FREIGHTUS	S/H, Cargo to USA March 18, 2014 30-Day Estimate only - firm quote will be provided at time of order	\$6,425.00 °	1.00	\$6,425.00
EST-08302	Custom SL200 Centennial Park	\$135,850.00	1.00	\$135,850.00
0002-7440	DOUBLE DEX BASE UNIT	\$2,094.75	3.00	\$6,284.25
C02-DX19	Base, DEX, Single	\$570.00	1.00	\$570.00
		· Total:		\$149,129.25
		Deposit:		\$74,564.63

* Plus applicable taxes *

WATERPLAY EQUIPMENT DOES NOT INCLUDE

Unless otherwise specified, Waterplay equipment DOES NOT include the following:

- Engineered drawings;

- Installation of equipment or other site amenities;

- Speciality fittings, flex couplers or other similar types of joining;
- Field piping/plumbing, double check valves, in-line strainer;

- Power supply, electrical conduit, wiring, connection fittings;

- Electronic solenoid valves (only included with the purchase of a Waterplay manifold).



Customer Quotation

Quote Number: Customer: Revision Number:

QUO-10718 Imagine Nation, Inc (IL)

Waterplay Solutions Corp is an equipment manufacturer. We participate in ASTM panels for the aquatics industry and make every effort to ensure that our product will meet or exceed the ASTM standards. Waterplay also aims to ensure that our parks are ADA⁵ compliant and will be accessible to all children.

Waterplay products are purchased and installed all over the world; unfortunately it is not possible for Waterplay to know all local standards, codes and/or municipal by-laws that may apply to the equipment we provide. Waterplay will work with our customers to ensure compliance with applicable codes and standards but it is the customer's responsibility to identify those requirements prior to the signed purchase contract.

TERMS AND CONDITIONS

PURCHASE CONTRACT TERMS & CONDITIONS OF SALES:

Before signing the Purchase Contract, please read Waterplay Solutions Corp.'s (Waterplay) Terms and Conditions of Sale. The Customer's acceptance and understanding of these Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of this Purchase Contract.

PAYMENT TERMS AND FINANCIAL CONSIDERATIONS:

Payment terms are 50% to begin production and 50% prior to shipment unless otherwise noted under Payment Terms at the top of the Purchase Contract.
 Full payment is due as per the stated terms. A holdback to a maximum of 5% may be considered for special circumstances and should be discussed prior to signing of the Purchase Contract and duly noted above. Any overdue balances are subject to interest charges of 2% per month.
 Taxes are not included on the Purchase Contract. Applicable taxes will be applied to all taxable goods and services based on the Canada Revenue Agency's GST/HST Place of Supply rules. Further information regarding place of supply can be obtained through the CRA's Technical Information Bulletin B-103.

• Should any changes be required to the products contained within the Purchase Contract after production begins on the order delays, modifications or reviews will be at the Customer's expense and will not affect the original Terms and Conditions of Sale.

• In the event that changes are made to the delivery schedule after the order is confirmed and the expected ship date and delivery date have been communicated, Waterplay reserves the right to request payment of the outstanding balance, based on the agreed to terms, starting from the confirmed ship date. Waterplay also reserves the right to charge a storage fee of \$250.00 (CAD) per week.

• Waterplay maintains a no return policy and asks all Customers to determine feature and colour selection carefully. Should an order be cancelled after production has commenced, Waterplay reserves the right to charge a 20% re-stocking fee.

• Cheque, Wire Transfer, Irrevocable Letter of Credit or Credit Card (note: an administrative fee of 3.5% may apply to payments made via Credit Card) are considered acceptable payment methods.

LEAD TIMES & LOGISTICS:

Waterplay strives to complete orders within the customer's requested timeline. However, lead times are impacted by product mix and plant capacity at the time of order. Expected order completion and shipment from the Waterplay factory will be communicated at the time of order.
Transit time from Waterplay's warehouse to the final shipping destination is in ADDITION to the above lead times. The above lead times assume that all necessary documentation and payments have been received.

• In order to facilitate the above production lead times, colour and graphic selection must be provided to Waterplay within 5 business days of signing of the Purchase Contract.

• Delivery of Waterplay product shall be either FCA Origin for all truck deliveries, or CIF Destination Port for all marine shipments. All products will be carefully wrapped and packaged to mitigate loss or damage during shipment and meet local regulations for import. All shipments must be inspected upon delivery and any damage, errors or omissions on parts must be reported to Waterplay and the transport company within 48 hours of receipt of goods.



Waterplay Solutions Corp 1451 B. Ellis St.

Kelowna, BC V1Y 2A3 Canada

Thursday, May 01, 2014 Quote Date: Expiry Date: Status:

Friday, August 01, 2014 In Progress

Customer Quotation

Quote Number: **Customer: Revision Number:** QUO-10894 Imagine Nation, Inc (IL) 0

Drawing Name:

Ph. 1.250.712.3393 Fx. 1.250.861.4814 Tf. 1.800.590.5552 web: www.waterplay.com email: sales@waterplay.com

Rep: Kirk Hutchinson

CUSTOMER INFORM	ATION	The second s		the last of the second second	
Customer : Telephone : Payment Terms : Currency :	Imagine Nation, Inc (IL) 1-800-324-6475 50% deposit 50% to Ship US Dollar		Bill To:	Imagine Nation, Inc (IL) 35 Feldland Street Bohemia NY USA 11716	
Project Name :	Centennial Park Aquatic Ce	nter, Phase II, Orland Park, IL	Ship To:	Centennial Park 15600 West Ave	
Shipping Terms : Requested Ship Date : Requested Delivery Date :	FCA - Origin Kelowna BC	Ground	2	Orland Park IL USA 60462	
Type : Shipping Terms : Requested Ship Date :	•		and the second		

Anchor Hardware Ship Date : Anchor Hardware Ship Detail :

Description:

LINE ITEMS

Part ID	Description	Price	Qty	<u>Amount</u>
FREIGHTUS	S/H, Cargo to USA March 18, 2014 30-Day Estimate only - firm quote will be provided at time of order	\$0.00 ,	1.00	\$0.00
0002-4931	Blue Bottle, DEX DEX base not required on phased install Green stem, Green leaves and Blue flower only.	\$8,859.00	1.00	\$8,859.00
0002-6164	Dew Drop, DEX Double DEX base not required on phased install Light Green grass with Clear dumping bucket only.	\$6,902.00	1.00	\$6,902.00
0002-6166	Morning Grass 2, DEX Double DEX base not required for phased install Green only.	\$5,467.00	1.00	\$5,467.00
0002-6163	Sparx, DEX Double DEX Base not required on phased install Light Green grass with Blue body/tail and Green wings only.	\$9,001.00	1.00	\$9,001.00
		<u>.</u>		
		Total:		\$30,229.00
		Deposit:		\$15,114.50

* Plus applicable taxes *

WATERPLAY EQUIPMENT DOES NOT INCLUDE



Customer Quotation

Quote Number: Customer: Revision Number: QUO-10894 Imagine Nation, Inc (IL)

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- Field piping/plumbing, double check valves, in-line strainer;
- Power supply, electrical conduit, winng, connection fittings;
- Electronic solenoid valves (only included with the purchase of a Waterplay manifold).

COMPLIANCE WITH CODES AND STANDARDS

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 Transit time from Waterplay's warehouse to the final shipping destination is in ADDITION to the above lead times. The above lead times assume that all

necessary documentation and payments have been received.

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Village of Orland Park Competitive Analysis Worksheet

Project Title and Brief Description

In-water play unit at Centennial Park Aquatic Center – Replacement of the existing unit that is functioning with few amenities due to broken features; replacement parts are no longer available. Significant fading and patching has also made the unit somewhat unsightly.

Lead Department

Director: Frank Stec

Department: Parks & Building Maintenance

Division: Parks

Program/Service: Centennial Park Aquatic Center

Strategic Analysis

What Strategic Pillar does this expenditure support?

Quality of Life: Village facilities will be well maintained and comply with industry standards to best meet the needs of residents and employees.

What is the desired outcome of making this expenditure?

By replacing this outdated equipment, we will enhance the quality of leisure & recreational experiences for the residents of Orland Park. The structure in the zero-depth pool gets constant use all season long.

How does this expenditure enable the Village to serve residents at current or improved service levels?

This unit is 24 years old and past its life expectancy. Replacing it will enhance the aquatic park experience for all patrons with small children. This is a heavily used feature at the pool.

Alternatives Analysis
Is this a replacement of an existing product/service or a proposal for new product/service? Replacement
Describe the impact if the proposed new/replacement product/service is not made?
 Safety is a concern as this unit is beyond the industry standard life expectancy. Desirable feature for younger patrons will be removed and without replacement this would diminish the customer experience greatly.
Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes □ No ⊠
Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes No X
1. Proposals were received for different play units. The unit is to be selected by the Board.
Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes No X
Structure is replacement and is expected to last 15 – 20 years.
If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.
Additional Comments/Background Information
Attach additional documentation if necessary.

REQUEST FOR ACTION REPORT

File Number:	2014-0356
Orig. Department:	Recreation Department
File Name:	Pilates Equipment Upgrade Purchase 2014

BACKGROUND:

The Pilates Equipment item was brought the Village Board's consent agenda on April 21, 2014. Staff was given direction to reassess the equipment being ordered. This item has removed the (1) PPS Deluxe Model Reformer / Tower Combo at a cost of \$5,095.75 which can be reconsidered at a later date. This item is resubmitting the (4) PPS Reformer Tower conversion upgrade kits at \$1,230.25 and the (4) MVE Fitness Chair w/ Split-Pedal at \$1,040.25 for consideration with additional background information attached.

The Pilates upgrade kits and fitness chairs will enhance member retention by administering mind-body exercises, increase well-being, and strengthen an individual's core, balance, shoulders, lower back, and abdomen. Staff is recommending the purchase of the tower equipment to retrofit four of the existing reformers that are utilized on the Sportsplex fitness floor. The reformer equipment owned by the Village is still in peak condition and are expected to last another ten years or more. The reformer is used only in a setting where there is an instructor for safety reasons due to the complexity of the equipment.

The tower upgrade kit and fitness chair are from Peak Pilates and are designed to fit the existing units. Mad Dogg Athletics is the sole distributor for this region. Peak Pilates has proven to be very high quality and extremely durable throughout the past seven years in use at the Sportsplex. The Village of Orland Park Sportsplex has established itself as a long-time leader in Pilates for the south suburbs. Sportsplex currently has six (6) reformer units, however only four (4) towers are requested as one unit is already equipped with the tower and one unit is a very old unit that is difficult to access, cannot be retrofit and is being decommissioned. Group classes where the equipment varies greatly for one participant is not feasible. Staff anticpates that a replacement for this unit could be considered separately in the future.

Utilization of the tower as part of Pilates Reformer programs has become a standard in the industry. By retrofitting the Pilates reformer equipment, staff will be adding over 100 different exercises for participants expanding its use considerably. In addition, up to four new class offerings will be added to the Pilates programming by enhancing the existing reformers. Options for class additions include Pilates Chair Classes, Pilates Tower Classes, Combo Classes and sport specific training classes, i.e golf. (see attached images)

Pilates reformer classes are available to residents, non-residents, members, and non-members. The Sportsplex fitness supervisor has been able to use the Pilates reformers as an additional selling point for non-member participants to join the Sportsplex. In recent years it has become increasingly more popular in the fitness industry, resulting in a more competitive market. In order to stay current with the latest trends and build upon the strong foundation that is currently established, we are requesting to retrofit this equipment accordingly.

The initial five Pilates Reformers were purchased in 2005 for \$12,345.00 and have proven to be an excellent investment. Total gross revenue from 2007-2013 from all Pilates program offerings was \$288,600. The program expense for reformers includes a group instructor or personal trainer to supervise use. In 2013, the total expenditure from Pilates personal training and classeswas \$25,184 and the total revenue was \$46,076 with a net gain of \$20,892 for one year. (see attached spreadsheet)

BUDGET IMPACT:

These items are included in the 2014 budget account 283-4007-460180.

REQUESTED ACTION:

I move to recommend to the Village Board to accept the proposal from Mad Dogg Athletics, Inc./Peak Pilates for the purchase of: four (4) PPS Reformer Tower Conversion kits at \$1,230.25 each; four (4) MVE Fitness Chairs w/Split pedal at \$1,040.25 each;

for a total not to exceed \$9,661.92 including the cost of freight and installation



January 14, 2014

Village of Orland Park 14700 S Ravinia Ave. Orland Park, IL 60462-3134

To Whom It May Concern:

This letter is to confirm that the Peak PilateSystem Deluxe[®] is a sole source product, manufactured, sold and distributed exclusively by Mad Dogg Athletics, Inc. under the Peak Pilates[®] brand name. No division of Mad Dogg Athletics, Inc., nor any other company, makes a similar or competing product. This product must be purchased directly by health clubs and consumers from Mad Dogg Athletics, Inc. There are no agents or dealers within the U.S. authorized to represent this product.

Additionally, the competition is precluded by the existence of an agreement with the manufacturer, from manufacturing this product for any entity other than Mad Dogg Athletics, Inc. Lastly, this product is patented and there is no other like item or product available for purchase that would serve the same function.

If you would like additional information, please feel free to contact Nanysa Shea, Territory Sales Manager, Midwest Region, via Phone at (800)847-7746 extension 241 or via email at Nshea@maddogg.com.

Sincerely,

Michele Connolly VP, Operations Mad Dogg Athletics, Inc.

2111 Narcissus Court Venice, California 90291 Tel 310.823.7008 800.847.7746 Fax 310.823.7408 www.maddogg.com

Mad Dogg Athletics, Inc.













Pilates Reformer currently at Sportsplex.



This is the Pilates Reformer plus Tower Combo. We are looking to purchase 4 of the towers to fit our current Pilates Reformers.



Split Pedal Chair. We are looking to purchase 4 of these for classes.



Pilates Chair – Exercise Push up: Arm and chest strengthening, balance, and control.



Pilates Chair - Exercise Pike up: Great for abdomen and arms.



Tower Exercise - Push thru and V-sit: Abdomen strengthening and shoulder flexibility.



Tower Exercise: Strengthens low back and abdomen.

Village of Orland Park Sportsplex Revenue Pilates-Personal Training

	Pilates		
Fiscal Year	С	lasses & Privates	
2007	\$	37,620	
2008	\$	48,846	
2009	\$	36,507	
2010	\$	44,608	
2011	\$	33,140	
2012	\$	41,803	
2013	\$	46,076	
Totals:	\$	288,600	

2013 Pilates Class Revenue and Expenses:

Class Name	Revenue	Expense	Net
Pilates Group - Winter	\$ 7,324	\$ 2,520	\$ 4,804
Pilates Group - Spring/ Summer	\$ 9,357	\$ 3,510	\$ 5,847
Pilates Group - Fall	\$ 7,928	\$ 3,150	\$ 4,778
Pilates Privates- Winter	\$ 2,730	\$ 2,408	\$ 322
Pilates Privates - Spring/ Summer	\$ 5,609	\$ 4,900	\$ 709
Pilates Privates - Fall	\$ 5,650	\$ 5,096	\$ 554
Pilates Jump- Winter	\$ 980	\$ 540	\$ 440
Pilates Jump- Spring/Summer	\$ 1,719	\$ 990	\$ 729
Pilates Jump-Fall	\$ 1,809	\$ 810	\$ 999
Pilates Circuit- Winter	\$ 1,020	\$ 360	\$ 660
Pilates Circuit-Spring/ Summer	\$ 1,950	\$ 900	\$ 1,050
Net Gain:	\$ 46,076	\$ 25,184	\$ 20,892



S. SPINNING Oresistaball Booverade SPINFiness

2111 Narcissus Ct. Venice, CA 90291 USA P: 800.847.7746 or 310.823.7008 F: 310.823.7408

PeakPilates

P: 800.925.3674 or 310.823.7008 F: 310.823.7408

Sold To:

Village of Orland Park 14700 S Ravinia Ave Orland Park, IL 60462-3134 United States

Delivery Information:

Deborah Geghen Phone 1: 708-403-6285 Email: DGeghen@orlandpark.org Delivery Type: Curbside **Confirm To:** Mary Gerth Quote

1

Quote Number:0354918Quote Date:Wednesday, Jun 4, 2014Quote Expires:Friday, Jul 4, 2014

Customer Number:P17242Salesperson:Nanysa SheaPhone:(800) 847-7746 241Email:NShea@maddogg.com

Ship To:

Village of Orland Park 14700 S Ravinia Ave Orland Park, IL 60462-3134 United States

Shipping Instructions:

Please contact 24 hours prior to delivery.

Customer P.O.	Ship VIA DHL CURBSIDE	F.O.B.	Terms Net 30			
Item Number	Description	Custom Color	Qty Ordered	List Price	Price	Amount
4710-2530	MVe Fitness Chair w/Split-Pedal Volume pricing applied		4	1,095.00	1,040.25	4,161.00
4810-PPS03	PPS Upgrade Kit		4	1,295.00	1,230.25	4,921.00

You Saved \$478.00 on your order!		
Thank you for your Quote	Net Quote:	9,082.00
http://www.spinning.com/images/Spin_Fitness_Return_Request_Form.pdf	Less Discount:	0.00
	Freight:	579.92
	Sales Tax:	0.00
	Quote Total:	9,661.92

► PILATES JUMP REFORMER

Looking to boost your routine and kick it up a notch? Our brand new jump boards will be used to add in plyometric sports performance training on the reformer.

► CARDIO REFORMER PILATES

Get your heart rate pumping while doing our cardio Pilates class. Participants will do intervals of cardiovascular training, flexibility, and strength exercises on the reformers and treadmills. Come enjoy an exhilarating workout.

► PILATES REFORMER GROUP TRAINING

Pilates is a non-impact, full-body exercise that works the deep intrinsic muscles of the core and helps coordinate mind, body, and breath. The exercises are performed on mats or specialized equipment to strengthen muscles, flexibility, and improve coordination. New participants must take a beginner class or five private classes before enrolling in another class. For more information regarding the dates and times Pilates classes are offered at the Sportsplex, please contact Deborah Geghen at 708.403.6285 or dgeghen@orland-park.il.us, or visit our website at www.orlandpark.org.

NOTE: Participants registering for an Intermediate class should have instructor's approval or taken at least five previous sessions.



11351 W. 159TH STREET, ORLAND PARK, IL 60467 WWW.ORLANDPARK.ORG I 708.645.PLAY OrlandParkFun

 WILLAGE OF OR LAND PARK BOARD OF TRUSTEES

 Mayor Daniel J. McLaughlin
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MORE TO PILATES THAN THE AVERAGE WORKOUT

Pilates equipment has many benefits promoting length, strength, flexibility and balance. It provides relief from pain caused by muscle imbalances and strengthens smaller muscles in athletes that weight training doesn't reach, improving endurance and performance. The Pilates reformer, tower, and chair can improve one's daily quality of life.

I have been taking Pilates Reformer at Sportsplex for almost 2¹/₂ years. The ab workouts have done wonders for me and my flexibility has improved tremendously. I am a runner and Pilates has greatly improved my running skills.

-ROBERT DIPPOLD

PILATES PERSONAL TRAINING ON THE REFORMER, TOWER, & CHAIR

Looking for a new exercise routine? A certified instructor will work with you to show you how to safely increase your strength and endurance thru the unique Pilates training sessions. This opportunity is exclusively available at the Sportsplex. We offer a free 20 minute Pilates Reformer trial session. Duo and Trio Pilates Personal Training also available at reduced rates.

	MEMBER	RESIDENT	NON-RESIDEN
1 SESSION	\$43.00	\$48.00	\$72.00
5 SESSIONS	\$190.00	\$215.00	\$335.00
10 SESSIONS	\$350.00	\$400.00	\$640.00
20 SESSIONS	\$660.00	\$760.00	\$1240.00

If you would like a certified personal trainer to contact you to discuss your health and fitness needs and to see if Pilates is for you, please complete this form and return it to the Sportsplex.

NAME:	
PHONE:	
EMAIL:	
Class	es I am interested in (please check all that apply):
	PILATES JUMP REFORMER
	CARDIO REFORMER PILATES
	PILATES REFORMER GROUP TRAINING
	PILATES PERSONAL TRAINING

Village of Orland Park Competitive Analysis Worksheet

Project Title and Brief Description

Pilates Equipment Upgrade: Four Peak Pilates tower conversion kits and MVE fitness chairs. The requested components are an addition to the existing Pilates Reformer equipment.

Sportsplex currently has six (6) Reformer units, however only four (4) towers are requested as one unit is already equipped with the tower and one unit is a very old unit that is being decommissioned.

(The older model reformer is lower to the floor which makes it difficult to access. This unit cannot be retrofit to include a tower and it has different weights/springs so it would no longer be conducive to be used in a group class format. Staff anticipates that the unit will have significant resale value when it is decommissioned for use at Sportsplex. The replacement for this unit will be brought to the Board for consideration separately. Staff anticipates a reduction of revenue as there will be only five participants per class instead of six.)

Lead Department

Director: Nancy Flores

Department: Recreation

Division: Sportsplex

Program/Service: Pilates Reformer – Group Classes/Personal Training

Strategic Analysis

What Strategic Pillar does this expenditure support? **Quality of Life**

What is the desired outcome of making this expenditure?

The towers will retrofit the existing Reformer apparatus to enhance their performance capabilities. Group reformer classes will be enhanced and should see a greater demand with this new functionality.

How does this expenditure enable the Village to serve residents at current or improved service levels?

The reformer equipment owned by the Village is still in peak condition. Four units would be retrofit to provide significantly enhanced utilization (see photos attached). Utilization of the tower as part of Pilates Reformer programs has become a standard in the industry.

Alternatives Analysis
Is this a replacement of an existing product/service or a proposal for new product/service? Replacement
Describe the impact if the proposed new/replacement product/service is not made?
Pilates Reformer participants may choose to leave our facility if classes do not stay current. Pilates Reformer is a very robust program at Sportsplex. (see participation exhibit)
Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes No X
Leasing is not recommended as the life of the equipment will be more than 10 years.
Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes No No
In order to retrofit the existing equipment, the Peak Pilates tower must be used. Mad Dogg Athletics, Inc is the sole distributor for Peak Pilates in our region.
Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes I No I No I
This equipment is expected to last more than ten years. The Pilates Reformer revenue can off-set the cost of this purchase in the next six months of classes/training net revenue. In 2013, the total net revenue from Pilates personal training and classes was \$20,890.
If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.
Additional Comments/Background Information
Group Pilates reformer classes are led by an instructor and use of the reformer by an individual is only available with a personal trainer. The complexity of the equipment does not allow for open utilization by fitness center members for safety reasons.
Attach additional documentation if necessary

REQUEST FOR ACTION REPORT

File Number:	2014-0354
Orig. Department:	Recreation Department
File Name:	Recreation Program Surveys - Discussion Only

BACKGROUND:

Utilizing Select Survey, Recreation Department staff emailed surveys for two programs to participants.

The Cinderella's Ball event survey was sent to 84 participants who provided their email addresses through program registration. The response rate was 35%, which is better than what is viewed as the standard response rate of 10-15%. The survey results were positive and provided helpful feedback to improve the 2015 Cinderella's Ball. The following changes will be implemented:

- 1. Find alternate catering that includes healthier options.
- 2. Review the photography price packages offered and provide package pricing to parents upon registration.
- 3. Introduce a special "Daddy-Daughter" dance that is led by Cinderella and Prince Charming.
- 4. Add additional activities, décor, and photo opportunities with props.

The 2014 Sportsplex Duathlon Survey was sent to 45 participants that provided their email addresses through program registration. The response rate was 43%. The survey results were positive and provided helpful information for implementing changes for the 2015 Sportsplex Duathlon. Some of the changes being considered are:

- 1. Include two more age groups: 70-75 years and 75 plus years.
- 2. Make online registration available for 2015.
- 3. Purchase more water or offer a premix Gatorade for participants.
- 4. Provide a dri-fit shirt to participants.
- 5. Add a staff member to monitor the volunteers.
- 6. Solicit additional donations for the goody bag.

BUDGET IMPACT:

None

REQUESTED ACTION:

For discussion only



2014 Cinderella's Ball Results

Survey Title:

F

2014 Cinderella's Ball

Survey Properties:

Total Respondents:	29
Launched Date:	N/A
Closed Date:	03/30/2014
Responses By Question Analysis:	

1. How did you hear about Cinderella's Ball?

			Response	e Response	Delute		
			Total	Percent	Points	Avg	
Brochure			16	55%	n/a	n/a	
Facebook			0	0%	n/a	n/a	
Newspaper			2	7%	n/a	n/a	
Twitter			0	0%	n/a	n/a	
Website			4	14%	n/a	n/a	
Word of mouth			10	34%	n/a	n/a	
Flyer			0	0%	n/a	n/a	
Preschool			2	7%	n/a	n/a	
Cable			0	0%	n/a	n/a	
Other, please specify	10.	Postings at sports plax					
	12.	google search					
	22.	OPRecreation Catalog					

29. We where there the year before

Total Respondents 29

2. Did the snowy conditions cause you to consider not attending this year's ball?

			Response Total	e Response Percent	Points	Avg
Yes, almost didn't attend	-		2	7%	n/a	n/a
			2	7%	n/a	n/a

Total Respondents 3

Yes, winter is a difficult time for an event like this.					
No, snow is typical in February		12	41%	n/a	n/a
No, never considered not attending		13	45%	n/a	n/a
	Total Respondents	29	100%		

3. Is the Saturday before the Super Bowl a desirable date to host this event?

			Response	e Response	Deinte	Avg	
			Total	Response Percent	Points	Avg	
Yes			24	83%	n/a	n/a	
No			5	17%	n/a	n/a	
		Total Respondents	29				

4. Please rate the following months as your preferred month for the Cinderella's Ball. One being most preferred.

	1	2	3	Response Total	Response Average
February	48.15% (13)	25.93% (7)	25.93% (7)	27	1.78
March	16% (4)	60% (15)	24% (6)	25	2.08
April	44% (11)	12% (3)	44% (11)	25	2
			Total R	espondents	29

5. Please rate your satisfaction level with the DJ's level of enthusiasm and music played.

	경험을 사람이 잘 빼놓는 것이 같아요. 이렇게 가지 않는 것이 없는 것이 없는 것이 없다.			Points	Ave
		Total	Percent	Points	Avg
Very Satisfied		16	55%	n/a	n/a
Satisfied		8	28%	n/a	n/a
Neutral		4	14%	n/a	n/a
Dissatisfied		1	3%	n/a	n/a
Very Dissatisfied		0	0%	n/a	n/a
	Total Respondents	29	100%		

6. If you were dissatisfied with the DJ, please explain.

1.	I know I sound like an old man, but too loud. I saw a number of these little girls afraid to even go in room because of level.	
2.	Kinda rude!	

3. Music was too loud for my child. Some selection of songs were geared for teens more than for the younger crowd present.

(skipped this 26 question)

7. Please rate your satisfaction level with the food served at Cinderella's Ball.

		Response Total	Response Percent	Points	Avg
Very Satisfied		10	34%	n/a	n/a
Satisfied		12	41%	n/a	n/a
Neutral		4	14%	n/a	n/a
Dissatisfied		2	7%	n/a	n/a
Very Dissatisfied		1	3%	n/a	n/a
	Total Respondents	29	100%		

8. If you were dissatisfied with the food, please explain.



(skipped this question)

5

11. Did you participate in any services provided by Pigtails and Crewcuts including nail painting or glitter braids?

		Response	Response	Delinte	
		Total	Response Percent	Points	Avg
Yes		14	48%	n/a	n/a
No		15	52%	n/a	n/a
	Total Respondents	29			



		Response Response Total Percent				
		Total	Percent	Points	Avg	
Yes		14	100%	n/a	n/a	
No		0	0%	n/a	n/a	
	Total Respondents	14				

(skipped this question) 15

13. Did your child take part in the games?

		Response	Response	Delate		
		Total	Response Percent	Points	Avg	
Yes		26	90%	n/a	n/a	
No		3	10%	n/a	n/a	
	Total Responde	ents 29				

14. If so, did your child enjoy the activity?

	Response Total	Response	Points	Ava
Yes	Total 26	Percent 100%		
		200 /0	11 <i>7</i> u	, u

Page	e 4	of	6
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No					0	0%	n/a	n/a
				Total Respond	lents 26			
					ed this questior	n) 3		
15 Davis	u feel there were	opouch cath th	ion to de?	(PP				
LJ. Do yo	u reel there were	enougn activit	les to do?					
					Respons Total	e Response Percent		Avg
Yes					26	90%	n/a	n/a
No					3	10%	n/a	n/a
			т	otal Responde	ents 29			
16. If no.	what additional a	ctivities would	vou like added	2				
,	Tea Party		you into uuuou					
ι.	Ballrooom dance	e lesson/led da	nce					
	Meet the king							
2.	Musical chair in	group of 10 kie	ds					
						Total I	Responde	ents
(skipped this	5			27				
question)				21				
L7. Did yo	ou participate in a	photo portrait	?					
					Response	Response	Dointo	A.v.0
					Total	Percent	Points	Avg
es					21	72%	n/a	n/a
lo								
8. If so,	please rate your s	satisfaction wit		tal Responder , one being diss		28% e being very	n/a satisfied	
L 8. If so,	please rate your s 1		h the following,	, one being diss	nts 29 satisfied and fiv	e being very Response	satisfied	
	1	2	h the following, 3	, one being diss 4	nts 29 satisfied and fiv	e being very Response Total	satisfied Points	Avg
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Portrait	1 10.34% (2 3) 3.45% (1)	h the following, 3) 27.59% (8)	, one being diss 4) 17.24% (5) 3) 6.9% (2)	nts 29 satisfied and fiv 5 41.38% (12) 31.03% (9)	e being very Response Total 29 29	satisfied Points	Avg n/a
Portrait Cost	1 10.34% (17.24% (2 3) 3.45% (1) 5) 0% (0)	h the following, 3) 27.59% (8) 44.83% (13	, one being diss 4) 17.24% (5) 3) 6.9% (2)	nts 29 satisfied and fiv 5 41.38% (12)	e being very Response Total 29 29	satisfied Points n/a	Avg n/a
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1

Opportunity to take my own photos with costumed	10.34% (3)	6.9% (2)	17.24% (5)	24.14% (7)	41.38% (12)	29	n/a	n/a	
characters Craft & Games	6.9% (2)	13.79% (4)	20.69% (6)	27.59% (8)	31.03% (9)	29	n/a	n/a	
				Total	Respondents	29			

21. Please rate your satisfaction with the ambience and decorations at Cinderella's Ball.

		Response	Response	Points	Avg
		Total	Percent		Avg
Very Satisfied		15	52%	n/a	n/a
Satisfied		13	45%	n/a	n/a
Neutral		1	3%	n/a	n/a
Dissatisfied		0	0%	n/a	n/a
Very Dissatisfied		0	0%	n/a	n/a
	Total Respondents	29	100%		

22. If you were dissatisfied with the ambience and decorations, please explain.

[No Answer Entered]

1 5 1 2

No responses were entered for this question.

Total Respondents 0

(skipped this question) 29

23. Please rate your satisfaction level of your overall experience at the 2014 Cinderella's Ball.

	Response Response			Points	Avq
		Total	Percent	Points	Avg
Very Satisfied		19	66%	n/a	n/a
Satisfied		10	34%	n/a	n/a
Neutral		0	0%	n/a	n/a
Dissatisfied		0	0%	n/a	n/a
Very Dissatisfied		0	0%	n/a	n/a
	Total Respondents	29	100%		

24. If you were dissatisfied with your overall experience at the 2014 Cinderella's Ball, please explain.

[No Answer Entered]

No responses were entered for this question.

Total Respondents 0

(skipped this question) 29

25. Please share any suggestions or comments you may have for improving Cinderella's Ball.

- 1. My child really enjoyed the characters and the atmosphere of the event.
- I loved this year's DJ and the participation of the characters. The crafts and activities were outstanding! Great Job! Also, lots of photo opportunities with staff also taking pictures. Great event, that my grand-daughter would not miss for the world!
- 3. Yo should have a session of taking photos with the characters.
- 4. My daughter absolutely love the ball. We would not change a thing!

5. My children, twin girls 6 years old, LOVED everything about the night. My husband also. We have and the girls and he has attend the ball in past years, and he said by far this year was the best and he and the girls had the most fun. It was very well done and just what little my girls wanted. Who ever planned it they did a great job.

I would put the craft table along the wall in the room (opposite side) where the games were being 6. played. This would of allowed for more space and leaving the hallway open for those getting to other activities.

Page 5 of 6

7. I thought th

1117

8.

I thought this was great at a terrific price! Will go back next year!

Our daughter thoroughly enjoys dressing up in princess attire, and has been looking forward to the event every year for the past 4 years! This year, our daughter encouraged her kindergarten classmates to attend with their fathers as well. Scene setting props (Cinderella's carriage, glass slipper) help to transform the event space, so perhaps more of those would be appreciated. Dancing with the princesses is a huge deal, so maybe inviting more "princesses" to attend would be helpful. I really enjoyed Cinderella's Ball with my son...my little prince.

- 9. However, it seems we were the only Mother-Son couple there. It would be nice to market this not only to the little princesses, but also all the little Prince's in Orland Park. Just an idea :-)
- 10. Thank you for host such a wonderful event for our children!!!
- 11. Thank you for hosting such a memorable and enjoyable event.

12. Include mini hot dogs and/or uncrustables as part of buffet. Get rid of mac & cheese bites. Punch was perfect. Bring back the ability to pose for pictures behind Cinderella's coach. Helpers did an excellent job and the entire ball was beautiful. We were disappointed that our almost three year old was not allowed to attend as there seemed to be children younger than her there.

Total Respondents 12

(s	kipped this			17				
que	stion)							
26.	Please ente	er me in the drawing for	a chance to win tw	o Marcu	s Thea	ter tickets.		





2014 Sportsplex Duathlon Survey Results

Survey Title:

2014 Sportsplex Duathlon Survey

Survey Properties:

Total Respondents:19Closed Date:04/19/2014Responses By Question Analysis:

1. How did you hear about the Sportsplex Duathlon?

			Total	Percent	Points	Avg
Recreation Brochure			4	21%	n/a	n/a
Newspaper			1	5%	n/a	n/a
Direct Mail			0	0%	n/a	n/a
Village of Orland Park Website			0	0%	n/a	n/a
Word of Mouth			7	37%	n/a	n/a
Local Cable Station			0	0%	n/a	n/a
Signage			2	11%	n/a	n/a
Flyer			2	11%	n/a	n/a
Runners' Website			2	11%	n/a	n/a
Constant Contact Email			0	0%	n/a	n/a
Facebook			0	0%	n/a	n/a
Twitter			0	0%	n/a	n/a
Other, please specify	1.	im a member at sportplex				
	3.	Previously participated				

4. Past participant

7. participated in the past

11. Saw the flyer at the Orland Village Hall while at another event

Total Respondents 19

2. How many years have you participated in the Sportsplex Duathlon?

Pernonce Pernonce

This was my first year		8	42%	n/a	n/a	
2-5 years		10	53%	n/a	n/a	
6-10 years		0	0%	n/a	n/a	
11 plus years		1	5%	n/a	n/a	
	Total Respondents	19	100%			

3. Did you find registering for the event to be convenient?

		Response	Response Response Total Percent Points		
		Total	Percent	Points	Avg
Yes		15	79 %	n/a	n/a
No		4	21%	n/a	n/a
	Total Respondents	19	100%		

4. If you answered no, please explain.

1. Would be easier if there was online registration.

2. An online registration would be most convenient.

I was registering several adults, all with one credit card, via the faxed form, and all three signed the waiver. I was given permission by someone there to do this, and then was called and told it wouldn't 3. work, but eventually got it all figured out. Should be able to register multiple adults on one form, especially if they are adults that have participated in the past - and why not have them sign the waivers when they arrive like other races require???

It was better this year since it was online but my friend still had to pay for us in person and we had to
 pay her back. A full online experience (registration and payment) would be more desirable since I don't live nearby.

5. Even though I missed the deadline they were kind enough to allow me to late register as there was still some open slots.

Total Respondents 5

(skipped this

question)

5. Was your heat time desirable?

		Response	Response	Delute	
		Response Total	Percent	Points	AVG
Yes		19	100%	n/a	n/a
No		0	0%	n/a	n/a
	Total Respondents	s 19			

14

6. Were the pre-event calls regarding heat times communicated in a timely manner?

			Response	Response	Dointo	A.v.e
			Total	Response Percent	Points	Avg
Yes			16	84%	n/a	n/a
No			3	16%	n/a	n/a
		Total Respondents	19			

7. Did you receive the time you requested?

		Response Total	e Response Percent	Points	Avg
Yes		17	89%	n/a	n/a
No		2	11%	n/a	n/a
	Total Respondents	5 19			

8. Would you be supportive of a "virtual race bag" or do you prefer the traditional race packet with coupons?

	Response Total	Response	Dointo	Ava
	Total	Percent	Points	Avy
Traditional	11	58%	n/a	n/a



		Response	e Response	Delate	
		Total	e Response Percent	Points	AVg
Yes		15	79 %	n/a	n/a
No		4	21%	n/a	n/a
	Total Re	spondents 19			

11. If not, please explain.

 My volunteer was OK. I found it a little unmotivating when he was eating Cheetos and drinking Pepsi while I was on the bike. Also, there were a bunch of them sitting together during the run and I was concerned they would miss a lap (or count one twice) since they were there talking, on their phones and goofing around.

2. My volunteer was nice enough but was too busy talking to her friend most of the time. I believe she called me in one lap early during the first run portion of the event.

3. The volunteers and especially mine, were outstanding.

4. Very nice young man, but did not pay close attention during 1st set of laps- missed counting a lap.

This was the only year my volunteer was more interested in talking to his fellow classmates than accurately recording my time. He did not even look up for at least one lap and I really think he shorted a lap at the end.

Total Respondents 5

Total Respondents 5

(skipped this question)

14

12. Did you enjoy the post-race refreshments?

		Total	Percent	Points	Avg	
Yes		15	79 %	n/a	n/a	
No		4	21%	n/a	n/a	
	Total Respondents	19	100%			

13. If you answered no to question 11, please explain.

1. I simply didn't eat any. Was in the last heat and by the time I was done and got my massage the food had been cleared.

2. Didn't eat anything.

3. Not that I didn't enjoy them, but I didn't eat them.

4. Great Harvest was a wonderful choice.

5. I was quite surprised and disappointed that there was not any bottled water available during the competition. Hydration is critical especially to new athletes who have never completed before.

(skipped this question)

14

14. Was the race clearly explained during the announcements?

.

		Response Total	Response Percent	Points	Avg
Yes		19	100%	n/a	n/a
No		0	0%	n/a	n/a
	Total Respondents	; 19			
15. (Did you find the facility accommodations to be adequate?				
		Response Total	Percent	Points	Ave
/es		18	95%	n/a	n/a
No	Total Respondents	1 19	5% 100%	n/a	n/a
			100 /0		
L6. I	f you answered no to question 14, please let us know how we can impro				
ι.	Last year, there were free combination lockers but this year there It would be nice if someone told us ahead of time to bring a lock	e were fewer for valuables	and they w s.	ere brok	en.
(skippe	od this		Total Re	esponde	ents
	stion) 18				
L 7. v	Nere the bikes in good working condition?				
		Response	•	Points	Ave
		Total	Percent		
es		18	95%	n/a	n/a
10		1	5%	n/a	n/a
	f you answered no to question 16, please explain.				
	f you answered no to question 16, please explain. My bike was flashing low battery, but it operated as expected thr	oughout my			
ι.	My bike was flashing low battery, but it operated as expected thr	oughout my	ride. Total Re	esponde	ents
 (skippe	My bike was flashing low battery, but it operated as expected thr	oughout my		esponde	ents
 (skippe ques	My bike was flashing low battery, but it operated as expected three the this	oughout my		esponde	ents
 (skippe ques	My bike was flashing low battery, but it operated as expected three d this 18 stion) 18 Did you enjoy the vendors' information tables before/after the race?	esponse Re	Total Re	esponde Points	
 (skippe ques L 9. C	My bike was flashing low battery, but it operated as expected three d this 18 stion) 18 Did you enjoy the vendors' information tables before/after the race?	esponse Re Total P	Total Re esponse P ercent		Avg
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ques 9. C	My bike was flashing low battery, but it operated as expected three d this 18 stion) Did you enjoy the vendors' information tables before/after the race?	esponse Re Total P 11	Total Re esponse vercent 58%	Points n/a	Avg n/a
(skippe ques L 9. C Yes Io	My bike was flashing low battery, but it operated as expected three ed this 18 stion) Did you enjoy the vendors' information tables before/after the race?	esponse Re Total P 11 8	Total Re esponse vercent 58%	Points n/a	Avg n/a
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(skippe ques L 9. C Yes No 2 0. V	My bike was flashing low battery, but it operated as expected three this to the second	esponse Re Total P 11 8 19 Response R	Total Re esponse P ercent 58% 42%	Points n/a n/a	Avg n/a n/a Avg
(skippe ques L9. C Yes No 20. V Yes	My bike was flashing low battery, but it operated as expected three this to the second	esponse Re Total P 11 8 19 Response R Total I	Total Re esponse Percent 58% 42% Response Percent	Points n/a n/a Points	Avg n/a n/a Avg n/a
(skippe ques L 9. C Yes Io 2 0. V	My bike was flashing low battery, but it operated as expected three this 18 bition) 18 Did you enjoy the vendors' information tables before/after the race?	Response Re Total P 11 8 19 Response R Total 1 15	Total Re esponse P ercent 58% 42% Response P Percent 79%	Points n/a n/a Points n/a	Avg n/a n/a Avg n/a
(skippe ques L9. C Yes No 20. V Yes No	My bike was flashing low battery, but it operated as expected three this to a second s	tesponse Re Total P 11 8 19 Response R Total I 15 4	Total Re esponse P ercent 58% 42% Response P Percent 79%	Points n/a n/a Points n/a	Avg n/a n/a Avg n/a
L. (skippe ques 19. C (es No 20. V (es No	My bike was flashing low battery, but it operated as expected three definition is a strong of the vendors' information tables before/after the race? Total Respondents Were the calculations and times accurate? Total Respondents Should age categories be split into a few more categories?	Response Re Total P 11 8 19 Response R Total 1 15 4 19 29 20 20 20 20 20 20 20 20 20 20 20 20 20	Total Response Percent 79% 21%	Points n/a n/a Points n/a	Avg n/a n/a Avg n/a
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L. (skippe ques L9. C (es No 20. V (es No 21. S	My bike was flashing low battery, but it operated as expected three definition is a strong of the vendors' information tables before/after the race? Total Respondents Were the calculations and times accurate? Total Respondents Should age categories be split into a few more categories?	Response Re Total P 11 8 19 Response R Total 1 15 4 19 29 20 20 20 20 20 20 20 20 20 20 20 20 20	Total Reverse Percent 79% 21% Percent 37%	Points n/a n/a Points n/a n/a Points	Avg n/a Avg n/a n/a

22. How satisfied were you with the quality of the T-shirt?

, (

		Response Total	Response Percent	Points	Avg
Very Satisfied		5	26%	n/a	n/a
Satisfied		7	37%	n/a	n/a
Neutral		2	11%	n/a	n/a
Dissatisfied		5	26%	n/a	n/a
Very Dissatisfied		0	0%	n/a	n/a
	Total Respondents	19	100%		

23. How would you rate the quality of the welcome bag?

		Response	Response	Points	Ave
		Total	Percent	Points	Avg
Excellent		2	11%	n/a	n/a
Very Good		6	32%	n/a	n/a
Good		8	42%	n/a	n/a
Fair		3	16%	n/a	n/a
Poor		0	0%	n/a	n/a
	Total Respondents	19	100%		

24. How would you rate your overall experience at the 2014 Sportsplex Duathlon?

		Response	e Response	Points	Ava
		Total	Percent	Points	Avg
Excellent		7	37%	n/a	n/a
Very Good		10	53%	n/a	n/a
Good		2	11%	n/a	n/a
Fair		0	0%	n/a	n/a
Poor		0	0%	n/a	n/a
	Total Respondents	19	100%		

25. If you answered poor to the previous question, please explain.

1. I would like to see a start line- put down a piece of tape on the track so you know where to end.

Total Respondents 1

(skipped this question)

1.

26. Would you like to be notified of future races or special events provided by the Village of Orland Park?

		Response	Response Percent	Pointe	Ava
		Total	Percent	Fonts	Avg
Yes		18	95 %	n/a	n/a
No		1	5%	n/a	n/a
	Total Respondents	19			

18

Race results are slow to be posted and don't include everyone's age which was important to me in that I was in the large age group of 41-50 and would like to see how I placed against people more in line with my age. This is the usual way in which race results are reported. Further, there was a big mistake made by the volunteer in calculating my time. This could very well have happened to others as well who may not have caught the error. I would recommend someone double checking the entry of times along with the calculations made for overall time. I felt that the notification of heat times came pretty late. For my own planning purposes for the day of the event, I prefer to have this info earlier. Overall, it's a good event.

- 2. Always one of my favorite events of the year! Thank you Deborah!
- 3. I like this event. I rated the welcome bag as fair only because there isn't much in the bag, but I don't register for the race for what I get in the bag.

^{27.} Please share any suggestions or comments you may have for improving the Sportsplex Duathlon.

- 4. I have participated in the duathlon for all eleven years. I will be 70 years old for next year's duathlon and hope there is an age classification for 70 and over.
 - Debbie has done a superb job of organizing the duathlon for all eleven years.
- 5. I mentioned some ideas above.

The reported distance of the bike ride is nowhere near 10 miles. The finish times of the bikes would mean that some people were riding in excess of 40 mph! That is just not a reasonable speed for the athletes that were present, or even pro athletes for that matter. Some were spinning high revs at a low setting and some were spinning in the 100 rpm range with the bike set at a moderate level (I had mine set at 5). The high spinners were done much quicker than those with bikes set to a more difficult level. On a real bike, they wouldn't be traveling as far per revolution on a level of 1 as those who were pushing a level of 5. To eliminate this variance, you should make everyone ride the bikes at the same bike settings.

Also, the cotton t-shirt was okay, but most athletes now would prefer a technical garment made of a moisture wicking material. As an athlete, I do train in the shirts I get at events, which can be free advertising when I'm running. But I generally won't wear them when they are cotton.

- 7. Offer water or a refillable bottle during the competition.
- 8. A short sleeved dry-fit shirt would be nice

Total Respondents 8

(skipped this question)

6.

5

11

28. Please enter me in the drawing for a chance to win a free 2015 Sportsplex Duathlon entry.



REQUEST FOR ACTION REPORT

Orig. Department:	Recreation and Parks Department
File Name:	Village Complex Concrete Bridge Extra Costs
File Number:	2014-0370

BACKGROUND:

The Board approved contractor for the village center bridge repair is Kovilic Construction Company, Inc. at a cost of \$33,250.00.

The bridge repair started on May 28, 2014 by Kovilic Construction and upon removal of the top coating more damage was detected than was identified in the bid specifications. The additional work was completed in accordance with the original specifications at an extra cost of \$12,180.00. The added costs have been broken down in the attached cost proposal. Staff reviewed the work and recommends approval.

BUDGET IMPACT:

A budget adjustment to line item 010-1700-470100 in the amount of \$12,180.00 will be required.

REQUESTED ACTION:

I move to recommend to the Village Board a budget adjustment of \$12,180.00 to the Building Maintenance account;

And

Recommend to approve the extra cost for the Village Hall Bridge project renovation from Kovilic Construction at a cost of \$12,180.00.

KOVILIC CONSTRUCTION COMPANY, INC. P.O. BOX 939 FRANKLIN PARK, IL. 60131 TEL: (847) 671-4978 FAX: (847) 671-5329

June 11th, 2014

The Village of Orland Park Attn: Mr. Frank Stec 14700 South Ravinia Avenue Orland Park, IL 60462

RE: Cost Proposal – Additional Scopes of Work

Mr. Stec,

In reference to the Village Complex Pedestrian Bridge Repair Project (KCC Job #430), please find below our cost proposal for tasks performed in conjunction with this work:

Α.	ip concrete from underside of concrete bridge beams $(6/3/2014 - 6/4/2014)$, it beam approximately 12' (18") $(3 \frac{1}{2}" - 4 \frac{1}{2}"$ deep); west beam approximately (18") $(3 \frac{1}{2}" - 4 \frac{1}{2}"$ deep)	
	1 ¹ / ₂ Crew Days @ \$1,600.00	= \$2,400.00
B.	Sandblast corroded rebar (6/6/2014)	
	¹ / ₂ Crew Day @ \$1,600.00	= \$800.00
	Materials (blast media)	= \$100.00
C.	Paint rebar (6/6/2014)	
	¹ / ₄ Crew Day @ \$1,600.00	= \$400.00
	Materials (2 units paint @ \$65.00 / unit)	= \$130.00
D.	Patch concrete (6/10/2014 – 6/13/2014)	
	3 ¹ / ₂ Crew Days @ \$1,600.00	= \$5,600.00
	Materials (10 cu. ft. Sika VOH @ \$72.00 / cu. ft.)	= \$720.00
Subtotal:		= \$10,150.00
KCC General Conditions, Overhead and Profit (20%)		= \$2,030.00
Total		= 12,180.00
For your consideration, please find below a cost breakdown and workforce composition comprising one crew day:

Crew: Equipment:	Two (2) laborers @ \$75.00 / hour (ea.) Tool truck, compressor, sandblaster, chipping guns,	= \$150.00
-4-4-	saws, fuel etc.	= \$50.00
Subtotal:		= \$200.00
8 Hours @ \$2	200 / Hour = 1 Crew Day	= \$1,600.00

Should you have any questions or concerns or should you require any additional information at this time, please do not hesitate to contact myself or Nick Kovilic at your convenience. I thank you for your time and attention to this matter.

Respectfully Submitted,

Danilo Kovilic Management Representative



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	Image:
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THIS CERTIFICATION APPLIES ONLY TO THE DOCUMENTS OR PORTIONS THEREOF UPON WHICH THE ARCHITECT'S SEAL ARPEARS 09/09/2015
ARCHITECT'S SIGNATURE DATE
MY CORRENT LICENSE EXPIRES ON 11/30/2014.
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	 ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL REQUIREMENTS AS EXPRESSED IN THE AIA GENERAL CONDITION CONTRACT FOR CONSTRUCTION, AIA DOCUME CURRENT EDITION, WHICH FORMS A PART OF CONTRACT DOCUMENTS. ALL WORK SHALL CONFORM TO THE SPECIFICATIONS AND QUALITY STANDARDS EXPRESSED IN THE DRAWINGS WHICH FORM , OF THE CONTRACT DOCUMENTS. 	ENT A201, THE AS
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LINE OF EXISTING CONCRETE BEAM (TYP.) LINE OF EXISTING CONCRETE FOUNDATION (TYP.)	 6. START OF WORK BY THE CONTRACTORS SIGNIFY THE ACCEPTANCE OF THE SITE COND 7. UNLESS OTHERWISE NOTED, ALL DIMENSION TO FACE OF FINISH MATERIAL. 8. ALL DEBRIS AND WASTE MATERIALS AND EQUIPMENT SHALL BE TRANSPORTED OFF OF PREMISES AND LEGALLY DISPOSED OF. 	DITIONS. DNS ARE D
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GENERAL NOTES AND SPECIFICATIONS

BIDDING REQUIREMENTS - See The Village of Orland Park's Bidding Requirements under separate cover.

CONDITIONS OF THE CONTRACT - See The Village of Orland Park's Conditions of the Contract under separate cover

1.0 SUMMARY OF THE WORK

A. The general scope of this work is to repair the existing pedestrain bridge located at the Orland Park Village Center at 14750 Ravinia Drive in Orland Park, Illinois. The work will include, but is not necessarily limited to: selective partial demolition work of the existing bridge and replacement with new as show on the Bid Documents.

B. Cooperate and coordinate all scheduling of work with the Building Manager/Owner in order to minimize conflicts and to facilitate full normal office operations. Schedule the work to accommodate these operations and provide all necessary enclosures, protections, temporary partitions and entrances, security, etc. to meet the Owner's requirements.

GENERAL REQUIREMENTS 1.1 General contractor's duties:

Provide and pay for all labor, materials, tools, machinery, equipment, utilities, temporary facilities, permits, licenses, fees, bonds, insurance and services as necessary for proper execution and timely completion of the work.

2. Comply with all codes, ordinances, rules, regulations, codes and other legal requirements of public authorities, which bear on performance of work.

3. Project coordination:

Coordinate and supervise work of all employees and subcontractors to assume a. proper performance of work and compliance with schedules. b. Resolve questions/conflicts which may arise. Consult with Architect to interpret the

Contract Documents. c. Process Shop Drawings. Review for compliance with Contract Documents prior to submittal to the Architect.

d. Schedule and administer reqular Project meetings with the Owner, Architect and any necessary subcontractors/suppliers on a regular basis, but at intervals not exceeding 14 days. The General Contractor shall be responsible for maintaining minutes of these meetings and distribution afterwards of minutes to all major parties involved.

e. Schedule the Work so that any work that will disrupt existing tenants be performed after building hours. This work shall be scheduled and arranged with the Property Manager: f. The General Contractor shall update and distribute the Construction Schedule at least prior to each construction coordination meeting, but not to exceed intervals of 14

days Maintain existing & new construction in a structurally safe & stable condition at all times.

5. Field check & verify all dimensions as work progresses reporting any discrepancies to the Architect immediately.

6. Provide construction aids, temporary enclosures and barriers as required to facilitate execution of work and to provide protection of work as well as all construction personnel, passersby and existing facilities and landscaping. Contractor is responsible for the protection of all existing property, including existing wall/floor/etc. finishes, and traffic routes used by trades. Repair or replacement of any property damaged during construction is the sole responsibility of the Contractor.

7. Provide & maintain all access roads and parking areas required by construction. Control & supervise all construction traffic. Maintain roads and parking areas in a clean condition. Maintain access for emergency vehicles at all times. Keep fire hydrants and water control valves free from obstruction

8. Provide, initiate # maintain effective dust control, water control, pollution control, erosion control, fire prevention, and project security programs throughout the construction period. Provide protection from welding. Protect against the weather, fire, theft, vandalism \$ injury. 9. All materials shall be new and of the highest quality.

10. All work by the General Contractor, sub-contractors and suppliers shall be

performed by skilled tradespersons. Incorporate all materials and equipment into the work in accord with all applicable

standards, specifications, manufacturer's instructions and the Contract Documents. Separate all dissimilar metals. 12. Maintain all premises free from debris. The owner's dumpsters will not be available

for use during construction by the Contractors. Assume responsibility for final cleaning of all interior and exterior finished surfaces and fixtures. This cleaning shall include all final cleaning of all interior finished surfaces at the completion of the Construction Project, just prior to beneficial occupancy.

13. Compile information on the operation and maintenance of all products and equipment. 14. Coordinate all cutting and patching. Install all bracing, reinforcing, etc., necessary to maintain building structural integrity. Repair and restore all areas and finishes to original condition.

15. Maintain project record documents including Contract Drawings, reviewed and stamped Shop Drawings, Change Orders, Field Change Authorizations, other modifications to the Contract and field test records. Provide one (1) complete set of blueline prints to the Architect at the end of the Project which have been kept by the General Contractors field superintendent and which have been continuously updated during the course of construction indicating minor changes in the work by the General Contractors field superintendent using a red ink pen. The changes shall include, but not necessarily limited to revised partition locations, dimensions, equipment, electrical and mechanical devices, light fixture locations,

etc. 16. General Contractor to submit standard AIA Certificates of Payment and an itemized Sworn Statement not more frequently than once monthly with waivers of lien from all Contractors and major suppliers.

17. All changes must be authorized by the Architect on standard Change Order forms prior to commencement of the affected work.

18. Completion of the work: a. When the General Contractor considers that the work or portions thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare a punchlist with the assistance of the Architect and Owner and distribute to all subcontractors. When these punchlist items are determined by the Architect to be substantially complete, he will issue a Certificate of Substantial Completion. Upon substantial completion of the work or designated portion thereof, and upon application by the

Contractor, the Owner shall make payment, reflecting adjustment in retainage, if any, for such work or portions thereof as provided in the Contract Documents. b. Submit all guarantees, operating instructions, keys and final waivers at final payout.

1.2 GENERAL NOTES

A. These are suggested minimum specifications (subcontractors shall verify with the General Contractor if these specifications are exceeded or changed). B. All work shall be performed in accordance with all applicable local, state and national

codes and ordinances and all authorities having jurisdiction. C. All dimensions on the floor plans are nominal dimensions and are from the finished faces of masonry and concrete materials.

D. The General Contractor and all subcontractors shall verify all dimensions and conditions before proceeding with work and notify superintendent at once of any discrepancies prior to commencing work.

E. On-site verification of all dimensions and conditions shall be the responsibility of each subcontractor.

F. The Architect shall not have control or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, or for the acts or omissions of the Contractor, Sub-contractors, or any other persons performing any of the work or for the failure of any of them to carry out the work in accordance with the intent of the contractor documents. The Architect shall not be responsible for Structural Work and Scaffolding Acts.

G. Contractor shall provide adequate bracing and/or shoring to insure structural stability of building during construction.

1.3 GENERAL STRUCTURAL NOTES

A. Allowable unit stresses and loading are in accordance with the applicable local building code(s), current edition(s). Requirements and design data shall be followed entirely regardless whether they are

- given by both the specifications and drawings or either one only. Shop drawings prepared by the contractors, suppliers, etc. shall be reviewed by the Architect and/or the Structural Engineer only for conformance with design concept. One reproducible sepia and four blueline prints of shop drawings shall be submitted for review. No work shall be started without such review. Before submittal to the
- architect, shop drawings shall be reviewed by the General Contractor and shall be stamped by him. Contractors to assume full responsibility supervision or periodic observation of
- construction for: Compliance with the contract documents
- 2. For dimensions to be confirmed and correlated on the job site and between individual drawings or sets of drawings.
- 3. For fabrication processes and construction techniques. (including excavation shoring, scaffolding, bracing, erection, formwork, etc.)
- 4. For coordination of the various trades. 5. For safe conditions on the job site.

- be typical for similar situations elsewhere.
- F. The information contained on the structural drawings is in itself incomplete and void
- reference which the contractor certifies knowledge of by signing the contract with architectural, mechanical and electrical drawings for location and placement of all
- equipment, etc. Adequacy of temporary shoring and other temporary shoring and other temporary H support devices are the responsibility of the contractor. However, basic procedures, commence.
- If conditions arise that are at variance with or have not been anticipated by these progress until written permission from the owner is obtained.

1.4 MATERIALS & WORKMANSHIP

A. All work shall be performed in a neat workmanlike manner. B. Each subcontractor shall include labor, materials, tools, equipment, etc., for the complete construction of work indicated and specified by both the drawings and specifications, unless other written arrangements are made between the Contractor and the Owner

C. Materials as specified on drawings shall be used. Substitutions of materials will not be allowed without the written consent of the Owner and notification of the Architect D. Each Sub-contractor shall remove and replace at his own cost, any defects or other faults in his workmanship and/or material. E. Each subcontractor is to clean up debris inside and outside the building site which has been caused by his work and place in a dumpster provided by the General Contractor. F. All material finishes and styles including but not limited to sealants, face brick, concrete copings, etc. not necessarily specified on the drawings shall be submitted to and approved by the Architect.

DIVISION 2 - EXCAVATION, DRAINAGE & SITE WORK (NOT USED)

DIVISION 3 - CONCRETE (NOT USED)

DIVISION 4 - MASONRY (NOT USED)

DIVISION 5 - METALS (NOT USED)

DIVISION 9 - FINISHES (NOT USED)

DIVISION 6 - WOOD & PLASTICS (NOT USED)

END OF SPECIFICATIONS

E. Unless otherwise noted all details, sections and notes on the drawings are intended to

unless used in conjunction with all the contract documents and with all the specifications, trade practices, or applicable standards, codes, etc. incorporated therein by G. The General Contractor shall be responsible for coordinating the structural drawings

inserts, hangers, sleeves, ductwork, openings, etc. that are required by the work and/or

which shall be developed by the Contractor, must be approved before construction may

drawings, such conditions shall be reported to the architect immediately. Work shall not

DIVISION 7 - THERMAL & MOISTURE PROTECTION (NOT USED)

DIVISION 8 - DOORS, WINDOWS, HARDWARE and GLAZING (NOT USED)

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