VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Meeting Agenda

Board of Trustees

Village President Keith Pekau
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello, William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani

Monday, March 16, 2020 | **7:00 PM** | **Village Hall**

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. VILLAGE CLERK'S OFFICE

2020-0201 Approval of the March 2, 2020 Regular Meeting Minutes

Attachments: Draft Minutes

2020-0202 Orland Park Veterans Commission - Raffle License

Attachments: Raffle Application

2020-0203 Knights of Columbus - Raffle License

Attachments: Raffle Application

4. PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2020-0182 Proclamation Honoring Miroballi Shoes as Orland Park Business of the Month-March 2020

Attachments: Proclamation

5. PRE-SCHEDULED CITIZENS & VISITORS

2020-0217 Lions Club - Presentation 2020

6. ACCOUNTS PAYABLE

2020-0185 Accounts Payable from March 3, 2020, - March 16, 2020 - Approval

Attachments: 03.16.20 AP Listing

7. CONSENT AGENDA

A. **2020-0184** Payroll for March 6, 2020 - Approval

Attachments: Payroll 3.6.2020

B. **2020-0177** Landscape Maintenance Contract Amendment (reference item #2018-0809)

Attachments: Added Sites - 2020

C. **2020-0195** Stormwater Basin Stewardship Extensions - Pizzo and Associates

Attachments: Proposal

D. **2020-0196** Stormwater Basin Stewardship Extensions - V3 Companies

Attachments: Proposal

E. **2020-0042** Mastic Pistachia Gelato - Ordinance

Attachments: Ordinance
Ordinance

F. **2020-0209** Ordinance Authorizing Release (Abrogation) of Temporary Construction Easement (9965-9985 W. 151st Street)

Attachments: Grant of Temporary Construction Easement
Ordinance

G. **2020-0181** Disposal of Village Equipment (Online Auction) - Public Works, Parks & Grounds and Recreation Departments - Ordinance

Attachments: Online Auction Ordinance

H. **2020-0183** Transfer of 2020 Volume Cap - Ordinance

Attachments: 2020 Assist MCC Flyer
Ordinance
Volume Cap Transfer Request Letter

I. **2020-0211** An Ordinance Amending Title 5 Chapter 8 (rental housing) of the Orland Park Village Code Relative to the Crime Free Program and a Conflict with a Cook County Ordinance (Cook County “Just Housing” Ordinance) - Approval

Attachments: Ordinance

J. **2020-0210** Municipal Payroll Consulting Services - Approval

Attachments: Final Proposal Orland Park
Proposal Summary Sheet - Lauterbach

K. **2020-0121** Collective Bargaining Agreement with IBEW, Local 134

Attachments: IBEW Agreement
VOP & IBEW TA 12-18-2019

L. **2020-0215** Bluff Pointe Subdivision - Authorizing Amendment to Development Agreement - Ordinance

Attachments: Ordinance
Amendment to Development Agreement

M. **2020-0047** Budget Rollovers - Fiscal Year 2019 to Fiscal Year 2020 - Approval

Attachments: FY19 PO.Budget Rollovers - Final.pdf

8. HEARINGS 7:00 P.M.

9. PUBLIC SAFETY

2020-0204 First Amendment to the Intergovernmental Agreement Between the Village of Orland Park, The Village of Tinley Park, The Village of Midlothian, The Village of Orland Hills and the City of Oak Forest for the Sharing of Police Services, Personnel, Equipment and Resources - Approval

Attachments: First Amendment to IGA
Resolution

10. TECHNOLOGY, INNOVATION AND PERFORMANCE IMPROVEMENT

11. PUBLIC WORKS

2020-0138 Consulting Engineering Services for 151st Street Lift Station Improvements - Proposal

Attachments: Preliminary Design

12. DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

13. PARKS AND RECREATION

2020-0171 Ecological Restoration Contractor Services - RFQ 20-004

Attachments: Tabulation
BidNet Audit Report

2020-0223 2020 Holiday Lighting Installation - HC Lights

Attachments: 2020-Renewal-OrlandPark
OrlandPark-YMSA-2020

2020-0180 IAPD / IPRA Overall Agency Showcase winner, Orland Park Recreation

Attachments: Presentation

14. FINANCE

15. MAYOR'S REPORT

2020-0193 Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance

Attachments: Floor Plan - Silver Lake
Floor plan - Casa Margarita

2020-0222 COVID-19 Update

16. OFFICIALS

17. VILLAGE MANAGER'S REPORT

2020-0224 An Ordinance Amending Title 8 of the Orland Park Village Code with Regard to Civil Emergencies and Disasters and the Village President's Authority to Declare a State Of Emergency

Attachments: Ordinance

18. NON-SCHEDULED CITIZENS & VISITORS

19. BOARD COMMENTS

20. EXECUTIVE SESSION

A. Approval of Minutes

B. Collective Negotiating Matters Between The Village and its Employees, or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

C. Setting a Price for Sale or Lease of Village Property

D. Pending Litigation Against, Affecting or on Behalf of The Village or When Found by The Board that Such Action is Probable or Imminent

21. RECONVENE BOARD MEETING

Report on Executive Session and Action as a Result of, if any.

22. ADJOURNMENT

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0201**
Orig. Department:	**Village Clerk**
File Name:	**Approval of the March 2, 2020 Regular Meeting Minutes**

BACKGROUND:

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the minutes of the Board of Trustees Meeting of March 2, 2020.

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
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Meeting Minutes

Monday, March 2, 2020

7:00 PM

Village Hall

Board of Trustees

Village President Keith Pekau
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 P.M.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

VILLAGE CLERK'S OFFICE

2020-0154 Approval of the February 17, 2020 Regular Meeting Minutes

The Minutes of the Regular Meeting of February 17, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of February 17, 2020.

A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0144 District 230 Foundation - Raffle License

The District 230 Foundation is requesting a license to sell raffle tickets at their District Office located at 15100 South 94th Avenue beginning March 3, 2020. The winning raffles will be drawn at 8:30 PM on Saturday, April 4, 2020 at the Homewood Suites during their event.

I move to approve issuing a raffle license to District 230 Foundation to begin selling raffle tickets on Tuesday, March 3, 2020, through Saturday, April 4, 2020, when the drawing will take place.

A motion was made by Trustee Milani, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0161 Chicago White Sox Charities Inc.- Raffle License

The Chicago White Sox Charities, Inc. is requesting a license to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 26, 2020, through August 31, 2020.

I move to approve issuing a raffle license to the Chicago White Sox Charities, Inc. to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 2, 2020, through August 31, 2020.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2020-0150 Police Pension Fund Board - Appointment

President Pekau appointed Scott Kaspar to the Police Pension Fund Board. Scott Kaspar is filling a Mayor appointed position as Raymond O'Brien has resigned as of February 5, 2020.

I move to consent to the appointment by President Pekau of Scott Kaspar to the Police Pension Fund Board.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0158 History Museum Foundation Board of Directors - Appointment

President Pekau appointed Kevin Callozzo to the History Museum Board of Directors. Kevin Callozzo was just appointed on February 3rd to the Museum Development & Advisory Board. According to the Foundation bylaws, the members of the Advisory Board are to be the Directors of the Foundation Board as well.

President Pekau also re-appointed the current members of the Museum Advisory Board for their new terms.

Michael Duffy

Karen Friker
Christine Donovan
Eileen Neary
Robert Siegel
Susan Jamrose

President Pekau made an amendment to the motion which was moved by Fenton and seconded by Trustee Calandriello. (refer to audio file)

I move to consent to the appointment by President Pekau of Kevin Callozzo to the History Museum Foundation Board of Directors.

and

I move to consent the re-appointment by President Pekau of the following members to the Museum Advisory Board:
-Michael Duffy
-Karen Friker
-Christine Donovan
-Eileen Neary
-Robert Siegel
-Susan Jamrose
-Kevin Callozzo

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

ACCOUNTS PAYABLE

2020-0167 Accounts Payable from February 18, 2020, - March 2, 2020 - Approval

Trustee Healy noted that he is abstaining from voting due to a personal conflict with a vendor. (refer to audio file)

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from February 18, 2020, - March 2, 2020, in the amount of $1,623,025.09

A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Healy

CONSENT AGENDA

President Pekau requested that item H. - An Ordinance Amending Title 8, Chapter 6 of the Orland Park Village Code in Regard to Drug Paraphernalia and Recreational Cannabis - Ordinance Amendment be removed from the Consent Agenda for a separate vote.

Trustee Fenton requested that item L. - Stellwagen Farm Lease Renewal 2020 be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0168 Payroll for February 21, 2020 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for February 21, 2020, in the amount of $1,086,054.46.

This matter was APPROVED on the Consent Agenda.

2020-0149 ICON Pavilion Purchases - Approval

The 2020 Parks and Ground Department budget includes funding for the purchase and installation of seven (7) pavilions at Discovery, Ishnala, Ishnala Woods, Village Square, Wedgewood Estates, Parkview and Wlodarski Parks. For uniformity purposes, the intent is to purchase the same model of pavilion that has been installed at Laurel Hills, Brentwood and Centennial Parks in recent years, all of which are ICON Shelter System, Inc. products.

A proposal for seven (7) ICON Shelter System, Inc. pavilions (including engineering drawings and delivery) was provided by Parkreation Inc, of Prospect

Heights, IL, who is the local vendor for ICON Shelters and who procured the pricing of the pavilions through the Good Buy contract # 17-18-9B0000 Addendum # 2. The total proposal cost is $89,597.00, or $12,676 per pavilion. As a comparison, in 2019 the Village purchased one (1) pavilion for Laurel Hills Park through the same process for $13,550. By purchasing in bulk the Village is saving $874 per pavilion or a total of $6,118 as compared to 2019 pricing.

Staff is requesting to award the purchase and delivery of seven (7) 20'X 20' square shelters by ICON Shelters (Product SQ20M-P6) to Parkreation Inc, of Prospect Heights, IL via the Good Buy contract # 17-18-9B0000 Addendum # 2. An ITB will be issued in March for the installation of the pavilions and concrete pad at each park site by a contractor. The balance of the budgeted amount for the pavilions would be used to pay for contractor installation services.

I move to approve awarding the purchase and delivery of seven (7) ICON 20' x 20' ICON shelters (Product SQ20M-P6) to Parkreation Inc, of Prospect Heights, IL via the Good Buy contract # 17-18-9B0000 Addendum # 2 at a cost not to exceed $89,597.00.

This matter was APPROVED on the Consent Agenda.

2020-0140 Road Improvement Program Tree Trimming - Contract Extension

The Village, through the Public Works Director, is a member of the Suburban Public Works Directors Association ("SPWDA"). In 2019, the SPDWA, via the Village of Homewood, took the lead on establishing a joint bid for participating communities to solicit various street right of way maintenance operations. The bid included parkway tree trimming services. The bid award recommendation contained two contractors; Homer Tree Care, Inc. of Lockport, Illinois for tree and stump removal, and Winkler's Tree Service, Inc. of LaGrange Park, Illinois for tree trimming.

Public Works received Village Board approval in 2019 to take advantage of the SPWDA joint bid pricing submitted by Winkler Tree Service and entered into a one year contract through April 2020, with the option to renew for one (1) year subject to Village Board approval. In 2019, the Village utilized Winkler's Tree Service in five road improvement project locations to trim a total of 973 trees, with the work completed in a high-quality manner.

Earlier this year, Winkler's Tree Service proposed to hold their 2019 unit pricing through the optional second-year contract extension. In consideration of the favorable unit pricing and high-quality work performed by Winkler's Tree Service, staff is requesting to extend the existing contract for one year.

I move to approve a one (1) year contract extension with Winkler's Tree Service of LaGrange Park, Illinois for an amount not-to-exceed $75,000.

This matter was APPROVED on the Consent Agenda.

2020-0153 Disposal of Village Equipment (Online Auction) - Public Works and Orland Health & Fitness - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

-One (1) used 2006 New Holland compact track loader model C190, serial # N6M443604 with approximately 1,515 hours.

-Twelve (12) used Steelcase plastic chairs model 472410N.

-Twenty-eight (28) used cushioned chairs make & model is not available.

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5483, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2020-0141 Replacement of Parks & Grounds Equipment Purchase - Proposal

The 2020 Budget includes funds for the replacement of one compact track loader. Staff requested demonstrations from various vendors and operated five different brands of compact track loaders. The John Deere brand was selected as the recommended replacement and comes with good references from a nearby village and from several private sector firms. The Village is a member of Sourcewell (formerly the National Joint Powers Alliance- NJPA), a purchasing cooperative that provides competitive pricing for equipment purchases. The Village is eligible to purchase the John Deere, model 333G compact track loader through the cooperative contract 032515-JDC.

I move to approve accepting the Sourcewell proposal from Westside Tractor Sales of Rockdale, Illinois for the purchase of one (1) 2020 John Deere 333G, for an amount not to exceed $70,415.89

This matter was APPROVED on the Consent Agenda.

2020-0152 Equipment Purchase - Sourcewell Award Change Order

The 2020 Budget includes funds for the purchase of one (1) hook-lift skid-mounted

salt spreader attachment for the Public Works Utilities Division. It is staff's recommendation to outfit the last of four owned hook-lift trucks operated in the Public Works Department with a v-box salt spreader attachment utilizing the same vendor that previously built the hook lift trucks in 2015 and 2016 - Bonnell Industries Inc. of Dixon, Illinois. Using the same vendor ensures standardization of the equipment used by all staff. The Village is a member of Sourcewell (formerly National Joint Powers Alliance - NJPA), a purchasing cooperative that provides competitive pricing for equipment purchases. Bonnell is an awarded vendor with Sourcewell, Contract #080818-BNL, for this equipment.

This equipment purchase was previously approved at the January 6th, 2020 Village Board meeting for the amount not to exceed $26,314.00. However, after further review, the original quote did not include a pre-wet system that is needed in the Village's snow and ice control operations. Pre-wetted salt is in accordance with best practices in snow and ice control management and a requirement of the EPA's chloride reduction variance. The additional cost to incorporate the pre-wet system is $4,300.00.

It is staff's recommendation to accept the revised proposal and award purchase of one (1) skid mounted v-box salt spreader with pre-wet/hook-lift functionality per the quote from Bonnell Industries Inc. of Dixon, Illinois for a revised amount not to exceed $30,614.00.

I move to approve accepting the proposal from Bonnell Industries Inc. of Dixon, Illinois for the purchase of one (1) hook-lift skid-mounted v-box salt spreader for an amount not to exceed $30,614.00.

This matter was APPROVED on the Consent Agenda.

2020-0155 Replacement of Unmarked Police Vehicles Purchase - Proposal

The 2020 Budget includes funds for the replacement of two unmarked police vehicles. It is staff's recommendation to utilize the SPC (Suburban Purchasing Cooperative) Contract #152 for the purchase of two (2) 2020 Ford Utility Police Interceptors from Currie Motors of Frankfort, Illinois.

Due to the long lead time on orders for these specially built vehicles, completed vehicles are in high demand. Currie Motors had two vehicles ready to deliver. This purchase request for two available units include; one with cast alloy wheels at a cost of $33,479.00, and one with steel wheels at a cost of $33,064.00. The total cost for both vehicles is $66,543.00.

I move to approve accepting the proposal from Currie Motors of Frankfort, Illinois for the purchase of two (2) 2020 Ford Police Interceptor Utility, through the Suburban Purchasing Cooperative for an amount not to exceed $66,543.00.

This matter was APPROVED on the Consent Agenda.

2020-0147 Harris ERP/Innoprise Annual Licensing and Support Renewal

Staff requests approval in the amount of $58,149.62 for annual renewal of Harris ERP/Innoprise software licenses and support effective February 2020 to January 2021. The Village implemented the Harris ERP/Innoprise software package in 2012. This software package includes core financials, cash receipts, utility billing, online payments, community development and payroll modules.

I move to approve the Harris ERP/Innoprise annual software maintenance at a cost not to
exceed $58,419.62.

This matter was APPROVED on the Consent Agenda.

2020-0092 Zoning Map Update - Ordinance

Per state statute, the Village must update and publish a zoning and boundary map reflecting the changes that occurred during the previous calendar year by March 31st of each year. Attached are the listings of zoning changes for the calendar year 2019 through February 28, 2020.

Development Services has reviewed the map and listings and is in concurrence with the changes. The 2019-2020 Zoning and Boundary Map, with the zoning changes highlighted, is hanging in the Board room. It is requested that the Board read into the record the following motion in order that we may proceed with the publication of the official zoning and boundary map.

I move to pass Ordinance Number 5485 entitled: ORDINANCE APPROVING THE PUBLICATION OF AN UPDATED ZONING DISTRICT MAP

This matter was PASSED on the Consent Agenda.

2020-0042 Mastic Pistachia Gelato - Special Use

The petitioner is proposing to operate an Italian gelato restaurant located at 14404 John Humphrey Drive. The proposed 1,280 square foot tenant space is located at the northeast portion of an existing shopping center, known as Horton Center.

PLAN COMMISSION DISCUSSION
A public hearing was held before the Plan Commission on February 18th, 2020. No members of the public spoke regarding the project. The Plan Commissioners spoke in support of the proposal. The Commissioner's asked questions related to the business' hours of operation.

PLAN COMMISSION MOTION
On October 8, 2019, the Plan Commission moved, by a vote of 6-0, to recommend to the Village Board approval of a Special Use Permit for Mastic Pistachia Gelato to allow for a
restaurant within 300 feet of a property zoned for signal family residential use in the VCD Village Center District, subject to the following conditions:

1. Meet all Building and Land Development Code requirements.
2. Obtain the necessary permits from the Village's Building Division prior to initiating work.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Obtain approval of an Appearance Review for any façade changes.

I move to approve a Special Use Permit for Mastic Pistachia Gelato to allow for the operation of an Italian gelato restaurant as recommended at the February 18th, 2020, Plan Commission meeting and as fully referenced in the motion below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)
I move to approve a Special Use Permit for Mastic Pistachia Gelato permit to allow for the operation of an Italian gelato restaurant within three hundred feet of a parcel zoned for single-family residential use in the VCD Village Center District, subject to the following conditions:

1. Meet all Building and Land Development Code requirements.
2. Obtain the necessary permits from the Village's Building Division prior to initiating work.
3. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Obtain approval of an Appearance Review for any façade changes.

This matter was APPROVED on the Consent Agenda.

2020-0160 Olde Mill Subdivision - Proposals for Professional Landscape Services

The Village is currently holding a number of letters of credit for commercial properties and residential subdivisions with longstanding, unresolved landscaping issues. Olde Mill Subdivision, which is located near 173rd and 108th Avenue, is one of those projects. The Village of Orland Park has been holding a letter of credit with this developer since 2004. Currently, a large number of landscape issues related to tree planting and naturalized landscaping areas still exist.

In order to accelerate conformance and approval of the landscaping at these problem sites, it was determined that developers would be offered a “final” punch list which detailed the landscape related work to be completed for final acceptance. A punch list would be created by the Village’s landscape consultant Hey and Associates, Inc. and the developer could then either: a) complete the entire punch list by a set date; or b) opt to have their letter of credit pulled by the Village. At that point, the Village would contract with a qualified contractor to complete the work.

After several failed attempts to complete this punch list by the contractor, it was discussed with Celtic Development and Construction Co. of Olde Mill to provide cash in lieu of the amount required to complete the proposed landscaping on-site, in exchange for the Village releasing the developer's letter of credit. The Village has agreed to these terms and in turn, the Village acquired a set of bid plans and specifications from Hey and Associates, Inc. as approved by the Board of Trustees on September 3, 2019.

PROJECT OVERVIEW
On January 9, 2020, the Village issued a Request for Proposal (RFP #20-003 Olde Mill Open Space Landscape Improvements) for landscape restoration at Olde Mill Subdivision. Hey and Associates bid plans and specifications were used for this RFP.

The scope of work in the RFP stated that the contractor is responsible for planting, monitoring, and management of all restoration work. Cost estimates were broken down according to the following categories: Seeding, Low Profile Prairie Seeding, Tall Grass Prairie Seeding, Wetland Pond Seeding, Floodplain Seeding, Native Tree Planting, Wetland Pond Type Perennial Planting and three years of Monitoring and Management.

A pre-proposal meeting, attended by Village staff and Hey and Associates, was held on-site on January 15, 2020. Representatives from five (5) landscape contracting firms attended the meeting. By the submission deadline on January 23, 2020, the Village had received five (5) qualifying submissions.

The firms listed below submitted proposals (a Bid Summary Sheet is attached). The amounts listed next to each firm's name represents the proposed bid including 3 years of monitoring and management:

Cardno, Inc: $117,660.00
ENCAP, Inc: $187,235.00
Semper Fi Land Services, Inc: $99,422.00
Tallgrass Restoration, LLC: $333,690.00
Davey Resources Group, Inc.: $137,754.00

PROPOSAL REVIEW
Village Staff reviewed the qualifying proposals and reached out to references for the qualifying contractors. As such, the Village staff recommends Semper Fi Land Services, Inc. to establish and maintain for a period of three (3) years the proposed Olde Mill Open Space Landscape Improvements.

PROJECT FUNDING
The total amount of the cash in lieu to cover the proposed landscaping on site will

be $109,364.20. This amount covers the total cost for Semper Fi to complete the proposed work, $99,422.00, plus a 10% contingency in the amount of $9,942.00. Any remaining portion of the contingency will be refunded to Celtic Development and Construction Co. upon completion of the project. The letter of credit will not be released until the cashed is received.

The Old Mill Open Space Landscaping Improvements funding allocated for this project will be held within the Escrow Account number 010-0000-223500.

I move to approve the proposal from Semper Fi Land Services, Inc. to establish and maintain the Olde Mill Open Space Landscape Improvements Project for an amount not to exceed $99,422.00 plus 10% contingency.

This matter was APPROVED on the Consent Agenda.

2020-0108 RFP for Taste of Orland Park and Fourth of July Stage, Sound and Lights

A request for proposals (RFP) was issued by the Village of Orland Park on January 24, 2020, for sound, lights, labor and stage services for the 2020, 2021 and 2022 Taste of Orland Park and Fourth of July concert.

Two proposals (tabulation sheets attached) were received by the February 7, 2020 submittal deadline as summarized below.

Taste of Orland Park 2020 / 2021 / 2022
XDI Sound/Lighting - $21,500 / $22,575 / $23,522,20 (Total: $67,597.20)
Sound Works Productions - $16,385 / $16,385 / $16,385 (Total: $49,155.00)

Fourth of July
XDI Sound/Lighting - $7,250 / $7,612.50 / $7,840.88 (Total: $22,703.38)
Sound Works Productions - $5075 / $5075 / $5075 (Total: $15,225.00)

Sound Work Productions has successfully provided the stage, sound and lighting services for the Taste of Orland Park and the fourth of July event for several years. They have proven to be exceptional on all accounts including knowledgeable and experienced staff; high-quality equipment; a consistent ability to meet all deadlines and masterfully mix for each of the varied bands which perform at the Taste of Orland Park and Fourth of July.

I move to approve entering into a three-year contract with Sound Works Productions to provide services for 2020, 2021 and 2022 Taste of Orland Park and Fourth of July.

This matter was APPROVED on the Consent Agenda.

2020-0107 RFP for Taste of Orland Park Electric

A request for proposals (RFP) was issued by the Village of Orland Park on

January 20, 2020, soliciting proposals to provide all electrical services for 2020, 2021 and 2022 Taste of Orland Park.

Two proposals (tabulations sheet attached) were received by the February 3, 2020 submittal deadline.

Taste of Orland Park 2020 / 2021 / 2022
Altorfer Caterpillar - $10,855.00 / $10,855.00 / $10,855.00 (Total: $32,565.00)
Chicago Portable Power Systems, Inc. - $19,062.50 / $19,062.50 / $19,062.50 (Total: $57,187.50)

Altorfer Caterpillar, formerly Patten Power systems have provided exceptional services to the Taste of Orland Park since 2014 in addition to providing for all the electrical and lighting supplies for Centennial Park West concerts. The quality of equipment, professional expertise, and excellent customer service has made this aspect of the Taste of Orland Park and concerts an easy logistic.

I move to approve entering into a three-year contract with Altorfer Caterpillar to provide electrical services for 2020, 2021 and 2022 Taste of Orland Park based upon the proposed unit prices.

This matter was APPROVED on the Consent Agenda.

2020-0165 Taste of Orland Park, Orland School District 135 (Orland Junior High) Property Use Agreement

In 2019, the Taste of Orland Park Car Show and Kids Day activities had to be relocated from the John Humphrey Complex Fields to Orland School District 135's (SD135's) Orland Junior High School (OJH) due to John Humphrey Complex field construction. While the field construction work is completed, the fields are not yet fully seeded and, therefore; the new turf will not be able to accommodate this traffic for the Taste of Orland Park on the first weekend of August 2020.

Staff reached out to SD135 regarding using their property again on August 1st and 2nd, 2020 to accommodate the Taste of Orland Park Car Show and Kids Day activities. The School District is amenable to provide such usage, so long as their Application/Contract for use of District Facilities is completed. The completed form and exhibits identifying the space to be used are attached for review.

The application requires the Village to provide a certificate of insurance naming SD135 as an Additional Insured as well as indemnify and hold harmless SD135 with respect to any claims resulting from such usage. While the form allows for fees, Rick Hansen, Director of Buildings and Grounds for SD135, has stated that the District will not assess the Village any fees for this use.

I move to approve authorizing the Village Manager to execute the Orland School District 135 Application/Contract for Use of District Facilities form for the use of Orland Junior High School's property for the 2020 Taste of Orland Park Car Show

and Kids Day activities.

This matter was APPROVED on the Consent Agenda.

2020-0166 WRB LLC Contract, Professional Services Public Works

The Village's Public Works Department has been operating without a permanently appointed Director since former Director John Ingram's retirement in June 2019. The Department staffing does not currently include an Assistant Director position.

Since the retirement of the prior Director, the position has been filled by the Streets and Storm Water Operations Manager, Rich Rittenbacher, on an interim basis. While Mr. Rittenbacher has done a commanding job in filling the role, staff is now aware that Mr. Rittenbacher will be taking the Village's Early Retirement Incentive (ERI), leaving us once again to backfill the position on an interim basis until a permanent Director is appointed. This position is currently posted to be filled.

Staff contacted all known providers for this type of service including: WRB LLC, GovHR (GovTemps), Christopher B. Burke Engineering Limited (CBBEL), Robinson Engineering, and HR Green, seeking proposals for such services. Of these companies, only GovHR, CBBEL, and WRB LLC provided proposals for review. GovHR (GovTemps) did not feel that their candidates fit the desired area of expertise but offered two candidates without the necessary background as alternatives. CBBEL initially provided a proposal but later withdrew stating that their candidates, while experienced Public Works Directors, did not have the proper management approach for this position. WRB LLC provided a proposal and references, including prior service as the Interim Director of Public Works in the neighboring Village of Tinley Park.

One of WRB LLC's references was overseas and could not return the call. The other two references relayed nothing but the utmost confidence and respect for WRB LLC and its Managing Director, William R. Balling; who would also be assigned to the Orland Park position. Each stated that Mr. Balling provided excellent service, exceeded the hours that he billed for, and was focused on management as well as accountability. Both stated that he worked as a collaborative member of the team and provided unique and insightful analysis as to the departments which he oversaw.

WRB LLC proposes to assign Orland Park as his prime client, meaning that he would station himself daily out of the Village's Public Works Facility and that Orland Park matters would take full priority for his time. Mr. Balling would dedicate a minimum of 35 hours per week to Village Public Works matters and is committed to remaining as the Village's consultant for the estimated three to six month duration assumed in the attached proposal. Mr. Balling's billable rate is $190 per hour plus a 12% WRB LLC overhead factor which overhead includes all vehicle usage and mileage. Additionally, WRB does not charge for travel time to and from the work site. Therefore, expected expenses are approximately $30,000 monthly throughout this engagement.

In order to ensure continuity of operations, WRB LLC would start work on March 16, 2020, while the existing Interim Director of Public Works is still employed by the Village. After a brief period of crossover, the existing Interim Director of Public Works would return to his role of Streets and Storm Water Operations Manager until his retirement date. Upon hire of a permanent Director of Public Works, Mr. Balling would step back to an Interim Assistant Director of Public Works role until the Assistant to the Public Works Director retires at which time that position will be upgraded and filled as a full Assistant Director role.

I move to approve a budget adjustment to the General Fund in the amount of $108,000, and a budget adjustment to the Water Fund in the amount of $72,000;

And

I move to retain Professional Services as Interim Public Works Director from WRB LLC for an amount not to exceed $180,000 for services through September 18, 2020.

This matter was APPROVED on the Consent Agenda.

2020-0091 Village Code Amendments to Title 6, Chapter 2 Nuisances, Title 7 Chapter 13 Peddlers and Transient Merchants, and Title 5 Chapter 8 Rental Housing - Ordinance

Village staff is proposing the following amendments to the Orland Park Village Code that will allow easier enforcement of property maintenance codes. These sections are being clarified based on the recommendations of staff and will resolve multiple issues that they have encountered when attempting to enforce those codes.

Title 6 Chapter 2 Nuisances
6-2-2-7: Weeds and High Grass

6-2-2-7.2
There is a provision in this code section that requires that all weeds in excess of 8” in height must be removed and offers the following language,
"whenever said weeds shall exceed eight inches (8") in height but in no event less often than twice a year, once between June 15 and July 1, and once between August 1 and August 15 of each year."

Property owners often question this section of code. The specific dates are being removed and property owners will be required to address this issue regardless of the time period when it occurs.

A minor clarification is also being added to this section to clarify that the code refers to grass and weeds as opposed to grass only. The revised version is as follows:

2a. The height of natural grass and or weeds shall not be greater than 8 inches in height. This maximum height shall be maintained at all times.
(Ord. 4160, 8-7-06)

Title 7, Chapter 13, Peddlers and Transient Merchants
The Village Currently prohibits “hawkers,” and “hawking,” throughout the Village. Hawking involves someone who shouts or exhibits his or her items for sale and solicits customers by trying to show them how a product works or asks them to try it. Clarification is being made to update the definition that will prohibit vendors from approaching a potential customer unless they show interest or intent to purchase. The same language will be included in the prohibited activities section of the chapter.

Title 5, Chapter 8, Rental Housing
5-8-4-2.4
Language is being added that will require landlords to maintain any equipment or appliances present in the rental unit in working order. If a dishwasher breaks there is no code that requires a rental building to provide a dishwasher. On occasion, these items are not repaired even though the tenant may have signed the lease expecting that these appliances are available. This code section would require the landlord to make the repair in this instance.

5-8-4-2.5 Rodents, insects, and other pests
Language is being added that requires the tenant’s to follow a pest control plan should there be one in a residential rental building. Language is being amended to require that pest control must be treated on a monthly basis for twelve consecutive months once a problem is discovered.

5-8-4-2.7
Revisions are being made to clarify what items constitute excess storage that could cause a fire hazard or hoarding situation. Currently, the section prohibits the accumulation of certain items such as, junk, machinery, lumber, boxes, etc. This amendment will add excessive clothing, furniture, supplies and large amounts of packed containers.

5-8-4-3.12
Language is being added to clarify deadbolt requirements in Rental Housing. The language will require deadbolts for all entry and exit doors including the garage. Language is also being added to require thumb turn throws on the interior of the unit/home.

5-8-4-5
Language is being added to reflect the above definition change for the accumulation of materials. This will be added to the section that governs tenant responsibilities.

I move to pass Ordinance Number 5486, entitled: AN ORDINANCE AN ORDINANCE AMENDING TITLE 5, CHAPTER 8 (RENTAL HOUSING) TITLE 6 CHAPTER 2 (NUISANCES) AND TITLE 7 CHAPTER 13 (PEDDLERS AND TRANSIENT MERCHANTS) OF THE ORLAND PARK VILLAGE CODE.

This matter was APPROVED on the Consent Agenda.

2020-0089 An Ordinance Amending Title 8, Chapter 6 of the Orland Park Village Code in Regard to Drug Paraphernalia and Recreational Cannabis - Ordinance Amendment

The Police Department is seeking to amend Title 8, Chapter 6, of the Orland Park Village Code, Drug Paraphernalia and Recreational Cannabis to include a new section, 8-6-7-4: EXCEPTION FOR CANNABIS and to amend 8-6-9-3: EXCEPTION to allow for the possession of paraphernalia or cannabis as outlined in the Cannabis Regulation and Tax act 410 ILCS 705/1, et seq., or the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/1, et seq.

Trustee Milani and President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5484; entitled: AN ORDINANCE AMENDING TITLE 8, CHAPTER 6, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO DRUG PARAPHERNALIA AND RECREATIONAL CANNABIS.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, and Village President Pekau

Nay: 1 - Trustee Milani

2020-0156 Stellwagen Farm Lease Renewal 2020

Mr. James Stellwagen has expressed interest in extending the lease agreement he has held for the farming of the Stellwagen Family Farm.

The Stellwagen Family Farm Foundation has requested that the $3,125 generated in 2020 from this agreement go to the fund that maintains the farm. The lease includes a payment of $125.00 per tillable acre (approximately 25 acres). The terms and conditions of this lease agreement match those of the previous agreement, but in this case, the lease would commence on March 1, 2020, and expire on December 31, 2020. Previous farm lease terms were from March to February of the following year, but at the request of Mr. Stellwagen and the Finance Department, future lease terms will be adjusted to January to December. Payment of the farm lease is due by December 15th of each year. A new farm lease for 2021 will be prepared in December 2020 upon a review of the site conditions at that time.

Trustee Fenton motioned to table this item to the next regularly scheduled Board Meeting. (refer to audio)

I move to approve the 2020 farm lease agreement for the Stellwagen Family Farm Foundation with James Stellwagen.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be TABLED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

PARKS AND RECREATION

2020-0174 Kids Around the World Playground Donation Presentation (Discussion only)

Director of Parks and Grounds Gary Couch provided a short presentation regarding playground donations that have been made by the Village through the "Kids Around The World" playground projects. (refer to audio file)

President Pekau had comments. (refer to audio file)

Trustee Dodge had questions and comments. (refer to audio file)

Director Couch responded to Trustee Dodge. (refer to audio file)

Discussion only

This item was a presentation. NO ACTION was required.

MAYOR'S REPORT

2020-0162 Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance

Increase number of Video Game licenses from twenty-one (21) to twenty-two (22) for Brass Tap located at 15225 95th Avenue, #400. Brass Tap is planning on having four (4) gaming terminals with one (1) redemption terminal. Brass Tap is ready for Building Permits to begin construction upon approval from the Village Board.

President Pekau had comments. (refer to audio file)

Trustee Calandriello and Trustee Dodge had comments. (refer to audio file)

I move to pass Ordinance Number 5487, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 18 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF VIDEO GAMING LICENSES

ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0178 Amend Title 7 Chapter 4 - Number of Class B Liquor License - Ordinance

Increase number of Class B liquor licenses from twenty nine (29) to thirty (30) for Orland Pantry, 9005 151st Street, Orland Park.

Trustee Fenton and Trustee Calandriello had comments. (refer to audio file)

I move to pass Ordinance Number 5488, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS B LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0191 Coronavirus P.S.A.

President Pekau provided information regarding Coronavirus. (refer to audio file)

This item was for discussion only. NO ACTION was required.

BOARD COMMENTS

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milan and President Pekau had Board comments. (refer to audio file)

Trustee McCarthy had comments regarding upcoming Beat meetings. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) setting a price for sale or lease of village property; e) security procedures to respond to a danger to the safety of the public or village staff or property; f) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) setting a price for sale or lease of village property; e) security procedures to respond to a danger to the safety of the public or village staff or property; f) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

ADJOURNMENT: 8:50 P.M.

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be ADJOURNMENT. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0192 Audio Recording for March 2, 2020 Board of Trustees Meeting

NO ACTION

/AS

APPROVED: March 16, 2020

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0202**
Orig. Department:	**Village Clerk**
File Name:	**Orland Park Veterans Commission - Raffle License**

BACKGROUND:

The Orland Park Veterans Commission is requesting a license to conduct a weekly raffle at Mackey's Pub located at 9400 West 143rd Street, in Orland Park every Wednesday at 8:00 PM.

Raffle tickets will be sold daily at the Mackey's location. The purpose of this raffle is to raise funds for the Orland Park Veterans Commission.

All required documents have been submitted.

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve issuing a raffle license for one year beginning March 17, 2020, expiring March 17, 2021, to the Orland Park Veterans Commission to sell raffle tickets daily at Mackey's Pub.

Year: 2020

VILLAGE OF ORLAND PARK
14700 RAVINIA AVENUE
ORLAND PARK, IL 60462

(To be completed by Village staff)

Date Approved: _____

Date Denied: _____

Approval: _____
Village Clerk

Expires: _____

APPROVED APPLICATION SERVES AS LICENSE

APPLICATION FOR LICENSE TO SELL RAFFLE TICKETS

(This is a two-page application)

PLEASE NOTE: Any misrepresentation or falsification of the information sought below may result in revocation of the License as granted. **Applications must be submitted at least 30 days prior to the raffle date requested.** For information or questions, please call (708) 403-6150.

~Each license is valid for not more than 1 raffle per week during any 1 year period.~

NAMES OF UNDERSIGNED ORGANIZATION OFFICERS
(PERSONS SUBMITTING APPLICATION)

DATE OF APPLICATION: 2-3-2020

PRESIDENT OR PRESIDING OFFICER: DALE CARVER

SECRETARY: DARRYL WERTHEIM

ADDRESS OF APPLICANT: 14700 RAVINA AVENUE
ORLAND PARK, IL 60462

ORGANIZATION REQUESTING LICENSE: ORLAND PARK VETERANS COMMISSION

ADDRESS OF ORGANIZATION: 14700 RAVINIA AVENUE
ORLAND PARK, IL 60462

NAME AND ADDRESS OF RAFFLE MANAGER: DARRYL WERTHEIM
14700 RAVINIA AVENUE ORLAND PARK, IL 6046
PHONE 708-403-6115

ADDRESS OF PLACE(S) OR AREA(S) WHERE CHANCES ARE TO BE SOLD OR ISSUED:
MACKEYS PUB 9400 W 143rd ST ORLAND PARK, IL 60462

PURPOSE OF RAFFLE: FUND RAISER FOR THE ORLAND PARK VETERANS COMMISSION

TIME PERIOD WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED: Every Wednesday

MAXIMUM NUMBER OF RAFFLE CHANCES TO BE SOLD OR ISSUED: unlimited

PRICE OF CHANCES: 1.00 EA **TOTAL PRIZE VALUE:** ongoing **LARGEST SINGLE PRIZE:** undetermined

TIME, DATE AND LOCATION WHERE WINNING RAFFLE CHANCE WILL BE DETERMINED:
8:00PM Every wednesday MACKEYS PUB 9400 W 143rd ST
Time Date Location of Raffle Drawing (Address, City, State)
ORLAND PARK, IL 60462

OVER

CHECK TYPE OF NON-PROFIT ORGANIZATION AND ATTACH DOCUMENTATION

Religious _____ **Charitable** _____ **Labor** _____ **Fraternal** _____ **Business** _____

Educational _____ **Veterans' Organization** X ***Non-Profit Fund Raising** _____

(check this box if organized solely to raise funds for an individual or group of individuals suffering extreme financial hardship, as a result of illness, disability, accident or disaster)

LENGTH OF TIME ORGANIZATION HAS BEEN IN EXISTENCE: 20 YEARS

PLACE AND DATE OF INCORPORATION OF ORGANIZATION: VILLAGE OF ORLAND PARK 1991

IF NOT A CORPORATION, STATE WHEN AND HOW ORGANIZED: _____

VILLAGE OF ORLAND PARK VETERANS COMMISSION

NUMBER OF MEMBERS OF ORGANIZATION THAT RESIDE IN VILLAGE: 8

The undersigned, under oath attest that we have read and understand Ordinance #3480 entitled "An ordinance of the Village of Orland Park establishing a system for the licensing of organizations to operate raffles" and we further attest to the non-profit character of the prospective license organization.

Further the undersigned attest that they comply with all provisions of Ordinance #3480 and understand that violations of this ordinance are subject to fines of not less than one-hundred dollars ($100.00) and not more than seven-hundred-and-fifty dollars ($750.00) per violation.

President or Presiding Officer DALE CARVER
Type or Print Name

Signature: x Dale A. Carver

ATTEST:

Secretary: DARRYL WERTHEIM
Type or Print Name

Signature: Darryl Wertheim

SUBSCRIBED AND SWORN TO

before me this 9th

day of march, 20 20.

"OFFICIAL SEAL"
Alexandra Snodsmith
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires July 12, 2022

Alexandra Snodsmith
(Notary Public)

Commission Expires: July 12, 2020

/as
11/18

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0203**
Orig. Department:	**Village Clerk**
File Name:	**Knights of Columbus - Raffle License**

BACKGROUND:

The Knights of Columbus are requesting a license to conduct a weekly raffle at Papa Joe's Italian Restaurant located at 14459 S. La Grange Road, in Orland Park every Friday at 8:00 PM.

Raffle tickets will be sold daily at the Papa Joe's location. The purpose of this raffle is to raise funds for charitable distributions.

All required documents have been submitted.

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve issuing a raffle license for one year beginning March 17, 2020, expiring March 17, 2021, to the Knights of Columbus to sell raffle tickets daily at Papa Joe's Italian Restaurant

Year: 2020

VILLAGE OF ORLAND PARK
14700 RAVINIA AVENUE
ORLAND PARK, IL 60462

(To be completed by Village staff)

Date Approved: _____

Date Denied: _____

Approval: _____
Village Clerk

Expires: _____

APPROVED APPLICATION SERVES AS LICENSE

APPLICATION FOR LICENSE TO SELL RAFFLE TICKETS

(This is a two-page application)

PLEASE NOTE: Any misrepresentation or falsification of the information sought below may result in revocation of the License as granted. **Applications must be submitted at least 30 days prior to the raffle date requested.** For information or questions, please call (708) 403-6150.

~Each license is valid for not more than 1 raffle per week during any 1 year period.~

NAMES OF UNDERSIGNED ORGANIZATION OFFICERS
(PERSONS SUBMITTING APPLICATION)

DATE OF APPLICATION: 03/02/2020

PRESIDENT OR PRESIDING OFFICER: Randy Nicholson

SECRETARY: Don Ward

ADDRESS OF APPLICANT: 11605 Blackburn Dr
Orland Park, Il 60467

ORGANIZATION REQUESTING LICENSE: Knights of Columbus
Council # 10858 & Council # 16369

ADDRESS OF ORGANIZATION: 14327 Highland Ave
15050 Wolf Rd
Orland Park, Il 60462

NAME AND ADDRESS OF RAFFLE MANAGER: Lonnie Johnson
14325 Creek Crossing Dr
Orland Park, Il 60467

PHONE 708-370-4226

ADDRESS OF PLACE(S) OR AREA(S) WHERE CHANCES ARE TO BE SOLD OR ISSUED:
Papa Joe's 14459 S. La Grange Rd Orland Park

PURPOSE OF RAFFLE: Raise funds for charitable distributions.

TIME PERIOD WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED: Weekly

MAXIMUM NUMBER OF RAFFLE CHANCES TO BE SOLD OR ISSUED: unlimited

PRICE OF CHANCES: 6 for $5, 13 for $10, 27 for $20 **TOTAL PRIZE VALUE:** progessive **LARGEST SINGLE PRIZE:** $50,000

TIME, DATE AND LOCATION WHERE WINNING RAFFLE CHANCE WILL BE DETERMINED:
8:00PM Friday Weekly Papa Joe's 14459 S. La Grange Rd Orland Park, 60462

OVER

CHECK TYPE OF NON-PROFIT ORGANIZATION AND ATTACH DOCUMENTATION

Religious _____ **Charitable** _____ **Labor** _____ **Fraternal** X **Business** _____

Educational _____ **Veterans' Organization** _____ ***Non-Profit Fund Raising*** _____

(check this box if organized solely to raise funds for an individual or group of individuals suffering extreme financial hardship, as a result of illness, disability, accident or disaster)

LENGTH OF TIME ORGANIZATION HAS BEEN IN EXISTENCE: Council #10858 - 27yr. Council #16369 - 44yr.

PLACE AND DATE OF INCORPORATION OF ORGANIZATION: _____

IF NOT A CORPORATION, STATE WHEN AND HOW ORGANIZED: Catholic Fraternal service organization founded in 1882

NUMBER OF MEMBERS OF ORGANIZATION THAT RESIDE IN VILLAGE: 100

The undersigned, under oath attest that we have read and understand Ordinance #3480 entitled "An ordinance of the Village of Orland Park establishing a system for the licensing of organizations to operate raffles" and we further attest to the non-profit character of the prospective license organization.

Further the undersigned attest that they comply with all provisions of Ordinance #3480 and understand that violations of this ordinance are subject to fines of not less than one-hundred dollars ($100.00) and not more than seven-hundred-and-fifty dollars ($750.00) per violation.

President or Presiding Officer Randall Nicholson
Type or Print Name

Signature: _____

ATTEST:

Secretary: Don Ward
Type or Print Name

Signature: Don Ward

SUBSCRIBED AND SWORN TO

before me this _____

day of _____, 20____.

_____
(Notary Public)

Commission Expires: _____

/as
11/18

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0182**
Orig. Department:	**Officials**
File Name:	**Proclamation Honoring Miroballi Shoes as Orland Park Business of the Month-March 2020**

BACKGROUND:

Mayor Pekau will proclaim March 16, 2020, as Miroballi Shoes' Day in the Village of Orland Park and honor the Miroballi Family with Orland Park Business of the Month-March 2020.

Miroballi Shoes has been serving Orland Park since 1976 and we congratulate them for celebrating over 44 years in Orland Park. Miroballi Shoes has made Orland Park their home and services our community with knowledgeable staff and excellent customer service.

Mayor Pekau and the Village Board of Trustees thank you for over 44 years of service to Orland Park.

BUDGET IMPACT:

REQUESTED ACTION:

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
OrlandPark.org

ORLAND PARK

VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
James V. Dodge
Daniel T. Calandriello
William R. Healy
Cynthia Nelson Katsenes
Michael R. Milani

Village of Orland Park Proclamation

A PROCLAMATION HONORING MIROBALLI SHOES AS ORLAND PARK'S BUSINESS OF THE MONTH

Whereas, Miroballi Shoes began in 1959 as a family-run business and is now owned by brothers Dan, Perry and Tony Miroballi; and

Whereas, In 1959, Miroballi Shoes first opened by their father Joe Miroballi and their Uncle Vito at 103rd Street in Beverly, Joe then opened in Flossmoor in 1973, and in 1976, opened the store in Orland Park occupying one of the first locations in Orland Square Mall; and

Whereas, In 2012 Miroballi Shoes constructed their building at 14360 S. LaGrange Road where they are currently located with an additional store in Wheaton and 4 New Balance Stores in Naperville, Geneva and 2 in Indiana; and

Whereas, Miroballi Shoes is a unique shoe store where loyal customers find that proper fit is number 1. All this due to their dedicated staff of knowledgeable salespeople who have been with Miroballi Shoes for past 30 + years; and

Whereas, Miroballi Shoes is known for selling everyday comfortable shoe for both men and women, with quality name brands such as, New Balance, Clarks and Johnson and Murphy; and

Whereas, Miroballi Shoes specializes in helping active adults and health minded people in finding the proper fit and size along with offering a variety of arch supports; and

Whereas, Miroballi Shoes carries many sizes & widths. Men's to 17 and Women's to 12; and

Whereas, Miroballi Shoes is known for great quality, service and knowledgeable salespeople, these traits are paramount to great customer service; and

Whereas, Miroballi Shoes donates their over stock while also accepting donations of gently worn shoes to their favorite local charity, Share Your Souls, which personally distributes these shoes to impoverished areas around the world.

Now, therefore, I, Keith Pekau, Village President of the Village of Orland Park, Illinois in the Counties of Cook and Will, do hereby extend the gratitude of the entire community for more than 44 years of serving the community and hereby proclaim Monday, March 16 as Miroballi Shoes Day in the Village of Orland Park.

Signed: Dated: March 16, 2020

Keith Pekau, Village President
Village of Orland Park

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0217**
Orig. Department:	**Village Manager**
File Name:	**Lions Club - Presentation 2020**

BACKGROUND:

Steve Anton from the Orland Park Lions Club will briefly discuss Orland Days which will run from Thursday, May 28, 2020 through Sunday, May 31, 2020.

BUDGET IMPACT:

REQUESTED ACTION:

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0185**
Orig. Department:	**Finance Department**
File Name:	**Accounts Payable from March 3, 2020, - March 16, 2020 - Approval**

BACKGROUND:

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the Accounts Payable from March 3, 2020, - March 16, 2020, in the amount of $1,819,664.29

Village of Orland Park
Open Item Listing

Run Date: 03/11/2020 User: bobrien

Status: POSTED Due Date: 03/16/2020
Bank Account: BMO Harris Bank-Vendor Disbursement
Invoice Type: Auto Pay,Check Request,CDRefunds,Utility-General,Payroll-Auto Pay,Petty Cash,Retainage,Standard,Utility-Telecom,Utility-Refund Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 7343 : ADVANCE AUTO PARTS	2543-520161	I20-000947	20-000004	03/10/2020	1	Kubota air filter	010-5006-461700	$	21.34
	2543-520258	I20-000968	20-000004	03/10/2020	1	Trailer connector	010-5006-461800	$	16.14
[VENDOR] 8231 : APPLE CHEVROLET	336771	I20-000946	20-000002	03/10/2020	1	Oil	010-5006-462200	$	20.24
[VENDOR] 7124 : AQUA PURE ENTERPRISES INC.	0130528-IN	I20-000975	20-000423	03/10/2020	1	Certified Pool Operator Course for Matt Solner - March 25-26, 2020	283-4003-429100	$	318.75
	0130528-IN	I20-000975	20-000423	03/10/2020	2	Certified Pool Operator Course for Frank Gabriel - March 25-26, 2020	283-4003-429100	$	318.75
	0130528-IN	I20-000975	20-000423	03/10/2020	3	Certified Pool Operator Course for Bob Pankonin - March 25-26, 2020	283-4003-429100	$	318.75
[VENDOR] 14846 : ARAMARK UNIFORM SERVICES	2082418222	I20-000991	20-000074	03/11/2020	1	Shop towel service for V&E	010-5006-442700	$	48.40
[VENDOR] 1030 : AUTOMATIC BUILDING CONTROLS, INC.	SD5086	I20-000932	20-000383	03/10/2020	1	Wall mounted thermostat TS-1050-BT	010-1700-461700	$	600.00
	SD5086	I20-000932	20-000383	03/10/2020	2	Material handling charge	010-1700-461700	$	25.00
[VENDOR] 13657 : BMO HARRIS BANK N.A.	03/06/2020	I20-000903		03/06/2020	1	FSA EE Contributions, 3.6.2020	010-0000-210107	$	1,639.66
[VENDOR] 15116 : BOUND TREE MEDICAL LLC	83512909	I20-000998	20-000477	03/11/2020	1	Emergency Bandage, Israeli 6 in White 100 EA/CS, Item #16888	010-7002-464700	$	169.44
	83512909	I20-000998	20-000477	03/11/2020	2	Gauze, Compressed, PriMed, Sterile, Cotton 1/RL 175RL/CS, Item #PM51245	010-7002-464700	$	2.53
	83512909	I20-000998	20-000477	03/11/2020	3	Scissors, EMT/Paramedic, 7 1/4 in, ADC, Pakistan, Royal Blue, Item #3010RB	010-7002-464700	$	19.26
	83512909	I20-000998	20-000477	03/11/2020	4	Freight	010-7002-464700	$	13.56
[VENDOR] 14449 : BUSH	01/31/20	I20-000645	20-000054	03/06/2020	1	Contracted Piano Lessons - 2nd half February	283-4002-490200	$	607.20
[VENDOR] 6252 : CARDINAL SPECIALTIES, INC.	23801	I20-000955	20-000208	03/10/2020	1	Black short sleeve shirts regular sizes	283-4007-460190	$	2,025.00
	23801	I20-000955	20-000208	03/10/2020	2	Additional charges for extra large sizes (Short Sleeve shirts)	283-4007-460190	$	17.00
	23801	I20-000955	20-000208	03/10/2020	3	Black full zip jackets	283-4007-460190	$	466.40
	23801	I20-000955	20-000208	03/10/2020	4	Extra cost for larger sizes (full zip jackets)	283-4007-460190	$	2.50
	23801	I20-000955	20-000208	03/10/2020	5	Blue half zip MOD jackets	283-4007-460190	$	232.50
	23801	I20-000955	20-000208	03/10/2020	6	Manager on Duty shirts	283-4007-460190	$	374.45
	23801	I20-000955	20-000208	03/10/2020	7	Shipping	283-4007-460190	$	82.00
[VENDOR] 6850 : CENTRAL PARTS WAREHOUSE	606666A	I20-001025	20-000005	03/11/2020	1	Snow fighting repair parts - Plow lift cylinder	010-5006-461720	$	108.50
	606671A	I20-001026	20-000005	03/11/2020	1	Snow fighting repair part - Flange	010-5006-461720	$	23.63
	606671A	I20-001026	20-000005	03/11/2020	2	Plow oil	010-5006-462200	$	50.00
	606671A	I20-001026	20-000005	03/11/2020	3	Plow oil	010-5006-462200	$	20.00

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[VENDOR] 12635 : CHICAGO PARTS & SOUND	1-0130446	I20-000958	20-000036	03/10/2020	1	Oil filters	010-5006-461800	$	8.60
	1-0130740	I20-000967	20-000036	03/10/2020	1	Exhaust fluid	010-5006-462200	$	67.76
	1-0130852	I20-000976	20-000036	03/10/2020	1	Tire pressure monitoring system sensor	010-5006-461800	$	43.49
	1-0131020	I20-000989	20-000036	03/11/2020	1	Rear wiper blade	010-5006-461800	$	8.18
	1-0131067	I20-000990	20-000036	03/11/2020	1	Gear oil	010-5006-462200	$	34.56
	1-0131208	I20-000997	20-000036	03/11/2020	1	Rear wiper arm	010-5006-461800	$	44.40
[VENDOR] 4679 : CHRISTOPHER B. BURKE ENGINEERING, LTD.	156411	I20-000960	14-002251	03/10/2020	1	143rd Street Phase I Engineering - Wolf to Southwest Highway - Supplement #3 - 1/1-1/25/20	054-0000-484800	$	17,373.04
[VENDOR] 1165 : COM ED	3104091048	I20-000885		02/28/2020	1	12/23/19-1/27/20 - 179th St. monument sign	010-5002-441300	$	27.76
[VENDOR] 9754 : CONCENTRIC INTEGRATION, LLC	0210998	I20-000842	19-001860	02/26/2020	1	SCADA Server Upgrades (project number 190578.50)	031-6001-443610	$	23,828.40
[VENDOR] 1175 : COOK COUNTY RECORDER OF DEEDS	2281312020	I20-000891	20-000587	02/28/2020	1	Release of Document 2002808174 14350 81st Ct PIN#27-11-209-003	010-2002-442210	$	93.00
[VENDOR] 1898 : CORE & MAIN LP	L916323	I20-000833	20-000442	03/08/2020	1	Nomad 5 Solid state Interrogator with Communication Charging Stand, Carry Case, and Strap includes Wi/Fi and Bluetooth. Trimble Model TW-NMD5LY-102-00	031-6001-443200	$	5,500.00
[VENDOR] 9724 : DISPLAYS2GO	PSI1449020	I20-000889	20-000362	02/28/2020	1	Suction cups w/hook adhesive backing plus shipping - #SCUPSIGN	283-4007-460290	$	13.45
[VENDOR] 13933 : DOUBLE D BOOKING	01/08/20	I20-000878	20-000572	02/28/2020	1	4th of July band performance - Gone 2 Paradise	010-9450-442450	$	375.00
[VENDOR] 14598 : ELLIEPRESENTS	02/24/20	I20-000888	20-000557	02/28/2020	1	Deposit for museum program at Stellwagen Farm July 10, 2020	028-0000-490200	$	100.00
[VENDOR] 13507 : EXPERT PAY	03/06/2020	I20-000901		03/06/2020	1	Support Payments 3.6.2020	010-0000-210110	$	8,558.92
[VENDOR] 15102 : FIRST IMPRESSIONS	02/06/20	I20-000839	20-000418	03/09/2020	1	Fee for presenter Jessica Michna to perform her Helen Keller performance at the museum March 21, 2020.	028-0000-484990	$	280.00
[VENDOR] 13116 : FORCE AMERICA DISTRIB	001-1418533	I20-001020	20-000463	03/11/2020	1	Replacement hydraulic pump for 5203	010-5006-461800	$	2,513.00
[VENDOR] 8534 : FORT DEARBORN LIFE	02/13/20	I20-000835	20-000514	02/13/2020	1	STD Claims Expense - Dec. 2019	092-0000-452805	$	2,572.52
[VENDOR] 1304 : GALLS, LLC	015035679	I20-000988	20-000421	03/11/2020	1	Replacement Galls Street Thunder Megaphone for Unit #1405, Item #AP101, Quote #15187110	010-7002-460290	$	75.00
	015035679	I20-000988	20-000421	03/11/2020	2	Shipping	010-7002-460290	$	6.00
[VENDOR] 5744 : GATEWAY BUSINESS SYSTEMS, INC.	996339	I20-000936	20-000566	03/10/2020	1	Konica Bizhub 222 in PW Command Room Copier ID #17350 - January	031-6001-443600	$	15.08
[VENDOR] 14811 : GIBSON ELECTRIC CO., INC.	36101556	I20-000843	19-000536	02/26/2020	1	Motor Control Center for the Main Pumping	031-6002-443200	$	16,215.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						Station through 1/31/20			
[VENDOR] 14805 : GOODMAN	03/27/20	I20-000838	20-000356	03/09/2020	1	Fee for presenter for the Devil in the White City program at the museum March 27, 2020.	028-0000-484990	$	267.00
[VENDOR] 1323 : GRAINGER, INC.	9439439879	I20-000942	20-000273	03/10/2020	1	Paint solidifier - Street Dept	010-5002-460290	$	55.22
[VENDOR] 1334 : GREELEY AND HANSEN LLP	INV-0000617711	I20-000844	18-001249	02/26/2020	1	Engineering Services for Main Pump Station Motor Control Center Replacement through 1/24/20	031-6002-432500	$	3,500.00
[VENDOR] 15064 : GREEN DEMOLITION CONTRACTORS	1/2	I20-000871	19-002267	02/27/2020	1	Demolition of the Robert Davidson Center	010-1700-443100	$	69,800.00
[VENDOR] 15101 : HEARTLINE FITNESS MIDWEST	118155	I20-000764	20-000062	03/08/2020	1	Treadmill repairs/Misc. parts installed - Splx	283-4007-443200	$	2,125.77
[VENDOR] 14513 : HEY AND ASSOCIATES, INC.	19-0240-11446	I20-000956	19-002169	03/10/2020	1	Professional Consulting Services for RFP Preparations for Aquatic Contractors - January 2020	283-4003-432800	$	406.00
[VENDOR] 9011 : HORTON INSURANCE AGENCY, INC.	60512	I20-000937	20-000589	03/10/2020	1	Additional 2019 premium for new drones	092-0000-452200	$	6,163.00
[VENDOR] 9692 : HR GREEN, INC.	132741	I20-000845	19-001233	02/26/2020	1	Phase one design engineering - 151st Street (Harlem Avenue to 9500 west) - 12/14/19-1/17/20	054-0000-471250	$	296.25
[VENDOR] 8393 : ILLINOIS AMERICAN WATER	1025-220004573984	I20-000981	20-000443	03/11/2020	1	Sewer charges for 341 homes in the Fernway subdivision - 1/31-2/27/20	031-1400-441500	$	8,439.67
[VENDOR] 1379 : ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY	02/27/20	I20-000884	20-000524	02/27/2020	1	Quarterly Unemployment Claims Expense - 10/1-12/31/19- 4th qtr 2019. 4th qtr is always paid the following year so 4 payments are made each year.	092-0000-452810	$	7,680.00
[VENDOR] 7762 : ILLINOIS DEPARTMENT OF NATURAL	02/25/20	I20-000879	20-000574	02/28/2020	1	Pedal Boat and Kayak Rental License	283-4002-429200	$	41.00
[VENDOR] 3925 : ILLINOIS DEPARTMENT OF REVENUE	03/06/2020	I20-000904		03/06/2020	1	State Tax Withholdings 3.6.2020 BWPR	010-0000-215101	$	47,454.43
[VENDOR] 12485 : ILLINOIS DEPT PUBLIC HEALTH	02/25/20	I20-000877	20-000578	02/28/2020	1	Check Payable to Illinois Department of Public Health in the amount of $300	283-4005-443150	$	300.00
[VENDOR] 1398 : ILLINOIS MUNICIPAL RETIREMENT FUND	03102020	I20-000954		03/11/2020	1	IMRF 02/20 Payment/Village and Library EE/ER Contributions	010-0000-130800	$	28,968.66
	03102020	I20-000954		03/11/2020	1	IMRF 02/20 Payment/Village and Library EE/ER Contributions	010-0000-210102	$	196,942.75
	03102020	I20-000954		03/11/2020	1	IMRF 02/20 Payment/Village and Library EE/ER Contributions	010-0000-210124	$	24,769.39
[VENDOR] 8119 : ILLINOIS WORKERS' COMPENSATION COMMISSION	12/31/19	I20-000934	20-000536	03/10/2020	1	Rate Adjustment Fund (RAF)	092-0000-452510	$	1,266.06
	12/31/19	I20-000934	20-000536	03/10/2020	2	Second Injury Fund	092-0000-452510	$	63.30
[VENDOR] 1392 : IMPACT NETWORKING, LLC	1707288	I20-000978	20-000425	03/10/2020	1	8.5x11" 20# High Tech White #HT01 $31.49 a carton. HR Office	010-1100-460100	$	94.47
	1707288	I20-000978	20-000425	03/10/2020	2	8.5x11" 20# High Tech White #HT01 $31.49	010-1100-460100	$	62.98

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						a carton. VM Office			
[VENDOR] 7536 : JMD SOX OUTLET, INC.	325249	I20-000766	20-000078	02/24/2020	1	Uniforms - Mulqueeny	010-5002-460190	$	114.16
	325270	I20-000768	20-000078	02/24/2020	1	Uniforms - Faltin	010-5002-460190	$	213.12
	325605	I20-000971	20-000164	03/10/2020	1	Boots - Lee Beck	283-4003-460190	$	109.98
	325730	I20-000972	20-000078	03/10/2020	1	Uniforms/Boots - Nola	010-5002-460190	$	447.23
	325849	I20-000973	20-000078	03/10/2020	1	Uniforms - Faltin	010-5002-460190	$	51.28
[VENDOR] 3698 : JULIE, INC.	2020-1331	I20-000737	20-000225	03/08/2020	1	2020 locate ticketing service for underground utilities - Street Division portion - 2nd qtr	010-5001-442990	$	720.12
	2020-1331	I20-000737	20-000225	03/08/2020	2	2020 locate ticketing service for underground utilities - Utility Division portion - 2nd qtr	031-6001-442990	$	1,680.27
[VENDOR] 9999999.351 : KIMBERLY MEYER	031120	I20-001008		03/11/2020	1	Refund-overpayment of final charges 218960	031-0000-229100	$	222.41
[VENDOR] 1463 : KLEIN, THORPE AND JENKINS LTD.	02/20/20	I20-000779	20-000277	03/08/2020	1	General Legal Fees - January	010-0000-432100	$	66,359.84
	02/20/20	I20-000779	20-000277	03/08/2020	2	Main Street Triangle Legal Fees - January	282-0000-432100	$	652.50
	02/20/20	I20-000779	20-000277	03/08/2020	3	Development Legal Fees (Billed to Developers) - January	010-0000-110000	$	3,296.00
[VENDOR] 12470 : LAW ENFORCEMENT RECORDS MANAGERS OF ILLINOIS	03/01/20	I20-000980	20-000120	03/11/2020	1	2020 Membership Dues for Law Enforcement Records Managers of Illinois for Rick Dalzell	010-7002-429200	$	25.00
[VENDOR] 9999999.350 : LESLIE BURCHAM	03092020	I20-000928		03/09/2020	1	Refund credit balance final bill	031-0000-229100	$	55.19
[VENDOR] 3333333.2840 : LINDA ACEVES	2282020	I20-000887		02/28/2020	1	Desserts for 2020 Commissioners Dinner - Officials and Commissioners at Civic Center Feb 27, 2020	010-1500-464100	$	350.00
[VENDOR] 13879 : M & G GRAPHICS	7491012	I20-000962	20-000534	03/10/2020	1	2020 sponsorship packet - 600 Qty with clear envelopes	010-9450-460140	$	3,289.44
	7491012	I20-000962	20-000534	03/10/2020	2	Credit 20% of 380 mailed pieces	010-9450-460140	$	-416.60
[VENDOR] 1766 : M.E. SIMPSON COMPANY, INC.	34600	I20-000836	20-000440	02/26/2020	1	Leak Detection - 12/19/19 - 7500 Sycamore	031-6002-432800	$	395.00
[VENDOR] 9294 : MAP AUTOMOTIVE - CHICAGO	40-547200	I20-000948	20-000049	03/10/2020	1	Anti-Seize	010-5006-461990	$	15.12
	40-547305	I20-000949	20-000049	03/10/2020	1	Battery	010-5006-461800	$	107.33
	40-547186	I20-000950	20-000049	03/10/2020	1	Credit for battery core returns	010-5006-461800	$	-28.25
	40-547129	I20-000951	20-000049	03/10/2020	1	Credit for battery core return & warrant battery returns. Original invs. 545497 & 545818	010-5006-461800	$	-236.64
	40-547388	I20-000952	20-000049	03/10/2020	1	Credit for battery core return & warrant battery return. Original inv. 546743	010-5006-461800	$	-119.58
	40-547421	I20-000953	20-000049	03/10/2020	1	Mini bulbs	010-5006-461800	$	31.91
	40-547689	I20-000985	20-000049	03/11/2020	1	Tire pressure mon. sys. sensor	010-5006-461800	$	44.36
	40-547881	I20-000986	20-000049	03/11/2020	1	Axle oil	010-5006-462200	$	19.59
[VENDOR] 1511 : MARTIN IMPLEMENT SALES, INC.	P25823	I20-000994	20-000050	03/11/2020	1	10 PTO pins	010-5006-461700	$	20.90
[VENDOR] 14194 : MCGILL CONSTRUCTION CO., LLC	19-221	I20-001019	19-002345	03/11/2020	1	Snow Removal Services - 2/13/20	010-5002-442200	$	3,039.40
[VENDOR] 2512 : MEADE, INC.	691104	I20-000892	20-000538	02/28/2020	1	Traffic Signal Maintenance- Orland Park	010-5002-443700	$	2,067.00

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[VENDOR] 8184 : MEDTECH	100391	I20-000760	20-000336	02/24/2020	1	Wristbands for Sportsplex Users	283-4007-460290	$	931.68
	100391	I20-000760	20-000336	02/24/2020	2	Shipping and Handling	283-4007-460290	$	96.76
[VENDOR] 14424 : MORGAN BIRGE AND ASSOCIATES, INC.	54091	I20-000840	20-000520	02/26/2020	1	AVAYA MAINTENANCE DEFINITY G3 AGREEMENT MANAGED SERVICES ANNUAL	010-1600-443610	$	9,918.00
[VENDOR] 15150 : MUNICIPAL ELECTRONICS DIVISION, LLC	067092	I20-000882	20-000545	02/28/2020	1	Certification of (39) Falcon HR, GVPD, Golden Eagle, Python & Stalker Radars, Invoice #067092	010-7002-443200	$	1,170.00
	067092	I20-000882	20-000545	02/28/2020	2	Certification of (3) Tru Speed & Pro Laser Radars, Invoice #067092	010-7002-443200	$	180.00
	067106	I20-000883	20-000545	02/28/2020	1	Repair Power Cord GHD amp #12157 & Falcon Handles, Invoice #067106	010-7002-443200	$	204.33
[VENDOR] 10592 : NEXT DAY PLUS	5169269	I20-001013	20-000523	03/11/2020	1	Copier Maintenance - Xerox 7855 Finance - Feb. base/January usage	010-1400-443600	$	118.88
	5169274	I20-001015	20-000321	03/11/2020	1	Copier Maintenance for Xerox 7855 Workcenter at Sportsplex - January	283-4007-443600	$	244.32
	5169276	I20-001016	20-000026	03/11/2020	1	Evidence Room Copier Maintenance - January	010-7002-443600	$	89.41
	5162977	I20-001017	20-000026	03/11/2020	1	Investigations & Records Copier Maintenance - January	010-7002-443600	$	106.98
	5169295	I20-001018	20-000216	03/11/2020	1	Building and Planning HP MFP M880 Maintenance Agreement - January	010-2001-443600	$	825.18
[VENDOR] 1616 : ORLAND PARK AREA CHAMBER OF COMMERCE	2780	I20-000832	20-000500	02/26/2020	1	2020 Chamber of OP Women's Networking Luncheon, Table for 8 for Village Staff and Officials	010-1500-429400	$	320.00
[VENDOR] 14955 : OTTOSEN DINOLFO HASENBALG & CASTALDO, LTD	123594	I20-000938	19-001804	03/10/2020	1	Labor & Employment Legal Counsel for MAP & AFSCME contracts - January	010-0000-432100	$	5,619.32
[VENDOR] 10889 : PIOTROWSKI	462262	I20-001024	20-000363	03/11/2020	1	Youth Golf Lessons - 2/1-2/29/20	283-4002-490200	$	362.25
[VENDOR] 9302 : POMP'S TIRE	410752299	I20-000969	20-000034	03/10/2020	1	Tires	010-5006-461890	$	293.90
[VENDOR] 12496 : PRECISE MOBILE RESOURCE MANAGEMENT	20-1024554	I20-000731	20-000484	02/24/2020	1	Annual network access fees for CVP (Community Van Program)	010-5003-442850	$	120.00
	20-1024554	I20-000731	20-000484	02/24/2020	2	Annual network access fees for Village vehicles, equipment and contract snow fighters	010-5006-442850	$	13,560.00
	20-1024554	I20-000731	20-000484	02/24/2020	3	Annual network access fees for Utilities	031-6001-442850	$	2,760.00
[VENDOR] 1605 : RAY O'HERRON CO., INC.	2009768-IN	I20-000984	20-000310	03/11/2020	1	Nightstick Traffic Wand, Yellow - Quote #0120, Item #NSP-1634	010-7005-460290	$	155.00
	2009768-IN	I20-000984	20-000310	03/11/2020	2	Freight	010-7002-460290	$	8.15
[VENDOR] 4254 : RAY O'HERRON/CHICAGOLAND	2009609-IN	I20-000977	20-000331	03/10/2020	1	Ammunition, .223, 55 gr. Pointed Soft Point 10k Rnds., Item #RA223R	010-7002-464500	$	4,700.00
[VENDOR] 13651 : RUSSO POWER EQUIPMENT CO.	SPI10097147	I20-001010	20-000435	03/11/2020	1	SP-85SNOW Spreader / 160 LB / Ice Melt / HD	283-4003-460180	$	1,559.97

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	SPI10097670	I20-001011	20-000298	03/11/2020	1	Safety Supplies - Helmet/Ear muffs/Visor	010-5002-464700	$	193.51
[VENDOR] 1924 : SIRCHIE	0435221-IN	I20-000830	20-000546	03/08/2020	1	Buccal Swab Kit, Item #BSK100, Invoice #0435221-IN	010-7002-460290	$	63.00
	0435221-IN	I20-000830	20-000546	03/08/2020	2	Scanning Elect. Miscroscopy Kit, Item #GRA200	010-7002-460290	$	102.15
[VENDOR] 14015 : SOLUTION 3 GRAPHICS	131892	I20-000944	20-000197	03/10/2020	1	Printing of 20,000 delinquency notices on 60#, black ink. Includes type and layout.	031-1400-460140	$	952.80
	132027	I20-000959	20-000389	03/10/2020	1	Evidence Envelopes, 4.5 X 10.375 32# Catalog OE Envelope Golden Kraft with Clasp, Quantity 1000, Item #5536, Quote #139354	010-7002-460140	$	322.00
	132109	I20-000964	20-000339	03/10/2020	1	Large Evidence Room Case File Envelopes with Clasp	010-7002-460140	$	194.83
	132110	I20-000965	20-000338	03/10/2020	1	Small Evidence Room Case File Envelopes with Clasp 1/0 Non Bleed, (5 X 7.5), 32# Franklin Golden Kraft Open End Center Seam Envelopes with Clasp	010-7002-460140	$	276.93
	132111	I20-000966	20-000340	03/10/2020	1	Evidence Envelopes (9 X 12 Catalog W/ Clasp) -	010-7002-460140	$	280.01
	132127	I20-000996	20-000351	03/11/2020	1	Business Cards - Ofc. Alex Vainer #AV-250	010-7002-460140	$	36.00
	132127	I20-000996	20-000351	03/11/2020	2	Business Cards - Ofc. David Hansen #DH-250	010-7002-460140	$	36.00
	132127	I20-000996	20-000351	03/11/2020	3	Business Cards - Ofc. Michael Benjamin #MB-250	010-7002-460140	$	36.00
	132112	I20-001007	20-000341	03/11/2020	1	Business Card - Sgt. Rich Whalen #RW-250	010-7002-460140	$	36.00
	132112	I20-001007	20-000341	03/11/2020	2	Business Card - Sgt. James G. Grimmett #JGG-250	010-7002-460140	$	36.00
	132112	I20-001007	20-000341	03/11/2020	3	Business Card - Sgt. George Svetkovich - #GS-250	010-7002-460140	$	36.00
	132112	I20-001007	20-000341	03/11/2020	4	Business Card - Kerry Kelly-Valan #KKV-250	010-7002-460140	$	36.00
[VENDOR] 1774 : SOUTH SUBURBAN BUILDING OFFICIALS ASSOC.	02/03/20	I20-000881	20-000588	02/28/2020	1	Village of Orland Park Class A Membership 1/1/2020-12/31/2020	010-2002-429200	$	120.00
[VENDOR] 14804 : STARGUARD ELITE	251	I20-000939	20-000499	03/10/2020	1	StarGuard Elite Service Agreement	283-4005-429200	$	12,250.00
[VENDOR] 13793 : SUBURBAN TRUCK PARTS	87440	I20-000957	20-000051	03/10/2020	1	Truck filters	010-5006-461800	$	108.08
	87440	I20-000957	20-000051	03/10/2020	2	Equipment filters	010-5006-461700	$	52.75
	87513	I20-000970	20-000051	03/10/2020	1	Motor	010-5006-461800	$	310.00
	87697	I20-000992	20-000051	03/11/2020	1	Truck hub cap	010-5006-461800	$	16.66
[VENDOR] 14973 : SUNCOM.TV	3541	I20-000940	20-000599	03/10/2020	1	Audio-Visual production and consulting services for Board of Trustees public meetings - 1/6 and 1/20/20	010-1600-432800	$	900.00
[VENDOR] 5554 : SUNLIGHT MAINTENANCE SUPPLY	7295	I20-000813	20-000504	02/25/2020	1	Cleaning of Sportsplex floor mats	283-4007-443100	$	400.00
[VENDOR] 9646 : THOMSON REUTERS - WEST	841944679	I20-001021	20-000024	03/11/2020	1	Background Checks - February	010-7002-442850	$	355.28
[VENDOR] 12322 : TRAFFIC SAFETY WAREHOUSE	72488A	I20-001012	20-000430	03/11/2020	1	12" Orange Traffic Cones, 8" x 8" Base, Item #512-1, Quote #72488A	010-7002-460290	$	85.00
	72488A	I20-001012	20-000430	03/11/2020	2	Shipping & Handling	010-7002-460290	$	24.54

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 8489 : UNITED STATES TREASURY	03/06/2020	I20-000912		03/06/2020	1	Federal Tax Withholdings 3.6.2020 BWPR	010-0000-215100	$	117,147.38
	03/06/2020	I20-000912		03/06/2020	2	Federal Tax Withholdings 3.6.2020 BWPR	010-0000-215102	$	85,838.02
	03/06/2020	I20-000912		03/06/2020	3	Federal Tax Withholdings 3.6.2020 BWPR	010-0000-215103	$	31,084.40
[VENDOR] 15118 : V & R BEHAVIORAL HEALTH SERVICES, LTD.	02/12/20	I20-001023	20-000569	03/11/2020	1	Professional Training Services by Dr. Tracy Robinson for the 2/12/2020 Annual Department Meeting	010-7002-429100	$	1,000.00
[VENDOR] 13140 : V3 CONSTRUCTION GROUP, LTD	3	I20-000890	20-000542	02/28/2020	1	Public Works Pond (Site ID 16-13) - Supplemental seeding/Weed Control through 1/31/20	031-6007-443500	$	6,650.00
[VENDOR] 1884 : VILLAGE OF OAK LAWN	1-9990011-00	I20-000933		03/10/2020	1	February water usage	031-1400-441400	$	850,234.32
[VENDOR] 9664 : WAREHOUSE DIRECT	4585152-0	I20-000999	20-000457	03/11/2020	1	Max Work Platform - 3 Step - CSC11880PBLW1	010-1200-460180	$	94.40
	4585152-0	I20-000999	20-000457	03/11/2020	2	Seal & View File Folder Label Protector, Clear Laminate, 3- 1/ 2x1- 11/ 16, 100/ Pack - SMD67600	010-1200-460100	$	14.32
	4585221-0	I20-001000	20-000464	03/11/2020	1	Top Legal Pad, Letter Size, White, 50 Sheets/ Pad, Dozen, WHD8533	010-1500-460100	$	8.35
	4582748-0	I20-001001	20-000433	03/11/2020	1	1/3 Tab Manilla Folders, Qty 100, WHD20330	010-1100-460100	$	4.37
	4582748-0	I20-001001	20-000433	03/11/2020	2	Dry erase board spray 8 oz spray bottle, item #SAN81803	010-1100-460100	$	2.51
	4582748-0	I20-001001	20-000433	03/11/2020	3	Lined paper pads 8.5 x 11, qty 12 per pack, item #WHD8533	010-1100-460100	$	8.35
	4582748-0	I20-001001	20-000433	03/11/2020	4	Notebooks single subject, wirebound, 9.5 x 6, 80 sheets, item #RED33560	010-1100-460100	$	18.90
	4582748-0	I20-001001	20-000433	03/11/2020	5	Rubber bands,size 64, 0.03 425 a box, item #ALL24645	010-1100-460100	$	5.41
	4582748-0	I20-001001	20-000433	03/11/2020	6	Tape for desk dispenser, 12 pack, item # UNV83412	010-1100-460100	$	6.44
	4582748-0	I20-001001	20-000433	03/11/2020	7	Gold Award Paper for anniversary awards, 25 sheets, item #GEO39451	010-1100-460100	$	4.83
	4582748-0	I20-001001	20-000433	03/11/2020	8	Wirebound Guided Business Notebook, Meeting Notes, Dark Gra, 11 x 8.25, 80 Sheets, item #MEA06132	010-1100-460100	$	49.86
	4582748-0	I20-001001	20-000433	03/11/2020	9	Round Stic Xtra Life Stick Ballpoint Pen, 1mm, Black Ink, Smoke Barrel, 1 Dozen, item # BICGSM11BK	010-1100-460100	$	0.85
	4583036-0	I20-001003	20-000296	03/11/2020	1	Bleach - Sportsplex	283-4007-460150	$	15.22
[VENDOR] 14821 : WEAVER	02/12/20	I20-000763	20-000073	03/08/2020	1	Contracted Voice Instruction - February	283-4002-490200	$	160.00
GRAND TOTAL (Excluding Retainage) :								**$**	**1,719,467.79**
RETAINAGE WITHHELD FOR INVOICE	36101556	I20-000843	19-000536	02/26/2020				$	-1,621.50
RETAINAGE TOTAL :								**$**	**-1,621.50**
GRAND TOTAL (Including Retainage) :								**$**	**1,717,846.29**

Village of Orland Park
Open Item Listing

Run Date: 03/11/2020 User: bobrien

Status: POSTED Due Date: 02/18/2020
Bank Account: BMO Harris Bank-Vendor Disbursement
Invoice Type: PCard Statement Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 13657 : BMO HARRIS BANK N.A.	01312020	I20-000886		02/18/2020	1	Development Seminar 01/24/2020, Ed lelo - PCard	010-2001-429100	$	139.00
	01312020	I20-000886		02/18/2020	2	ICSC Membership Dues - Ed Lelo 03/01/2020 to 02/28/2021 - PCard	010-2001-429200	$	50.00
	01312020	I20-000886		02/18/2020	3	Office Supplies for Development Services - PCard	010-2001-460100	$	44.65
	01312020	I20-000886		02/18/2020	4	Office Supplies for Development Services - PCard	010-2001-460100	$	68.05
	01312020	I20-000886		02/18/2020	5	Monthly Online Subscription to CoStar for Ed Lelo - PCard	010-2003-442850	$	498.48
	01312020	I20-000886		02/18/2020	6	Monthly Water Delivery for Development Services - PCard	010-2001-460150	$	96.88
	01312020	I20-000886		02/18/2020	7	Preschool and Young Achiever program supplies and snacks for snack time and lesson plans. - PCard	283-4002-490400	$	71.08
	01312020	I20-000886		02/18/2020	8	Preschool and Young Achiever program supplies for crafts and snacks. - PCard	283-4002-490400	$	81.20
	01312020	I20-000886		02/18/2020	9	Young Achievers supplies for science - PCard	283-4002-490400	$	21.06
	01312020	I20-000886		02/18/2020	10	Young Achiever program craft supplies - PCard	283-4002-490400	$	23.94
	01312020	I20-000886		02/18/2020	11	Preschool program supplies for valentine crafts - PCard	283-4002-490400	$	23.18
	01312020	I20-000886		02/18/2020	12	Preschool and young achiever program supplies for arts and crafts - PCard	283-4002-490400	$	25.70
	01312020	I20-000886		02/18/2020	13	Preschool supply of cups for water for the students - PCard	283-4002-490400	$	72.01
	01312020	I20-000886		02/18/2020	14	Preschool program snack supplies - PCard	283-4002-490400	$	69.90
	01312020	I20-000886		02/18/2020	15	Chicago Kids Company - Preschool program field trip tickets - PCard	283-4002-490990	$	906.40
	01312020	I20-000886		02/18/2020	16	Laminating done for young achiever program - PCard	283-4002-490400	$	2.94
	01312020	I20-000886		02/18/2020	17	Craft supplies for Preschool and Young Achiever programs - PCard	283-4002-490400	$	15.65
	01312020	I20-000886		02/18/2020	18	Preschool program supplies to tie-dye shirts for entire program. - PCard	283-4002-490400	$	62.68
	01312020	I20-000886		02/18/2020	19	Preschool and Young Achiever accident clothes restock of supplies from Walmart - PCard	283-4002-490400	$	49.50
	01312020	I20-000886		02/18/2020	20	Preschool program supplies for valentine projects - PCard	283-4002-490400	$	8.48
	01312020	I20-000886		02/18/2020	21	Preschool snack replenish for program. - PCard	283-4002-490400	$	109.80
	01312020	I20-000886		02/18/2020	22	Preschool program supplies for book binding - PCard	283-4002-490400	$	37.45
	01312020	I20-000886		02/18/2020	23	Preschool program science supply purchase - PCard	283-4002-490400	$	292.13
	01312020	I20-000886		02/18/2020	24	Preschool exchange of binder combs to correct size for our program supplies - PCard	283-4002-490400	$	-3.09

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	25	Preschool purchase of program supplies for writing - PCard	283-4002-490400	$	32.38
	01312020	I20-000886		02/18/2020	26	PstViewer Pro 9.0 Software and Support for Village Clerk to process FOIAs - PCard	010-1600-460130	$	239.85
	01312020	I20-000886		02/18/2020	27	Special Recreation Ringing in the New Year - PCard	283-4008-490400	$	130.00
	01312020	I20-000886		02/18/2020	28	Golf Course Superintendent membership renewal for B. Breunig 2020/2021 Season. - PCard	283-4003-429200	$	250.00
	01312020	I20-000886		02/18/2020	29	Rainout line subscription for 2020 season. - PCard	283-4003-442850	$	399.00
	01312020	I20-000886		02/18/2020	30	National Golf Course Superintendent membership for B. Breunig 2020 season. - PCard	283-4003-429200	$	400.00
	01312020	I20-000886		02/18/2020	31	Pickax handles for P&G. - PCard	283-4003-460170	$	83.96
	01312020	I20-000886		02/18/2020	32	CPAC - lunch 1/4/20 B.Sprague additional beverage - PCard	283-4005-464100	$	2.15
	01312020	I20-000886		02/18/2020	33	CPAC - lunch 1/5/20 B.Sprague, A.Melaniphy, B.Jadin, E.Melaniphy, R.Vazquez - PCard	283-4005-464100	$	50.82
	01312020	I20-000886		02/18/2020	34	lunch refund for overcharge - PCard	283-4005-464100	$	-9.07
	01312020	I20-000886		02/18/2020	35	CPAC - lunch 1/4/20 B.Sprague, A.Melaniphy, B.Jadin, E.Melaniphy, R.Vazquez - PCard	283-4005-464100	$	66.88
	01312020	I20-000886		02/18/2020	36	CPAC training supplies - CPR Manikins - PCard	283-4005-460240	$	595.95
	01312020	I20-000886		02/18/2020	37	CPAC training supplies - CPR Manikins - PCard	283-4005-460240	$	658.26
	01312020	I20-000886		02/18/2020	38	CPAC - Facebook advertising - PCard	283-4005-442300	$	125.95
	01312020	I20-000886		02/18/2020	39	Bins for decoration storage at PW. - PCard	283-4003-461990	$	39.90
	01312020	I20-000886		02/18/2020	40	Lumber for P&G. - PCard	283-4003-461990	$	65.32
	01312020	I20-000886		02/18/2020	41	Lumber for P&G. - PCard	283-4003-461990	$	64.62
	01312020	I20-000886		02/18/2020	42	Lumber for P&G and grinding wheels. - PCard	283-4003-460170	$	17.96
	01312020	I20-000886		02/18/2020	42	Lumber for P&G and grinding wheels. - PCard	283-4003-461990	$	89.92
	01312020	I20-000886		02/18/2020	43	Miscellaneous supplies to repair mailboxes - PCard	010-5002-461990	$	886.95
	01312020	I20-000886		02/18/2020	44	Replacement armrest for PW front office chairs. - PCard	031-6001-460180	$	179.95
	01312020	I20-000886		02/18/2020	45	Illinois Section American Water Works Association Cyber Security Training for Heather Zorena and Ken Dado February 12, 2020. - PCard	031-6001-429100	$	72.00
	01312020	I20-000886		02/18/2020	46	Illinois Section American Water Works Association Payment Adjustment for Heather Zorena Non-Member Fee. - PCard	031-6001-429100	$	24.00
	01312020	I20-000886		02/18/2020	47	Water plant operator certification class for Niel Litko in the Utility Division. - PCard	031-6001-429100	$	300.00
	01312020	I20-000886		02/18/2020	48	Tool box for Utilites truck 6010 - PCard	031-6002-460170	$	34.98
	01312020	I20-000886		02/18/2020	49	Propane/map gas, torches, basic hand tools for Utility department. - PCard	031-6002-460170	$	91.46
	01312020	I20-000886		02/18/2020	49	Propane/map gas, torches, basic hand tools for Utility department. - PCard	031-6002-460290	$	31.82
	01312020	I20-000886		02/18/2020	50	2 Replacement cutting wheels for pipe cutter. - PCard	031-6002-460170	$	14.99
	01312020	I20-000886		02/18/2020	51	Tactical Dispatch for the Telecommunicator - TCO Kus - PCard	010-0000-130700	$	275.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	52	Computer hardware supplies for PD - PCard	010-0000-130700	$	125.00
	01312020	I20-000886		02/18/2020	53	Video Box Equipment - Police Department - PCard	010-0000-130700	$	133.55
	01312020	I20-000886		02/18/2020	54	Tools for Public Works/Utilities dig crew. - PCard	031-6002-460170	$	35.97
	01312020	I20-000886		02/18/2020	55	Public Works/Utilities pest control and electrical fittings for sanitary lift stations. - PCard	031-6001-460120	$	14.92
	01312020	I20-000886		02/18/2020	55	Public Works/Utilities pest control and electrical fittings for sanitary lift stations. - PCard	031-6003-460290	$	11.22
	01312020	I20-000886		02/18/2020	56	Tools and supplies for Public Works/Utilities dig crew and meter technicians. - PCard	031-6002-460170	$	160.21
	01312020	I20-000886		02/18/2020	56	Tools and supplies for Public Works/Utilities dig crew and meter technicians. - PCard	031-6002-460290	$	94.72
	01312020	I20-000886		02/18/2020	57	Public Works/Utilities plumbing supplies and space heater for Main Pumping Station repairs - PCard	031-6001-460180	$	99.98
	01312020	I20-000886		02/18/2020	57	Public Works/Utilities plumbing supplies and space heater for Main Pumping Station repairs - PCard	031-6002-461300	$	66.08
	01312020	I20-000886		02/18/2020	58	Public Works/Utilities electrical fittings for 153rd Booster Station lighting upgrades. - PCard	031-6002-461200	$	35.19
	01312020	I20-000886		02/18/2020	59	Subscription for online education resource. - PCard	283-4002-429300	$	71.88
	01312020	I20-000886		02/18/2020	60	Police Department lobby fishbowl microphone replacement circuit board. - PCard	010-1700-461200	$	432.59
	01312020	I20-000886		02/18/2020	61	Civic Center floor scrubber batteries. - PCard	010-1700-461700	$	549.90
	01312020	I20-000886		02/18/2020	62	Village Hall uninterruptible power supply battery and small batteries for equipment. - PCard	010-1700-460290	$	39.42
	01312020	I20-000886		02/18/2020	63	4 inch coring bit for Village Hall lobby floor power box. - PCard	010-1700-444500	$	61.00
	01312020	I20-000886		02/18/2020	64	Soil pipe cutter for Recreation Administration Building sewer line repair. - PCard	010-1700-444500	$	26.00
	01312020	I20-000886		02/18/2020	65	Sportsplex men's restroom toilet install. Village Hall Human Resources sink. - PCard	010-1700-462650	$	135.94
	01312020	I20-000886		02/18/2020	66	Sportsplex men's restroom toilet and kitchen sink spout. - PCard	010-1700-461300	$	182.00
	01312020	I20-000886		02/18/2020	67	4 hanger coat hook for Village Managers area - PCard	010-1700-461990	$	18.98
	01312020	I20-000886		02/18/2020	68	Plumbing supplies for Recreation administration bathroom repairs. - PCard	010-1700-461300	$	142.78
	01312020	I20-000886		02/18/2020	69	Adhesive remover for Village hall floor - PCard	010-1700-461990	$	40.30
	01312020	I20-000886		02/18/2020	70	Adhesive remover and sponges/gloves for Village Hall kiosk removal - PCard	010-1700-461990	$	58.90
	01312020	I20-000886		02/18/2020	71	Building materials for Finance south area new windows - PCard	010-1700-462650	$	240.31
	01312020	I20-000886		02/18/2020	72	Building materials for Finance south new windows by cashier - PCard	010-1700-462650	$	120.25
	01312020	I20-000886		02/18/2020	73	Tool and building material for cashiers project. - PCard	010-1700-460170	$	19.98
	01312020	I20-000886		02/18/2020	73	Tool and building material for cashiers project. - PCard	010-1700-462650	$	41.68
	01312020	I20-000886		02/18/2020	74	building materials for cashiers area - PCard	010-1700-462650	$	81.31
	01312020	I20-000886		02/18/2020	75	Glue for carpet and floor tile cashiers area. - PCard	010-1700-461300	$	38.72

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	76	Deluxe Inflator/Deflator for program Omnikin ball. - PCard	283-4002-490400	$	212.99
	01312020	I20-000886		02/18/2020	77	Office chair arm pad replacements - PCard	010-5001-460180	$	71.98
	01312020	I20-000886		02/18/2020	78	Supplies for Civic Center sign install. - PCard	010-1900-463300	$	59.68
	01312020	I20-000886		02/18/2020	79	Electrical material for Civic Center sign. - PCard	010-1900-461200	$	226.56
	01312020	I20-000886		02/18/2020	79	Electrical material for Civic Center sign. - PCard	010-1900-461990	$	7.98
	01312020	I20-000886		02/18/2020	80	Electrical supplies for sign install at FLC. - PCard	010-1900-461200	$	104.19
	01312020	I20-000886		02/18/2020	81	Electrical materials for sign install at FLC and Village Hall. - PCard	010-1900-461200	$	267.42
	01312020	I20-000886		02/18/2020	82	Hardware and drill bits to repair kabota. - PCard	283-4003-460170	$	33.42
	01312020	I20-000886		02/18/2020	82	Hardware and drill bits to repair kabota. - PCard	283-4003-461990	$	40.60
	01312020	I20-000886		02/18/2020	83	Drill bits for concrete hammer drill. - PCard	283-4003-460170	$	82.96
	01312020	I20-000886		02/18/2020	84	Electrical supplies for sign install at Village Hall and JHC flag pole. - PCard	010-1900-461200	$	271.97
	01312020	I20-000886		02/18/2020	84	Electrical supplies for sign install at Village Hall and JHC flag pole. - PCard	283-4003-460170	$	25.98
	01312020	I20-000886		02/18/2020	85	Mulch for Civic Center sign install. - PCard	010-1900-463300	$	62.28
	01312020	I20-000886		02/18/2020	86	Cleaning supplies and tools for P&G. - PCard	283-4003-460170	$	197.85
	01312020	I20-000886		02/18/2020	86	Cleaning supplies and tools for P&G. - PCard	283-4003-461100	$	241.63
	01312020	I20-000886		02/18/2020	87	Electrical supplies and tools for flagpole light at Parks Admin. - PCard	283-4003-460100	$	4.73
	01312020	I20-000886		02/18/2020	87	Electrical supplies and tools for flagpole light at Parks Admin. - PCard	283-4003-460170	$	142.37
	01312020	I20-000886		02/18/2020	87	Electrical supplies and tools for flagpole light at Parks Admin. - PCard	283-4003-461200	$	117.13
	01312020	I20-000886		02/18/2020	87	Electrical supplies and tools for flagpole light at Parks Admin. - PCard	283-4003-461990	$	40.67
	01312020	I20-000886		02/18/2020	88	Hangers for Parks garage. - PCard	283-4003-461990	$	34.08
	01312020	I20-000886		02/18/2020	89	Mortar and mixing tray for Centennial Park. - PCard	283-4003-460170	$	5.48
	01312020	I20-000886		02/18/2020	89	Mortar and mixing tray for Centennial Park. - PCard	283-4003-461990	$	20.16
	01312020	I20-000886		02/18/2020	90	Tools and supplies for Centennial Pavilion repairs. - PCard	023-0000-470100	$	13.56
	01312020	I20-000886		02/18/2020	90	Tools and supplies for Centennial Pavilion repairs. - PCard	283-4003-460170	$	26.96
	01312020	I20-000886		02/18/2020	91	Keys and rings for gates at Centennial. - PCard	283-4003-461990	$	20.23
	01312020	I20-000886		02/18/2020	92	Materials for galvanized gates at Centennial Park. - PCard	283-4003-463300	$	62.67
	01312020	I20-000886		02/18/2020	93	Materials for Centennial gate and treated lumber for picnic table assembly. - PCard	283-4003-461990	$	99.76
	01312020	I20-000886		02/18/2020	93	Materials for Centennial gate and treated lumber for picnic table assembly. - PCard	283-4003-463300	$	15.60
	01312020	I20-000886		02/18/2020	94	Master keys for PW. - PCard	283-4003-461300	$	15.54
	01312020	I20-000886		02/18/2020	95	Materials for galvanized gates at Centennial Park. - PCard	283-4003-463300	$	45.57
	01312020	I20-000886		02/18/2020	96	Tools for P&G. - PCard	283-4003-460170	$	40.90
	01312020	I20-000886		02/18/2020	97	Computer based testing administration fee for B. Harvey. - PCard	283-4003-429100	$	125.00
	01312020	I20-000886		02/18/2020	98	Supplies for Centennial gate assembly. -	283-4003-461990	$	40.74

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						PCard			
	01312020	I20-000886		02/18/2020	99	Centennial gate supplies. - PCard	283-4003-461990	$	8.37
	01312020	I20-000886		02/18/2020	100	Supplies to construct weights for P&G tents. - PCard	283-4003-461990	$	130.30
	01312020	I20-000886		02/18/2020	101	Supplies to construct weights for P&G tents. - PCard	283-4003-461990	$	80.11
	01312020	I20-000886		02/18/2020	102	Hoses for Centennial garage. - PCard	283-4003-460170	$	119.98
	01312020	I20-000886		02/18/2020	103	Centennial break-room supplies, tools and safety supplies. - PCard	283-4003-460180	$	99.18
	01312020	I20-000886		02/18/2020	103	Centennial break-room supplies, tools and safety supplies. - PCard	283-4003-461990	$	23.98
	01312020	I20-000886		02/18/2020	103	Centennial break-room supplies, tools and safety supplies. - PCard	283-4003-464700	$	5.98
	01312020	I20-000886		02/18/2020	104	Cinderella Ball brave prints - PCard	283-4002-490400	$	2.50
	01312020	I20-000886		02/18/2020	105	Cinderella Ball princess banner - PCard	283-4002-490400	$	6.99
	01312020	I20-000886		02/18/2020	106	Cinderella Ball tablecloth roll - PCard	283-4002-490400	$	23.93
	01312020	I20-000886		02/18/2020	107	Cinderella Ball princess prints - PCard	283-4002-490400	$	18.23
	01312020	I20-000886		02/18/2020	108	Cinderella Ball paint supplies - PCard	283-4002-490400	$	28.69
	01312020	I20-000886		02/18/2020	109	Cinderella Ball cafe, decor, game supplies. - PCard	283-4002-490400	$	57.12
	01312020	I20-000886		02/18/2020	110	LED light fixture for V&E office - PCard	010-1700-461200	$	85.48
	01312020	I20-000886		02/18/2020	111	Knob for FLC track fan - PCard	010-1700-461300	$	2.82
	01312020	I20-000886		02/18/2020	112	LED bulbs for R.A. office - PCard	010-1700-461200	$	17.96
	01312020	I20-000886		02/18/2020	113	Bulbs for office in finance - PCard	010-1700-461200	$	13.96
	01312020	I20-000886		02/18/2020	114	Photocell for O.V.H. outside light - PCard	010-1700-461200	$	3.99
	01312020	I20-000886		02/18/2020	115	Material to build shelf in PD armory - PCard	010-1700-461300	$	23.94
	01312020	I20-000886		02/18/2020	116	Blades for angle grinder and saw - PCard	010-1700-460170	$	16.44
	01312020	I20-000886		02/18/2020	117	Foam liner for shelf in PD armory. - PCard	010-1700-461990	$	19.98
	01312020	I20-000886		02/18/2020	118	Material for racks in the RDC storage - PCard	010-1700-461300	$	433.20
	01312020	I20-000886		02/18/2020	119	Audio cable for Plex stereo in cycle area - PCard	010-1700-461200	$	8.59
	01312020	I20-000886		02/18/2020	120	143rd Metra outlet install for Pepsi machine - PCard	026-0000-461200	$	11.95
	01312020	I20-000886		02/18/2020	121	143rd metra pepsi machine outlet install - PCard	026-0000-461200	$	4.28
	01312020	I20-000886		02/18/2020	122	Material needed to repair rubber seal on boilers at PD. - PCard	010-1700-461990	$	6.59
	01312020	I20-000886		02/18/2020	123	thermostat locking covers needed to replace the broken ones at 153rd metra warming houses - PCard	010-1700-461300	$	107.62
	01312020	I20-000886		02/18/2020	124	locking thermostat covers to replace broken ones at the 153rd metra warming houses - PCard	010-1700-461300	$	29.29
	01312020	I20-000886		02/18/2020	125	material needed to install gas pressure regulator at 179th metra warming house - PCard	010-1700-461300	$	64.94
	01312020	I20-000886		02/18/2020	126	material needed to replace circ. pump on RS2 at the FLC - PCard	010-1700-461300	$	15.95
	01312020	I20-000886		02/18/2020	127	belts needed to repair hallway rtu at PW - PCard	010-1700-461300	$	19.05
	01312020	I20-000886		02/18/2020	128	parts needed to repair RS1 at the FLC - PCard	010-1700-461700	$	197.10
	01312020	I20-000886		02/18/2020	129	Material needed to replace the 3way heat valve at Sportsplex - PCard	010-1700-461300	$	18.46
	01312020	I20-000886		02/18/2020	130	Program supplies needed for Friday Night	283-4008-490400	$	15.00

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						Program - PCard			
	01312020	I20-000886		02/18/2020	131	Tax Refund for transaction #18778 pizzas - PCard	010-7002-460150	$	-5.00
	01312020	I20-000886		02/18/2020	132	National Animal Care & Control Assoc. Dues for K9 Ofc. Brendan McMahon - PCard	010-7002-429200	$	150.00
	01312020	I20-000886		02/18/2020	133	PD - Evidence Room Band Saw - PCard	010-7002-460170	$	299.00
	01312020	I20-000886		02/18/2020	134	High Technology Crime Investigation Association Membership Dues 1/23/20 - 1/23/21 for Det. C. Wall - PCard	010-7002-429200	$	75.00
	01312020	I20-000886		02/18/2020	135	Crime Index Report for Woodfield Mall - PCard	010-0000-130270	$	325.00
	01312020	I20-000886		02/18/2020	136	ACCO Square Magnetic Clip For Critical Incident Response Supplies for Supervisor's Vehicles - PCard	010-7002-460290	$	25.48
	01312020	I20-000886		02/18/2020	137	Crime Index Report for Oakbrook Center - PCard	010-0000-130270	$	325.00
	01312020	I20-000886		02/18/2020	138	Crime Index Report for Orland Square Mall - PCard	010-0000-130270	$	325.00
	01312020	I20-000886		02/18/2020	139	Parking 1/23/2020 IPRA Conference (Jack Savage) - PCard	283-4001-429400	$	18.50
	01312020	I20-000886		02/18/2020	140	Parking 1/24/2020 IPRA Conference (Jack Savage) - PCard	283-4001-429400	$	18.50
	01312020	I20-000886		02/18/2020	141	JSavage Coffee IPRA Conference 1/24/2020 - PCard	283-4001-429400	$	5.31
	01312020	I20-000886		02/18/2020	142	Lunch 1/24/2020 IPRA Conference (Jack Savage) - PCard	283-4001-429400	$	13.39
	01312020	I20-000886		02/18/2020	143	Office supply - Adding Machine/Calculator Roll - PCard	010-1100-460100	$	8.13
	01312020	I20-000886		02/18/2020	144	Various office supplies - USB Flash Drive, Calculator, and Tops Docket Pads. - PCard	010-1100-460100	$	140.50
	01312020	I20-000886		02/18/2020	145	Various supplies - Electrical power strip, Powershred Performance Oil and desk organizer - PCard	010-1100-460100	$	24.91
	01312020	I20-000886		02/18/2020	145	Various supplies - Electrical power strip, Powershred Performance Oil and desk organizer - PCard	010-1100-460290	$	27.30
	01312020	I20-000886		02/18/2020	146	Art supplies for Mini Munchkins. - PCard	283-4002-490400	$	60.33
	01312020	I20-000886		02/18/2020	147	Vinyl stickers for banners to update them. - PCard	283-4002-460140	$	94.23
	01312020	I20-000886		02/18/2020	148	Signage relettering for Preschool banners. - PCard	283-4002-460140	$	24.32
	01312020	I20-000886		02/18/2020	149	Supplies for Volunteering in the Village program. - PCard	283-4008-490400	$	99.93
	01312020	I20-000886		02/18/2020	150	Friday Night Fun food and beverage purchase. - PCard	283-4008-490400	$	47.90
	01312020	I20-000886		02/18/2020	151	2020 CIT Membership dues for Lt. Troy Siewert - PCard	010-7002-429200	$	25.00
	01312020	I20-000886		02/18/2020	152	Traffic Cones for ESDA - PCard	010-7005-460290	$	500.00
	01312020	I20-000886		02/18/2020	153	2020 CIT Membership dues for Sgt. Larry Davids - PCard	010-7002-429200	$	25.00
	01312020	I20-000886		02/18/2020	154	Neopost mailing machine ink - PCard	010-7002-460100	$	194.91
	01312020	I20-000886		02/18/2020	155	Taser CEW Instructor Certification - Ofc. Leuver & Vainer - PCard	010-7002-429100	$	990.00
	01312020	I20-000886		02/18/2020	156	Bank Deposit Slips - PCard	010-1400-460140	$	340.01
	01312020	I20-000886		02/18/2020	157	941 Filing - 4Q 2019 (Filing rejected - incorrect passcode) - PCard	010-1400-484990	$	5.49
	01312020	I20-000886		02/18/2020	158	941 Filing - 4Q 2019 - PCard	010-1400-484990	$	5.49

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	159	Food and beverage purchase for special recreation participants attending dine out program - PCard	283-4008-490100	$	226.10
	01312020	I20-000886		02/18/2020	160	Food and beverage purchase for special recreation participants attending dine out program. - PCard	283-4008-490100	$	184.27
	01312020	I20-000886		02/18/2020	161	Food and beverage purchase for special recreation participants attending dine out program. - PCard	283-4008-490100	$	192.43
	01312020	I20-000886		02/18/2020	162	Microwave for Civic Center Kitchen - PCard	021-1800-460180	$	287.00
	01312020	I20-000886		02/18/2020	163	IPRA Annual Membership Dues- Kathleen Michau - PCard	283-4001-429200	$	279.00
	01312020	I20-000886		02/18/2020	164	Metra train ticket for IPRA Conference on January 23,2020- Kathleen Michau - PCard	283-4001-429400	$	8.50
	01312020	I20-000886		02/18/2020	165	Transportation: IPRA Conference- KMichau 1/23/2020 - PCard	283-4001-429400	$	9.00
	01312020	I20-000886		02/18/2020	166	Food and beverage purchase IPRA conference for Kathleen Michau - PCard	283-4001-429400	$	8.38
	01312020	I20-000886		02/18/2020	167	Food Purchase for 8 employees for IPRA Conference on Thursday, January 23, 2020 - PCard	283-4001-429400	$	120.77
	01312020	I20-000886		02/18/2020	168	Purchase of addresses for Promotional ad's and publications for Splex memberships - PCard	283-4007-442990	$	154.50
	01312020	I20-000886		02/18/2020	169	Printing of February post cards for Splex membership special - PCard	283-4007-460140	$	169.33
	01312020	I20-000886		02/18/2020	170	KHeinlen - Transportation to IPRA conference 1/23/2020 - PCard	283-4001-429400	$	9.00
	01312020	I20-000886		02/18/2020	171	KHeinlen - Transportation from IPRA conference to train 1/23/2020 - PCard	283-4001-429400	$	9.75
	01312020	I20-000886		02/18/2020	172	Printing of March post cards for membership special - PCard	283-4007-460140	$	108.65
	01312020	I20-000886		02/18/2020	173	Direct TV service 1/25/20 to 2/24/20 - PCard	283-4007-441800	$	296.98
	01312020	I20-000886		02/18/2020	174	Sportsplex snacks for Girls Night Out - PCard	283-4007-490400	$	23.60
	01312020	I20-000886		02/18/2020	175	Pilates workshop registration for 10/16-10/17 DGeghen - PCard	283-4001-429100	$	346.50
	01312020	I20-000886		02/18/2020	176	I-Stock photo monthly subscription - PCard	283-4001-442850	$	40.00
	01312020	I20-000886		02/18/2020	177	Office supplies for Recreation Administration. - PCard	283-4001-460100	$	79.74
	01312020	I20-000886		02/18/2020	178	Parking fee to attend IPRA Conference-N. Flores-1/23/2020 - PCard	283-4001-429400	$	17.00
	01312020	I20-000886		02/18/2020	179	Breakfast while attending IPRA Conference 1/23/2020 - N. Flores - PCard	283-4001-429400	$	3.35
	01312020	I20-000886		02/18/2020	180	Certified playground safety inspector course - Spring 2020 - B. Harvey - PCard	283-4003-429100	$	704.00
	01312020	I20-000886		02/18/2020	181	Silica safety training for A. Haar. - PCard	283-4003-429100	$	25.00
	01312020	I20-000886		02/18/2020	182	IAWWA Conference in Springfield for Ben Stabile and Tony Noto - PCard	031-6001-429100	$	550.00
	01312020	I20-000886		02/18/2020	183	IAWWA Springfield Conference Refund due charged for Non-member as a member from Transaction 19000 - PCard	031-6001-429100	$	-25.00
	01312020	I20-000886		02/18/2020	184	Annual Membership IAWWA for Ben Stabile - PCard	031-6001-429200	$	224.00
	01312020	I20-000886		02/18/2020	185	Confined Space Online Training for Robert Counts - PCard	031-6001-429100	$	39.95
	01312020	I20-000886		02/18/2020	186	IPRA Conference - Taxi 1/23/2020 NHarvey - PCard	283-4001-429400	$	7.75
	01312020	I20-000886		02/18/2020	187	Metra ticket - IPRA Conference - 1/23/2020	283-4001-429400	$	16.50

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						NHarvey - PCard			
	01312020	I20-000886		02/18/2020	188	Junior Owls Basketball - Food and Refreshments for Special Olympics Athletes. - PCard	283-4008-490100	$	26.96
	01312020	I20-000886		02/18/2020	189	Junior Owls Basketball - Food for Special Olympics Athletes Team Party. - PCard	283-4008-490100	$	26.40
	01312020	I20-000886		02/18/2020	190	Diaphragms for Sloan valves on toilets at PD - PCard	010-1700-461300	$	87.02
	01312020	I20-000886		02/18/2020	191	Door hardware to replace broken bathroom stall locks - PCard	010-1700-461300	$	147.59
	01312020	I20-000886		02/18/2020	192	Knob, hinge, drain hose assembly, & filter for Civic floor scrubber - PCard	021-1800-461700	$	122.98
	01312020	I20-000886		02/18/2020	193	Epoxy, nozzles, & applicators to fill the holes left by the removal of the kiosk in the VH lobby - PCard	010-1700-461300	$	139.05
	01312020	I20-000886		02/18/2020	194	Dusting air to clean off keypads & electrical supplies for PD repairs. - PCard	010-1700-460100	$	17.16
	01312020	I20-000886		02/18/2020	194	Dusting air to clean off keypads & electrical supplies for PD repairs. - PCard	010-1700-461200	$	18.96
	01312020	I20-000886		02/18/2020	195	Oil & Automotive Fluids-Eco friendly spray lubricant - PCard	010-5006-462200	$	234.09
	01312020	I20-000886		02/18/2020	196	Equipment part-replacement battery for back up generator 6150 - PCard	031-6003-461700	$	124.23
	01312020	I20-000886		02/18/2020	197	Equipment repair part-replacement deck board for TL6106 - PCard	010-5006-461700	$	9.85
	01312020	I20-000886		02/18/2020	198	Equipment repair parts-P-card tx #18983 applies, return trailer brake assemblies - PCard	010-5006-461700	$	-186.04
	01312020	I20-000886		02/18/2020	199	Equipment repair parts-replacement trailer brake assemblies - PCard	010-5006-461700	$	186.04
	01312020	I20-000886		02/18/2020	200	Equipment repair parts for trailer TL4108-replacement brakes and wheel end related parts - PCard	010-5006-461700	$	404.16
	01312020	I20-000886		02/18/2020	201	Snow-fighting parts-replacement salt spreader hold down straps for 6018 - PCard	010-5006-461720	$	71.91
	01312020	I20-000886		02/18/2020	202	Misc tire related repair supplies - PCard	010-5006-461990	$	536.36
	01312020	I20-000886		02/18/2020	203	Equipment repair parts-replacement cutting edges and mounting hardware for loader 4127 - PCard	010-5006-461700	$	817.00
	01312020	I20-000886		02/18/2020	204	Vehicle repairs-driver seat cover repair in 7205 - PCard	010-5006-443400	$	100.00
	01312020	I20-000886		02/18/2020	205	Equipment repair parts-replacement ball valve handle for anti-ice spray tank plumbing - PCard	010-5006-461720	$	16.69
	01312020	I20-000886		02/18/2020	206	Equipment repair parts-12 replacement trailer break away cables - PCard	010-5006-461700	$	75.79
	01312020	I20-000886		02/18/2020	207	Snow fighting repair part-replacement valve handle for 5280's pre wet system - PCard	010-5006-461720	$	20.28
	01312020	I20-000886		02/18/2020	208	Equipment repair parts for trailers TL4113 & TL5109, brake and wheel end related parts - PCard	010-5006-461700	$	301.03
	01312020	I20-000886		02/18/2020	209	Snow fighting parts-replacement plow control joysticks - PCard	010-5006-461720	$	66.12
	01312020	I20-000886		02/18/2020	210	Shop equipment repair parts for V&E plasma cutting machine - PCard	010-5006-461700	$	539.77
	01312020	I20-000886		02/18/2020	211	Building supplies-replacement light bulbs for various ceiling and outdoor parking light fixtures at Public Works - PCard	010-1700-461200	$	178.08
	01312020	I20-000886		02/18/2020	212	Equipment repair parts for trailer TL5109,	010-5006-461700	$	23.96

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						replacement wheel seals - PCard			
	01312020	I20-000886		02/18/2020	213	Auto/truck parts-replacement head lamp housing for passenger side of 7239 - PCard	010-5006-461800	$	57.80
	01312020	I20-000886		02/18/2020	214	Printing & Stationary-1000 next service due labels for use in V&E - PCard	010-5006-460140	$	137.34
	01312020	I20-000886		02/18/2020	215	Oil & Automotive Fluids-purchase of 110 gallons 5w30 syn-blend motor oil and 120 Lbs. of bulk grease - PCard	010-5006-462200	$	806.50
	01312020	I20-000886		02/18/2020	216	Oil & Automotive fluids-the purchase of 150 gallons 5W20 and 108 gallons hydraulic oil - PCard	010-5006-462200	$	1,189.62
	01312020	I20-000886		02/18/2020	217	Equipment repair parts-P-Card TX 18970 applies, return incorrect seal - PCard	010-5006-461700	$	-5.99
	01312020	I20-000886		02/18/2020	218	Snow fighting repair parts-replacement plow guide sticks and cutting edge mounting hardware - PCard	010-5006-461720	$	477.37
	01312020	I20-000886		02/18/2020	219	Rights and Royalties for Legally Blonde. - PCard	283-4002-490470	$	3,625.00
	01312020	I20-000886		02/18/2020	220	Rights and Royalties for Pinocchio. - PCard	283-4002-490470	$	240.95
	01312020	I20-000886		02/18/2020	221	Donation Box for Arts Commission - PCard	010-9450-460290	$	25.99
	01312020	I20-000886		02/18/2020	222	Costumes for Dance Recital, June 13 and 14. - PCard	283-4002-490400	$	3,894.00
	01312020	I20-000886		02/18/2020	223	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	2,426.40
	01312020	I20-000886		02/18/2020	224	Costumes for Dance Recital, June 12 and 13. - PCard	283-4002-490400	$	1,036.67
	01312020	I20-000886		02/18/2020	225	Costumes for Dance Recital, June 13 and 14. - PCard	283-4002-490400	$	894.66
	01312020	I20-000886		02/18/2020	226	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	2,184.95
	01312020	I20-000886		02/18/2020	227	Costumes for Dance Recital, June 13 and 14. - PCard	283-4002-490400	$	19.87
	01312020	I20-000886		02/18/2020	228	Costumes for Dance Recital, June 13 and 14. - PCard	283-4002-490400	$	3,456.20
	01312020	I20-000886		02/18/2020	229	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	389.07
	01312020	I20-000886		02/18/2020	230	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	492.00
	01312020	I20-000886		02/18/2020	231	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	219.56
	01312020	I20-000886		02/18/2020	232	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	348.06
	01312020	I20-000886		02/18/2020	233	Dance Recital Costumes, June 13 and 14. - PCard	283-4002-490400	$	327.92
	01312020	I20-000886		02/18/2020	234	Dance Company competition costumes for 2020 season. - PCard	283-4002-490400	$	27.58
	01312020	I20-000886		02/18/2020	235	Concession supplies for Improv. - PCard	283-4002-490400	$	8.00
	01312020	I20-000886		02/18/2020	236	June dance recital costume. - PCard	283-4002-490400	$	78.00
	01312020	I20-000886		02/18/2020	237	June dance recital costume. - PCard	283-4002-490400	$	335.88
	01312020	I20-000886		02/18/2020	238	June dance recital costumes. - PCard	283-4002-490400	$	322.52
	01312020	I20-000886		02/18/2020	239	June dance recital costumes. - PCard	283-4002-490400	$	86.36
	01312020	I20-000886		02/18/2020	240	June dance recital costumes. - PCard	283-4002-490400	$	564.63
	01312020	I20-000886		02/18/2020	241	Cinderella's Ball - Supplies - PCard	283-4002-490400	$	174.23
	01312020	I20-000886		02/18/2020	242	Cinderella's Ball - prizes and craft supplies. - PCard	283-4002-490400	$	1,293.05
	01312020	I20-000886		02/18/2020	243	Cinderella's Ball - Supplies - PCard	283-4002-490400	$	48.78

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	244	Cinderella's Ball - Supplies - PCard	283-4002-490400	$	-48.78
	01312020	I20-000886		02/18/2020	245	Cinderella's Ball - decor and prizes. - PCard	283-4002-490400	$	237.72
	01312020	I20-000886		02/18/2020	246	Cinderella's Ball - decor and participant supplies. - PCard	283-4002-490400	$	1,074.91
	01312020	I20-000886		02/18/2020	247	Cinderella's Ball - Supplies - PCard	283-4002-490400	$	196.16
	01312020	I20-000886		02/18/2020	248	IPRA Conf - DBiela - Breakfast 012320 - PCard	283-4001-429400	$	10.12
	01312020	I20-000886		02/18/2020	249	IPRA Conf - DBiela - Train Parking - 012320 - PCard	283-4001-429400	$	3.00
	01312020	I20-000886		02/18/2020	250	IPRA Conf - DBiela - Train Fare - 012320 - PCard	283-4001-429400	$	13.50
	01312020	I20-000886		02/18/2020	251	IPRA Conf - DBiela - Train Parking - 012420 - PCard	283-4001-429400	$	3.00
	01312020	I20-000886		02/18/2020	252	IPRA Conf - DBiela - Train Fare - 012420 - PCard	283-4001-429400	$	13.50
	01312020	I20-000886		02/18/2020	253	IPRA Conf - DBiela - Lunch (Chipolte) - 01/24/20. - PCard	283-4001-429400	$	14.92
	01312020	I20-000886		02/18/2020	254	IPRA Conf - DBiela - Breakfast - 012420 - PCard	283-4001-429400	$	10.66
	01312020	I20-000886		02/18/2020	255	Cinderella's Ball - Supplies - PCard	283-4002-490400	$	141.95
	01312020	I20-000886		02/18/2020	256	Socket attachments for impact drills. - PCard	283-4003-460170	$	26.97
	01312020	I20-000886		02/18/2020	257	Anchors for garbage cans at all village parks. - PCard	283-4003-461990	$	188.81
	01312020	I20-000886		02/18/2020	258	Lumber for picnic tables. - PCard	283-4003-461990	$	65.08
	01312020	I20-000886		02/18/2020	259	Supplies for gate at Centennial. - PCard	283-4003-463300	$	13.38
	01312020	I20-000886		02/18/2020	260	CDL permit test for A. Haar - PCard	283-4003-429200	$	51.13
	01312020	I20-000886		02/18/2020	261	PreSchool field trip tickets to Goldilocks & the Three Bears - PCard	283-4002-490990	$	906.40
	01312020	I20-000886		02/18/2020	262	Ric-rac for preschool craft - PCard	283-4002-490400	$	3.18
	01312020	I20-000886		02/18/2020	263	Orland Park Chamber Installation Dinner 2020 for Officials and VM office, Table for 8 - PCard	010-1500-429400	$	300.00
	01312020	I20-000886		02/18/2020	264	Archival supplies for museum - PCard	028-0000-460290	$	461.35
	01312020	I20-000886		02/18/2020	265	Supplies needed for new exhibit at museum. - PCard	028-0000-484990	$	98.84
	01312020	I20-000886		02/18/2020	266	Exhibit supplies for the museum - PCard	028-0000-484990	$	70.92
	01312020	I20-000886		02/18/2020	267	Refreshments for visitors to museum's exhibit opener January 25, 2020. - PCard	028-0000-484990	$	11.98
	01312020	I20-000886		02/18/2020	268	Display stand for museum exhibit. - PCard	028-0000-460290	$	15.21
	01312020	I20-000886		02/18/2020	269	ILCMA 2020 Winter Conference Registration (2/5 - 2/7)for Assistant to the Village Manager (A.Zayyad) - PCard	010-1100-429100	$	50.00
	01312020	I20-000886		02/18/2020	270	Office Label Printer, 2 ft USB Extension cable and USB hub for Village Manager's office. - PCard	010-1600-460120	$	180.02
	01312020	I20-000886		02/18/2020	271	New protective iPad case for Trustee Dodge. - PCard	010-1600-460120	$	27.67
	01312020	I20-000886		02/18/2020	272	Replacement CMOS batteries for village computers - PCard	010-1600-460290	$	5.14
	01312020	I20-000886		02/18/2020	273	Printer for KTJ Lawyer -- conference room C - PCard	010-1600-460120	$	98.90
	01312020	I20-000886		02/18/2020	274	orlandparkrecreation.org Domain Renewal - PCard	010-1600-442850	$	17.49
	01312020	I20-000886		02/18/2020	275	myopinfo.org Domain renewal - PCard	010-1600-442850	$	17.49
	01312020	I20-000886		02/18/2020	276	Renewal of mainstreettriangle.com Domain Name - PCard	010-1600-442850	$	12.49

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
	01312020	I20-000886		02/18/2020	277	Wireless mice replacement for VMO - PCard	010-1600-460110	$	43.92
	01312020	I20-000886		02/18/2020	278	nzegar- iphone storage - PCard	010-1201-441100	$	2.99
	01312020	I20-000886		02/18/2020	279	Online Storage - VMO file sharing - PCard	010-1600-442850	$	1,200.00
	01312020	I20-000886		02/18/2020	280	nzegar - PIO Tribune Online Subscription - PCard	010-1201-429300	$	15.96
	01312020	I20-000886		02/18/2020	281	nzegar- graphic design services - PCard	010-1201-432250	$	4.45
	01312020	I20-000886		02/18/2020	282	Graphic Design Services - PCard	010-1201-432250	$	154.50
	01312020	I20-000886		02/18/2020	283	nzegar- graphic design services - PCard	010-1201-432250	$	5.55
	01312020	I20-000886		02/18/2020	284	After School Pals snack supplies. - PCard	283-4002-490400	$	291.60
	01312020	I20-000886		02/18/2020	285	Refund credit for cancellation of IPRA conference for R.Piattoni on 1-24-20 - PCard	283-4001-429100	$	-230.00
	01312020	I20-000886		02/18/2020	286	Meeting room chairs for the CAC - PCard	283-4002-460180	$	428.34
	01312020	I20-000886		02/18/2020	287	CAC Rental Chairs - PCard	283-4002-444500	$	325.55
	01312020	I20-000886		02/18/2020	288	Chair for building attendant at FLC. - PCard	283-4002-460180	$	124.99
	01312020	I20-000886		02/18/2020	289	Hangers for FLC Coat Racks - PCard	283-4002-460290	$	3.94
	01312020	I20-000886		02/18/2020	290	Credit refund for cancelled Sponsorship Tracking Software - PCard	283-4001-442850	$	-900.00
	01312020	I20-000886		02/18/2020	291	Train Fare for R.Piattoni to attend IPRA conference on 1-23-20 - PCard	283-4001-429400	$	7.25
	01312020	I20-000886		02/18/2020	292	Metra Train Fare to attend IPRA Conference - R. Piattoni - PCard	283-4001-429400	$	7.25
	01312020	I20-000886		02/18/2020	293	Equipment Repair Parts for 2 cycle powered handheld equipment - PCard	010-5006-461700	$	15.32
	01312020	I20-000886		02/18/2020	294	Equipment Repair Part Replacement Chainsaw Air Filter - PCard	010-5006-461700	$	8.99
	01312020	I20-000886		02/18/2020	295	Auto/Truck Parts Replacement Windshield Washer Hose - PCard	010-5006-461800	$	2.08
	01312020	I20-000886		02/18/2020	296	Machinery & Equipment Parts, Trailer Brake Batteries - PCard	010-5006-461700	$	35.90
	01312020	I20-000886		02/18/2020	297	Replacement light bulbs for PW lunchroom. - PCard	010-1700-461200	$	22.98
	01312020	I20-000886		02/18/2020	298	Oil seals and trailer sockets for PW - V&E. - PCard	010-5006-461700	$	12.16
	01312020	I20-000886		02/18/2020	298	Oil seals and trailer sockets for PW - V&E. - PCard	010-5006-461800	$	10.68
	01312020	I20-000886		02/18/2020	299	Miscellaneous Supplies Oxygen Tank Exchange - PCard	010-5006-461990	$	35.50
	01312020	I20-000886		02/18/2020	300	Auto & Truck Parts- trailer socket mounts. - PCard	010-5006-461800	$	21.36
	01312020	I20-000886		02/18/2020	301	thermostats and communication modules for ophfc - PCard	010-1700-461700	$	262.13
	01312020	I20-000886		02/18/2020	302	Return of thermostats and communication modules for Orland Park Health & Fitness Center. - PCard	010-1700-461700	$	-262.13
	01312020	I20-000886		02/18/2020	303	Thermostats and communications module for Orland Park Health & Fitness Center. - PCard	010-1700-461700	$	243.28
	01312020	I20-000886		02/18/2020	304	Building supplies for Franklin Loebe Center - door stop and key. - PCard	010-1700-461300	$	9.58
	01312020	I20-000886		02/18/2020	305	Refund - Drop Box Subscription (Keating p card) - PCard	010-0000-379900	$	-1.36
	01312020	I20-000886		02/18/2020	306	Boiler drain for Centennial Park garage. - PCard	283-4003-461990	$	7.98
	01312020	I20-000886		02/18/2020	307	Re-calibration of laser level for P&G. - PCard	283-4003-443200	$	235.00
	01312020	I20-000886		02/18/2020	308	Welder and welding spool kit for P&G. - PCard	283-4003-460170	$	1,924.47
	01312020	I20-000886		02/18/2020	309	Hardware for slide replacement at Helen	283-4003-461600	$	54.36

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
						Park. - PCard			
	01312020	I20-000886		02/18/2020	310	Office supplies for P&G. - PCard	283-4003-460100	$	34.34
	01312020	I20-000886		02/18/2020	311	Office supplies for P&G. - PCard	283-4003-460100	$	41.30
	01312020	I20-000886		02/18/2020	312	Hand Tools- Shovels for Dig Crew - PCard	031-6002-460170	$	159.94
	01312020	I20-000886		02/18/2020	313	Miscellaneous Supplies, Distilled Water for Batteries - PCard	010-5006-461990	$	7.74
	01312020	I20-000886		02/18/2020	314	Distilled water for equipment batteries and fasteners for auto & truck parts. - PCard	010-5006-461800	$	4.50
	01312020	I20-000886		02/18/2020	314	Distilled water for equipment batteries and fasteners for auto & truck parts. - PCard	010-5006-461990	$	7.17
	01312020	I20-000886		02/18/2020	315	Auto & Truck Parts - break diaphragms - PCard	010-5006-461800	$	13.11
	01312020	I20-000886		02/18/2020	316	Machinery & Equipment Parts, Replacement Carburetor and Gasket for Handheld Equipment - PCard	010-5006-461700	$	42.98
	01312020	I20-000886		02/18/2020	317	Auto & Truck Parts, fasteners - PCard	010-5006-461800	$	1.50
	01312020	I20-000886		02/18/2020	318	Auto & Truck Parts Replacement Diaphram - PCard	010-5006-461800	$	25.74
	01312020	I20-000886		02/18/2020	319	Machinery & Equipment Parts - returned double lip deal - PCard	010-5006-461700	$	-5.32
	01312020	I20-000886		02/18/2020	320	Machinery & Equipment Parts, Arrowboard Replacement Parts - PCard	010-5006-461700	$	89.95
	01312020	I20-000886		02/18/2020	321	Machinery & Equipment Parts - Safety Chain for unit # 5138 - PCard	010-5006-461700	$	14.40
	01312020	I20-000886		02/18/2020	322	Machinery & Equipment Parts, replacement springs, u-bolts, and swivel jack for unit 5164 - PCard	010-5006-461700	$	170.23
	01312020	I20-000886		02/18/2020	323	Postage & Shipping, salt controller - PCard	010-5006-441600	$	8.75
	01312020	I20-000886		02/18/2020	324	Various machinery & equipment parts to repair trailer wheels. - PCard	010-5006-461700	$	127.71
GRAND TOTAL :								**$**	**62,316.25**

Village of Orland Park
Open Item Listing

Run Date: 03/10/2020 User: bobrien

Status: POSTED Due Date: 03/06/2020
Bank Account: BMO Harris Bank-Vendor Disbursement
Invoice Type: Payroll Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 13548 : AXA EQUITABLE LIFE INSURANCE COMPANY	03/06/2020	I20-000902		03/06/2020	1	VOP, 3.6.2020, Plan #690921	010-0000-210131	$	835.36
[VENDOR] 3929 : ICMA RETIREMENT TRUST - 457	03/06/2020	I20-000906		03/06/2020	1	VOP, 3.6.2020, Plan #301728	010-0000-210125	$	2,757.98
[VENDOR] 13454 : LYNCH	03/06/2020	I20-000900		03/06/2020	1	Timothy E Lynch, 3954, Docket #12-D-3441, 3.6.2020	010-0000-210110	$	425.60
[VENDOR] 9156 : MASS MUTUAL	03/06/2020	I20-000913		03/06/2020	1	VOP, 3.6.2020, Plan #110163	010-0000-210127	$	12,748.59
[VENDOR] 5974 : ORLAND PARK POLICE SUPERVISORS ASSOC.	03/06/2020	I20-000909		03/06/2020	1	Orland Park Police Association Dues, 3.6.2020	010-0000-210109	$	180.00
[VENDOR] 3931 : USCM CLEARING ACCOUNT	03/06/2020	I20-000907		03/06/2020	1	VOP, 3.6.2020 Entity #13359	010-0000-210126	$	5,909.00
GRAND TOTAL :								**$**	**22,856.53**

Village of Orland Park
Open Item Listing

Run Date: 02/28/2020 User: bobrien

Status: POSTED Due Date: 03/03/2020
Bank Account: BMO Harris Bank-Federal Forfeiture
Invoice Type: Federal Forfeiture Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 14214 : R.E. WALSH & ASSOCIATES, INC.	23561	I20-000825	20-000539	02/26/2020	1	Fingerprint Identification for Case #2019-211512, Invoice #23561	027-2900-432990	$	375.00
	23561	I20-000825	20-000539	02/26/2020	2	Fingerprint Identification for Case #20-6303	027-2900-432990	$	250.00
GRAND TOTAL :								**$**	**625.00**

Village of Orland Park
Open Item Listing

Run Date: 02/28/2020 User: bobrien

Status: POSTED Due Date: 03/03/2020
Bank Account: BMO Harris Bank-Open Lands
Invoice Type: Open Lands Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 1165 : COM ED	0051636018	I20-000780		02/25/2020	1	12/11/19-2/13/20 - Stellwagen	029-0000-441300	$	79.10
	9630635021	I20-000781		02/25/2020	1	12/27/19-1/29/20 - Boley	029-0000-441300	$	55.18
[VENDOR] 13091 : HERITAGE FS, INC. LOC57	33901067	I20-000548	20-000431	02/17/2020	1	Liquid petroleum for Stellwagen Farm	029-0000-441700	$	618.35
[VENDOR] 1601 : NICOR	3709073	I20-000858		02/27/2020	1	1/3-2/4/20 - Boley	029-0000-441700	$	144.67
GRAND TOTAL :								**$**	**897.30**

Village of Orland Park
Open Item Listing

Run Date: 02/28/2020 User: bobrien

Status: POSTED Due Date: 02/28/2020
Bank Account: BMO Harris Bank-Vendor Disbursement
Invoice Type: Standard Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 15087 : EISELE	02/25/20	I20-000875	20-000563	02/27/2020	1	Fee for presenter for program Lincoln's generals at museum March 7, 2020	028-0000-490200	$	150.00
[VENDOR] 14818 : FINNEGAN	02/25/20	I20-000874	20-000562	02/27/2020	1	Presenter fee for program Lincoln's Generals at museum on March 7, 2020.	028-0000-490200	$	150.00
[VENDOR] 14817 : TESHNER	02/25/20	I20-000876	20-000564	02/27/2020	1	Fee for presenter for museum program Lincoln's Generals March 7, 2020	028-0000-490200	$	150.00
[VENDOR] 14813 : WERLINE	02/25/20	I20-000873	20-000561	02/27/2020	1	Civil War presenter fee for the Lincoln's Generals program at museum March 7, 2020.	028-0000-490200	$	200.00
GRAND TOTAL :								**$**	**650.00**

Village of Orland Park
Open Item Listing

Run Date: 02/27/2020 User: bobrien

Status: POSTED Due Date: 02/27/2020
Bank Account: BMO Harris Bank-Vendor Disbursement
Invoice Type: Utility-General Created By: All

Vendors	Vendor Invoice	Invoice	Purchase Order	Due Date	Line No	Line Item Description	Account Number		Amount
[VENDOR] 1601 : NICOR	2020028	I20-000847		02/26/2020	1	12/23/19-1/23/20	031-6002-441700	$	166.63
	2630940	I20-000848		02/26/2020	1	12/19/19-1/18/20	010-1700-441700	$	1,255.15
	2742855	I20-000849		02/26/2020	1	12/25/19-1/26/20	031-6002-441700	$	141.23
	2838662	I20-000850		02/27/2020	1	12/28/19-1/29/20	031-6002-441700	$	669.46
	3467534	I20-000851		02/27/2020	1	12/23/19-1/24/20	031-6002-441700	$	135.17
	3493605	I20-000852		02/27/2020	1	12/19/19-1/17/20	031-6002-441700	$	77.13
	3562133	I20-000853		02/27/2020	1	1/1-2/1/20	283-4003-441700	$	153.67
	3607135	I20-000854		02/27/2020	1	1/4-2/6/20	031-6002-441700	$	110.98
	3626231	I20-000855		02/27/2020	1	12/18/19-1/17/20	031-6002-441700	$	65.32
	3626352	I20-000856		02/27/2020	1	12/15/19-01/16/20	031-6002-441700	$	69.40
	3690413	I20-000857		02/27/2020	1	12/19/19-1/18/20	283-4003-441700	$	137.90
	3817622	I20-000859		02/27/2020	1	12/19/19-1/21/20	010-1700-441700	$	2,202.96
	3891295	I20-000860		02/27/2020	1	1/2-2/3/20 - OPHFC	283-4006-441700	$	4,526.61
	3993298	I20-000861		02/27/2020	1	12/21/19-1/18/20	031-6002-441700	$	37.93
	4151769	I20-000862		02/27/2020	1	1/9-2/9/20	031-6002-441700	$	64.63
	4237796	I20-000863		02/27/2020	1	1/15-2/13/20	031-6002-441700	$	193.00
	4284883	I20-000864		02/27/2020	1	1/3-2/4/20	026-0000-441700	$	426.59
	4285752	I20-000865		02/27/2020	1	12/27/19-1/27/20	031-6002-441700	$	279.90
	4571765	I20-000866		02/27/2020	1	12/28/19-1/29/20	031-6002-441700	$	77.13
	4622672	I20-000867		02/27/2020	1	12/19/19-1/21/20	031-6002-441700	$	124.91
	4744660	I20-000868		02/27/2020	1	12/28/19-1/29/20	031-6002-441700	$	88.84
	4869910	I20-000869		02/27/2020	1	12/27/19-1/28/20	283-4007-441700	$	3,289.07
	4873219	I20-000870		02/27/2020	1	1/1-2/1/20	031-6002-441700	$	179.31
GRAND TOTAL :								**$**	**14,472.92**

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0184**
Orig. Department:	**Finance Department**
File Name:	**Payroll for March 6, 2020 - Approval**

BACKGROUND:

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the Bi-Weekly Payroll for March 6, 2020, in the amount of $1,096,770.91.

Bi-Weekly Payroll for March 6, 2020

VILLAGE MANAGER	010-1100		31,725.00
VILLAGE CLERK	010-1200		5,096.40
PUBLIC INFORMATION	010-1201		2,220.00
FINANCE	010-1400		52,182.39
OFFICIALS	010-1500		17,258.26
M.I.S.	010-1600		21,716.00
BUILDING MAINTENANCE	010-1700		24,677.89
DEVELOPMENT SERVICES - ADMINISTRATION DIVISION	010-2001		19,884.80
DEVELOPMENT SERVICES - BUILDING DIVISION	010-2002		25,256.83
DEVELOPMENT SERVICES - PLANNING DIVISION	010-2003		10,972.16
DEVELOPMENT SERVICES - TRANSPORTATION & ENGINEERING DIV	010-2004		15,107.97
PUBLIC WORKS - ADMINISTRATION	010-5001		16,770.71
PUBLIC WORKS - STREETS	010-5002		56,907.50
PUBLIC WORKS - TRANSPORTATION	010-5003		960.00
PUBLIC WORKS - VEHICLE & EQUIPMENT	010-5006		18,789.30
POLICE	010-7002		509,486.52
CIVIC CENTER	021-1800		5,934.70
MUSEUM	028-0000		-
PUBLIC WORKS - WATER & SEWER	031-6001		60,694.59
RECREATION - ADMINISTRATION	283-4001		84,901.30
RECREATION - PROGRAMS	283-4002		19,756.17
RECREATION - PARK OPERATIONS	283-4003		59,222.19
RECREATION - CENTENNIAL POOL	283-4005		7,681.26
RECREATION - SPORTSPLEX	283-4007		20,392.18
RECREATION - SPECIAL RECREATION	283-4008		9,176.79
GROSS PAY		**$**	**1,096,770.91**
AFSCME DUES	2053000		(1,664.15)
IBEW DUES	2053100		(271.85)
IUOE DUES	2053200		(932.62)
ORLAND POLICE SUPERVISOR DUES	2054000		(180.00)
POLICE PENSION	2055000		(36,018.21)
POLICE PENSION TRUE COST	2055500		-
IMRF VOLUNTARY LIFE INSURANCE	2057200		-
POLICE - M.A.P. DUES	2054500		(1,444.00)
SOCIAL SECURITY TAX	2061000		(42,919.01)
MEDICARE TAX	2062000		(15,542.20)
IMRF	2063000		(27,826.83)
IMRF - SLEP PLAN	2063000		(533.32)
IMRF - VOLUNTARY ADD'L CONTRIBUTION	2063500		(13,321.35)
FEDERAL TAX	2065000		(117,147.38)
STATE TAX	2066000		(47,454.43)
ICMA DEFERRED	2067000		(2,757.98)
NATIONWIDE DEFERRED	2067100		(5,909.00)
MASS MUTUAL DEFERRED	2067200		(12,748.59)
AXA DEFERED	2101310		(835.36)
VISION FAMILY POST-TAX DEDUCTION	2101210		(9.42)
HEALTH INSURANCE - EMPL CONTRIBUTIONS	2068000		(14,748.05)
HDHP HEALTH INSURANCE - EMPL CONTRIBUTIONS	2058300		(10,199.29)
HDHP HEALTH INSURANCE - EMPL DISBURSEMENTS	2058300		10,199.29
FLEXIBLE SPENDING ACCOUNTS	2058200		(1,639.66)
VACATION PURCHASE PROGRAM	0000000		-
AFLAC INSURANCES	2068100		(623.20)
CAIC INSURANCES	2068100		(321.35)
NATIONAL GUARDIAN INSURANCE	2057800		-
SUPPORT	2053600		(8,558.92)
GARNISHMENTS	2053600		(425.60)
MISCELLANEOUS DEDUCTION	2058100		-
MILITARY BASIC PAY DEDUCTION	1010000		-
NET PAY	1011000	**$**	**742,938.43**

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0177**
Orig. Department:	**Parks and Grounds Department**
File Name:	**Landscape Maintenance Contract Amendment (reference item #2018-0809)**

BACKGROUND:

Parks & Grounds staff solicited a proposal from current landscape maintenance contractor Christy Webber Landscapes, for the addition of two (2) Village facilities to the current landscape maintenance contract. Christy Webber has performed at a high level, providing a quality product in the landscape maintenance of the Median/ROW, Metra Station (s) and Village Facilities. The proposal of $5,904.96 (Museum at a cost of $1,440.00, Parks Administration at a cost of $4,464.96) for the additional sites mirrors the current level of services that are performed on all of the Villages other properties. The contracting of these services has increased not only the aesthetic of Village properties but has enhanced the Park team's ability to focus on core functions. Funds will be transferred from grounds account 010-1900-463300 to account 010-1900-443500 to cover the cost addition to the landscape maintenance contract.

BUDGET IMPACT:

Funds for building landscape maintenance site additions are budgeted for FY2020 and available in the Grounds accounts 010-1900-443500.

REQUESTED ACTION:

I move to approve a contract amendment with the Village's current landscape maintenance contractor, Christy Webber Landscapes, in the annual amount not to exceed $5,904.96.

Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612

www.christywebber.com

Maintenance Service Agreement

Estimator: Lucas Kastning
Phone: (773) 533-0477 Ext: 1222

Proposal: JO190076
Date: 2/18/2020

Client Info:

Client Name: Village Of Orland Park
Client Contact: Beau Breunig

Site

Site Contact: Beau Breunig
Site Address: 14671 West Ave Orland Park, IL 60462
14415 Beacon Ave Orland Park, IL 60462

Description of Services	Extended Price
Site Additions	
Parks Admin Building	$4,464.96
Museum	$1,440.00
Total	**$ 5,904.96**

Proposal Total:	**$ 5,904.96**

Christy Webber & Company
2900 W. Ferdinand Street
Chicago, IL 60612

www.christywebber.com

Maintenance Service Agreement

COVERAGE/SERVICE:
Is to be followed in accordance of original agreement.

The price for the above listed services will be as follows:

Twelve Equal Monthly Payments: 492.08

Annual Additional Cost: $5904.96

I agree to the terms and conditions of this agreement. If not the Owner, I certify that I am the duly authorized agent of Owner and that I am authorized to sign this agreement on behalf of the Owner.

Lucas Kastoning	2/18, 2020	_____	_____, 2020
Authorized Signature Christy Webber Landscapes	Date	Authorized Representative	Date

_____
Authorized signature Date

Billing Information:

Phone:
Fax:
Email:

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0195**
Orig. Department:	**Parks and Grounds Department**
File Name:	**Stormwater Basin Stewardship Extensions - Pizzo and Associates**

BACKGROUND:

In 2017, Pizzo and Associates were hired to establish and maintain the native landscape shorelines around the following stormwater basins:

Laurel Hills Pond (#29-08)
Green Knoll Pond (#30-04)
Lake Shore North (#31-18)
Marley Creek Boulevard Middle Pond (#31-20)
Marley Creek Boulevard South Pond (#31-21)
Mill Creek Pond (#33-01)
Persimmon Meadow Pond (#05-08)
Preston Pond (#06-11)
Royal Oaks Pond (#08-25)

Since that time, the landscape buffer has been successfully established and maintained through the control of invasive woody and herbaceous flora through the physical removal or the application of appropriate herbicides, controlled burns and the replanting of native plant material.

As Pizzo and Associates have become thoroughly familiar with the buffer yard landscape at these ponds and have exceeded expectations for their establishment and maintenance. Staff recommends extending their contract for the stewardship of the pond for an additional three (3) years (2020, 2021 and 2022). A three-year proposal summary is attached for review, as well as, the project proposal for each site.

BUDGET IMPACT:

Funds are available in account 031-6007-443500 for work performed in 2020, which totals $51,536.00, and would be available based on 2021 and 2022 Board approved budgets, which would be $51,536 and $68,702 respectively, for a proposed three-year total of $171,774.00.

REQUESTED ACTION:

I move to approve the stewardship extension for Laurel Hills Pond (#29-08), Green Knoll Pond (#30-04), Lake Shore North (#31-18), Marley Creek Boulevard Middle Pond (#31-20), Marley Creek Boulevard South Pond (#31-21), Mill Creek Pond (#33-01), Persimmon Meadow Pond (#05-08), Preston Pond (#06-11) and Royal Oaks Pond (#08-25) for 2020, 2021 and 2022 to Pizzo and Associates for an amount not to exceed $51,536.00 for 2020 and 2021; and $68,702.00 for 2022.

PIZZO STEWARDSHIP EXTENSIONS	2020	2021	2022	TOTAL (2020 - 2022)
Laurel Hills	$ 3,976.00	$ 3,976.00	$ 5,823.00	$ 13,775.00
Lakeshore North	$ 9,856.00	$ 9,856.00	$ 11,703.00	$ 31,415.00
Marley Blvd Middle	$ 7,888.00	$ 7,888.00	$ 9,735.00	$ 25,511.00
Marley Blvd South	$ 6,728.00	$ 6,728.00	$ 9,118.00	$ 22,574.00
Persimmon Meadow	$ 6,728.00	$ 6,728.00	$ 8,575.00	$ 22,031.00
Preston Pond	$ 4,776.00	$ 4,776.00	$ 6,623.00	$ 16,175.00
Royal Oaks	$ 6,728.00	$ 6,728.00	$ 8,575.00	$ 22,031.00
Green Knoll	$ 2,392.00	$ 2,392.00	$ 4,239.00	$ 9,023.00
Mill Creek	$ 2,464.00	$ 2,464.00	$ 4,311.00	$ 9,239.00
ANNUAL TOTAL	*$ 51,536.00*	*$ 51,536.00*	*$ 68,702.00*	$ 171,774.00

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Green Knoll: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Green Knoll: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$2,392.00	$2,392.00
2	Green Knoll: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$2,392.00	$2,392.00
3	Green Knoll: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$2,392.00	$2,392.00
4	Green Knoll: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 9,023.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Lakeshore North: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Lakeshore North: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$9,856.00	$9,856.00
2	Lakeshore North: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$9,856.00	$9,856.00
3	Lakeshore North: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$9,856.00	$9,856.00
4	Lakeshore North: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$31,415.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Laurel Hills: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Laurel Hills: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$3,976.00	$3,976.00
2	Laurel Hills: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$3,976.00	$3,976.00
3	Laurel Hills: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$3,976.00	$3,976.00
4	Laurel Hills: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 13,775.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Marley Blvd Middle: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Marley Blvd Middle: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$7,888.00	$7,888.00
2	Marley Blvd Middle: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$7,888.00	$7,888.00
3	Marley Blvd Middle: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$7,888.00	$7,888.00
4	Marley Blvd Middle: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 25,511.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Marley Blvd South: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Marley Blvd South: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
2	Marley Blvd South: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
3	Marley Blvd South: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
4	Marley Blvd South: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$2,390.00	$2,390.00
TOTAL	**BASE BID**				**$ 22,574.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Mill Creek: Natural Area Orland Park, IL
Project Contact:	Mike Mazza
	Village of Orland Park
	Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Mill Creek: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$2,464.00	$2,464.00
2	Mill Creek: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$2,464.00	$2,464.00
3	Mill Creek: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$2,464.00	$2,464.00
4	Mill Creek: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 9,239.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Persimmon Meadow: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Persimmon Meadow: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
2	Persimmon Meadow: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
3	Persimmon Meadow: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
4	Persimmon Meadow: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 22,031.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Preston: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Preston: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$4,776.00	$4,776.00
2	Preston: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$4,776.00	$4,776.00
3	Preston: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$4,776.00	$4,776.00
4	Preston: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 16,175.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PROPOSAL FOR WORK

2/17/2020

PIZZO & ASSOCIATES, LTD.

Ecological Restoration & Planning
10729 Pine Road, PO Box 98
Leland, IL 60531
PH: 815.495.2300 / FX: 815.498.4406

Project Number:	114035-00-ORLA
Project Ecologist:	Nick Kinsella
Mobile Phone:	815-826-1081
e-mail Address:	nickk@pizzo.info

PROJECT:	
Project Name:	Village of Orland Park - Basin Stewardship Renewal 2020-2022
Project Address:	Royal Oaks: Natural Area Orland Park, IL
Project Contact:	Mike Mazza Village of Orland Park Operations Manager

Proposal Based On:	
Wage Rate:	Standard
Taxes Included:	YES

Project Estimate:
Subcontractor Bid Form

WORK SHALL INCLUDE:

BASE BID:

Item #	Item Description	Unit	Qty	Unit price	Lump Sum Cost
1	Royal Oaks: Natural Area Stewardship 2020 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
2	Royal Oaks: Natural Area Stewardship 2021 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
3	Royal Oaks: Natural Area Stewardship 2022 (Billed in (8) even monthly installments, April - November)	Year	1	$6,728.00	$6,728.00
4	Royal Oaks: Natural Area Prescribed Burn 2022 (Billed in full upon completion, Spring or Fall)	Lump Sum	1	$1,847.00	$1,847.00
TOTAL	**BASE BID**				**$ 22,031.00**

Note: Removal of deleterious material from soils placed in the planting area is not included.
Note: Finished grading must be completed and accepted by the owner's representative or authorized agent of the client before mobilization takes place.
Note: This proposal is based on a single mobilization; subsequent mobilizations may incur additional costs.

AGREEMENT:
I/we represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.

Date:

Mike Mazza
Village of Orland Park

Date: 2/17/2020

Nick Kinsella
Pizzo & Associates, Ltd.

The terms of this proposal are valid for thirty (30) days from the date of this proposal

PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS

TERMS:

Design-Build/Installation:

Payment of 50% of contract total price as shown in the accompanying contract is due upon contract signing. The balance of the contract total price, plus any extras, is due upon completion. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

Design/Consultation/Stewardship/Prescribed Fire:

Invoices will be sent each month in which services are provided. Payment is due within 30 days of receipt of the invoice. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

ADDITIONS & DELETIONS: All additions and deletions shall be agreed to in writing by both parties. Additions will be billed on a time and materials basis unless otherwise stated in writing. Time will be billed including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE.

PREPAYMENT DISCOUNT: All accounts paid in full upon contract signing will receive a one and one-half percent (1.5%) prepayment discount.

FINANCE CHARGES & RETURNED CHECKS: All unpaid balances will carry a two percent (2%) per month finance surcharge; maximum twenty four percent (24%) per annum finance surcharge. All returned checks will result in an additional $50.00 service charge.

LIEN RIGHTS: In the event that the Owner/Client does not make timely payments in accordance with credit terms outlined in the contract, Pizzo & Associates, Ltd. may exercise such lien rights as permitted to any contractor by the state in which the work is completed.

GUARANTEES: Installed plantings shall immediately become the responsibility of the owner to maintain unless otherwise agreed to in writing.

Owner Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead trees or shrubs is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant or shrub with another species in its sole discretion. This guarantee shall be invalid if the Owner has failed to use reasonable care (water, weeding, invasive species control, mowing, protection from damage, etc.) during said period. This warranty does not cover damage occurring due to the fault of the owner or a third party or due to acts of God, war or wildlife. Installed perennials, seed, annuals and transplanted material(s) carry no guarantee/warranty expressed or implied.

Pizzo Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead tree or shrub is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead tree or shrub with another species in its sole discretion.

Native seed installations are guaranteed to have at least three (3) native plants per square foot at the end of the fifth growing season. Pizzo & Associates, Ltd. will re-seed those areas not in compliance at no expense to the Owner. Under no circumstances shall this guaranty extend beyond five years from the date of contract, nor shall it require more than one (1) replanting by Pizzo & Associates, Ltd. of any area.

Installed native perennials are guaranteed to have an 80% survival rate after one (1) year. Required plants will be replaced at no expense to the Owner. Replacement of the dead plants is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant with another species in its sole discretion.

The Owner's sole and exclusive remedy for seeds and plants covered under any of the above guarantees will be the replacement of plant or re-planting of the seed on a one-time basis only. The above warranties do not cover damage occurring due to the fault of the Owner or a third party or due to acts of God.

Failure to make payment within thirty (30) days of the final invoice issued upon job completion voids all guarantees expressed or implied.

Prescribed Fire:

No guarantee /warranty is expressed or implied as to the completeness, coverage, intensity or results of the prescribed fire. If the conditions are acceptable to Pizzo & Associates, Ltd., and the local fire jurisdiction gives permission to ignite the prescription fire, and Pizzo & Associates, Ltd. is forced to shut down due to no fault of Pizzo & Associates, Ltd., the full balance will be due. Any return trip to complete the fire will be billed at the rate stated in the contract. Landscape plantings, mulch beds and above ground utilities in or in close proximity to the burn unit could sustain damage due to heat/flames and shall not be guaranteed. The Owner acknowledges that there will be smoke generated by the prescribed fire, and it will move off site during the burn. The Owner/Agent will notify potentially affected parties in proximity to the prescribed burn units. The Owner hereby agrees to indemnify Pizzo & Associates, Ltd. and its employees and agents and hold them harmless for all instance of damage due to a prescribed fire. If the local authorities require their presence and charge a fee to do so, those costs will be paid by the Owner in addition to the contract price.

Annual Monitoring:

Pizzo & Associates, Ltd. reserves the right to perform an annual Meander Survey at a cost of, but not exceeding a total of $400.00 per project site, per year. This cost will be deducted from the annual Stewardship budget for each project site. Upon completion of the survey, Pizzo & Associates, Ltd. will provide to the Owner a year-end report that includes, but is not limited to the number of plant species and overall floristic quality.

Aquatic Weed Control:

Due to the highly unpredictable nature of the weather, nutrient availability, and water levels; no control or eradication of any aquatic plant and/or algae species is warranted.

Supplemental Watering:

Due to the highly unpredictable nature of the weather, supplemental watering may be warranted to ensure and maintain proper plant establishment. In the event that any installation of seed and/or plants have been directed by the Owner to occur outside of normal seed/plant installation timeframes (Mar. 1 – June 30; Sept 15. – Oct. 31) and/or in the event that D1- Moderate Drought conditions or higher exist according to the National Drought Mitigation Center at the University of Nebraska-Lincoln (http://droughtmonitor.unl.edu), U.S. Department of Agriculture, and the National Oceanic and Atmospheric Administration; Pizzo & Associates, Ltd. reserves the right to provide supplemental watering as necessary.

Prior to commencement of supplemental watering services, the Owner shall be notified. Should the Owner decline this service, all standard Pizzo & Associates, Ltd. warrantees for seeding and plant installations shall be voided.

Time will be billed hourly, including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the contract. Should hourly rates not be specified, the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE shall prevail.

RIGHT OF SUBSTITUTION: The Owner agrees that Pizzo & Associates, Ltd. may, without the Owner's consent, substitute hard materials, quantities and plant species where deemed by Pizzo & Associates, Ltd. to be required due to planting conditions, nursery stock availability or to otherwise enhance the project without changing the nature or character of the project.

SUBCONTRACTING: Pizzo & Associates, Ltd. reserves the right to employ certain subcontractors to perform all or part of the work hereunder.

CONDITIONS: The Owner shall provide Pizzo & Associates, Ltd. a current plat of survey for delineation of the property lines. If the boundary markers are not visible, Pizzo & Associates, Ltd. will hire a surveyor, at the Owner's expense +10%, to visit the site to mark the boundary points. The Owner shall notify Pizzo & Associates, Ltd. of all private utilities (piping, wiring, sprinkler system components, obstructions, etc.) prior to work beginning. Repairs to any unmarked sprinkler system, television or satellite cables, invisible dog fences or other underground utilities shall be the sole responsibility of the Owner. If site conditions are not as they appear above ground or there are buried obstructions or debris, changes to the plan and work will be billed according to the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE. Except on prescribed fire, the Owner will pay for fees and time to obtain all necessary licenses, permits or other permission or authority that may be required, whether federal, state, county, local or other entity.

DESIGN PLANS AND PHOTOGRAPHS: The Owner expressly authorizes Pizzo & Associates, Ltd. to make sketches or drawings and/or take photographs of the subject property and any buildings located on the subject property and to use the resulting photographs, sketches or drawings for purposes of developing a design and restoration plan and to publish the photographs and/or design and landscaping plan for marketing or educational purposes. The photographs, design and restoration plan shall remain the exclusive property of Pizzo & Associates, Ltd., together with any and all copyrights thereto.

DEFAULT REMEDIES: In the event the Owner is in default of his/her/their obligations hereunder, the Owner shall pay any and all expenses incurred by Pizzo & Associates, Ltd. to collect the amounts due, including but not limited to court costs, reasonable attorney's fees and accrued interest. The parties hereto further agree that any lawsuit based upon this contract or related to the services rendered and/or materials supplied pursuant to this contract shall be filed exclusively in the Sixteenth Judicial Circuit Court in Sycamore, Illinois, County of DeKalb.

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DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0196**
Orig. Department:	**Parks and Grounds Department**
File Name:	**Stormwater Basin Stewardship Extensions - V3 Companies**

BACKGROUND:

In 2017, V3 Companies was hired to establish and maintain the native landscape shorelines around the following stormwater basins:

Tallgrass Pond (#03-10)
Legend Trail Pond (#03-11)
Orland Golfview Pond (North) (#14-05)
Yearling Crossing Pond (#29-02)
Park Hill Pond #1 (Phase 1) (#15-02)

Since that time, the landscape buffer has been successfully established and maintained through the control of invasive woody and herbaceous flora through the physical removal or the application of appropriate herbicides, controlled burns and the replanting of native plant material.

As V3 Companies have become thoroughly familiar with the buffer yard landscape at these ponds and have exceeded expectations for their establishment and maintenance. Staff recommends extending their contract for the stewardship of the pond for an additional three (3) years (2020, 2021 and 2022). A three-year proposal summary is attached for review, as well as the project proposal for each site.

BUDGET IMPACT:

Funds are available in account 031-6007-443500 for work performed in 2020, which totals $47,735.00, and would be available based on 2021 and 2022 Board approved budgets, which would be $21,200.00 and $22,200.00 respectively, for a proposed three-year total of $91,135.00.

REQUESTED ACTION:

I move to approve the stewardship extension for Tallgrass Pond (#03-10), Legend Trail Pond (#03-11), Orland Golfview Pond (North) (#14-05), Yearling Crossing Pond (#29-02) and Park Hill Pond #1 - Phase 1 (#15-02) for 2020, 2021 and 2022 to V3 Companies for an amount not to exceed $47,735.00 for 2020, $21,200.00 for 2021 and $22,200.00 for 2022.

V3 STEWARDSHIP EXTENSIONS	2020	2021	2022	TOTAL (2020 - 2022)
Tallgrass	**$ 9,250.00**	**$ 4,200.00**	**$ 4,400.00**	**$ 17,850.00**
Legend Trail	**$ 10,025.00**	**$ 4,400.00**	**$ 4,600.00**	**$ 19,025.00**
Orland Golfview (North)	**$ 9,030.00**	**$ 4,200.00**	**$ 4,400.00**	**$ 17,630.00**
Yearling Crossing	**$ 9,375.00**	**$ 4,200.00**	**$ 4,400.00**	**$ 17,975.00**
Park Hill Phase 1	**$ 10,055.00**	**$ 4,200.00**	**$ 4,400.00**	**$ 18,655.00**
ANNUAL TOTAL	*$ 47,735.00*	*$ 21,200.00*	*$ 22,200.00*	**$ 91,135.00**

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:**	630-512-1137
		Email:	bmillis@v3co.com
Project Name:	**Legend Trail Pond 2020-2022**	**Date:**	10/15/2019
Project Address:	Legend Trail Orland Park, IL	Ref No.	PER17058

V3 Companies proposes to perform the following work:

Item	Item Description	Qty	Unit	Unit Price	Total Price
2020					
1.0	Prescribed Burn	1.0	LS	$ 4,350.00	$ 4,350.00
2.0	Supplemental Seeding	1.0	LS	$ 1,475.00	$ 1,475.00
3.0	Weed Control	4.0	LS	$ 1,050.00	$ 4,200.00
				Subtotal - 2020:	**$ 10,025.00**
2021					
4.0	Weed Control	4.0	LS	$ 1,100.00	$ 4,400.00
				Subtotal - 2021:	**$ 4,400.00**
2022					
5.0	Weed Control	4.0	EA	$ 1,150.00	$ 4,600.00
				Subtotal - 2022:	**$ 4,600.00**
	TOTAL PRICE:				**$ 19,025.00**

Project Notes:

1.0 Contract will be invoiced at the units and rates indicated herein.

2.0 Prescribed burns are targeted for execution between fall and spring of the following year. Actual schedule will be dependent upon permitting and appropriate field conditions.

3.0 Prescribed burns do not guarantee the protection and survivorship of any landscape material located within or immediately adjacent to the burn area.

4.0 Invoicing will be issued for prescribed burn preparation at the time the permit is issued. If the burn is delayed beyond the expiration of the permit, additional charges will apply to complete a second iteration of the permit documents and reapply for the permit.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:** **Email:**	630-512-1137 bmillis@v3co.com
Project Name:	**Legend Trail Pond 2020-2022**	**Date:**	10/15/2019
Project Address:	Legend Trail Orland Park, IL	Ref No.	PER17058

5.0 Burns are anticipated to be completed in a single mobilization. If a burn is terminated prior to completion for any reason, the burn will be invoiced as a prorated portion of the total cost based on acreage completed and the mobilization of equipment and personnel. The fee for completing the burn will be evaluated and additional costs will be presented to the client for approval.

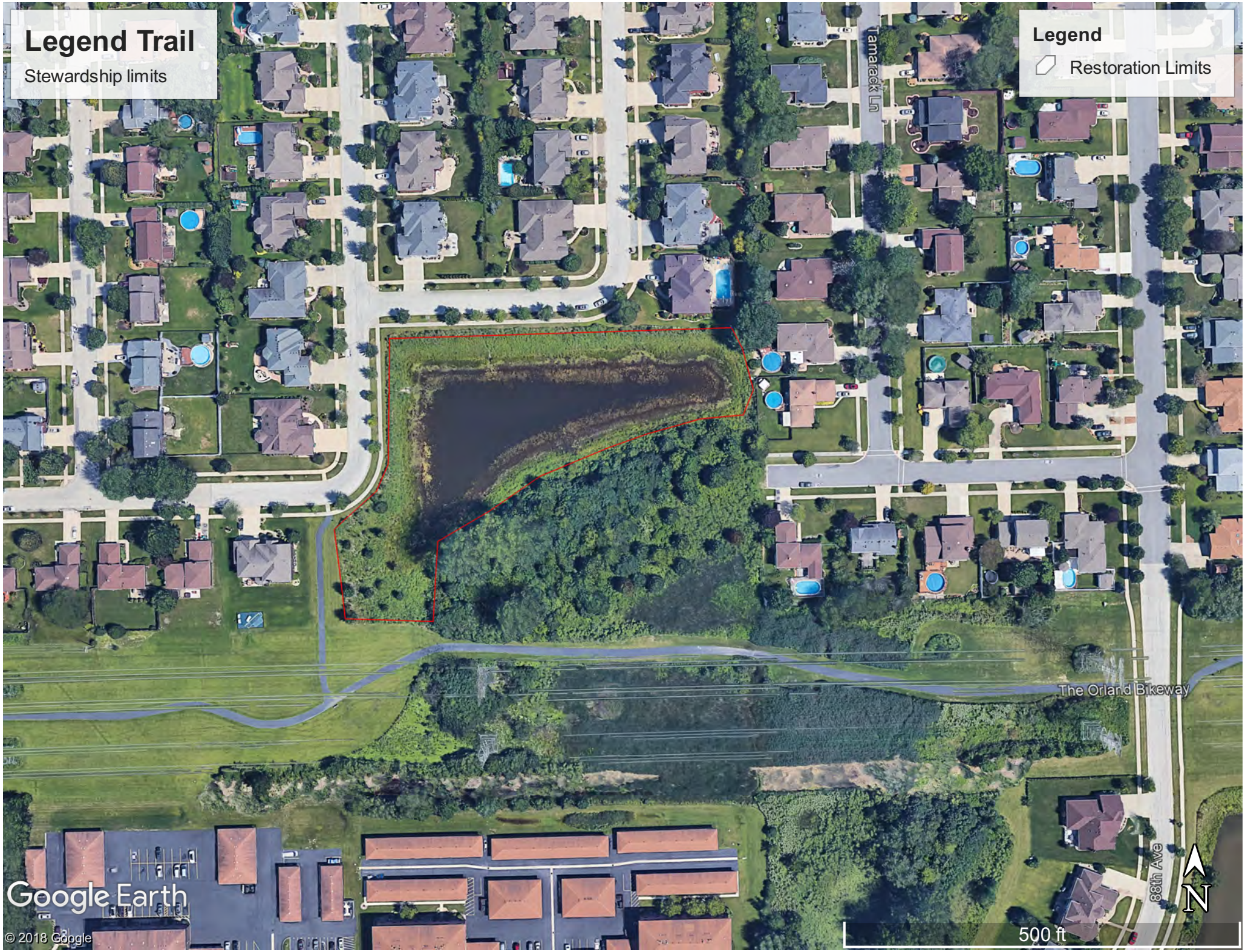
6.0 Site monitoring will be performed during late summer/early fall to evaluate vegetation establishment, species diversity, weed pressure, and other items that may affect the overall performance of the native vegetation.

7.0 Herbicides will be applied for control of invasive weed species and will occur between April and September of each year.

8.0 Chemical and mechanical weed control activities will be conducted to control nuisance herbaceous and woody vegetation.

9.0 This proposal will be executed in accordance with the attached terms and conditions.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. **Purchaser:** _____ **Signature:** _____ **Printed Name:** _____ **Date:** _____	**CONFIRMED:** V3 Companies _____ Printed Name: Michael Famiglietti, P.E. Vice President


Legend Trail
Stewardship limits
Legend
Restoration Limits
Tamarack Ln
The Orland Bikeway
88th Ave
N
500 ft
Google Earth
© 2018 Google

V3 COMPANIES
GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
b. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
c. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, or any defect or non-conformance in the work of any Contractor.

2. CONSULTANT'S RESPONSIBILITIES

CONSULTANT will render engineering services in accordance with generally accepted and currently recognized engineering practices and principles. CONSULTANT makes no warranty, either expressed or implied, with respect to its services.

a. Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the CLIENT and any other party concerning the Project, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the CLIENT, the construction contractor, other contractors or subcontractors, other than its own activities or own subcontractors in the performance of the work described in this agreement. Nor shall the CONSULTANT be responsible for the acts or omissions of the CLIENT, or for the failure of the CLIENT, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.
b. CLIENT reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and CONSULTANT and CLIENT shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.
c. The CONSULTANT will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The CONSULTANT is not responsible for, and CLIENT agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the Contract Documents. It is expressly understood that the uncovering of errors in the plans and specifications is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

3. TERMS OF PAYMENT

CONSULTANT shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. CLIENT shall make prompt monthly payments in response to CONSULTANT's monthly statements.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT's statement therefore, the past amounts due CONSULTANT will be increased at the rate of 1.5% per month from said thirtieth day. CONSULTANT may after giving seven days written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses and charges. CONSULTANT shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension.

4. SUSPENSION OF SERVICES

CLIENT may, at any time, by written order to CONSULTANT require CONSULTANT to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. CLIENT, however, shall pay all costs associated with the suspension.

5. TERMINATION

This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by CLIENT, under the same terms, whenever CLIENT shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by CONSULTANT either before or after the termination date shall be reimbursed by CLIENT.

6. ATTORNEY'S FEES

In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

7. REUSE OF DOCUMENTS

All documents including but not limited to Reports, Drawings and Specifications prepared or furnished by CONSULTANT (and CONSULTANT's independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT, or to CONSULTANT's independent professional associates or consultants, and CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

8. INSURANCE

Upon CLIENT request the CONSULTANT shall provide the CLIENT with certificates of insurance evidencing all coverages held by the CONSULTANT.

In order that the CLIENT and the CONSULTANT may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the CONSULTANT and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to the CONSULTANT as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by CONSULTANT regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.

9. FACSIMILE TRANSMISSIONS.

The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile transmission was used.

10. CERTIFICATIONS, GUARANTEES AND WARRANTIES

CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence the CONSULTANT cannot ascertain. CLIENT also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification.

11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed $100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.

15. CONSTRUCTION STAKING PROVISIONS

a. The destruction of any point(s) labeled C.P. (control point) without the consent of the CONSULTANT will be charged as a non-contract item, at $300.00 per incident. Control points will be marked, highly visible and identifiable by a "pig-pen" or "triple lath" configuration surrounding each control point.
b. CONSULTANT will require a minimum of 48 hours notice for scheduling of survey crews. Once the crew is on site, crew will return for as long as required to finish the requested work. ADDITIONAL WORK given to crew, while crew is on-site, will be performed in a minimum of 48 hours. Scheduled surveying requests shall constitute a minimum of 4 hours of field work.
c. It is understood that it is the CLIENT's responsibility to notify the CONSULTANT (in writing) of any and all revisions to the contract documents. Current blueline drawings for the project shall be supplied to CONSULTANT by CLIENT.
d. If underground utility lines and/or curb lines are incorrectly constructed, and the CONSULTANT's stakes are claimed to be the source of error, the stakes in question MUST BE IN THE GROUND as set by the CONSULTANT in order that a re-verification of the location of the stakes can be accomplished.
e. The CONSULTANT must be notified in writing within 24 hours of any potential staking error by the CLIENT so that the CONSULTANT may assess and verify the cause of the error. No claims shall be made as a result of a staking error against the CONSULTANT without the foregoing notification of the error in writing as specified.
f. It is understood that the CONSULTANT will set offset stakes one time only, except as otherwise provided in this Agreement. A loss of a stake or stakes due to construction, vandalism, or an act of god will be replaced as an additional service to this Agreement. If the CONSULTANT is called upon to check or verify stakes that he has placed in the ground, and if it is found that those stakes were located and marked according to plan, the CONSULTANT's services will be considered an additional service to this Agreement.
g. It is understood that it is not the responsibility of the CONSULTANT to verify the horizontal and/or vertical alignment of utility structures after they are built. Such services, should they be required by the CLIENT or the CONTRACTOR, will be provided as an additional service to this Agreement.
h. CONSULTANT reserves the right to rely on the accuracy of the contract documents and is not responsible for the discovery of any errors or omissions that may exist on the contract documents.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:**	630-512-1137
		Email:	bmillis@v3co.com
Project Name:	**Orland Golfview North 2020-2022**	**Date:**	10/15/2019
Project Address:	Kemper Dr. Orland Park, IL	Ref No.	PER17058

V3 Companies proposes to perform the following work:

Item	Item Description	Qty	Unit	Unit Price	Total Price
2020					
1.0	Prescribed Burn	1.0	LS	$ 4,000.00	$ 4,000.00
2.0	Supplemental Seeding	1.0	LS	$ 1,030.00	$ 1,030.00
3.0	Weed Control	4.0	LS	$ 1,000.00	$ 4,000.00
				Subtotal - 2020:	**$ 9,030.00**
2021					
4.0	Weed Control	4.0	LS	$ 1,050.00	$ 4,200.00
				Subtotal - 2021:	**$ 4,200.00**
2022					
5.0	Weed Control	4.0	EA	$ 1,100.00	$ 4,400.00
				Subtotal - 2022:	**$ 4,400.00**
	TOTAL PRICE:				**$ 17,630.00**

Project Notes:

1.0 Contract will be invoiced at the units and rates indicated herein.

2.0 Prescribed burns are targeted for execution between fall and spring of the following year. Actual schedule will be dependent upon permitting and appropriate field conditions.

3.0 Prescribed burns do not guarantee the protection and survivorship of any landscape material located within or immediately adjacent to the burn area.

4.0 Invoicing will be issued for prescribed burn preparation at the time the permit is issued. If the burn is delayed beyond the expiration of the permit, additional charges will apply to complete a second iteration of the permit documents and reapply for the permit.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:** **Email:**	630-512-1137 bmillis@v3co.com
Project Name:	**Orland Golfview North 2020-2022**	**Date:**	10/15/2019
Project Address:	Kemper Dr. Orland Park, IL	Ref No.	PER17058

5.0 Burns are anticipated to be completed in a single mobilization. If a burn is terminated prior to completion for any reason, the burn will be invoiced as a prorated portion of the total cost based on acreage completed and the mobilization of equipment and personnel. The fee for completing the burn will be evaluated and additional costs will be presented to the client for approval.

6.0 Site monitoring will be performed during late summer/early fall to evaluate vegetation establishment, species diversity, weed pressure, and other items that may affect the overall performance of the native vegetation.

7.0 Herbicides will be applied for control of invasive weed species and will occur between April and September of each year.

8.0 Chemical and mechanical weed control activities will be conducted to control nuisance herbaceous and woody vegetation.

9.0 This proposal will be executed in accordance with the attached terms and conditions.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. **Purchaser:** _____ **Signature:** _____ **Printed Name:** _____ **Date:** _____	**CONFIRMED:** V3 Companies _____ Printed Name: Michael Famiglietti, P.E. Vice President

Orland Golfveiw North
Stewardship limits
Legend
Kemper Dr
Orland Golfview North
Restoration Limits
Merion Dr
Orland Brook Dr
Orland Golfview North
Google Earth
© 2018 Google
N
300 ft

V3 COMPANIES
GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
b. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
c. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, or any defect or non-conformance in the work of any Contractor.

2. CONSULTANT'S RESPONSIBILITIES

CONSULTANT will render engineering services in accordance with generally accepted and currently recognized engineering practices and principles. CONSULTANT makes no warranty, either expressed or implied, with respect to its services.

a. Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the CLIENT and any other party concerning the Project, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the CLIENT, the construction contractor, other contractors or subcontractors, other than its own activities or own subcontractors in the performance of the work described in this agreement. Nor shall the CONSULTANT be responsible for the acts or omissions of the CLIENT, or for the failure of the CLIENT, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.
b. CLIENT reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and CONSULTANT and CLIENT shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.
c. The CONSULTANT will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The CONSULTANT is not responsible for, and CLIENT agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the Contract Documents. It is expressly understood that the uncovering of errors in the plans and specifications is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

3. TERMS OF PAYMENT

CONSULTANT shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. CLIENT shall make prompt monthly payments in response to CONSULTANT's monthly statements.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT's statement therefore, the past amounts due CONSULTANT will be increased at the rate of 1.5% per month from said thirtieth day. CONSULTANT may after giving seven days written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses and charges. CONSULTANT shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension.

4. SUSPENSION OF SERVICES

CLIENT may, at any time, by written order to CONSULTANT require CONSULTANT to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. CLIENT, however, shall pay all costs associated with the suspension.

5. TERMINATION

This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by CLIENT, under the same terms, whenever CLIENT shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by CONSULTANT either before or after the termination date shall be reimbursed by CLIENT.

6. ATTORNEY'S FEES

In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

7. REUSE OF DOCUMENTS

All documents including but not limited to Reports, Drawings and Specifications prepared or furnished by CONSULTANT (and CONSULTANT's independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT, or to CONSULTANT's independent professional associates or consultants, and CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

8. INSURANCE

Upon CLIENT request the CONSULTANT shall provide the CLIENT with certificates of insurance evidencing all coverages held by the CONSULTANT.

In order that the CLIENT and the CONSULTANT may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the CONSULTANT and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to the CONSULTANT as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by CONSULTANT regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.

9. FACSIMILE TRANSMISSIONS.

The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile transmission was used.

10. CERTIFICATIONS, GUARANTEES AND WARRANTIES

CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence the CONSULTANT cannot ascertain. CLIENT also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification.

11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed $100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.

15. CONSTRUCTION STAKING PROVISIONS

a. The destruction of any point(s) labeled C.P. (control point) without the consent of the CONSULTANT will be charged as a non-contract item, at $300.00 per incident. Control points will be marked, highly visible and identifiable by a "pig-pen" or "triple lath" configuration surrounding each control point.
b. CONSULTANT will require a minimum of 48 hours notice for scheduling of survey crews. Once the crew is on site, crew will return for as long as required to finish the requested work. ADDITIONAL WORK given to crew, while crew is on-site, will be performed in a minimum of 48 hours. Scheduled surveying requests shall constitute a minimum of 4 hours of field work.
c. It is understood that it is the CLIENT's responsibility to notify the CONSULTANT (in writing) of any and all revisions to the contract documents. Current blueline drawings for the project shall be supplied to CONSULTANT by CLIENT.
d. If underground utility lines and/or curb lines are incorrectly constructed, and the CONSULTANT's stakes are claimed to be the source of error, the stakes in question MUST BE IN THE GROUND as set by the CONSULTANT in order that a re-verification of the location of the stakes can be accomplished.
e. The CONSULTANT must be notified in writing within 24 hours of any potential staking error by the CLIENT so that the CONSULTANT may assess and verify the cause of the error. No claims shall be made as a result of a staking error against the CONSULTANT without the foregoing notification of the error in writing as specified.
f. It is understood that the CONSULTANT will set offset stakes one time only, except as otherwise provided in this Agreement. A loss of a stake or stakes due to construction, vandalism, or an act of god will be replaced as an additional service to this Agreement. If the CONSULTANT is called upon to check or verify stakes that he has placed in the ground, and if it is found that those stakes were located and marked according to plan, the CONSULTANT's services will be considered an additional service to this Agreement.
g. It is understood that it is not the responsibility of the CONSULTANT to verify the horizontal and/or vertical alignment of utility structures after they are built. Such services, should they be required by the CLIENT or the CONTRACTOR, will be provided as an additional service to this Agreement.
h. CONSULTANT reserves the right to rely on the accuracy of the contract documents and is not responsible for the discovery of any errors or omissions that may exist on the contract documents.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:**	630-512-1137
		Email:	bmillis@v3co.com
Project Name:	**Park Hill Phase 1 Pond 2020-2022**	**Date:**	10/16/2019
Project Address:	Yearling Crossing Ln. Orland Park, IL	Ref No.	PER17058

V3 Companies proposes to perform the following work:

Item	Item Description	Qty	Unit	Unit Price	Total Price
2020					
1.0	Prescribed Burn	1.0	LS	$ 4,375.00	$ 4,375.00
2.0	Supplemental Seeding	1.0	LS	$ 1,580.00	$ 1,580.00
3.0	Weed Control	4.0	LS	$ 1,025.00	$ 4,100.00
				Subtotal - 2020:	**$ 10,055.00**
2021					
4.0	Weed Control	4.0	LS	$ 1,050.00	$ 4,200.00
				Subtotal - 2021:	**$ 4,200.00**
2022					
5.0	Weed Control	4.0	EA	$ 1,100.00	$ 4,400.00
				Subtotal - 2022:	**$ 4,400.00**
	TOTAL PRICE:				**$ 18,655.00**

Project Notes:

1.0 Contract will be invoiced at the units and rates indicated herein.

2.0 Prescribed burns are targeted for execution between fall and spring of the following year. Actual schedule will be dependent upon permitting and appropriate field conditions.

3.0 Prescribed burns do not guarantee the protection and survivorship of any landscape material located within or immediately adjacent to the burn area.

4.0 Invoicing will be issued for prescribed burn preparation at the time the permit is issued. If the burn is delayed beyond the expiration of the permit, additional charges will apply to complete a second iteration of the permit documents and reapply for the permit.

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To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:** **Email:**	630-512-1137 bmillis@v3co.com
Project Name:	**Park Hill Phase 1 Pond 2020-2022**	**Date:**	10/16/2019
Project Address:	Yearling Crossing Ln. Orland Park, IL	Ref No.	PER17058

5.0 Burns are anticipated to be completed in a single mobilization. If a burn is terminated prior to completion for any reason, the burn will be invoiced as a prorated portion of the total cost based on acreage completed and the mobilization of equipment and personnel. The fee for completing the burn will be evaluated and additional costs will be presented to the client for approval.

6.0 Site monitoring will be performed during late summer/early fall to evaluate vegetation establishment, species diversity, weed pressure, and other items that may affect the overall performance of the native vegetation.

7.0 Herbicides will be applied for control of invasive weed species and will occur between April and September of each year.

8.0 Chemical and mechanical weed control activities will be conducted to control nuisance herbaceous and woody vegetation.

9.0 This proposal will be executed in accordance with the attached terms and conditions.

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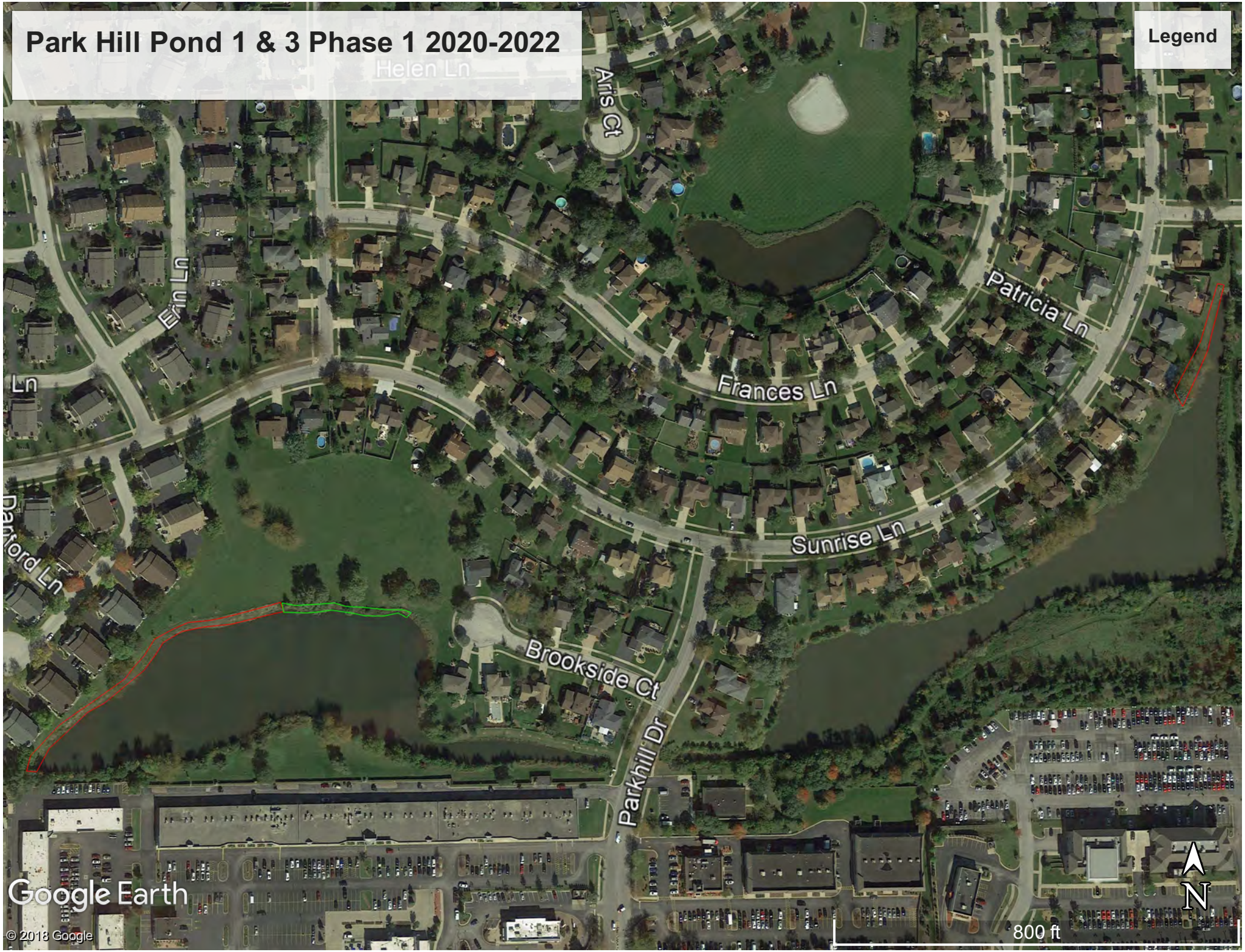
Park Hill Pond 1 & 3 Phase 1 2020-2022



V3 COMPANIES
GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
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2. CONSULTANT'S RESPONSIBILITIES

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11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed $100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.

15. CONSTRUCTION STAKING PROVISIONS

a. The destruction of any point(s) labeled C.P. (control point) without the consent of the CONSULTANT will be charged as a non-contract item, at $300.00 per incident. Control points will be marked, highly visible and identifiable by a "pig-pen" or "triple lath" configuration surrounding each control point.
b. CONSULTANT will require a minimum of 48 hours notice for scheduling of survey crews. Once the crew is on site, crew will return for as long as required to finish the requested work. ADDITIONAL WORK given to crew, while crew is on-site, will be performed in a minimum of 48 hours. Scheduled surveying requests shall constitute a minimum of 4 hours of field work.
c. It is understood that it is the CLIENT's responsibility to notify the CONSULTANT (in writing) of any and all revisions to the contract documents. Current blueline drawings for the project shall be supplied to CONSULTANT by CLIENT.
d. If underground utility lines and/or curb lines are incorrectly constructed, and the CONSULTANT's stakes are claimed to be the source of error, the stakes in question MUST BE IN THE GROUND as set by the CONSULTANT in order that a re-verification of the location of the stakes can be accomplished.
e. The CONSULTANT must be notified in writing within 24 hours of any potential staking error by the CLIENT so that the CONSULTANT may assess and verify the cause of the error. No claims shall be made as a result of a staking error against the CONSULTANT without the foregoing notification of the error in writing as specified.
f. It is understood that the CONSULTANT will set offset stakes one time only, except as otherwise provided in this Agreement. A loss of a stake or stakes due to construction, vandalism, or an act of god will be replaced as an additional service to this Agreement. If the CONSULTANT is called upon to check or verify stakes that he has placed in the ground, and if it is found that those stakes were located and marked according to plan, the CONSULTANT's services will be considered an additional service to this Agreement.
g. It is understood that it is not the responsibility of the CONSULTANT to verify the horizontal and/or vertical alignment of utility structures after they are built. Such services, should they be required by the CLIENT or the CONTRACTOR, will be provided as an additional service to this Agreement.
h. CONSULTANT reserves the right to rely on the accuracy of the contract documents and is not responsible for the discovery of any errors or omissions that may exist on the contract documents.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:**	630-512-1137
		Email:	bmillis@v3co.com
Project Name:	**Tallgrass Pond 2020-2022**	**Date:**	10/15/2019
Project Address:	Tallgrass Dr. Orland Park, IL	Ref No.	PER17058

V3 Companies proposes to perform the following work:

Item	Item Description	Qty	Unit	Unit Price	Total Price
2020					
1.0	Prescribed Burn	1.0	LS	$ 4,000.00	$ 4,000.00
2.0	Supplemental Seeding	1.0	LS	$ 1,250.00	$ 1,250.00
3.0	Weed Control	4.0	LS	$ 1,000.00	$ 4,000.00
				Subtotal - 2020:	**$ 9,250.00**
2021					
4.0	Weed Control	4.0	LS	$ 1,050.00	$ 4,200.00
				Subtotal - 2021:	**$ 4,200.00**
2022					
5.0	Weed Control	4.0	EA	$ 1,100.00	$ 4,400.00
				Subtotal - 2022:	**$ 4,400.00**
	TOTAL PRICE:				**$ 17,850.00**

Project Notes:

1.0 Contract will be invoiced at the units and rates indicated herein.

2.0 Prescribed burns are targeted for execution between fall and spring of the following year. Actual schedule will be dependent upon permitting and appropriate field conditions.

3.0 Prescribed burns do not guarantee the protection and survivorship of any landscape material located within or immediately adjacent to the burn area.

4.0 Invoicing will be issued for prescribed burn preparation at the time the permit is issued. If the burn is delayed beyond the expiration of the permit, additional charges will apply to complete a second iteration of the permit documents and reapply for the permit.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:** **Email:**	630-512-1137 bmillis@v3co.com
Project Name:	**Tallgrass Pond 2020-2022**	**Date:**	10/15/2019
Project Address:	Tallgrass Dr. Orland Park, IL	Ref No.	PER17058

5.0 Burns are anticipated to be completed in a single mobilization. If a burn is terminated prior to completion for any reason, the burn will be invoiced as a prorated portion of the total cost based on acreage completed and the mobilization of equipment and personnel. The fee for completing the burn will be evaluated and additional costs will be presented to the client for approval.

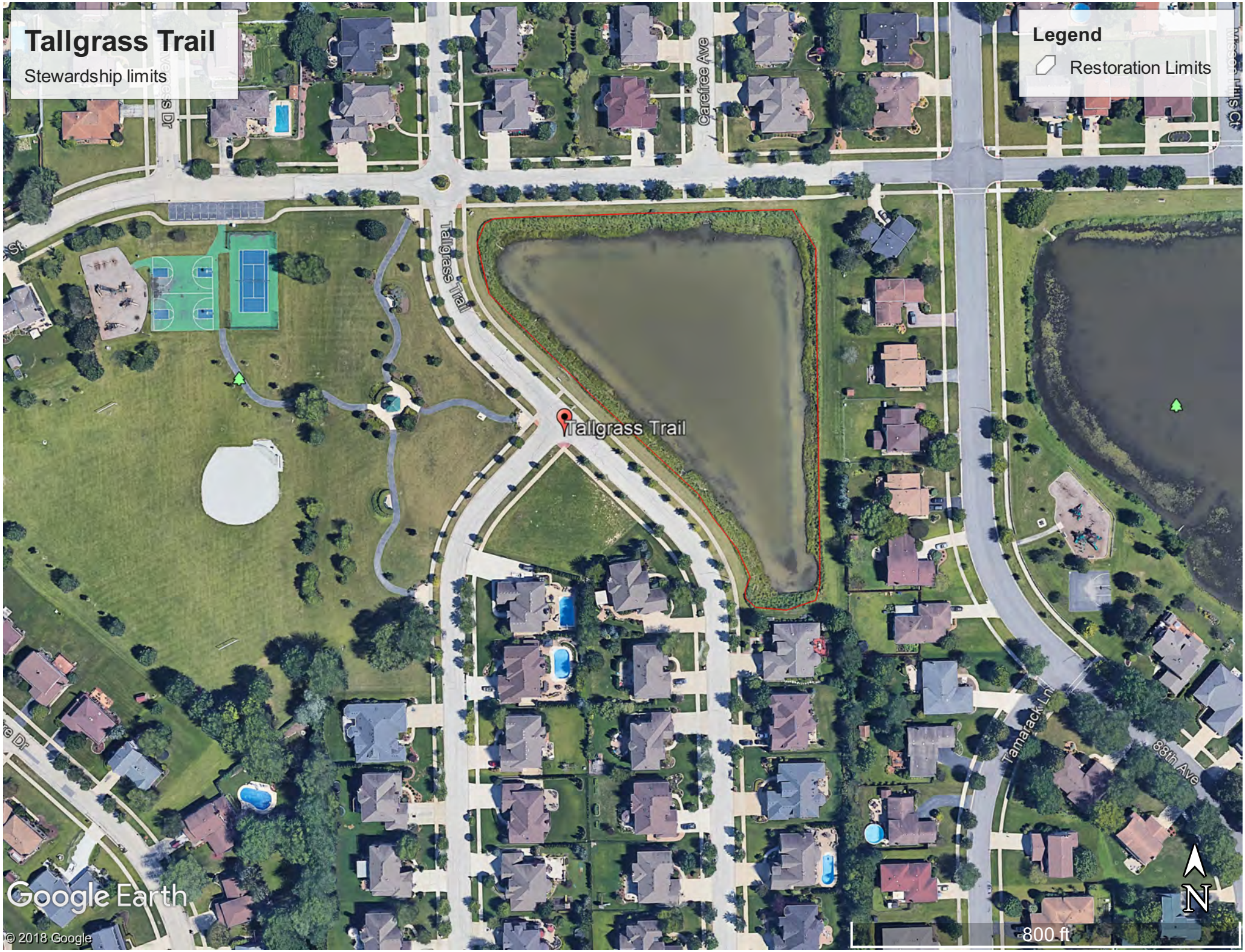
6.0 Site monitoring will be performed during late summer/early fall to evaluate vegetation establishment, species diversity, weed pressure, and other items that may affect the overall performance of the native vegetation.

7.0 Herbicides will be applied for control of invasive weed species and will occur between April and September of each year.

8.0 Chemical and mechanical weed control activities will be conducted to control nuisance herbaceous and woody vegetation.

9.0 This proposal will be executed in accordance with the attached terms and conditions.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. **Purchaser:** _____ **Signature:** _____ **Printed Name:** _____ **Date:** _____	**CONFIRMED:** V3 Companies _____ Printed Name: Michael Famiglietti, P.E. Vice President


Tallgrass Trail
Stewardship limits
Legend
Restoration Limits
Carefree Ave
Tallgrass Trail
Tallgrass Trail
Tamarack Ln
88th Ave
Google Earth
© 2018 Google
N
800 ft

V3 COMPANIES
GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
b. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
c. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, or any defect or non-conformance in the work of any Contractor.

2. CONSULTANT'S RESPONSIBILITIES

CONSULTANT will render engineering services in accordance with generally accepted and currently recognized engineering practices and principles. CONSULTANT makes no warranty, either expressed or implied, with respect to its services.

a. Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the CLIENT and any other party concerning the Project, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the CLIENT, the construction contractor, other contractors or subcontractors, other than its own activities or own subcontractors in the performance of the work described in this agreement. Nor shall the CONSULTANT be responsible for the acts or omissions of the CLIENT, or for the failure of the CLIENT, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.
b. CLIENT reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and CONSULTANT and CLIENT shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.
c. The CONSULTANT will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The CONSULTANT is not responsible for, and CLIENT agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the Contract Documents. It is expressly understood that the uncovering of errors in the plans and specifications is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

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CONSULTANT shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. CLIENT shall make prompt monthly payments in response to CONSULTANT's monthly statements.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT's statement therefore, the past amounts due CONSULTANT will be increased at the rate of 1.5% per month from said thirtieth day. CONSULTANT may after giving seven days written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses and charges. CONSULTANT shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension.

4. SUSPENSION OF SERVICES

CLIENT may, at any time, by written order to CONSULTANT require CONSULTANT to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. CLIENT, however, shall pay all costs associated with the suspension.

5. TERMINATION

This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by CLIENT, under the same terms, whenever CLIENT shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by CONSULTANT either before or after the termination date shall be reimbursed by CLIENT.

6. ATTORNEY'S FEES

In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

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All documents including but not limited to Reports, Drawings and Specifications prepared or furnished by CONSULTANT (and CONSULTANT's independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT, or to CONSULTANT's independent professional associates or consultants, and CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

8. INSURANCE

Upon CLIENT request the CONSULTANT shall provide the CLIENT with certificates of insurance evidencing all coverages held by the CONSULTANT.

In order that the CLIENT and the CONSULTANT may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the CONSULTANT and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to the CONSULTANT as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by CONSULTANT regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.

9. FACSIMILE TRANSMISSIONS.

The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile transmission was used.

10. CERTIFICATIONS, GUARANTEES AND WARRANTIES

CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence the CONSULTANT cannot ascertain. CLIENT also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification.

11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed $100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.

15. CONSTRUCTION STAKING PROVISIONS

a. The destruction of any point(s) labeled C.P. (control point) without the consent of the CONSULTANT will be charged as a non-contract item, at $300.00 per incident. Control points will be marked, highly visible and identifiable by a "pig-pen" or "triple lath" configuration surrounding each control point.
b. CONSULTANT will require a minimum of 48 hours notice for scheduling of survey crews. Once the crew is on site, crew will return for as long as required to finish the requested work. ADDITIONAL WORK given to crew, while crew is on-site, will be performed in a minimum of 48 hours. Scheduled surveying requests shall constitute a minimum of 4 hours of field work.
c. It is understood that it is the CLIENT's responsibility to notify the CONSULTANT (in writing) of any and all revisions to the contract documents. Current blueline drawings for the project shall be supplied to CONSULTANT by CLIENT.
d. If underground utility lines and/or curb lines are incorrectly constructed, and the CONSULTANT's stakes are claimed to be the source of error, the stakes in question MUST BE IN THE GROUND as set by the CONSULTANT in order that a re-verification of the location of the stakes can be accomplished.
e. The CONSULTANT must be notified in writing within 24 hours of any potential staking error by the CLIENT so that the CONSULTANT may assess and verify the cause of the error. No claims shall be made as a result of a staking error against the CONSULTANT without the foregoing notification of the error in writing as specified.
f. It is understood that the CONSULTANT will set offset stakes one time only, except as otherwise provided in this Agreement. A loss of a stake or stakes due to construction, vandalism, or an act of god will be replaced as an additional service to this Agreement. If the CONSULTANT is called upon to check or verify stakes that he has placed in the ground, and if it is found that those stakes were located and marked according to plan, the CONSULTANT's services will be considered an additional service to this Agreement.
g. It is understood that it is not the responsibility of the CONSULTANT to verify the horizontal and/or vertical alignment of utility structures after they are built. Such services, should they be required by the CLIENT or the CONTRACTOR, will be provided as an additional service to this Agreement.
h. CONSULTANT reserves the right to rely on the accuracy of the contract documents and is not responsible for the discovery of any errors or omissions that may exist on the contract documents.

"The Professional Approach to Ecology"

To:	Mr. Mike Mazza	**Contact:**	Brad Millis
Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:**	630-512-1137
		Email:	bmillis@v3co.com
Project Name:	**Yearling Crossing Pond 2020-2022**	**Date:**	10/15/2019
Project Address:	Yearling Crossing Ln. Orland Park, IL	Ref No.	PER17058

V3 Companies proposes to perform the following work:

Item	Item Description	Qty	Unit	Unit Price	Total Price
2020					
1.0	Prescribed Burn	1.0	LS	$ 4,250.00	$ 4,250.00
2.0	Supplemental Seeding	1.0	LS	$ 1,025.00	$ 1,025.00
3.0	Weed Control	4.0	LS	$ 1,025.00	$ 4,100.00
				Subtotal - 2020:	**$ 9,375.00**
2021					
4.0	Weed Control	4.0	LS	$ 1,050.00	$ 4,200.00
				Subtotal - 2021:	**$ 4,200.00**
2022					
5.0	Weed Control	4.0	EA	$ 1,100.00	$ 4,400.00
				Subtotal - 2022:	**$ 4,400.00**
	TOTAL PRICE:				**$ 17,975.00**

Project Notes:

1.0 Contract will be invoiced at the units and rates indicated herein.

2.0 Prescribed burns are targeted for execution between fall and spring of the following year. Actual schedule will be dependent upon permitting and appropriate field conditions.

3.0 Prescribed burns do not guarantee the protection and survivorship of any landscape material located within or immediately adjacent to the burn area.

4.0 Invoicing will be issued for prescribed burn preparation at the time the permit is issued. If the burn is delayed beyond the expiration of the permit, additional charges will apply to complete a second iteration of the permit documents and reapply for the permit.

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Address:	Village of Orland Park 14700 Ravinia Ave. Orland Park, IL 60462	**Phone:** **Email:**	630-512-1137 bmillis@v3co.com
Project Name:	**Yearling Crossing Pond 2020-2022**	**Date:**	10/15/2019
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5.0 Burns are anticipated to be completed in a single mobilization. If a burn is terminated prior to completion for any reason, the burn will be invoiced as a prorated portion of the total cost based on acreage completed and the mobilization of equipment and personnel. The fee for completing the burn will be evaluated and additional costs will be presented to the client for approval.

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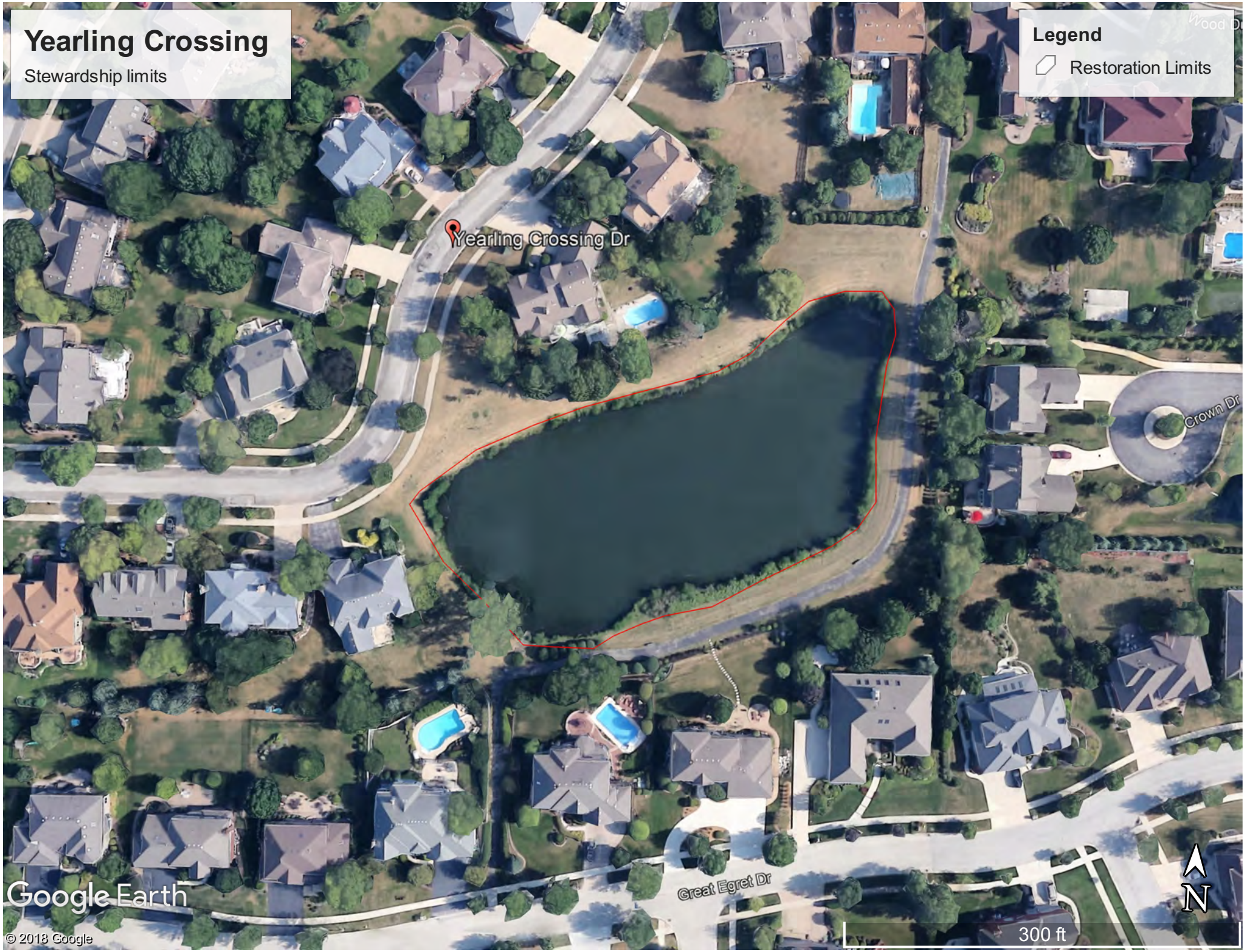
Yearling Crossing
Stewardship limits
Legend
Restoration Limits
Yearling Crossing Dr
Crown Dr
Great Egret Dr
Google Earth
© 2018 Google
300 ft
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V3 COMPANIES
GENERAL TERMS AND CONDITIONS

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h. CONSULTANT reserves the right to rely on the accuracy of the contract documents and is not responsible for the discovery of any errors or omissions that may exist on the contract documents.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0042**
Orig. Department:	**Development Services Department**
File Name:	**Mastic Pistachia Gelato - Ordinance**

BACKGROUND:

On March 3rd, 2020, the Village Board of Trustees approved a Special Use Permit to allow for the operation of an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for single-family residential use for the property located at 14404 John Humphrey Drive in the VCD Village Center District.

This is now before the Village Board of Trustees for consideration of the ordinance.

BUDGET IMPACT:

REQUESTED ACTION:

I move to pass Ordinance Number _____, entitled: ORDINANCE GRANTING A SPECIAL USE PERMIT (MASTIC PISTACHIA GELATO - 14404 JOHN HUMPHREY DRIVE)

ORDINANCE GRANTING A SPECIAL USE PERMIT (MASTIC PISTACHIA GELATO - 14404 JOHN HUMPHREY DRIVE)

WHEREAS, an application seeking a special use permit to operate an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for single family residential use, has been filed by the Petitioner Maram Baker, with the Village Clerk of this Village and has been referred to the Plan Commission of this Village and has been processed in accordance with the Land Development Code of the Village of Orland Park as amended; and

WHEREAS, said Plan Commission of this Village held a public hearing on February 18, 2020, on whether the requested special use permit should be granted, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, a public notice in the form required by law was given of said public hearing by publication not more than 30 days nor less than 15 days prior to said hearing in the Daily Southtown, a newspaper of general circulation in this Village; and

WHEREAS, the Plan Commission of this Village has filed its report of findings and recommendations that the requested special use permit be granted with this President and Board of Trustees, and this Board of Trustees have duly considered said report and findings and recommendations;

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The Plan Commission of this Village has made its report of findings and recommendations regarding the proposed special use permit. The findings of the Plan Commission are herein incorporated by reference as the findings of this President and Board of Trustees, as completely as if fully recited herein at length. All exhibits submitted at the aforesaid public hearing also hereby incorporated by reference as fully as if attached hereto. This President and Board of Trustees further find that the proposed special use permit is in the public good and in the best interests of the Village and its residents and is consistent with and fosters the purposes and spirit of the Orland Park Land Development Code as set forth in Section 1-102 thereof. Said special use is also in accordance with the provisions of the Comprehensive Land Use Plan of the Village, which designates the site at 14404 John Humphrey Drive ("Subject Property") as "Downtown Mixed Use".

SECTION 2

In addition, to the findings set forth in Section 1 hereof, this Board of Trustees further finds, in relation to the proposed special use to allow for operation of an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for residential use in the VCD Village Center Zoning District as follows:

(a) The Subject Property is located at 14404 John Humphrey Drive within the Village of Orland Park in Cook County, Illinois. The proposal is to operate a gelato restaurant within three hundred (300) feet of a single family residential zoned parcel. Such a use is compatible with the existing uses within the shopping center as well as the surrounding land uses and zoning within the vicinity of the shopping center. The restaurant will not directly abut any single family residential lots and the restaurant and existing shopping center are separated from nearby single family residences by John Humphrey Drive. The restaurant use will be limited to gelato and the impact to neighboring properties will be minimal, including those residential parcels within 300 feet. There are currently other tenant restaurant uses within the shopping center and it is determined that the proposed use will not significantly increase parking or traffic demands.

(b) The proposed development is consistent with the purposes, goals, objectives and standards of the Comprehensive Plan, any adopted overlay plan and the Land Development Code. The Comprehensive Plan designates this area as "Downtown Mixed Use", and the Subject Property is located in the VCD Village Center Zoning District. The Subject Property will fulfill the VCD Village Center District's established principles by promoting mixed commercial uses, including restaurants.

(c) The proposed development will be consistent with the character of the immediate vicinity of the Subject Property, i.e., to the north, vacant land, to the south, office and retail, to the east, retail, single family residential and open space and to the west, office and personal service. All immediately surrounding areas are zoned "VCD Village Center."

(d) The design of the restaurant will minimize adverse effects and parking and traffic will be adequately accommodated.

(e) There will be no adverse effects on the value of the property. The Subject Property is a 1,280 square foot tenant space in the northeast portion of the Horton Center shopping center. The special use development will bring commerce to the Village with minimal increase in vehicle and pedestrian traffic. Additionally, the development is served by a connected network of perimeter sidewalks, roadways and walkways.

(f) The Petitioner has demonstrated that public facilities and services, including but not limited to roadways, park facilities, police and fire protection, hospital and medical services, drainage systems, refuse disposal, water and sewers will be capable of serving the special use at an adequate level of service. All utilities are accounted for and can accommodate the proposed restaurant.

(g) Petitioner has made adequate legal provision to guarantee the provision and development of any open space and other improvements associated with the proposed development.

(h) The development will not adversely affect a known archaeological, historical or cultural resource.

(i) The proposed development shall comply with all additional standards imposed on it by all other applicable requirements of the ordinances and regulations of the Village.

SECTION 3

An special use permit to allow for a gelato restaurant specified in Section 2(a) of this Ordinance is hereby granted, subject to the conditions below for the following described property:

LOTS 4 AND S AND THAT PART OF LOT 3 DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT.3; THENCE EASTERLY, ALONG THE SOUTHERLY LINE OF LOT 3 BEING A CURVE, HAVING A RADIUS OF 415.60 FEET, AN ARC DISTANCE OF 48.21 FEET TO THE POINT OF BEGINNING; THENCE NORTH OO041)57 EAST, PARALLEL WITH AND 48 FEET EAST OF THE WEST LINE OF SAID LOT 3, A DISTANCE OF 372.14 FEET TO THE SOUTH LINE OF LOT 6; THENCE NORTH 89°52'OO" EAST ALONG SAID SOUTH LINE, 202.46 FEET TO THE NORTHEAST CORNER OF THE AFORESAID LOT 3; THENCE SOUTH 24°15'13" WEST ALONG THE EASTERLY LINE OF SAID LOT 3 A DISTANCE OF 443.80 FEET TO THE SOUTHEAST CORNER OF LOT 3; THENCE WESTERLY ALONG THE SOUTHERLY LINE OF SAID LOT 3, BEING A CURVE HAVING A RADIUS OF 415.60 FEET, AN ARC DISTANCE OF 36.67 FEET TO THE POINT OF BEGINNING, ALL IN 144TH PLACE COMMERCIAL SUBDIVISION, BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 36 NORTH) RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 18, 1983 AS DOCUMENT NO. 26739525, IN COOK COUNTY, ILLINOIS.

PIN: 27-10-100-100-1002

This special use permit is subject to the following conditions:

A. All Village Building and Land Development Code requirements must be met.
B. Prior to initiating work, Petitioner must obtain all required permits from the Village's Building Division.
C. Petitioner must submit a sign permit application to the Village Development Services Department for a separate review as all signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
D. Petitioner must apply for and obtain an Appearance Review approval for any façade changes.

SECTION 4

Petitioner shall at all times comply with the terms and conditions of this Ordinance, and all other codes and ordinances of the Village unless specifically amended by this or another ordinance. In the event of non-compliance, the permit granted by this Ordinance shall be subject to revocation by appropriate legal proceedings.

SECTION 5

The zoning map of the Village of Orland Park, Cook and Will Counties, Illinois, shall be amended so as to be in conformance with the granting of the special use for the development as aforesaid.

SECTION 6

This Ordinance shall be in full force and effect from and after its passage as required by law.

ORDINANCE GRANTING A SPECIAL USE PERMIT (MASTIC PISTACHIA GELATO - 14404 JOHN HUMPHREY DRIVE)

WHEREAS, an application seeking a special use permit to operate an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for single family residential use, has been filed by the Petitioner Maram Baker, with the Village Clerk of this Village and has been referred to the Plan Commission of this Village and has been processed in accordance with the Land Development Code of the Village of Orland Park as amended; and

WHEREAS, said Plan Commission of this Village held a public hearing on February 18, 2020, on whether the requested special use permit should be granted, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, a public notice in the form required by law was given of said public hearing by publication not more than 30 days nor less than 15 days prior to said hearing in the Daily Southtown, a newspaper of general circulation in this Village; and

WHEREAS, the Plan Commission of this Village has filed its report of findings and recommendations that the requested special use permit be granted with this President and Board of Trustees, and this Board of Trustees have duly considered said report and findings and recommendations;

NOW THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The Plan Commission of this Village has made its report of findings and recommendations regarding the proposed special use permit. The findings of the Plan Commission are herein incorporated by reference as the findings of this President and Board of Trustees, as completely as if fully recited herein at length. All exhibits submitted at the aforesaid public hearing also hereby incorporated by reference as fully as if attached hereto. This President and Board of Trustees further find that the proposed special use permit is in the public good and in the best interests of the Village and its residents and is consistent with and fosters the purposes and spirit of the Orland Park Land Development Code as set forth in Section 1-102 thereof. Said special use is also in accordance with the provisions of the Comprehensive Land Use Plan of the Village, which designates the site at 14404 John Humphrey Drive ("Subject Property") as "Downtown Mixed Use".

SECTION 2

In addition, to the findings set forth in Section 1 hereof, this Board of Trustees further finds, in relation to the proposed special use to allow for operation of an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for residential use in the VCD Village Center Zoning District as follows:

(a) The Subject Property is located at 14404 John Humphrey Drive within the Village of Orland Park in Cook County, Illinois. The proposal is to operate a gelato restaurant within three hundred (300) feet of a single family residential zoned parcel. Such a use is compatible with the existing uses within the shopping center as well as the surrounding land uses and zoning within the vicinity of the shopping center. The restaurant will not directly abut any single family residential lots and the restaurant and existing shopping center are separated from nearby single family residences by John Humphrey Drive. The restaurant use will be limited to gelato and the impact to neighboring properties will be minimal, including those residential parcels within 300 feet. There are currently other tenant restaurant uses within the shopping center and it is determined that the proposed use will not significantly increase parking or traffic demands.

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(c) The proposed development will be consistent with the character of the immediate vicinity of the Subject Property, i.e., to the north, vacant land, to the south, office and retail, to the east, retail, single family residential and open space and to the west, office and personal service. All immediately surrounding areas are zoned "VCD Village Center."

(d) The design of the restaurant will minimize adverse effects and parking and traffic will be adequately accommodated.

(e) There will be no adverse effects on the value of the property. The Subject Property is a 1,280 square foot tenant space in the northeast portion of the Horton Center shopping center. The special use development will bring commerce to the Village with minimal increase in vehicle and pedestrian traffic. Additionally, the development is served by a connected network of perimeter sidewalks, roadways and walkways.

(f) The Petitioner has demonstrated that public facilities and services, including but not limited to roadways, park facilities, police and fire protection, hospital and medical services, drainage systems, refuse disposal, water and sewers will be capable of serving the special use at an adequate level of service. All utilities are accounted for and can accommodate the proposed restaurant.

(g) Petitioner has made adequate legal provision to guarantee the provision and development of any open space and other improvements associated with the proposed development.

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PIN: 27-10-100-100-1002

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D. Petitioner must apply for and obtain an Appearance Review approval for any façade changes.

SECTION 4

Petitioner shall at all times comply with the terms and conditions of this Ordinance, and all other codes and ordinances of the Village unless specifically amended by this or another ordinance. In the event of non-compliance, the permit granted by this Ordinance shall be subject to revocation by appropriate legal proceedings.

SECTION 5

The zoning map of the Village of Orland Park, Cook and Will Counties, Illinois, shall be amended so as to be in conformance with the granting of the special use for the development as aforesaid.

SECTION 6

This Ordinance shall be in full force and effect from and after its passage as required by law.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0209**
Orig. Department:	**Development Services Department**
File Name:	**Ordinance Authorizing Release (Abrogation) of Temporary Construction Easement (9965-9985 W. 151st Street)**

BACKGROUND:

During the land acquisition process for the 151st Street project, the Village negotiated and acquired a two (2) year temporary construction easement (document number 1928017112) for the property at the southeast corner of 151st Street and West Avenue (9965 to 9985 151st Street, PIN 27-16-203-013). The two (2) year duration on the temporary construction easement for the property was based on the estimated length of construction. The Illinois Department of Transportation (IDOT) required that the temporary construction easement duration be at least three (3) years. Subsequently, a new temporary construction easement with a three (3) year length was recorded and the Village is now releasing the two (2) year temporary construction easement (document number 1928017112) at the request of the property owner.

BUDGET IMPACT:

The processing of this release will come from account 054-0000-471250 (CP-1081) for the 151st Street construction project.

REQUESTED ACTION:

I move to pass Ordinance Number _____, entitled: ORDINANCE AUTHORIZING RELEASE (ABROGATION) OF TEMPORARY CONSTRUCTION EASEMENT (9965-9985 W. 151st STREET).

This document prepared by:

E. Kenneth Friker
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Avenue, Suite 10
Orland Park, Illinois 60462

RETURN TO RECORDERS BOX 324

1928017112

Doc# 1928017112 Fee $88.00

EDWARD M. MOODY
COOK COUNTY RECORDER OF DEEDS
DATE: 10/07/2019 02:24 PM PG: 1 OF 7

For Recorder's Use Only

GRANT OF TEMPORARY CONSTRUCTION EASEMENT

THIS INDENTURE WITNESSETH, that the Grantor, ORLAND PARK ASSOCIATES, LLC, an Illinois limited liability company ("Grantor") having its office at 9965-9985 W. 151st Street, Orland Park, Illinois 60462, for good and valuable consideration, the receipt of which is hereby acknowledged and other good and valuable consideration as hereinafter provided, hereby represents that it owns the fee simple title to, and does by these presents grant the right, easement and privilege to enter upon the following described land (the "Easement Premises") unto the VILLAGE OF ORLAND PARK, an Illinois municipal corporation, having its address at 14700 S. Ravinia Avenue, Orland Park, Illinois 60462 ("Grantee"), including Grantee's agents, employees and contractors, for the purpose of construction of a "roundabout" at the intersection of 151st Street and West Avenue in the Village of Orland Park, replacement of stormwater drain pipes and relocation of driveways on the easement premises (the "Project"), upon the real property as depicted on Exhibit A and legally described in Exhibit B attached hereto and made a part hereof.

ADDRESS: 9965-9985 W. 151st Street, Orland Park, Illinois 60462

PIN 27-16-203-013-0000

Said Easement Premises contains 19,668 square feet, more or less.

1. This Grant of Temporary Construction Easement shall be in effect and commence beginning on the date of execution of this Grant (the "Easement Commencement Date") by the Grantor and shall remain in effect only for a period extending from the Easement Commencement Date to a date ending on the earlier of: (i) November 30, 2021; or (ii) the completion of the Project work (the "Easement Period").

2. The Temporary Construction Easement granted herein is intended for working within the area of the Easement Premises to achieve the road construction, paving, driveway relocations, excavation, storm sewer removal and replacement and Easement Premises restoration. The Grantee shall cause all equipment and materials necessary to effectuate this purpose to be restricted within the Easement Premises and in an orderly manner. No equipment or materials shall be allowed upon any non-easement area. Upon completion of the Project, all materials and equipment shall be removed from the Easement Premises, and the Easement Premises shall be restored to the same condition or a better condition than on the Easement Commencement Date, including bush and tree replacement.

3. Grantee will defend, protect and save and keep Grantor and Grantor's agents, invitees and employees ("Indemnified Parties") forever harmless and indemnified against and from any and all loss, cost, damage or expense arising out of or from any accident or occurrence on or about the Easement Premises, resulting from Grantee's activities pursuant to the terms of this Easement Grant during the Easement Period, that causes injury to any person or property whomsoever or whatsoever.

4. All notices or other communications desired or required to be given hereunder shall be given in writing at the addresses set forth below, by any of the following means:

(a) Personal service;
(b) Overnight courier; or
(c) Registered or certified first class mail, postage prepaid, return receipt requested;

If to the Grantee:

Mr. Keith Pekau
Village President
Village of Orland Park
14700 S. Ravinia Avenue
Orland Park, Illinois 60462

With a copy to:

Mr. E. Kenneth Friker
Klein, Thorpe & Jenkins, Ltd.
15010 S. Ravinia Avenue – Suite 10
Orland Park, Illinois 60462

If to the Grantor:

Orland Park Associates, LLC
Attn: Terry McCollum, Member
9965-9985 W. 151st Street
Orland Park, Illinois 60462

The Parties, by notice hereunder, may designate any further or different addresses to which subsequent notices or other communications shall be sent. Any notice or other communication sent pursuant to clause (a) hereof shall be deemed received upon such personal service. Any notice or other communication sent pursuant to (b) shall be received on the day immediately following deposit with the overnight courier, and any notice sent pursuant to clause (c) shall be deemed received two business days following deposit in the U.S. Mail.

Dated this 9th day of August, 2019.

GRANTOR:

ORLAND PARK ASSOCIATES, LLC,
an Illinois limited liability company

By: WRMC
Member/Manager

GRANTEE:

VILLAGE OF ORLAND PARK,
an Illinois municipal corporation

By: _____
Keith Pekau, Village President

Attest: _____
John C. Mehalek, Village Clerk

APPROVED:

NORTH BANK, Mortgagee

No Mortgage

By: WRM
Authorized Officer

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that KEITH PEKAU, personally known to me to be the President of the Village of Orland Park, and JOHN C. MEHALEK, personally known to me to be the Village Clerk of said municipal corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such President and Village Clerk, they signed and delivered the said instrument and caused the corporate seal of said municipal corporation to be affixed thereto, pursuant to authority given by the Board of Trustees of said municipal corporation, as their free and voluntary act, and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 9th day of August, 2019.

Notary Public

Commission expires: E. KENNETH FRIKER
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
March 22, 2023

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

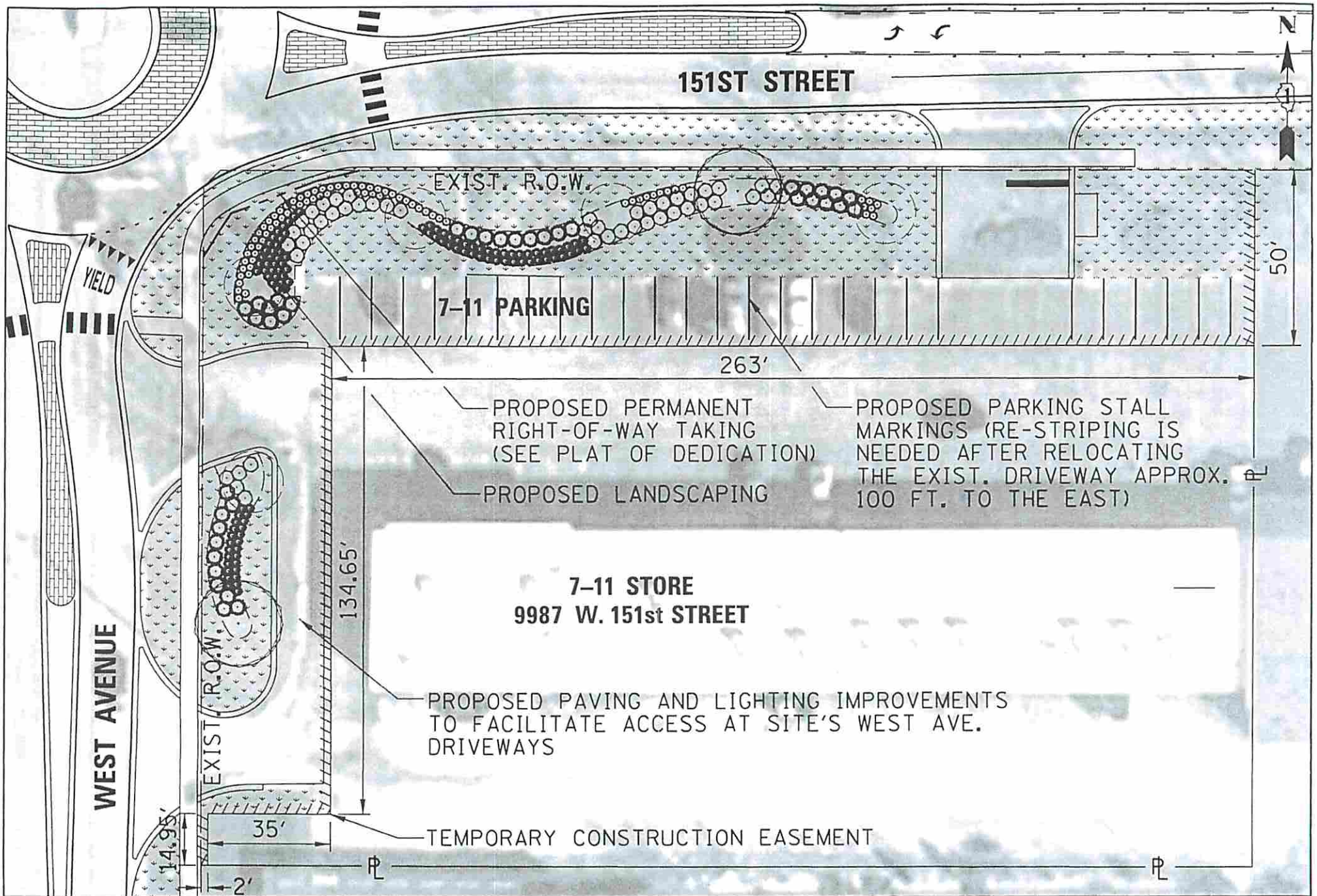
I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named W R McCollom Jr., personally known to me to be the member/manager of ORLAND PARK ASSOCIATES, LLC, a Illinois limited liability company, and the same person whose name is subscribed to the foregoing instrument as said member/manager of ORLAND PARK ASSOCIATES, LLC, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal this 9th day of August, 2019.

Donald F Harmon
Notary Public

Commission expires: May 26, 2023

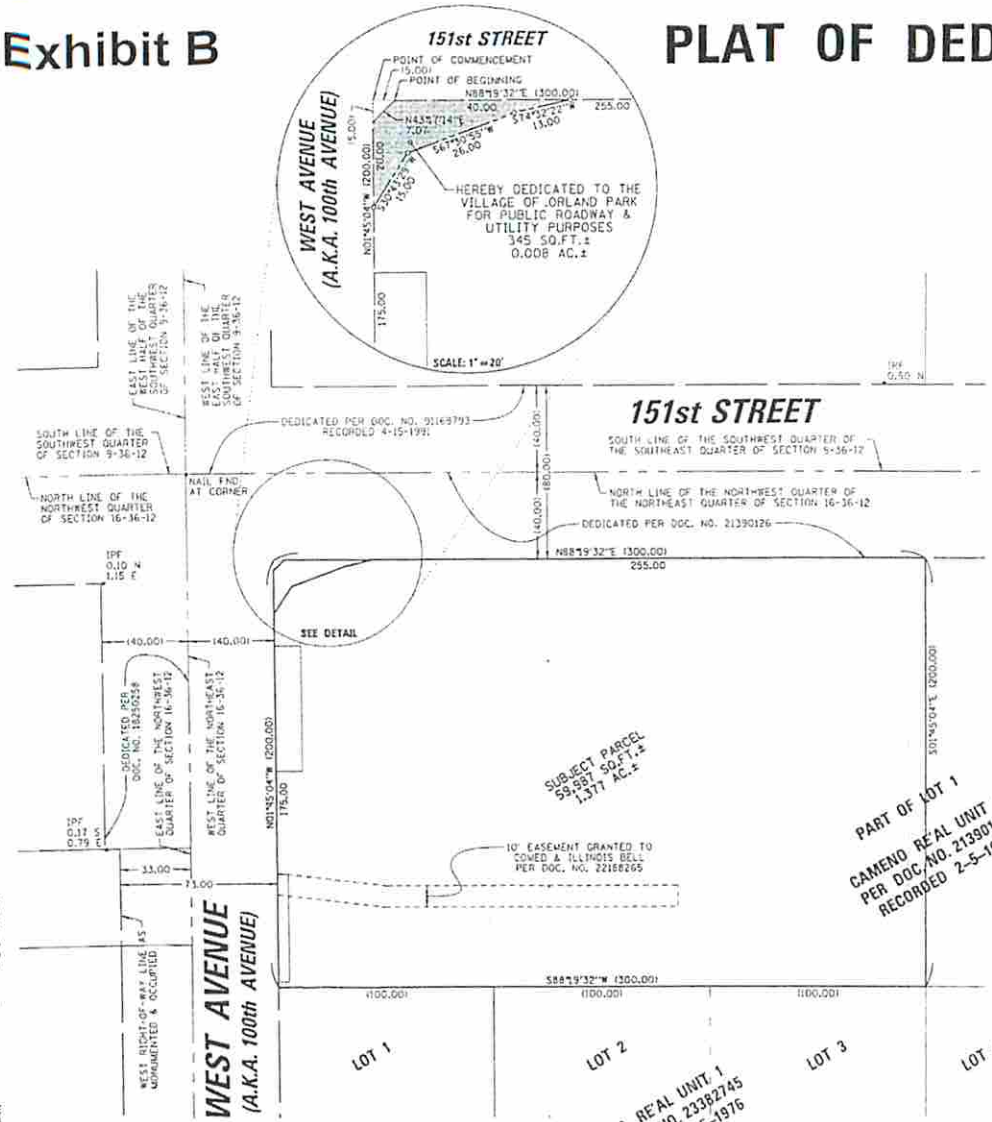
DONALD F HARMON
Official Seal
Notary Public - State of Illinois
My Commission Expires May 26, 2023



USER NAME = vracich	**TEMPORARY EASEMENT (EXHIBIT A)**	F.A.U. RTE.	SECTION
PLOT SCALE 1" = 35'	**9987 W. 151st STREET, ORLAND PARK**	1603	13-00071-00-WR
PLOT DATE = 10/25/2017			

Exhibit B

PLAT OF DEDICATION



40 0 40
SCALE IN FEET

PIN NO.
27-16-203-013

LEGEND

⊗	3/4" REBAR & CAP SET
•	IRON PIPE FOUND (IPF)
•	IRON ROD FOUND (IRF)
00.00	MEASURED
(00.00)	RECORD
	PROPERTY LINE
	R.O.W. LINE
	SECTION LINE
	1/4 SECTION LINE
	EASEMENT LINE
	ABANDONED/EXTENSION LINE
	PROPOSED R.O.W. LINE

VILLAGE ENGINEER'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF COOK } SS

I, _____, VILLAGE ENGINEER OF THE VILLAGE OF ORLAND PARK, ILLINOIS, HEREBY CERTIFY THAT PLAT OF DEDICATION IS APPROVED AND ACCEPTED.

DATED AT VILLAGE OF ORLAND PARK, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, 20 _____ A.D.

_____
VILLAGE ENGINEER

VILLAGE CLERK'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF COOK } SS

THIS IS TO CERTIFY THAT THERE ARE NO UNPAID SPECIAL ASSESSMENTS OR OTHER LIENS ON THE ABOVE DESCRIBED PROPERTY.

_____
COOK CLERK DATE

VILLAGE BOARD CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF COOK } SS

APPROVED AND ACCEPTED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS, AT A MEETING HELD

THIS _____ DAY OF _____, 20 _____ A.D.

BY: _____
VILLAGE PRESIDENT

ATTEST: _____
VILLAGE CLERK

OWNER'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF COOK } SS

THIS IS TO CERTIFY THAT I, _____ IS/ARE THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED ON THE PLAT OF DEDICATION AND THAT THEY HAVE CAUSED THE SAME TO BE PLATTED AS INDICATED HEREON FOR THE USES AND PURPOSES HEREIN SET FORTH, AND DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON INDICATED.

THIS _____ DAY OF _____, 20 _____ A.D.

BY: _____

TITLE: _____

ATTEST: _____

TITLE: _____

OWNER'S NOTARY

STATE OF ILLINOIS }
COUNTY OF COOK } SS

THIS IS TO CERTIFY THAT I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED SAID INSTRUMENT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH, GIVEN UNDER MY HAND AND NOTARIAL SEAL

THIS _____ DAY OF _____, 20 _____ A.D.

_____
NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

SURVEYOR NOTES:

1. BEARINGS AND DISTANCES SHOWN HEREON ARE ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE, NORTH AMERICAN DATUM OF 1983 (2011 ADJUSTMENT) "GRID".
2. THIS PLAT IS BASED IN PART ON A TITLE COMMITMENT REPORT, BY WHEATLAND TITLE GUARANTY COMPANY WITH AN EFFECTIVE DATE OF APRIL 03, 2015 AS ORDER NO. CBE-2015CO-11312.0.
3. PROPERTY IS SUBJECT TO: RIGHTS OF THE PUBLIC, THE STATE OF ILLINOIS, AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN OR USED FOR ROAD PURPOSES.
4. THIS SURVEY IS BASED ON FIELD WORK PERFORMED ON 12-02-2004, FEBRUARY THRU APRIL 2005, 3-30-2015 THRU 4-10-2015 & 09-12-2017 THRU 09-13-2017.

GENERAL NOTES:

1. ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
2. ONLY THOSE BUILDING LINE SETBACKS AND EASEMENTS WHICH ARE SHOWN ON THE RECORDED PLAT OF SUBDIVISIONS ARE SHOWN HEREON. REFER TO THE DEED, TITLE INSURANCE POLICY AND LOCAL ORDINANCES FOR OTHER RESTRICTIONS.
3. COMPARE DEED DESCRIPTION AND SITE CONDITIONS WITH THE DATA GIVEN ON THIS PLAT AND REPORT ANY DISCREPANCIES TO THE SURVEYOR AT ONCE.
4. NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.

LEGAL DESCRIPTION:

THAT PART OF LOT 1 IN CAMENO REAL UNIT 2, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP 36 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 5, 1971 AS DOCUMENT NO. 21390126 IN COOK COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE EASTERLY ALONG THE NORTH LINE OF SAID LOT 1 (SAID NORTH LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF 151ST AVENUE) HAVING AN ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE, NAD 83 (2011 ADJUSTMENT) GRID BEARING OF NORTH 88 DEGREES 19 MINUTES 32 SECONDS EAST A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 19 MINUTES 32 SECONDS EAST, 40.00 FEET ALONG SAID NORTH LINE; THENCE SOUTH 74 DEGREES 32 MINUTES 22 SECONDS WEST, 13.00 FEET; THENCE SOUTH 67 DEGREES 30 MINUTES 55 SECONDS WEST, 26.00 FEET; THENCE SOUTH 30 DEGREES 43 MINUTES 29 SECONDS WEST, 15.00 FEET TO A POINT ON THE WEST LINE OF SAID LOT 1 (SAID WEST LINE ALSO BEING THE EAST RIGHT-OF-WAY LINE OF WEST AVENUE); THENCE NORTH 01 DEGREES 45 MINUTES 04 SECONDS WEST, 20.00 FEET TO A POINT 5.00 FEET SOUTH OF SAID NORTHWEST CORNER OF LOT 1 AS MEASURED ON SAID WEST LINE; THENCE NORTH 43 DEGREES 17 MINUTES 14 SECONDS EAST, 7.07 FEET TO THE POINT OF BEGINNING.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF COOK } SS

WE, CHRISTOPHER B. BURKE ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL DESIGN FIRM, NUMBER 184-001175, DO HEREBY STATE THAT WE HAVE PREPARED THE PLAT OF DEDICATION DEPICTED HEREON. THIS PLAT REPRESENTS THE CONDITIONS FOUND AT THE TIME OF SAID SURVEY.

THIS 6 DAY OF November A.D.

Kenneth J. Rasmussen

KENNETH J. RASMUSSEN, P.L.S.
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3240
MY LICENSE EXPIRES 11/30/2018

"THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM TECHNICAL STANDARDS FOR A BOUNDARY SURVEY."

KENNETH J. RASMUSSEN 35-3240 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS ROSEMONT, ILLINOIS

CHRISTOPHER B. BURKE
ENGINEERING, LTD.
9575 West Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

PLAT OF DEDICATION
IN
VILLAGE OF ORLAND PARK, ILLINOIS
PREPARED FOR
VILLAGE OF ORLAND PARK

CALC.	KJR	PROJECT NO. 150272
DWN.	AJK	
CHKD.	JRM	SHEET 1 OF 1
SCALE:	1"=40'	DRAWING NO. DED150272A
DATE:	11-06-2017	

N:\DEL AND FAN\150272\SURVEY\DED150272A.SUR

…T

ORDINANCE AUTHORIZING RELEASE (ABROGATION) OF TEMPORARY CONSTRUCTION EASEMENT (9965-9985 W. 151st STREET)

…B

WHEREAS, by GRANT OF TEMPORARY CONSTRUCITON EASEMENT dated August 9, 2019, recorded in Cook County, Illinois, on October 7, 2019 as document number 1928017112, there was granted to the Village of Orland Park (the "Village") a Temporary Construction Easement over, upon and across the property described in **EXHIBIT "A"** attached hereto; and

WHEREAS, said Temporary Construction Easement was subsequently duplicated by a second Temporary Construction Easement, with respect to the same property described in **EXHIBIT "A"**, dated October 31, 2019, and recorded in Cook County, Illinois, on November 19, 2019, as document number 1932334132; and

WHEREAS, the August 9, 2019, Temporary Construction Easement to be abrogated/released is no longer necessary or needed by the Village;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1:

A Release (Abrogation) of Easement in substantially the form attached hereto as **EXHIBIT "B"** is hereby approved, and the Village President and Village Clerk are hereby authorized and directed to execute said document on behalf of the Village.

SECTION 2:

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0181**
Orig. Department:	**Public Works Department**
File Name:	**Disposal of Village Equipment (Online Auction) - Public Works, Parks & Grounds and Recreation Departments - Ordinance**

BACKGROUND:

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

One (1) used Omnidata Polycorder, model PC-602, serial number is P60-5387

One (1) used 2000 New Holland model LB110 serial 31029327 back hoe with 3,918 hours

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

BUDGET IMPACT:

Upon receipt, proceeds from the auction will be deposited into the general fund of the Village of Orland Park.

REQUESTED ACTION:

I move to pass Ordinance Number _____, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

WHEREAS, a simple majority of the Corporate Authorities of the Village of Orland Park have determined it is no longer necessary, useful or in the best interest for the Village of Orland Park to retain ownership of the personal property described in Section 2 below; and

WHEREAS, the President and Board of Trustees of the Village of Orland Park have determined that the said personal property shall be sold, if possible, through Public Surplus Auction.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The Preamble is adopted as fully set forth herein.

SECTION 2

Pursuant to Section 11-76-4 of the Illinois Municipal Code (Illinois Compiled Statutes, 65 ILCS 5/11-76-4), the President and the Board of Trustees of the Village of Orland Park find that the following items of personal property now owned by the Village of Orland Park, are no longer necessary or useful to the said Village, and its best interests will be served by the auction/sale of the following personal property:

One (1) used Omnidata Polycorder, model PC-602, serial number is P60-5387

One (1) used 2000 New Holland model LB110 serial 31029327 back hoe with 3,918 hours

SECTION 3

Pursuant to the said Section 11-76-4, the Village Manager is hereby authorized and may direct the sale of the personal property to which Section 2 of this Ordinance refers, "AS IS" and without warranties at the public auction/sale. The said online public auction shall be conducted by Public Surplus.com (“the “Auction House”).

SECTION 4

The Auction House is hereby authorized and directed to advertise the sale of the aforementioned personal property before the date of said public auction/sale.

SECTION 5

No bid which is less than the minimum price as provided by the Village Manager to the Auction House shall be accepted by the Auction House as the sales price of property listed in Section 2 of this Ordinance unless a lower amount is authorized by the Village Manager or his/her representative.

SECTION 6

Upon payment of the full price, the Village Manager and/or Village President is hereby authorized and directed to convey and transfer title or ownership to the item of personal property from the Village to the successful bidder/buyer and to execute all documents necessary to effectuate the sale.

SECTION 7

In the event that, after no fewer than two (2) attempts have been made by the Auction House to sell said personal property, no bids have been received equal to the minimum price as determined in the manner set forth above, the said personal property shall be either donated or scrapped as determined by the Village Manager.

SECTION 8

This Ordinance shall be in full force and effect from and after its passage by a majority vote of the Corporate Authorities and approval in the manner provided by law.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0183**
Orig. Department:	**Finance Department**
File Name:	**Transfer of 2020 Volume Cap - Ordinance**

BACKGROUND:

The Village of Orland Park's 2020 Volume Cap allocation amounts to $105.00 per capita for a total 2020 allocation of $6,122,760. "Volume Cap" is defined as a limit on the aggregate amount of tax-exempt private activity bonds that can be issued by the State.

The Volume Cap is allocated annually. To date, the Village's 2020 Volume Cap has not been granted or transferred to another party. According to State Statute, the Village Board must pass an ordinance on an annual basis either reserving its volume cap or transferring the volume cap to another party and must notify the State in writing of any Volume Cap granted, transferred or reserved by official action of the Board no later than April 30th of each calendar year.

As has occurred in prior years, a request has been made to transfer the Village volume cap to the Town of Normal, McLean County, Illinois, one of the lead issuers of the debt utilized to fund the Assist Homeownership Program ("Assist"). Assist is a pooled bond program that utilizes municipal volume cap allocations to provide funds to cover all or most of the closing costs and down payments required of homebuyers. Assist also provides Mortgage Credit Certificates to help reduce the homebuyer's ongoing cost of borrowing. (See attached for additional information.)

The Assist Homebuyer Down Payment Program offers homebuyers a 30-year, fixed-rate mortgage and a 3% cash gift at closing that can be used to pay a conventional loan 3% down payment and/or a portion of the closing costs or all of the FHA/VA 2.75% down payment and a portion of the closing costs. The subsidized interest rate, as well as the cash gift, is funded by the issuance of bonds at a premium, passing the premium on to homebuyers. This is an incentive for a potential homebuyer who can't come up with the required down payment and closing costs. Mortgage credit certificates allow the homebuyer to qualify for a federal income tax credit equal to 35% of the interest paid on their home loan each year, with the remaining amount qualifying as a regular income tax deduction. Through this program, and the participation of local banks, the Village of Orland Park would assist families with the purchase of their first homes in the Orland Park community.

Monarch Mortgage Management will issue the bonds and the outstanding bonds will not be reflected as Village debt nor will it be applied to the Village's annual $10 million bank qualified debt limitation. The Village has no financial exposure to the program as the interest rate subsidy and cash gift come directly from the program, not the Village. Also, administration of the program is handled by lenders and Monarch Mortgage Management, not by Village staff.

BUDGET IMPACT:

[illegible]

None.

REQUESTED ACTION:

I move to pass Ordinance _____ entitled: AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

Assist Homeownership Program

Utilizing a two-pronged approach to assist homebuyers, the program is sponsored by communities throughout the state to promote home ownership. The home buyer assistance feature of the Assist program provides families with funds to pay all or most of their closing costs and down payment, enabling families with good credit but little available capital to buy their home. The mortgage credit certificate ("MCC") feature reduces the homebuyer's ongoing cost of borrowing whenever market conditions result in uncompetitive interest rates for loans funded in the tax-exempt bond market.

Overview

- Communities join together through an Inter-governmental Cooperation Agreement
- Home rule communities may contribute private activity bond volume cap to support either a tax-exempt bond issuance or the MCC feature
- Non-home rule communities apply for volume cap from the State
- No financial contribution or commitment required from any participant
- Any Illinois municipality can participate

Loan Funding

- Loans are funded with proceeds of tax-exempt bonds or through the direct sale of taxable mortgage-backed securities based on the sale method providing the lowest interest rate
- The bonds and securities are sold at a premium, a price greater than their face amount, which provides funding for the home buyer assistance
- Proceeds are used to make the home loans and fund the assistance
- The bonds and securities are not a debt of the municipalities or paid from any participating community's funds, and are secured only with loans on the homes purchased

Loan Description

- 30 year fixed rate loans
- FHA/VA/RDA (640 minimum credit score) and Conventional (660 minimum credit score) loans are available
- Assist pays 3% to 7% cash grant to qualifying home buyers to fund closing costs and down payment assistance.

Assist Homeownership Program

Qualifying Homebuyers

- Will occupy the home as their residence
- Meet income and purchase price guidelines

Mortgage Credit Certificates

- MCC's are a federally authorized program created as an alternative to tax-exempt housing bonds to reduce effective interest costs for qualifying homebuyers
- MCC's allow the homebuyer to qualify for a federal income tax credit equal to a percentage of the interest paid on their home loan each year
- MCC holders still qualify for a regular deduction of the remaining interest paid on their home loan

	Without MCC	With MCC
Mortgage Amount	$100,000	$100,000
Mortgage Interest Rate	4.50%	4.50%
Monthly Mortgage Payment (first year interest = $4,467.00)	$506.69	$506.69
MCC Rate	N/A	35%
Monthly Credit Amount (First Year Average) (35% of $4,467.00 is first year credit)	N/A	$130.29
"Effective" Monthly Mortgage Payment	$506.69	$376.40

Assist Advantages

- Provides additional home ownership opportunities in each community
- Home ownership provides added stability in a community
- Serves the large segment of potential home buyers who qualify for loans but lack funds for a down payment and closing costs
- Strategic alliance with lenders throughout the state
- Customized marketing in each municipality
- No out-of-pocket expense to any community to participate

INCOME AND PURCHASE PRICE LIMITS

COUNTY NAME	INCOME LIMITS Targeted 1 or 2 People	Targeted 3 or More People	Non-Targeted 1 or 2 People	Non-Targeted 3 or More People	PURCHASE PRICE LIMITS Targeted	Non-Targeted
BOONE	NA	NA	$81,800	$94,070	NA	$305,330
COOK	$106,920	$124,740	$89,100	$102,465	$404,806	$331,205
CHAMPAIGN	$98,160	$114,520	$81,800	$94,070	$346,315	$283,348
DEKALB	$93,480	$109,060	$78,058	$89,759	$404,806	$331,205
DUPAGE	NA	NA	$89,100	$102,465	NA	$331,205
KANE	$106,920	$124,740	$89,100	$102,465	$404,806	$331,205
KENDALL	NA	NA	$103,400	$124,080	NA	$338,823
LAKE	$106,920	$124,740	$89,100	$102,465	$404,806	$331,205
MADISON	$98,160	$114,520	$81,800	$94,070	$346,315	$283,348
McLEAN	$105,960	$123,620	$88,300	$101,545	$346,315	$283,348
ST. CLAIR	$98,160	$114,520	$81,800	$94,070	$346,315	$283,348
SANGAMON	$98,160	$114,520	$81,800	$94,070	$346,315	$283,348
WILL	$106,920	$124,740	$89,100	$102,465	$404,806	$331,205
WINNEBAGO	$98,160	$114,520	$81,800	$94,070	$373,181	$305,330
OTHER PROGRAM AREAS	$98,160	$114,520	$81,800	$94,070	$346,315	$283,348

Assist

PARTICIPATING COMMUNITIES

City of Aurora
Village of Bartonville
City of Belleville
City of Belvidere
Village of Bridgeview
City of Champaign
City of Charleston
City of Collinsville
City of Crest Hill
Village of Creve Coeur
City of Decatur
City of East Moline
City of East Peoria
City of Edwardsville
Village of Godfrey
City of Joliet

Village of Justice
City of LaSalle
City of Lockport
City of Loves Park
Village of Machesney Park
Village of Marquette Heights
City of Mattoon
Village of Mendota
Village of Minooka
Village of Montgomery
City of Naperville
Town of Normal
City of Pekin
City of Peoria
Village of Peoria Heights
City of Peru

City of Princeton
City of Rochelle
City of Rockford
Village of Rockton
Village of Romeoville
City of Schaumburg
Village of Shorewood
City of South Beloit
City of Springfield
City of Urbana
City of Washington
City of Wood River
Village of Yorkville

County of Boone
County of Champaign
County of Coles
County of Cook
County of DeKalb
County of Kankakee
County of Kendall
County of Lake
County of Macon
County of Madison
County of McLean
County of Ogle
County of Peoria
County of Rock Island
County of Tazewell
County of Winnebago

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

WHEREAS, the Village of Orland Park, Will and Cook Counties, Illinois (the *"Municipality"*) is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the *"Code"*), provides that the Municipality has volume cap equal to $105 per resident of the Municipality in calendar year 2020, which volume cap may be allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 *Illinois Compiled Statutes,* 345/1 *et seq.,* as supplemented and amended (the *"Act"*), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to transfer its entire volume cap allocation for calendar year 2020 to the Town of Normal, McLean County, Illinois (the *"Issuer"*) to be applied toward the issuance of single family mortgage revenue bonds or mortgage credit certificates by the Issuer or for such other purpose permitted by this Ordinance;

NOW, THEREFORE, Be It Ordained by the President of the Village of Orland Park, Will and Cook Counties, Illinois, as follows:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2020 is hereby transferred to the Issuer, which shall issue the bonds or mortgage credit certificates using such transfer of volume cap, without any further action required on the part of the Municipality, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the bonds or mortgage credit certificates.

SECTION 2. That the Municipality and the Issuer shall maintain a written record of this Ordinance in their respective records during the term that the bonds or mortgage credit certificates to which such volume cap is allocated remain outstanding.

SECTION 3. That the President, the Village Clerk and all other proper officers, officials, agents and employees of the Municipality are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to further the purposes and intent of this Ordinance.

SECTION 4. That the provisions of this Ordinance are hereby declared to be separable, and if any section, phrase or provision of this Ordinance shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this Ordinance.

SECTION 5. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this Ordinance shall be in full force and effect upon its adoption and approval.

Presented, passed, approved and recorded this ___ day of _____, 2020.

Approved:

_____
President

[SEAL]

ATTEST:

_____
Village Clerk

Ayes: _____

_____

Nays: _____

Absent or Not Voting: _____

Monarch Mortgage Management, LLC
401 W. Ontario St. Suite 220, Chicago, Illinois 60654

David Rasch
312.664.5664
dsrasch@earthlink.net

March 4, 2020

Ms. Annmarie Mampe
Finance Director
Village of Orland Park
1400 South Ravinia Avenue
Orland Park, Illinois 60462

Re: Illinois Assist 2020 First-Time Homebuyer Down Payment Assistance Program

Dear Annmarie:

The housing market this past year has been strong in Orland Park. Our lender network is continuing to make first-time home buyer loans statewide. Funding is now available though our participating lender network.

In anticipation of additional funding of Illinois Assist first mortgages for residents of Orland Park, we ask that the Village again commit its 2020 home rule volume cap for Assist. This year, based on a population of 58,312, Orland Park's 2020 home rule cap is $6,122,760. Transfer of the Village's cap needs to be accomplished not later than April 30, 2020. Attached is the required form of transfer ordinance for 2020 and letter to the Governor's Office of Management & Budget.

Thanks for your continued support of Illinois Assist, Annmarie, and we look forward to working with you and the Village in the year to come.

Sincerely,
Monarch Mortgage Management, LLC

David S. Rasch

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0211**
Orig. Department:	**Police Department**
File Name:	**An Ordinance Amending Title 5 Chapter 8 (rental housing) of the Orland Park Village Code Relative to the Crime Free Program and a Conflict with a Cook County Ordinance (Cook County "Just Housing" Ordinance) - Approval**

BACKGROUND:

The Police Department is seeking to amend Title 5 Chapter 8 (rental housing) of the Orland Park Village Code relative to the Crime Free Program to include a new subsection 9 to Section 5-8-3-2 (Crime Free Program). The Cook County Just Housing Ordinance (JHO) went into effect on 01/01/2020. Listed is a brief overview of the ordinance process:

1. The Application can no longer ask about criminal background
2. The Application or application packet needs to disclose screening criteria
3. Must disclose applicants' rights within the JHO
4. Must preapprove on credit, eviction history, landlord and employment, PRIOR to running criminal background check - PREQUALIFICATION
5. Requires notifications at every step of the screening process
6. Criminal background check can only look at felony convictions within last three years
7. If applicant has adverse criminal history, the landlord needs to allow five days for an appeal, five days for the applicants opportunity to show the inaccuracy or rehabilitation
8. Sex offender registry can still be a blanket denial.

The new subsection allows for an owner, if they so choose to conduct or have conducted, a criminal history/background investigation of a prospective tenant, lessee, sublessee or occupant of age eighteen (18) or over. The results of such background investigation may be used, along with other appropriate and lawful factors, as a basis for making a decision to engage in or renew a lease, sublease or occupancy agreement without the additional parameters set forth by the JHO.

BUDGET IMPACT:

REQUESTED ACTION:

I move to pass an Ordinance _____ entitled: AN ORDINANCE AMENDING TITLE 5 CHAPTER 8 (RENTAL HOUSING) OF THE ORLAND PARK VILLAGE CODE RELATIVE TO THE CRIME FREE PROGRAM AND A CONFLICT WITH A COOK COUNTY ORDINANCE (COOK COUNTY "JUST HOUSING" ORDINANCE)

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AN ORDINANCE AMENDING TITLE 5 CHAPTER 8 (RENTAL HOUSING) OF THE ORLAND PARK VILLAGE CODE RELATIVE TO THE CRIME FREE PROGRAM AND A CONFLICT WITH A COOK COUNTY ORDINANCE (COOK COUNTY "JUST HOUSING" ORDINANCE)

..B

WHEREAS, the Village of Orland Park ("Village") is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, on April 25, 2019, the Cook County Board of Commissioners adopted Ordinance 19-2394, entitled "The Just Housing Amendment to Chapter 42 Human Relations, Section 42-38 of the Cook County Code," which amendment became effective on December 31, 2019, and prohibits housing discrimination based on an individual's "covered criminal history" and requires housing providers to perform an individualized assessment of an otherwise qualified individual's criminal conviction history prior to denying housing to the individual; and

WHEREAS, Article VII, Section 6(c) of the Illinois Constitution provides that if "a home rule county ordinance conflicts with an ordinance of a municipality, the municipal ordinance shall prevail within its jurisdiction;" and

WHEREAS, the Village finds that Cook County Ordinance 19-2394 places an undue burden on lessors (landlords) of residential rental housing within the Village in verifying the qualifications of potential lessees (tenants) and occupants of residential rental housing within the Village; and

WHEREAS, pursuant to its authority under Article VII, Section 6(c) of the Illinois Constitution, the Village finds it in the best interest of the Village, Village residents, Village residential lessors, and the public's health, safety and welfare to amend the Village Code of the Village of Orland Park to clearly define the requirements imposed on lessors of residential housing located in the Village as being those set forth in State and Federal law in determining the qualifications of prospective tenants.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1:

The recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2:

Title 5 (Building) Chapter 8 (Rental Housing) of the Orland Park Village Code is hereby amended by adding a new subsection 9 to Section 5-8-3-2 (Crime Free Program) which shall provide in its entirety as follows:

5-8-3-2: CRIME FREE PROGRAM

....

"9. Prospective Tenant Background Investigations:

a. An owner, or owner's property agent, of any Rental Residential Property, may conduct, or have conducted by a reputable agency, a criminal history/background investigation of a prospective tenant, lessee, sublessee or occupant of age eighteen (18) or over, and the results of such criminal history/background investigation may be used, along with other appropriate and lawful factors, as a basis for making a decision by the owner or owner's property agent to engage in or renew a lease, sublease or occupancy agreement.
b. An owner, or owner's property agent, of any Rental Residential Property within the Village shall comply with all applicable Federal and State laws and regulations as such laws and regulations may exist from time to time with regard to the prohibition of discrimination in the leasing, or offering to lease, Rental Residential Property.
c. No additional obligations with regard to the making of any distinction, discrimination or restriction in the price, terms, conditions or privileges of any lease, sublease or occupancy agreement, including the decision to engage in or renew any lease, sublease or occupancy agreement, imposed by Ordinance Number 19-2394 adopted by the Cook County Board of Commissioners on April 25, 2019, shall apply to an owner, or owner's property agent, of any Rental Residential Property within the Village. This Section 5-8-3-2, as hereby amended, is declared to conflict with Ordinance Number 19-2394 adopted by the Cook County, Board of Commissioners.

SECTION 3:

All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

SECTION 4:

Each section, paragraph, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall neither affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 5:

Except as to the Code provision set forth above in this Ordinance, all Chapters and Sections of the Village Code of the Village of Orland Park, as amended, shall remain in full force and effect.

SECTION 6:

This Ordinance shall be in full force and effect from and after its adoption and publication in pamphlet form as provided by law.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0210**
Orig. Department:	**Finance Department**
File Name:	**Municipal Payroll Consulting Services - Approval**

BACKGROUND:

The FY2020 budget includes funding to outsource payroll processing. A Request for Proposal (RFP) was issued in early February 2020 seeking municipal payroll consulting services. Services to be provided by the consultant include, but are not limited to, the following:

--Confirm all employee record changes processed by HR are correct by reviewing applicable PAF.
--Process employee record changes not recorded on a PAF. Completed no later than the end of the day on Friday before payroll week.
--Verify that all pay applicable to the pay period are properly entered in the payroll system.
--Verify that all timesheets entered into the employee self-service portal have been submitted to the payroll application by 12:00 pm on Monday of each payroll week.
--Import seasonal employees into Innoprise by 5:00 pm on Monday of payroll week.
--Complete payroll processing no later than 3:00 pm on Tuesday of each payroll week.
--Process payments and applicable reports/documents.
--Prepare all year-end documents and reports, including but not limited to, W2s, 941s, and any other regulatory reporting required.
--Perform other services outside the regular payroll schedule as assigned.

The RFP was posted on BidNet Direct and courtesy emails were also sent to two firms that specialize in these services letting them know that an RFP had been issued. A total of eleven different firms downloaded the RFP documents on BidnetDirect. The Village received one proposal from Lauderbach & Amen, LLP.

Lauterbach & Amen, LLP (L&A) is a local firm with extensive public sector experience that provides actuarial, audit, financial, pension and tax services to more than 250 municipalities, park districts, school districts, libraries, pension funds, and other public entities. L&A is currently providing payroll consulting services to a number of municipalities including the Villages of Glenview, Carpentersville and Western Springs. L&A will be on-site approximately 32 hours each pay period and will also set up an email and phone number so that employees can contact them at any time concerning payroll related matters.

Staff recommends that the Village retain the service of L&A and enter into a contract for a period not to exceed five (5) years, with an anticipated start date of April 20, 2020. The current estimated fee at $80 per hour is $2,560 per period and $3,200 for year-end services. The hourly rate for payroll services shall be increased annually by the lesser of the most recent annual Village pay increases given to non-union employees or three (3%) percent.

BUDGET IMPACT:

The FY2020 budget includes $55,000 for the outsourcing of the payroll process. This expense will need to be budgeted each fiscal year.

REQUESTED ACTION:

I move to accept the proposal from the lowest responsible and responsive proposer, Lauterbach & Amen, LLP in the submitted proposal amounts;

And

Authorize the Village Manager to execute an agreement with Lauterbach & Amen, LLP to provide municipal payroll consulting services for a period not to exceed five (5) years.

Village of Orland Park, Illinois

PROPOSAL

Due Date:

February 24, 2020

Lauterbach & Amen, LLP

Certified Public Accountants
668 N. River Road
Naperville, Illinois 60563
Phone: 630.393.1483
Fax: 630.393.2516

lauterbachamen.com

PROPOSAL TO PROVIDE PROFESSIONAL FINANCIAL SERVICES

Village of Orland Park, Illinois

Due Date: February 24, 2020

Contact Information

Ronald J. Amen, Partner

630.393.1483

ramen@lauterbachamen.com

Nathan J. Gaskill, Partner

630.393.1483

ngaskill@lauterbachamen.com

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Lauterbach & Amen, LLP
CERTIFIED PUBLIC ACCOUNTANTS
668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563
PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

PROPOSAL DUE DATE

Village of Anywhere
STREET ADDRESS
CITY, STATE ZIP CODE

Lauterbach & Amen, LLP (L&A) is pleased to respond to your request to provide financial and accounting services to the Village of Orland Park (Village).

Enclosed in this proposal are details about our practice, our people and our reputation for quality service to governments, as well as an outline of our engagement approach and scope. L&A is a firm with extensive experience in the governmental sector, allowing us to provide an unrivaled commitment to exceeding your expectations with regards to quality service, government specific expertise and timing. Our five partners share a combined 100+ years of exclusive government experience, with past experience in nonprofit, tax and commercial clients. Their years of experience in the governmental sector will directly benefit the Village. L&A possesses the resources and drive to continually exceed your expectations.

At L&A our mission is to provide accounting, compilation, assurance, and financial services to governments in the spirit of excellence and altruism. As a firm, we are committed to adhering to stringent moral standards in addition to the legally imposed professional standards and guidelines, priding ourselves in our flexible attitude towards accommodating our clients, and continually striving to be an elite personal client service firm. L&A will attain the highest quality employees who share our core values and capacities in order to continue to service our clients at the level at which they are accustomed. Our staff utilizes their expertise to educate clients with the anticipation that it will lead to accurate solutions to challenges that may arise in the daily course of financial activities. Our goal is to maintain personalized relationships with our current clients, while continuing to acquire new clients with the hopes of creating equally valuable bonds. At L&A we continually strive to distinguish ourselves from other accounting firms by emphasizing the following:

EXPERTISE

- Providing professional audit and financial services to over 250 local governments on an annual basis, and providing compilation and benefit services to over 250 police and firefighters' pension funds.
- Possessing exclusive expertise in the area of local government, as evidenced by our exemplary retention rate of the Certificate of Achievement for Excellence in Financial Reporting for clients with continual submissions to the program. L&A is also in the top ten firms nationally that submit audits to the Certificate of Achievement Program.
- Striving to continually be a proven leader in the government accounting industry and assisting our clients on the implementation of new, complex pronouncements and issues affecting local government, including one-on-one assistance with the understanding and implementation of these new pronouncements and issues. We will provide thorough and timely answers to any of your questions or needs.
- Maintaining a highly professional staff, each of which possess extensive knowledge in the area of local government, continually broadening their knowledge of local government issues through in-house training, involvement in various local government organizations and through continuing professional education programs.

SERVICE AND QUALITY

- Allowing our clients to dictate scheduling needs. We continually meet or exceed the deadlines established by our clients.
- Identifying, communicating and assisting in the implementation of identified opportunities for improved and more efficient financial or procedural operations.
- Maintaining a program of continuity for multi-year engagements, including minimal rotation of the team, allowing for the establishment of efficient working relationships with the Village.
- Continually promoting communication with management from the beginning of our engagement and throughout the year. We are committed to listening to your needs and customizing the engagement to meet those needs.

CLIENT TRAINING OPPORTUNITIES

- Conducting annual training sessions with our clients in a small group setting covering such topics as: new GASB pronouncements, understanding the financial statements, identification of finance department efficiencies and best practices.
- Forming professional resource alliances with other businesses in the areas of human resources, tax and information technology to provide the Village the highest level of service.

We are very excited about the opportunity to serve the Village and are committed to providing the Village with quality service and commit to perform the work within the established time period. We believe we have talented people and the appropriate experience to provide you with a quality engagement at a fair and competitive price. The Partners that are signing this proposal are entitled to represent the Firm, empowered to submit the proposal and authorized to sign a contract with the Village. This proposal is a firm and irrevocable offer for 60 days. If you have any questions about this proposal or need to discuss these matters further, please contact us. We look forward to your reply.

Respectfully Submitted,

Ronald J. Amen

Ronald J. Amen
Partner

Nathan J. Gaskill

Nathan J. Gaskill
Partner

FIRM PROFILE

Lauterbach & Amen, LLP (L&A) is based in Naperville, Illinois. Founded in 1997 by Sherry Lauterbach and Ron Amen, the firm provides clients with accurate, timely and personalized services that combine large-firm capabilities with small-firm values. Through the years, our services have evolved to meet the growing demands of our clients in the governmental, nonprofit and private sectors.

L&A clients can expect unparalleled service from an experienced team of knowledgeable professionals who double as valuable management resources.

SERVICES

Actuarial | **Audit** | **Financial** | **Pension** | **Tax**

5 Partners | 45+ Managers | 115+ Staff

INDUSTRIES

GOVERNMENT | **NONPROFIT** | **PRIVATE SECTOR**

Close Working Relationship with Management

A close working relationship with management on a year-round basis is the best way to provide our clients with the benefit of our depth of knowledge. This approach also allows for the timely resolution of questions and problems as they arise rather than after the fact. Through understanding the client's activities and a close working relationship with management, L&A can best respond to and help initiate programs that lead to improved operations and efficiencies.

People-Oriented Endeavor

The team at L&A recognizes that we are involved in a people-oriented endeavor. Our goals and objectives, therefore, are centered around this understanding.

We strive:

- To create an environment that encourages a high level of communication between the client and our team
- To provide clients with the highest attainable level of staff capabilities through selective recruiting and creation of a work environment that aids personal growth
- To continually improve the quality of our services
- To support our financial, business, professional and social communities

Firm Philosophy

We have a full-time commitment to governmental accounting and reporting, with extensive expertise in the government and nonprofit sectors. Through our experience, we are able to help clients anticipate and prepare for changes in their operating environment. The value of our services lies not only in the performance of an efficient engagement, but in our detailed review of finance practices, and our extensive knowledge of key topics affecting local governments. With our extensive experience in the field of local governmental accounting and auditing, we have served a substantial number of municipalities, park districts, libraries, special districts, school districts, pension funds, joint ventures, and various other governmental organizations. We have included a partial list of such entities as references, and would encourage you to contact any or all of them for references as to our qualifications and level of service. We have also provided our current client listing as evidence of our expertise in and commitment to governmental accounting and auditing.

Client Educational Opportunities

Helping to share our knowledge and expertise in the governmental industry is one of the greatest values we can bring to our clients. We are committed to continually reviewing our process to ensure an efficient engagement, ensuring exemplary communication with our clients, and providing education on issues affecting local governments on a year-round basis. This no additional cost education includes annual group training sessions with our clients covering such topics as the implementation of GASB pronouncements, changes to reporting standards, understanding of the financial statements, identification of department efficiencies and best practices, and other statutory or hot topics affecting governments.

"L&A's value add approach to an audit includes extensive no-cost client training throughout the year."

A Strong Commitment to the Industry

Our involvement in the local government field includes active membership, support and participation in numerous professional organizations which serve the financial and management teams of local government, including:

- Government Finance Officers Association (GFOA)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois CPA Society Committees on Governmental Accounting
- AICPA Government Audit Quality Center
- AICPA Nonprofit Center
- American Institute of Certified Public Accountants
- Illinois Municipal Treasurers Association (IMTA)
- Illinois Association of Park Districts/ Illinois Parks and Recreation Association (IAPD/IPRA)
- Illinois Association of School Business Officials (IASBO)
- Special Review Committee - Certificate of Achievement for Excellence in Financial Reporting (CAFR) - GFOA
- Illinois Library Association
- Township Officials of Illinois
- Technical Account and Review Committee (TARC) - IGFOA (Responds to GASB Pronouncement Exposure Drafts)
- Illinois Public Pension Fund Association (IPPFA)
- Illinois Department of Insurance—Task Force

"Involvement in our industry's organizations and providing educational support to those groups is a passion of our leadership team."

In addition, we have written articles for publication, instructed training courses and done public presentations for a number of the organizations listed above.

FIRM PROFILE

Peer Review

The firm undergoes an independent peer review of our accounting and auditing practice as a condition of membership in the American Institute of Certified Public Accountants (AICPA), the national organization of CPA's in public practice, industry, government and education. Our reports have been reviewed by numerous federal and state oversight agencies as well as other external professional agencies and organizations. Furthermore, there has never been any action taken against our Firm with any state or federal regulatory body or professional organization to which we have submitted our reports.

Independence

We require that all personnel inform the Firm of any lack of independence with respect to all clients. Specific guidelines to be followed are those set forth in the AICPA's Code of Professional Ethics. Additionally, we are in compliance with the standards established by the General Accounting Office (GAO). More specifically, we are completely independent with respect to Village of Orland Park, Illinois.

License to Practice

The Firm and all key personnel are duly licensed to practice in the State of Illinois. Our State of Illinois license number is 066-003655.

Communication is the Key

We consider it essential to maintain the lines of communication throughout the year. To attain this, we both formally (via meetings, letters, etc.) and informally (via telephone calls, emails, etc.) keep our clients advised of changes and recent developments related to governments.

DFK International/USA

Lauterbach and Amen is an independent member of DFK International, a worldwide association of independent accounting and management consulting firms, with locations in over 40 major markets throughout the United States and representation in over 85 countries worldwide. Our membership in DFK enhances our worldwide reach, provides us with additional resources, and expands the world of opportunity for our clients.

Conclusion

We are thrilled to have the opportunity to potentially work with the Village. We truly believe we have a passion for the government industry and a passion for providing the highest level of service. Our approach to client service includes open year-round communication, a large network of resources to assist with questions, and a dedication to furthering education on our industry technical standards and best practices. At L&A you will be served by partners who are dedicated to the government industry and a group of over 160 L&A employees that share in that passion and spend all twelve months of the year working on government engagements.

KEY ENGAGEMENT PERSONNEL

Ronald J. Amen, CPA

Managing Partner

Mr. Amen has over 31 years of experience serving clients in the governmental sector. He has participated in numerous governmental engagements, including municipalities, park districts, school districts, State and Federal government entities, universities, nonprofits and other governments.

668 N. River Road
Naperville, Illinois 60563
630.393.1483
ramen@lauterbachamen.com

Educational and Membership Background

- University of Nebraska
- Certified Public Accountant
- American Institute of Certified Public Accountants
- Member of Government Finance Officers Association (GFOA) and Illinois GFOA
- Member of AICPA Government Audit Quality Center
- Member of Illinois Municipal Treasurers Association (IMTA)
- Member of Illinois Association of Park Districts/Illinois Parks and Recreation Association (IAPD/IPRA)
- GFOA Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting
- Instructor for IGFOA Training Courses
- Instructor for IMTA Training Courses

Governmental Accounting and Auditing Experience

Mr. Amen has managed numerous governmental engagements during his experience in public accounting. Assignments ranging from audits, single audits, TIF audits, performance reviews, budgeting, strategic planning, and other projects is a brief history of his background. Due to his extensive government background, Mr. Amen is often used as a resource for providing creative solutions to issues affecting local governments. Mr. Amen functions as a working partner, in that he is available and present during each phase of the audit process.

Mr. Amen has also participated in the management of some large commercial and nonprofit engagements. This experience includes audits, tax preparation, consulting and strategic planning for both commercial and nonprofit clients.

KEY ENGAGEMENT PERSONNEL

Nathan J. Gaskill, CPA

Financial Services Partner

Mr. Gaskill has over 11 years of experience serving clients in the governmental and private sectors. He has participated in numerous governmental engagements, including public pension funds, municipalities, libraries, special districts, and various other units of government. He has also participated in several private sector audits, compilations, and tax returns.

668 N. River Road
Naperville, Illinois 60563
630.393.1483
ngaskill@lauterbachamen.com

Educational and Membership Background

- Monmouth College
- Upper Iowa University
- Certified Public Accountant
- American Institute of Certified Public Accountants
- The Illinois CPA Society
- Member of the Illinois Public Pension Fund Association
- Member of the Illinois Professional Firefighters' Association
- Member of the Township Officials of Illinois

Governmental Accounting and Auditing Experience

Mr. Gaskill's experience in the governmental sector includes managing the addition of 150+ units of government including: municipalities, public pension funds, libraries, fire protection districts, and other units of governments to the accounting and financial reporting department within Lauterbach & Amen. This experience includes managing the general ledger, payroll, accounts payable, accounts receivable, and the financial statement preparation functions. In addition, he has consulted on several IT, accounting software, and AIS (accounting information systems) projects.

Mr. Gaskill has also attended hundreds of Board of Directors meetings where he has presented financial statements, budget reports, and other compliance reporting required by governmental agencies. In addition, Mr. Gaskill has consulted on several IT, accounting software, and AIS (accounting information systems) projects. He currently serves as the firm's IT Director.

KEY ENGAGEMENT PERSONNEL

Wesley Levy

Financial Services Principal

Mr. Levy has 11 years of professional accounting experience in the governmental sector. He has participated in numerous governmental engagements, including public pension funds, fire protection district, public pension funds, libraries, and various other units of government.

668 N. River Road
Naperville, Illinois 60563
630.393.1483
wlevy@lauterbachamen.com

Educational and Membership Background

- Monmouth College
- Member of the Illinois Professional Firefighters' Association
- Member of the Illinois Public Library Association

Governmental Accounting and Auditing Experience

Mr. Levy's experience in the government sector includes management of a number units of government. Such assignments include, but not limited to, maintaining the general ledger, trial balance, balance sheet, and consolidated financials, monthly compilations, audit preparation, annual compliance reporting (Treasurer's Reports), budgeting, cash flow analysis, and other related projects. He has also assisted numerous clients with payroll processing, supervising accounts payable and receivable, and the recommendation and implementation of carious finance/accounting department related policies and procedures.

Mr. Levy has also attended hundreds of Board of Directors meetings where he has presented financial statements, budget reports, and other compliance reporting required by governmental agencies. In addition, Mr. Levy has worked closely with key personnel to ensure that all key personnel have a working knowledge of the finance function that Lauterbach & Amen has assumed.

SCOPE OF SERVICES

Overview

We are prepared to exceed all requirements and expectations of the Village. The partners of L&A will be involved in all phases of the engagement of the Village.

Payroll

As outlined in the RFP, L&A will be responsible for the following:

L&A will be responsible for the entire biweekly payroll. For each pay period, L&A will be on-site, at a minimum, the Thursday and Friday before payroll week, as well as Monday thru Wednesday of the payroll week performing the following:

- Confirm all employee record changes processed by HR are correct by reviewing applicable PAF. Process employee record changes not recorded on a PAF. Completed no later than end of day on the Friday before payroll week.
- Verify that all pays applicable to the pay period are properly entered in the payroll system.
- Verify that all timesheets entered into the employee self-service portal have been submitted to the payroll application. Completed by 12:00 pm on Monday of each payroll week. Import seasonable employees into Innoprise. Completed by 5:00 pm on Monday of payroll week.
- Complete payroll processing no later than 3:00 pm on Tuesday of each payroll week.
- Process payments and applicable reports/documents.

Upon implementation of the UltiPro payroll system, provide balance payroll file for transmission to UltiPro.

L&A will be responsible for preparing all year end documents and reports, including but not limited to, W2s, 941s, and any other regulatory reporting required.

L&A will perform other services outside the regular payroll schedule as assigned.

REFERENCES

We know that our best endorsement comes from satisfied clients. We invite you to contact the following clients who have been serviced by our firm to inquire about their experience and how our services continue to bring value to our clients. Additional references can be provided upon request.

VILLAGE OF GLENVIEW

Amy Ahner
847.724.1700
aahner@glenview.il.us
2500 East Lake Ave.
Glenview, IL 60026

VILLAGE OF CARPENTERSVILLE

Eric Johnson
847.426.3439
ejohnson@cville.org
1200 L.W. Besinger Drive
Carpentersville, IL 60110

VILLAGE OF WESTERN SPRINGS

Grace Turi
708.246.1800
gturi@wsprings.com
740 Hillgrove
Western Springs, IL 60558

REFERENCES

Additional Clients Served

L&A stands by our quality and service. As such, we encourage you to reach out to any of the clients listed below that we serve to learn more about their experience with our firm.

Municipalities					
Addison	Crystal Lake	Harvard	Mendota	Princeton	Thornton*
Algonquin	Cuba	Henry County	Midlothian	Prospect Heights	Timberlane
Antioch*	Dolton	Hinckley	Monee	Riverside*	Vernon Hills
Barrington Hills	East Dundee*	Homewood	Montgomery*	Rock Island*	Volo
Barrington*	East Hazel Crest	Inverness	Morton Grove*	Rockford*	Warrenville*
Bartlett*	Elburn	Itasca	Mount Prospect	Rolling Meadows*	Wauconda
Beach Park*	Elk Grove Village*	Johnsburg*	Naperville Township	Rosemont	Waukegan
Berkeley	Elwood*	Justice	Naperville*	Round Lake Beach	West Chicago*
Bloomingdale*	Evanston	Kenilworth	New Milford	Sandwich	Western Springs
Bradley	Fox River Grove	Kildeer*	Town of Normal*	Schaumburg	Wheaton*
Brookfield*	Frankfort*	Lake Barrington	North Aurora*	Shabbona	Willow Springs
Buffalo Grove*	Georgetown	Lake Bluff	North Riverside*	Silvis	Wilmette*
Burlington	Gilberts*	Lake Villa	Northbrook*	Sleepy Hollow	Winfield Township
Burnham	Glen Ellyn*	Libertyville*	Northfield*	South Barrington	Winnetka*
Campton Hills	Glencoe*	Lincolnwood*	Palos Park*	South Elgin*	Woodridge*
Carpentersville*	Glenview*	Lindenhurst	Park Forest*	Stone Park	Yorkville*
Cary	Golf	Lombard*	Park Ridge	Streamwood*	
Cherry Valley	Grayslake	Manhattan*	Pingree Grove*	Streator	
Cortland	Gurnee*	Maple Park	Plano	Sugar Grove*	
Country Club Hills	Hampshire	Markham	Poplar Grove	Sycamore*	

* Indicates governments who currently hold the GFOA Certificate of Achievement.

Municipalities	Park Districts	School Districts	Libraries	Pension Funds	Other Entities
110+	**65+**	**25+**	**45+**	**250+**	**100+**

ORLAND PARK

PROPOSAL SUMMARY SHEET
RFP # 20-007
Municipal Payroll and Article 3 Pension Fund
Consulting Services

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: Lautbach & Amen, LLP

Street Address: 668 N. River Road

City, State, Zip: Naperville

Contact Name: Nathan Gaskill

Phone: 630-393-1483 Fax: 630-393-2516

E-Mail address: ngaskill@lauterbachamen.com

	Rate Per Hour *	Estimated Hours/Payroll	Total Estimated Cost/Payroll
Biweekly Payroll Services			
Innorpise	$ 80	32	$ 2,560
UltiPro	$ 80	20	$ 1,600

	Rate Per Hour *	Estimated Hours	Total Estimated Cost
Year End Processes	$ 80	40	$ 3,200

* Rate per hour may be stated as an average rate based on personnel involved
Please include a standard rate sheet by staff position.

Signature of Authorized Signee: _____

Title: Partner

Date: 2/24/2020

ACCEPTANCE: This proposal is valid for ninety (90) calendar days from the date of submittal.

ORLAND PARK

CERTIFICATE OF COMPLIANCE

The undersigned Ronald J. Amen, as Partner
(Enter Name of Person Making Certification) (Enter Title of Person Making Certification)

and on behalf of Lauterbach & Amen, LLP, certifies that:
(Enter Name of Business Organization)

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes [X] No [ ]

Federal Employer I.D. #: 36-4133681
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (*check one*):

___ Sole Proprietor
___ Independent Contractor (*Individual*)
_X_ Partnership
___ LLC
___ Corporation _____ _____
(State of Incorporation) (Date of Incorporation)

2) ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS: Yes [X] No [ ]

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

3) SEXUAL HARRASSMENT POLICY: Yes [X] No [ ]

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public Contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

4) <u>EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE</u>: Yes [X] No [ ]

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

5) TAX CERTIFICATION: Yes [X] No [ ]

Proposer is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is not: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

6) AUTHORIZATION & SIGNATURE:

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Company set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certificate are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:

_____
Signature of Authorized Officer

Ronald J. Amen
Name of Authorized Officer

Partner
Title

February 24, 2020
Date

INSURANCE REQUIREMENTS

Please submit a policy Specimen Certificate of Insurance showing bidder's current coverage's

WORKERS COMPENSATION & EMPLOYER LIABILITY

$1,000,000 – Each Accident $1,000,000 – Policy Limit
$1,000,000 – Each Employee
Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

$1,000,000 – Combined Single Limit
Additional Insured Endorsement in favor of the Village of Orland Park

GENERAL LIABILITY (Occurrence basis)

$1,000,000 – Each Occurrence $2,000,000 – General Aggregate Limit
$1,000,000 – Personal & Advertising Injury
$2,000,000 – Products/Completed Operations Aggregate
Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

$10,000,000 – Each Occurrence $2,000,000 – Aggregate
EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

INSURANCE AGENT ERRORS AND OMISSIONS LIABILITY

Limit- $10,000,000
(A Copy of Policy Declarations Page must be submitted with response)

Any insurance policies providing the coverages required of the Contractor shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The proposer agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected proposer.

ACCEPTED & AGREED THIS 24th DAY OF Feburary, 20 20

Signature

Ronald J. Amen, Partner
Printed Name & Title

Authorized to execute agreements for:
Lauterbach & Amen, LLP
Name of Company

ORLAND PARK

PROPOSAL SUMMARY SHEET
RFP # 20-007
Municipal Payroll and Article 3 Pension Fund
Consulting Services

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: Lautbach & Amen, LLP

Street Address: 668 N. River Road

City, State, Zip: Naperville

Contact Name: Nathan Gaskill

Phone: 630-393-1483 Fax: 630-393-2516

E-Mail address: ngaskill@lauterbachamen.com

	Rate Per Hour *	Estimated Hours/Payroll	Total Estimated Cost/Payroll
Biweekly Payroll Services			
Innorpise	$ 80	32	$ 2,560
UltiPro	$ 80	20	$ 1,600

	Rate Per Hour *	Estimated Hours	Total Estimated Cost
Year End Processes	$ 80	40	$ 3,200

* Rate per hour may be stated as an average rate based on personnel involved
Please include a standard rate sheet by staff position.

Signature of Authorized Signee: _____

Title: Partner

Date: 2/24/2020

ACCEPTANCE: This proposal is valid for ninety (90) calendar days from the date of submittal.

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0121**
Orig. Department:	**Village Manager**
File Name:	**Collective Bargaining Agreement with IBEW, Local 134**

BACKGROUND:

A new collective bargaining agreement with the International Brotherhood of Electrical Workers (IBEW), Local 134 and the Village of Orland Park is attached for approval. This new agreement is for five years, and the term of the agreement is May 1, 2019 - April 30, 2024. The agreement has been ratified by IBEW.

The parties agreed to eliminate step increases for new employees hired after January 1, 2020 and adopted open salary ranges for those new hires. The parties also agreed to reduce the step increases for existing bargaining unit employees currently in steps to 4.5%. In addition, the parties agreed to eliminate the Gold Plan and HMO Illinois, adding in Blue Advantage HMO, and to increase the employee contribution towards insurance plan options for the Blue Advantage HMO and the Silver plans effective January 1, 2020 to the same level as the non-union employee rates. The parties also agreed to an increase in the employee contribution rate for the HDHP plan to the same as the current non-union employee contribution rates by the end of the term of the agreement.

The parties agreed to annual wage increases for existing and new employees of 1.5% May 1 of each year May 1, 2019 - May 1, 2023. In addition parties agreed to an additional annual wage increase in consideration for concessions to insurance and removal of steps as follows, May 1, 2019 1.25%; May 1, 2020, 2021 and 2022 1.0%; and May, 1, 2023 0.75%.

BUDGET IMPACT:

This agreement allows us to maintain an overall total compensation increase of 3% per year which is in line with the assumptions utilized in the long term financial forecast.

REQUESTED ACTION:

I move to approve the attached collective bargaining agreement between the Village of Orland Park and the International Brotherhood of Electrical Workers, Local 134;

And

Authorize the Village Manager to execute said agreement.

A G R E E M E N T

between

VILLAGE OF ORLAND PARK

and

THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

Local 134

May 1, 2019 – April 30, 2024

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PREAMBLE

THIS AGREEMENT entered into by the VILLAGE OF ORLAND PARK (hereinafter referred to as the "Village" or the "Employer") and the INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL 134, (hereinafter referred to as the "IBEW" or the "Union"), and in consideration of the mutual promises and agreements contained in this Agreement, the Employer and the Union do mutually promise and agree as follows:

ARTICLE I

RECOGNITION

Section 1.1. Union Recognized. The Employer recognizes the Union as the sole and exclusive bargaining agent for the purpose of establishing salaries, wages, hours and other conditions of employment for the bargaining unit described below:

> Included: Full-time Lead Field Inspector, Building Inspector, Electrical Inspector, Plumbing Inspector, Health & Housing Inspector, Senior Property Maintenance Inspector, Property Maintenance Inspector, Building Information & Event Coordinator.
>
> Excluded: Building Department Director, Building Division Manager, part-time employees, clerical supervisory, confidential, and managerial employees as defined in the Illinois Public Labor Relations Act and all other Village employees.

Section 1.2. Classification Not Guaranteed. The classifications or job titles used above are for descriptive purposes only. Their use is neither an indication nor a guarantee that these classifications or titles will continue to be utilized by the Employer. Position classification description of duties shall be defined to read "performs other duties as required or assigned which are reasonably within the scope of the duties enumerated herein." The Employer shall provide the Union with at least 30 days advance notice of any changes to bargaining unit classifications and such changes in classifications shall be bargained with the Union. Furthermore, the filling of any newly created classification(s) shall be governed by Article VI, Section 6.7, Filling of Vacancies.

Section 1.3. Gender. Unless the context in which they are used clearly requires otherwise, words used in this Agreement denoting gender shall refer to both the masculine and feminine.

ARTICLE II

UNION SECURITY AND RIGHTS

Section 2.1. Dues Checkoff. While this Agreement is in effect, the Village will deduct from each employee's pay check once each pay period an amount no more than the appropriate portion of the regular monthly Union dues for each employee in the bargaining unit for whom there is on file with the Village a voluntary, effective checkoff authorization in the form set forth in Appendix A of this Agreement. The amounts so deducted shall be forwarded by the Village within twenty (20) calendar days of the deduction, to the appropriate officer of the Union, together with a list of names (and amounts) for whom deductions have been made. The actual amount deducted, as determined by the Union, shall be the same amount for each employee in order to ease the Employer's burden of administering this provision. If the employee has no earnings due for that pay period, or if the employee is on disability or receiving workers' compensation, the Union shall be responsible for collecting said dues. The Union agrees to refund to the Village any amount paid to the Union in error on account of this dues deduction provision. The Union may change the fixed, uniform dollar amount, which shall be considered the regular monthly dues once each year during the life of this Agreement. The Union will give the Village thirty (30) days' notice of any such change in the amount of uniform Union dues to be deducted.

Section 2.2 Duty of Fair Representation. The Union agrees to fulfill its duty to fairly represent all employees in the bargaining unit regardless of union membership. The Union further agrees to indemnify and hold harmless the Village from any and all liability, including monetary damages, resulting from any failure on the part of the Union to fulfill its duty of fair representation.

Section 2.3. Fair Share Provision. Pursuant to the U.S. Supreme Court decision in Janus v. Am. Fed'n of State, Cnty., & Mun. Emps., Council 31, 138 S. Ct. 2448 (2018), employees of the Village of Orland Park may elect not to be members of the Union and not pay any contribution toward a "Fair Share." The employee may join the Union or continue to pay a "Fair Share" but only as a voluntary act in accordance with Janus. Any provision contained within this Collective Bargaining Agreement contrary to this section is null and void.

Section 2.3(a) Notice and Appeal. The Union agrees to provide notices and appeal procedures to employees in accordance with applicable law.

Section 2.4. Union Indemnification. The Union shall indemnify, defend, and hold the Board harmless against any claim,

demand, suit, cost, expense, or any other form of liability, including reasonable attorney's fees and costs arising from or incurred as a result of any act taken or not taken by the Board, its members, officers, agents, employees, or representatives in complying with or carrying out the provisions of Article II; in reliance on any notice, letter, or authorization forwarded to the Board by the Union pursuant to Article II; and including any charge that the Board failed to discharge any duty owed to its employees arising out of any deduction.

Section 3.1. Management Rights. Except as specifically limited by the express provisions of this Agreement, the Village retains traditional rights to manage and direct the affairs of the village in all of its various aspects and to manage and direct its employees, including but not limited to the following: to plan, direct, control and determine all the operations and services of the Village; to supervise and direct the working forces; to establish the qualifications for employment of new employees and to employ employees; to schedule and assign work; to determine the workweek of employees and to establish the starting and ending times of the workday; to assign or to transfer employees within the Village; to establish work and productivity standards and, from time to time, to change those standards; to assign overtime; to lay-off or relieve employees due to lack of work or funds or for other legitimate reasons; to determine the methods, means, organization and number of personnel by which such operations and services shall be made or purchased; to contract out for goods and services; to make and enforce reasonable rules and regulations; to discipline, suspend and discharge employees for just cause (probationary employees without cause); to change or eliminate existing methods, equipment or facilities; and to take any and all actions as may be necessary to carry out the mission of the Village in situations of civil emergency conditions as may be declared by the President of the Board of Trustees or the Village Manager, which actions may include the suspension of the provisions of this Agreement provided that wage rates and monetary benefits shall not be suspended and providing that all provisions of this Agreement shall be immediately reinstated once a civil emergency condition ceases to exist.

The exercise of the foregoing powers, rights, authorities, duties and responsibilities by the Village, the adoption of policies, rules, regulations and practices in furtherance thereof, shall be limited only by the specific and express terms of this Agreement and then only to the extent such specific and express terms hereof are in conformance with the Constitution and laws of the State of Illinois and the Constitution and laws of the United States.

ARTICLE IV

MEAL PERIODS

Section 4.1. Meal Periods. All employees shall be granted a one-hour unpaid meal period during each work shift. This meal period shall be taken at a time approved in advance by the employee's immediate supervisor. Time granted for meal periods shall include any travel time utilized by the employee during the meal period. When appropriate, the meal Period shall be scheduled at the middle of each shift or regular workday.

ARTICLE V

HOLIDAYS

Section 5.1. Holidays. The following are paid holidays for eligible employees:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Friday following Thanksgiving Day
Christmas Eve Day
Christmas Day
New Year's Eve Day

Section 5.2. Floating Holidays. Effective on and after April 1, 1998, eligible employees shall be entitled to two (2) floating holidays during each calendar year. These floating holidays are regular days off with pay. Employee requests to utilize floating holidays under this section shall be submitted in advance to the Department Director or his designee for approval and may only be taken in full day increments.

Section 5.3. Holidays on Weekends. Whenever any of the holidays listed above fall on Saturday, the preceding Friday shall be observed as the holiday. When any of the holidays listed above fall on Sunday, the succeeding Monday shall be observed as the holiday.

Section 5.4. Holiday Pay. For each such holiday, when not worked, an eligible employee shall receive eight (8) hours pay at his regular straight-time hourly rate. For each such holiday in fact worked an eligible employee shall receive a total of eight (8) hours holiday pay and two times his regular straight-time hourly rate in overtime pay for all hours worked on such holiday.

Section 5.5. Eligibility Requirements. In order to be eligible for holiday pay, the employee must work the employee's regularly scheduled workday immediately preceding and immediately following the holiday or be on an approved paid leave.

ARTICLE VI

SENIORITY

Section 6.1. Definitions. Unless stated otherwise, seniority shall, for the purpose of this Agreement, be defined as an employee's length of continuous service in the bargaining unit.

Section 6.2. Termination of Seniority. Seniority and the employment relationship will be terminated when an employee:

(a) quits; or

(b) retires or is retired; or

(c) is laid off for a period in excess of one (1) year; or

(d) is discharged for just cause.

(e) is absent for three (3) consecutive working days without notifying the Village;

(f) is laid off and fails to notify the Village Manager or his designee of his intention to return within five (5) days after receiving notice of recall or who fails to return at the designated time;

(g) does not report to work within forty-eight (48) hours after the termination of an authorized leave of absence;

Section 6.3. Probationary Period - New Employees. All new employees and those hired after loss of seniority shall be considered probationary employees until they complete a probationary period of six (6) months. The Employer may extend an employee's probationary period with the agreement of the Union. The extension shall not exceed one (1) month or the total number of days an employee was absent during the initial probationary period, whichever is greater. During the employee's probationary period, the employee may not be represented by the Union.

A probationary employee shall not have seniority and may be terminated at the sole discretion of the Village, and such action shall not be subject to the grievance or arbitration procedure of this Agreement and does not require notice. After completion of the probationary period, an employee's seniority shall date back to the most recent date of hire and the employee's name shall be added to the seniority roster.

Section 6.4. Seniority List. The Village shall maintain and keep current a seniority roster noting the date of hire and current position by Division and job title and/or classification for all employees covered by this Agreement. A copy of this roster shall be posted at the time this Agreement becomes effective and an updated copy of the seniority roster shall be posted every six months by the Employer. The Union president or his designee shall be supplied with a copy of each roster which is so posted. The

Village shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the Village Manager in writing within fifteen (15) working days after the seniority list is posted. However, the Village may correct a mistake in the seniority list after the fifteen (15) working days have expired when such a mistake is brought to the Village's attention, but such correction shall not affect in any way any action taken by the Village based upon the original seniority list or result in any liability on the Village's part for any action based on the original seniority list.

Section 6.5. Layoff and Recall. The Village in its discretion shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees will be laid off in the following order:

(a) probationary employees; and

(b) part-time employees not included in the bargaining unit who regularly perform the same duties as bargaining unit employees; and

(c) in the event of further reductions in force, employees will be laid off from their affected job classification and Division and/or Branch in accordance with their seniority in their job classification, skill and ability to perform the remaining work without further training. When two or more employees have relatively equal experience, skill, ability and qualifications to do the work without further training, the employee(s) with the least job classification seniority within the Division and/or Branch will be laid off first.

Employees who are laid off shall be placed on a recall list for a period of one (1) year. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are presently qualified to perform the work in the job classification and Division and/or Branch to which they are recalled without further training.

If an employee is recalled to a position in a lower-rated job classification, he shall have the right to return to the job classification he held prior to being laid off in the event it subsequently becomes available, provided the employee has the current skill and ability to perform the work in question. Unless otherwise indicated, employees shall be compensated at the rate applicable to the job classifications to which they are recalled. The Village shall not hire new full-time employees in bargaining unit positions as long as there are still employees on the recall list who are presently qualified to perform the work in the affected job classification and Division and/or Branch and are willing to be recalled to said classification and are available to

perform work immediately.

Employees who are eligible for recall shall be given ten (10) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Union, provided that the employee must notify the Village Manager or his designee of his intention to return to work within five (5) days after receiving notice of recall. An employee's failure to notify the village of his intention to return to work within 5 days shall constitute a waiver of the employee's subsequent right to recall, unless otherwise mutually agreed between the Village and the Union. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Village with his latest mailing address.

Section 6.6. Union Job Elimination. An employee whose job is being permanently eliminated or who is laid off in accordance with Section 6.5 may bump the least senior employee in the bargaining unit, provided the employee who is being laid off or whose job is being permanently eliminated has the skill, qualifications and ability in the sole opinion of the Employer essential to perform the job functions of the position of the employee being bumped.

Section 6.7. Filling of Vacancies. This provision shall govern filling of vacancies in the bargaining unit. In the event there is a permanent vacancy in a bargaining unit classification which the Village desires to fill or in the event the Village creates a new bargaining unit classification, notice of such vacancy shall be posted for bidding by bargaining unit employees only for five workdays. The Village shall determine qualifications necessary for an employee to hold a bargaining unit position. During the posting period, non-probationary bargaining unit employees may apply bid for the vacancy through systems provided by the Village. If the Village does not fill the vacancy with any bargaining unit bidders, then the Village may also advertise the position and accept applications from persons not employed by the Village, as well as Village employees.

The Village will select a qualified bidder or applicant based upon qualifications, which shall be determined by the Village based upon factors including, but not limited to, examinations and interviewing. In addition, where qualifications among bidding bargaining unit employees are relatively equal, the senior bidder shall be selected. If, in the judgment of the Village, a non-bargaining unit employee (outside bidder) is demonstrably more qualified than a current Village employee bidding applying for the vacancy, the Village may hire the outside bidder applicant.

The Village may temporarily fill a vacancy while it is applying the procedure specified under this Section. An employee

who is promoted pursuant to the job posting procedure shall observe a trial period on the new job which shall not exceed six months. The Village has the sole discretion to remove the employee during the trial period and in such event the employee shall be returned to his former classification, seniority permitting, or transferred to another classification.

ARTICLE VII

SICK LEAVE

Section 7.1. Purpose. Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may not be in the best interest or health of the employee or fellow employees for them to work while sick. Sick employees are expected to remain at home unless hospitalized or visiting their doctor. Unfortunately, sick leave abuse sometimes occurs. The parties agree that sick leave abuse is a very serious offense which may result in discipline of an employee.

Section 7.2. Allowance. Any employee contracting or incurring any non-service-connected sickness or disability shall receive sick leave with pay. Employees shall be eligible for sick leave after completion of their probationary period with the Employer.

Section 7.3. Sick Leave Utilization. All eligible employees shall be entitled to and receive compensation for eight (8) sick days annually beginning January 1st of each year. Paid time off for sick days may be used in one-hour increments. Whenever sick time off is required for a medical appointment or treatment for the employee, the employee’s spouse, the employee’s child, the employees are responsible for notifying their supervisor in advance and obtaining their supervisor's approval and providing written verification from the doctor of the employee's, the employee’s spouse, employee’s child, appointment upon return to work. Any employee who is discharged or terminates their employment forfeits all sick leave accrued benefits.

Section 7.4. Rate of Payment. Employees shall be paid eight (8) hours at one hundred percent (100%) of their regular, straight-time hourly rate of pay for each accumulated single day of sick leave properly utilized. The Village may require a doctor's slip attesting to an illness of two or more days immediately upon the employee's return from such leave.

Section 7.5. Notification. Except as otherwise noted herein notification of absence due to sickness shall be given to the Village no later than the employee's scheduled shift starting time. Failure to properly report an illness shall be considered as

absence without pay and may subject the employee to discipline.

Section 7.6. Medical Examination. The Village may, at its discretion, require an employee utilizing sick leave to submit at any time during such leave to an examination by a doctor or nurse designated by the Village, at the Village's expense.

Section 7.7. Abuse of Sick Leave. Abuse of sick leave is a serious matter. If proper notification is not given, or abuse is observed, any absence may be charged as leave without pay and/or may constitute cause for discipline.

Section 7.8. Retired Employees. Upon an Employee's retirement, the Village will pay the retiring employee the current straight time hourly rate or equivalent for every hour of sick time in excess of four hundred (400) hours, which the employee accrued.

Section 7.9. Annual Sick Time Buy Back Program. Payable the last payroll in January of the respective year, the Village, on an annual basis, will pay full-time employees, the current straight time hourly rate or equivalent in whole day increments for unused sick time as follows:

Eight (8) accrued and unused sick days = 3 days sick pay
Seven (7) accrued and unused sick days = 2 days sick pay
Six (6) accrued and unused sick days = 1 day sick pay
Five (5) or less accrued and unused sick days = 0 days sick pay

To clarify eight (8) accrued and unused sick days means the eight days an employee earned for that calendar year, not what is currently in their sick leave bank. So on January 1, 2006 all employees earned eight sick days, if they didn't use any sick time during the year they will be eligible to request payback of 3 days. Upon payment of those days the days are removed from the employee's sick time bank and will not be able to be used for future illnesses or towards the employee's buy back upon retirement. Requests for "Annual Sick Leave Buy Back" will be made on an electronic Personnel Action Form, (P.A.F.) and signed by the employee, their supervisor and their department director. Requests for buy back must be made during the month of January one week prior to the last check date in January. Requests cover the January 1, 2005 – December 31, 2005 calendar year and so on each year.

ARTICLE VIII

LEAVE OF ABSENCE

Section 8.1. Application for Leave. Any request for a leave of absence shall be submitted in writing by the employee to the Village Manager or his designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the employee desires.

Authorization for leave of absence shall, if granted, be furnished to the employee by his immediate supervisor and it shall be in writing.

Section 8.2. Military Leave. Military leave shall be granted in accordance with applicable law.

Section 8.3. Jury Leave. Employees covered by this Agreement who are required to serve on a jury shall sign their jury duty checks over to the Village. However, employees shall be permitted to retain any jury duty funds specifically designated as reimbursement for travel expenses. The Village shall compensate such employees, at their regular rate of pay, for each hour actually spent on jury duty up to eight (8) hours per day.

Section 8.4. Voting Leave. Voting leave shall be granted in accordance with applicable law.

Section 8.5. Bereavement Leave In the event of death in the immediate family (defined as the employee's legal spouse, children, step-children, adopted children, parents, parents of spouse and step-parents, brothers and sisters of employee, brother and sister in-law of employee, sons and daughters-in-law and spouse or grandparents and grandchildren of employee and spouse) an employee shall be granted up to three (3) consecutive workdays as bereavement leave. Leave beyond such three (3) days may, upon approval of the Department or Division Head or their designee, be taken if charged to the employee's available paid leave accrual account, if any.

A leave of absence without pay of up to three (3) consecutive days may be granted to an employee by the Village in the event of the death of family members outside the employee's immediate family. Requests for leave in excess of three (3) days will be subject to the approval of the Department or Division Head or their designee.

An employee shall provide satisfactory evidence of the death of a member of the immediate or extended family if so requested by the Village.

Section 8.6. Leave for Illness, Injury or Pregnancy.

(a) In the event an employee is unable to work by reason of illness, injury or pregnancy, the Village may grant a leave of absence without pay during which time seniority shall not accrue in excess of the first fifteen (15) working days for so long as the employee is unable to work, except that for a work related injury compensable under workers' compensation, an employee shall accrue seniority for the first six (6) months of leave.

(b) To qualify for such leave, the employee must report the illness, injury or inability to work because of pregnancy as soon

as the illness, injury or pregnancy is known, and thereafter furnish to the Department or Division Head or their designee a physician's written statement showing the nature of the illness, injury or state of pregnancy and the estimated length of time that the employee will be unable to report for work, together with a written application for such leave.

Thereafter, during such leave, unless bedridden, the employee may be required to personally appear at the Employer's premises and furnish a current report from the attending doctor at the end of every ten (10) working days.

(c) Before returning from leave of absence for injury, illness or pregnancy, or during such leave, the employee at the discretion of the Village may be required to have a physical examination by a doctor designated by the Village to determine the employee's capacity to perform work assigned. A leave of absence for illness or a non-job-related injury will under no circumstances be granted until an employee's entire accrued sick leave is first exhausted.

Section 8.7.Benefits While on Leave.

(a) Unless otherwise stated in this Article, an employee returning from leave will have his seniority continued after the period of the leave. Where the leave of absence is for less than 30 days, upon return the Village will place the employee in his previous job, seniority permitting; if the leave of absence is for 30 days or more, the employee will be placed in the first available opening in his job classification and Division and/or Branch or in a lower-rated classification in his Division and/or Branch according to the employee's seniority, where skill and ability to perform the work without additional training is relatively equal.

(b) If, upon the expiration of a leave of absence, there is no work available for the-employee or if the employee could have been laid off according to the layoff procedure set forth in Article IX, except for his leave, he shall go directly on layoff.

(c) During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent permitted under such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

Section 8.8. Non-Employment Elsewhere. A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment. Employees who engage in employment elsewhere during such leave may immediately be terminated by the Village.

Section 8.9. Personal Leave Days.

(a) Employees shall be granted four (4) personal leave days per calendar year. The use of personal leave time may be used in one (1) hour increments.

(b) There shall be no accrual or payment for any personal leave day not taken within the calendar year.

Section 8.10. Family and Medical Leave. Parties will comply with the Family and Medical Leave Act pursuant to the Village's Family and Medical Leave Policy contained in the Village's Employee Manual, as amended from time to time.

Section 8.11. Short-Term Disability. An employee who is unable to work by reason of illness, injury or pregnancy may become eligible for short-term disability pay. Refer to Appendix C Memorandum of Understanding Regarding Short-Term Disability.

ARTICLE IX

VACATIONS

Section 9.1. Eligibility and Allowances. Employees shall be eligible to begin earning paid vacation allowance as of their date of hire, but no employee shall be entitled to utilize any earned vacation allowance until completion of their first year of employment. Vacation allowance shall only accrue as of the employee's annual anniversary date of employment, i.e., upon an employee's anniversary date of employment, the employee shall become eligible to utilize vacation allowance earned during the preceding twelve-month period. (e.g., if an employee begins employment with the Village on July 1, 1997, that employee may earn up to ten (10) days of vacation during his first year of employment, but the employee will not be eligible to utilize those days until the twelve-month period commencing on July 1, 1998.) Vacation allowances shall be based upon the following schedule:

Length of Continuous Service	Working Days Vacation Per Year
At least 1 year but less than 5	10 days
At least 5 years but less than 10	15 days
At least 10 years but less than 20	20 days
At least 20 years	25 days

Section 9.2. Vacation Pay. The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect for the employee's regular job classification on the payday immediately preceding the employee's vacation.

Section 9.3. Scheduling and Accrual. Employees shall be awarded vacation time by the Village in accordance with its service needs and the employee's seniority.

Section 9.4. Emergencies. Should an emergency arise at the time of vacation all employee vacations may be canceled provided the employees' services are required.

Section 9.5. Vacation Rights in Case of Layoff or Separation. Any employee who is laid off, retired or who voluntarily quits prior to taking his vacation shall be compensated in cash for the unused vacation he has properly accumulated but not used at the time of separation. Payment shall generally be made within thirty (30) days of separation from active employment, or sooner, when practical.

ARTICLE X

WAGES

Section 10.1. Wage Schedules. Employees shall be compensated in accordance with the wage schedule attached to this Agreement and incorporated herein as "Appendix C."

The hourly rate of full-time employees shall be determined from the applicable wage schedule by dividing the annual salary by Two Thousand Eighty Hours (2,080). The pay for each of the various job classifications is set forth on the applicable wage schedule.

When an employee is qualified for and is temporarily required to serve and accept the responsibility for work in a more responsible position with a higher pay range, such employee may receive the entrance rate of that position or can be advanced in the higher pay range to a level above his present rate, whichever is higher, while so assigned, subject to approval of the Village Manager or his designee. To qualify for the higher rate of pay, the temporary assignment shall be regular and continuous in character for at least seven (7) consecutive eight (8) hour working days.

If an employee is promoted to a higher job classification, said employee shall immediately be placed at the pay step in the higher job classification which is closest to but higher than the pay step the employee was receiving immediately prior to being promoted.

If an employee is demoted to a position within the bargaining unit, or demoted from one bargaining unit position to another, then the employee shall be compensated pursuant to the pay range which applies to his new job classification. The step at which that employee shall be placed under the new pay range shall be determined by the Employer.

Section 10.2. Initial Placement on Salary Schedule. The initial placement of a new employee on the salary schedule shall be determined by the Employer in its sole discretion.

Section 10.3. Pay Period. The salaries and wages of employees shall be paid in accordance with the Village's current general practice which may be changed by the Village for good cause shown.

Section 10.4. Longevity Pay. This section applies only to those employees hired before April 1, 1998. Eligibility for longevity pay under this Section shall be determined based upon the number of years of continuous, full-time employment with the Village by an employee as of his most recent anniversary date of hire observed immediately prior to the fiscal year starting on May 1, 1997, and subsequent fiscal years starting on May 1, 1998 and on May 1, 1999. (e.g., An employee who had completed five years of continuous service in a full-time position with the Village as of the employee's last anniversary date of hire observed prior to May 1, 1997 would be eligible for the longevity payment described below commencing on May 1, 1997. Alternatively, an employee who reaches his five-year anniversary date following May 1, 1997 and before May 1, 1998 would not be entitled to any monthly longevity payment under this Section until the fiscal year commencing on May 1, 1998.)

Eligible employees in a bargaining unit position will receive longevity pay pursuant to the following schedule:

Completed Years of Full-Time Service Prior to May 1st	Current	May 1, 1998	May 1, 1999
5 - 9	700	850	1,000
10 - 14	1,100	1,250	1,400
15 - 19	1,400	1,550	1,700
20 +	1,700	1,850	2,000

It is expressly agreed that eligibility for longevity pay shall be based exclusively upon the employee's last anniversary date of continuous service in a full-time position with the Village which occurred prior to the start of the fiscal year.

Notwithstanding any other provision of this Agreement, time spent working in a temporary, seasonal, six (6) month, part-time or short-term position with the Village shall not be counted when determining an employee's eligibility for longevity pay under this Section. If a non-bargaining unit employee who has already received a lump sum longevity payment subsequently becomes a member of the bargaining unit, then such employee shall not be eligible for any

longevity pay under this Section until the following May 1.

Section 10.5. Longevity Pay. This section applies only to those employees hired after April 1, 1998. Eligibility for longevity pay under this Section shall be determined based upon the number of years of continuous, full-time employment with the Village by an employee as of his most recent anniversary date of hire observed immediately prior to the contract year starting on May 1, 1998, and subsequent contract years starting on May 1, 1999 and on May 1, 2000.

Effective May 1, 2015, eligible employees in a bargaining unit position will receive longevity pay pursuant to the following schedule:

10 years	$700
15 years	$900
20 years	$1,100

It is expressly agreed that eligibility for longevity pay shall be based exclusively upon the employee's last anniversary

date of continuous service in a full-time position with the Village which occurred prior to the start of the contract year.

Notwithstanding any other provision of this Agreement, time spent working in a temporary, seasonal, six (6) month, part-time or short-term position with the Village shall not be counted when determining an employee's eligibility for longevity pay under this Section. If a non-bargaining unit employee who has already received a lump sum longevity payment subsequently becomes a member of the bargaining unit, then such employee shall not be eligible for any longevity pay under this Section until the following May 1.

Section 10.6. Step Increases for Existing Employees. Employees hired before January 1, 2020 ("Existing Employees") shall receive step increases, which will decrease to 4.5% per step, as well as negotiated annual wage percentage increases. Once the maximum step is reached, then the employee(s) shall only receive the negotiated annual wage percentage increase.

Section 10.7. Salary Structure for New Employees. Employees hired into a bargaining unit position after January 1, 2020 ("New Employees") shall not receive step increases but shall receive the annual wage percentage increases listed in 10.8(a)-10.8(e) and 10.9(a) – 10.9(e) below for the corresponding year. Base Salary ranges are as follows:

	Minimum	Maximum
a) Lead Field Inspector:	$78,095.00-	$109,333.00
b) Building Inspector:	$66,850.00-	$90,511.00
c) Electrical Inspector:	$66,850.00-	$90,511.00
d) Plumbing Inspector:	$66,850.00-	$90,511.00
e) Health & Housing Inspector:	$66,850.00-	$90,511.00

f) Senior Property Main. Insp.: $66,850.00- $90,511.00
g) Property Main. Insp.: $58,940.00- $79,800.00
h) Building Information
& Event Coordinator.: $56,370.00- $73,594.00

The Minimum and maximum base will increase each year beginning in 2020 by the annual wage percentage increase.

Section 10.8. Annual Wage Increases for Existing and New Employees. New and Existing Employees will receive the following annual increase to wages:

a) May 1, 2019 - 1.5%
b) May 1, 2020 - 1.5%
c) May 1, 2021 - 1.5%
d) May 1, 2022 - 1.5%
e) May 1, 2023 - 1.5%

Section 10.9. Additional Annual Wage Increases. New and Existing Employees will receive the following additional annual increase to wages in consideration for concessions to insurance and removal of steps:

a) May 1, 2019 - 1.25%
b) May 1, 2020 - 1.00%
c) May 1, 2021 - 1.00%
d) May 1, 2022 - 1.00%
e) May 1, 2023 - 0.75%

ARTICLE XI

OVERTIME

Section 11.1. Rate of Pay. All overtime work must be approved in advance by the employee's immediate supervisor except in an emergency (e.g. call out by Fire or Police dispatcher). Overtime shall be paid for work under any of the following conditions, but compensation shall not be paid more than once for the same hours:

1) Daily. All hours worked by an employee in excess of eight (8) hours daily shall be paid at the rate of one and one-half (1.5) times the employees established hourly rate of pay.

2) Employees may choose compensatory time at the rate of time and one-half the employee’s established hourly rate of pay for all hours worked over 8 hours per day, with the approval of the Department Director. At no time may an employee accumulate more than forty (40) hours of compensatory time, and all compensatory time must be taken within the 90 days immediately following the accrual.

3) Employees shall be paid one- and one-half times their regular hourly rate for all work performed on the sixth (6th) day and will receive two (2) times their regular

hourly rate of pay for all work performed on the seventh (7th) day of their regular work week.

For purposes of determining an employee's eligibility for overtime pay, any day of vacation, holiday, personal leave, funeral leave or sick leave for which the employee is paid pursuant to the provisions of this Agreement shall be deemed to have been worked.

Compensation shall not be paid more than once for the same hours under any provision of this Article or Agreement, nor may hours be pyramided.

Section 11.2. Distribution. Employees will be required to work overtime as assigned. The Village will, however, endeavor to distribute on a reasonably equitable basis overtime work to qualified employees. The Village shall provide to the Union on a monthly basis the list of overtime hours accrued by employees since January 1 of the present year. The Union shall then post this list to its members.

Section 11.3. On Call and Call Back for All Employees. Any employee called back to work outside the employee's scheduled work hours shall be paid a minimum of two hours at one and one- half (1.5) times the employee's applicable pay, unless the time extends into the employee's regular work shift. An employee shall not be entitled to call back pay if the overtime is a continuation of the employee's scheduled work hours.

ARTICLE XII

DISCIPLINE AND DISCHARGE

Section 12.1. Discipline. The Employer agrees with the tenets of progressive and corrective discipline. Discipline shall normally include only the following: oral reprimand; written reprimand; suspension; and discharge.

The Village has the right to discipline, suspend and discharge employees only for just cause (probationary employees without cause).

While just cause is required, nothing in this article shall be deemed to alter or modify the Employer's right to establish or enforce work rules.

Section 12.2. Purge of Personnel Files. Upon an employee's request, a specific oral reprimand shall be removed from the employee's personnel file if, from the date of the last oral reprimand, thirty-six (36) months have passed without the employee receiving an additional reprimand or discipline for the same or substantially similar offenses. Regardless of whether an employee requests that an oral reprimand be removed from the employee's

personnel file, an oral reprimand shall not be considered in the discipline or grievance process if, from the date of the last oral reprimand, thirty-six (36) months have passed without the employee receiving an additional reprimand or discipline for the same or substantially similar offenses.

ARTICLE XIII

GRIEVANCE PROCEDURE

Section 13.1. Definition. A grievance is defined as a complaint arising under and during the term of this Agreement raised by an employee which involves an alleged violation, misinterpretation or misapplication of an express provision of this Agreement.

Section 13.2. Procedure. A grievance filed against the Village shall be processed in the following manner, except that grievances on suspensions thirty (30) days or greater and discharges shall be advanced filed at Step 2:

Step 1: An employee who has a grievance shall submit a written grievance signed and dated by the employee to the employee's immediate supervisor, specifically indicating that the employee is raising the matter as a grievance under this Agreement. The written grievance should specify the provision or provisions of this Agreement which are alleged to have been violated, the factual basis for the alleged violation, and the specific relief requested. All grievances must be presented not later than seven (7) business days from the date of the occurrence of the matter giving rise to the grievance or within seven (7) business days after the employee, through use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. The immediate supervisor shall render a written response to the grievance within seven (7) business days after the grievance is presented.

Step 2: If the grievance is not settled at Step 1 and the Union desires to appeal, it shall be referred by the Union in writing to the Village Manager within seven (7) business days after receipt of the Village's answer in Step 1. Thereafter, the Village Manager or his designee and the department head or other appropriate individual(s) as desired by the Village Manager, shall meet with the grievant and up to two authorized Union representatives (employees or non-employees) within seven (7) business days of receipt of the Union's appeal, if at all possible. If no agreement is reached, the Village Manager shall submit a written answer to the Union within seven (7) business days following the meeting.

Section 13.3. Arbitration. If the grievance other than one

involving an oral or written reprimand is not settled at Step 2 and the Union wishes to appeal the grievance, the Union may refer the grievance to arbitration, as described below within fifteen (15) business days after the Village's written answer is provided to the Union at Step 2.

(a) The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator within said five (5) day period, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted within seven (7) calendar days of receipt of the panel. Both the Village and the Union shall have the right to strike two (2) names from the panel. The party requesting arbitration shall strike the first two names; the other party shall then strike two names. The person remaining shall be the arbitrator. (The striking process shall occur within fourteen (14) days after receipt of the final panel.)

(b) The arbitrator shall be notified of his selection and shall be requested to set a time and date for the hearing. Absent mutual agreement between the Village and the Union, the hearing shall commence within thirty (30) days after the arbitrator selects the appointment. The hearing shall be held at the Village Hall or another mutually agreeable location.

(c) The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union retain the right to employ legal counsel.

(d) The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.

(e) More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.

(f) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 13.4. Limitations on Authority of Arbitrator. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The

arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at the Second Step. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised. The arbitrator shall be without power to make a decision contrary to or inconsistent with, in any way, applicable laws, or of rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Village under law and applicable court decisions. No liability shall accrue against the Employer for a date prior to seven (7) business days after the occurrence of the event giving rise to the grievance or seven (7) business days after the employee or the Union, through use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. The decision of the arbitrator shall be final and binding.

Section 13.5. Time Limit for Filing. No grievance shall be entertained or processed unless it is submitted at Step 1 within seven (7) business days after the occurrence of the event giving rise to the grievance or within seven (7) business days after the employee or the Union, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. A "business day" is defined to include Mondays through Fridays only, excluding legal holidays.

If a grievance is not presented within the time limits set forth above, the right to file it shall be considered "waived." If a grievance is settled by mutual agreement or not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered permanently withdrawn. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the aggrieved employee and/or the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step.

Section 13.6. Exclusivity of Grievance Procedure. The grievance procedure set forth in this Article shall be the sole and exclusive means for discussing and processing any differences of opinion or disputes concerning an alleged violation, misinterpretation or misapplication of the terms of this Agreement.

ARTICLE XIV

NO STRIKE-NO LOCKOUT

Section 14.1. No Strike. Neither the Union nor any officers, agents or employees will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, slowdown, sit down, concerted stoppage of work, concerted refusal to perform overtime,

mass resignations, mass absenteeism, picketing or any other intentional interruption of the operations of the Village or any refusal to cross a picket line of any nature, regardless of the reason for so doing. Any or all employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Village, as the Village in its discretion deems appropriate.

Section 14.2. No Lockout. The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Union.

Section 14.3. Penalty. The only matter which may be made the subject of a grievance concerning disciplinary action imposed for an alleged violation of Section 14.1 is whether or not the employee actually engaged in such prohibited conduct. The failure to impose a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 14.4. Union Official Responsibility. Each employee who holds the position of officer or steward or committeeman of the Union occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In addition, in the event of a violation of Section 14.1 of this Article the Union agrees to inform its members of their obligations under this Agreement, to direct them to return to work and to take all available disciplinary action against them if they refuse.

Section 14.5. Judicial Restraint. Nothing contained herein shall preclude the Village or the Union from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE XV

NONDISCRIMINATION

Section 15.1. Compliance with Laws. Neither the Village nor the Union shall discriminate against any employee covered by this Agreement in a manner which would violate any applicable laws because of race, creed, color, national origin, age, sex or handicap status.

Section 15.2. Americans with Disabilities Act. It is the intent of the parties that any reasonable accommodations adopted by the employer conform to the requirements of this agreement where practicable. Any action which might conflict with the terms of this agreement shall be discussed with the Union prior to implementation. The parties shall cooperate in resolving potential conflicts between the employer's obligation under the ADA and the rights of the Union. Neither party shall unreasonably withhold its consent to the reasonable accommodation of an employee.

Information obtained regarding the medical condition or history of an employee shall be treated in a confidential manner.

ARTICLE XVI

UNIFORMS AND PROTECTIVE CLOTHING, AND VEHICLES AND EQUIPMENT

Section 16.1. Uniforms and Protective Clothing. Employees shall be required to wear the uniforms and protective clothing deemed necessary in the sole opinion of the Village and the Employer shall provide an annual $200.00 uniform allowance payable on May 1st. In addition to the above listed uniform allowance, bargaining unit employees will be eligible for reimbursement for up to $400.00 in clothing and uniform purchases.

Section 16.2. Uniform Care. Employees shall be responsible for the care and cleaning of uniforms provided by the Employer.

Section 16.3 Vehicles and Equipment. Employees may be assigned a Village vehicle or Village phone when such assignment is determined by the Village Manager to be in the best interests of the Village. Village vehicles, phones and other equipment shall at all times remain the property of the Village and employees should have no expectation of privacy in the vehicle or other equipment or in its use. Village phones, vehicles and equipment are provided for Village business and may not be used for personal use.

ARTICLE XVII

JOB RELATED TRAINING AND EDUCATION PROGRAMS

Section 17.1. Tuition Reimbursement. Employees of the Village may enroll in job-related undergraduate college, university or technical school courses or participate in other types of studies on non-work time which will have the effect of improving their occupational skills. Tuition reimbursement in an approved course of study is limited to a maximum of six (6) credit hours per semester. The Employer retains the discretion to approve or deny any request for tuition reimbursement by an employee. In order for an employee to be eligible to seek tuition reimbursement, the employee shall:

1. Complete a request for tuition reimbursement form supplied by the Village and submit it to the employee's department or division head before enrolling in the course;

2. Obtain tuition reimbursement approval from the employee's department/division head and from the Village Manager before enrolling in the course;

3. Successfully complete the course with a grade of "C" or better;

4. Submit to the Finance Department proof of satisfactory course completion and proof of amounts actually expended for tuition; and

5. Have been classified as a full-time employee of the Village regularly working forty (40) hours or more per week for a period of at least one (1) year.

Section 17.2. Educational Institution and Credit Hour Limitations for Tuition Reimbursement. An employee who has not obtained an associate degree or accrued a minimum of sixty (60) semester credit hours shall be required to attend a state supported college or university, an employee not attending a state supported institution prior to obtaining an associate degree or accruing sixty (60) semester credit hours shall be limited to reimbursement up to one hundred and fifty ($150) dollars per credit hours.

An employee who has obtained an associate degree or equivalent, attending undergraduate courses at a non-state supported institution, shall be limited to reimbursement up to two hundred ($200) dollars a semester credit hour.

An employee who is attending graduate courses at a non- state supported institution, shall be limited to reimbursement up to two hundred and fifty ($250) dollars a credit hour.

An employee wishing to attend a professional school i.e., law school, medical school, etc. shall not be eligible for tuition reimbursement in any amount without approval of the Village Manager.

An employee who is currently attending any college, university, or other educational institution at any level and has previously received tuition reimbursement from the Village shall be allowed to continue with full tuition reimbursement until such time when the employee graduates. If an employee eligible for full reimbursement discontinues attending classes for more than two (2) semesters the employee shall no longer be eligible for full reimbursement as specified in this section.

If grant funds for tuition reimbursement or payment are available, then an employee shall apply for such funds before requesting reimbursement from the employer. If such funds are received by the employee, but do not cover the entire cost of the tuition, then subject to the other provisions of this section, the employee may reimburse the employer for the difference. Books, fees and other charges shall be paid by the employee.

If an employee terminates his employment with the Village

less than two (2) years after completing a course and receiving any tuition reimbursement from the Employer, then the Employer may deduct the tuition reimbursement (or a portion thereof) from the employee's final paycheck or take such other steps as may be necessary in order to obtain the repayment of tuition monies reimbursement previously provided to the employee.

Tuition reimbursement in an approved course of study is limited to a maximum of six (6) credit hours per semester.

Section 17.3. Authorization To Attend Conferences, Conventions, Training Sessions, Workshops. Any employee desiring the authorization to attend a conference, convention, training session, workshop or related function must secure prior approval from their department/division head and the Village Manager. The Employer may approve or deny any such request. Reimbursement for travel or other expenses incurred in connection with attendance at such functions shall be made at the discretion of the Employer and be subject to the employee's compliance with any applicable policies, rules or regulations established by the Employer. Employees shall be allowed to attend conferences, with pay, approved by department supervisor or Department Director to maintain professional licenses and certifications.

ARTICLE XVIII

INSURANCE

Section 18.1. Coverage and Costs. The Village agrees to make available to those full-time employees regularly working forty (40) hours per week or more, group hospitalization, major medical, dental and vision care insurance.

Section 18.1.A. Cost Containment. The Village reserves the right to maintain or institute cost containment measures relative to insurance coverage as long as the basic level of coverage remains substantially the same. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, bounty clause, and mandatory out-patient elective surgery for designated surgical procedures. This Section shall not, however, be construed to entitle the Village to unilaterally increase the dollar levels of deductible amounts which must be paid by an employee under insurance plans or programs in effect during the term of this Agreement.

Section 18.1.B. Insurance Premium Cost Sharing. Plan participants providing for individual and/or family coverage shall contribute toward monthly premium costs through payroll deductions in amounts not to exceed the following:

Effective January 1, 2020 employee health insurance premium

contributions will represent the following percentage of the overall premiums and will include a four-tier contribution model as follows:

PLAN	1/1/2020	1/1/2021	1/1/2022	1/1/2023	1/1/2024
HMO Blue Advantage	10%	10%	10%	10%	10%
PPO Silver					
Employee	25%	25%	25%	25%	25%
Employee + Dependent(s)	30%	30%	30%	30%	30%
HDHP/H.S.A.	5%	7%	8.5%	9.5%	10%

Four Tier Contribution Model:
Employee Only
Employee + Spouse
Employee + Child(ren)
Family

Section 18.1.C. HDHP/HSA Annual Deductible:

For plan years covered by this agreement, the annual deductibles for the HDHP/HSA plans will be:

EE:	$3,500 per annum
EE + Spouse:	$7,000 per annum
EE + Child(ren):	$7,000 per annum
Family	$7,000 per annum

HDHP/HSA Plans

Employer contribution to HSA:
For those employees enrolled in the HDHP/HSA Plan, the Village will contribute an amount equal to 40% of the deductible associated with the employee's plan election in the employee's HSA for plan years covered by this agreement. For plan years covered by this agreement the Village will make annual deposits no later than the second pay period in January of the respective plan year.

Prescription Drugs / Emergency Room Co-pays:
The prescription drug benefit will be subject to the annual deductible; however, once the deductible is satisfied prescriptions will be subject to a co-pay of $0/$20/$40 or a model similar, as offered by the administrator at that time. Emergency room costs will be subject to a $150 co-pay after the deductible is satisfied. All co-pays and deductibles will be subject to a maximum annual out-of-pocket limit in the amount of
$5,950 per single coverage and $11,900 per family coverage.
*This limit does not apply to deductible and expenses for out- of-network services if the plan uses a network of providers. Instead only deductibles and out-of-pocket expenses for services within the network should be used to figure whether the limit applies.

Section 18.1.D. Wellness Incentive (All Plans). The Village will conduct on-site health screenings scheduled by the Village on predetermined dates each calendar year. The Village will pay for the cost of the health screening for full-time employees and their spouses. For those employees and their spouses who choose not to participate in the employee health screening, the employee's monthly health insurance premium share will be increased by 10% of the employee only premium cost to the Village or the employee + spouse premium cost to the Village of the plan in which they participate.

If an employee and their spouse are unable to participate in the health screening when they are held onsite, the employee and spouse will have until the 15th of the month directly following the scheduled on-site screenings to obtain a health screening at one of the screening company's alternate locations. Failure to obtain a screening by that date will result in the increased premium cost. Both member and spouse, if applicable, must participate in the wellness screening to avoid the 10% increase to the employee + spouse premium cost.

Employee deductibles, co-insurances, co-pays for services and prescriptions are outlined in the individual plan summaries. Parties agree that should any governmental regulation impose obligations on either party regarding provisions of insurance benefits, that parties will meet and confer for purposes of discussing the impact of such legislation.

Section 18.1 E. Healthcare Cash Equalizer. During the term of the Agreement, if a "healthcare cash equalizer" is paid to non-union employees for years 2020, 2021, 2022, 2023 and through April 30, 2024 of the Agreement, the same taxable payment amount shall be paid to IBEW members.

Section 18.2. Vision Care Plan. This managed eye care program covers eligible employees and their eligible dependents. Essentially, the plan provides payment of fees to participating doctors or opticians. Details of the Plan Benefits Administration are detailed in the vision care brochure.

Section 18.3. Life Insurance. The Employer shall provide, at no cost to the full-time employee, life insurance coverage equal to two times one (1) year's current annual base salary of an employee with a maximum coverage of $150,000.00. The coverage limitation for an employee's spouse is $5,000. The coverage limitation for an employee's child is $3,000. Part-time employees regularly employed for fewer than forty hours per week are not eligible for such insurance.

Section 18.4. Conversion. Upon resigning or retiring from employment, an employee may, subject to applicable law and the terms of any insurance policy, choose to continue participation in

a health insurance plan. Said participation would be based upon a conversion of the employee's group plan to an individual plan. All premiums required as a result of any conversion shall be entirely at the employee's sole expense.

Section 18.5. Terms of Insurance Policies to Govern. The extent of coverage under any insurance policies and/or benefit plan descriptions referred to in this Agreement shall be governed by the terms and conditions set forth in said policies and/or benefit plan descriptions. Any questions or disputes concerning said insurance policies and/or benefit plan descriptions or benefits therein shall be resolved in accordance with the terms and conditions set forth in said policies and/or benefit plan descriptions and shall not be subject to the grievance and arbitration procedure set forth in this Agreement. The failure of any insurance carrier(s) to provide any benefit for which it has contracted or is obligated shall result in no liability to the Village, nor shall such failure be considered a breach by the Village of any obligation undertaken under this or any other Agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier(s) from any liability it may have to the Village, employee or beneficiary of any Village employee, by reason of said insurance policy.

Section 18.6. Right to Change Insurance Carriers. The Village retains the right to select and change insurance carriers for employee insurance or otherwise provide for coverage so long as the level of benefits remains substantially the same.

ARTICLE XIX

SUBCONTRACTING

Section 19.1. General Policy. It is the general policy of the Village to continue to utilize its employees to perform work they are qualified to perform. However, the Village reserves the right to contract out any work it deems necessary in the interest of efficiency, economy, improved work product or emergency.

Section 19.2. Notice of Discussion. Except where an emergency situation (including natural and/or man-made disasters) exists, before the Village subcontracts work in a general area, where such subcontracting would result in the loss of any existing bargaining unit employees, the Village will notify the Union and offer the Union an opportunity to meet and discuss the desirability of subcontracting such work. Such discussion may include, among other items, the availability of bargaining unit employees and equipment, and the relative economic costs.

ARTICLE XX

SAVINGS CLAUSE

Section 20.1. Savings Clause. If any provision of this Agreement, or the application of such provision, is or shall at any time be contrary to or unauthorized by law, or modified or affected by the subsequent enactment of law, or held invalid and unenforceable by operation of law or by any board, agency or court of competent jurisdiction, then such provision shall not be applicable or performed or enforced, except to the extent permitted or authorized by law. In such event, the Village and the Union agree to promptly begin negotiations on a substitute for the invalidated article, section or portion thereof. During the course of such negotiations, Article XIV, No Strike-No Lockout, shall remain in full force and effect.

ARTICLE XXI

DRUG AND/OR ALCOHOL TESTING

Section 21.1. Drug and/or Alcohol Testing. Drug and/or alcohol testing shall be in accordance with Appendix D.

ARTICLE XXII

ENTIRE AGREEMENT

Section 22.1. Entire Agreement. This Agreement constitutes the complete and entire agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, unless expressly stated in the Agreement.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Village and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject referred to, or covered in this Agreement, or with respect to the effects upon employees of the Village's exercise of its rights under the Agreement.

ARTICLE XXIII

DURATION

Section 23.1. Duration. This Agreement shall be effective as of May 1, 2019 and shall remain in force and in effect until 11:59 p.m. on April 30, 2024. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least sixty (60) days prior to the anniversary date

that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than thirty (30) days prior to the anniversary date.

In the event that either party desires to terminate this Agreement, written notice must be given to the other party no less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

Executed this ___ day of _____, 2020.

VILLAGE OF ORLAND PARK	IBEW, LOCAL 134
_____	_____
Mayor	Business Manager
_____	_____
Village Manager	Business Agent
_____	_____
Village Clerk	

APPENDICES

APPENDIX A	CHECKOFF AUTHORIZATION
APPENDIX B	MEMORANDUM OF UNDERSTANDING regarding Short Term Disability
APPENDIX C	MEMORANDUM OF UNDERSTANDING regarding Village of Orland Park – International Brotherhood of Electrical Workers Local #134 Pay Rates
APPENDIX D	Village of Orland Park Drug and Alcohol Policy and Testing Program for Non-DOT Regulated Employees

APPENDIX A

CHECKOFF AUTHORIZATION

I hereby authorize the Village of Orland Park to deduct from my pay the uniform dues of the INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS ("IBEW, LOCAL 134"), and to remit said amounts directly to the Union on my behalf. I understand this authorization may be revoked by me, in writing, provided thirty (30) days advance notice (or such shorter period as may be required by law) is given by the employee to the Village.

_____
Print Name

_____
Signature

_____
Date

APPENDIX B

MEMORANDUM OF UNDERSTANDING
REGARDING SHORT-TERM DISABILITY

This letter shall constitute a Memorandum of Understanding to the 2015-2019 collective bargaining agreement between the Village of Orland Park and the International Brotherhood of Electrical Workers. This letter shall be in effect for the term of said Agreement only.

Subject to the provisions of this Agreement, an employee who is unable to work by reason of illness, injury or pregnancy may become eligible for short-term disability pay as provided herein. The Employer's obligation to provide short-term disability pay shall only exist to the extent expressly described in this Memorandum of Understanding.

If an employee is eligible for an unpaid leave of absence pursuant to this Agreement, then, subject to the conditions set forth herein, the Employer shall pay such employee an amount which, when added to other disability benefits which an employee is eligible to receive from other sources (e.g., the Illinois Municipal Retirement Fund, workers' compensation or Social Security) will bring the total amount of short-term disability pay up to the level of seventy-five percent (75%) of the employee's base salary. During this same period, the Employer shall continue to pay the cost of any additional insurance coverage provided under Article XIX. Payment of short-term disability benefits by the Village shall commence immediately in the case of accident and after seven (7) calendar days in case of illness. During employment by the Village the Village agrees that bargaining unit employees who otherwise qualify for paid short-term disability benefits under this Agreement shall be entitled to receive such short-term disability benefits for a period of up to 26 weeks per disability.

In order to be eligible for entitlement to the short-term disability benefits described herein, the employee shall:

(a) make application for such benefits in such manner as the Employer may hereafter designate;

(b) periodically provide the Employer and/or the short- term disability administrator with a physician's written statement showing the nature of the illness, injury or state of pregnancy and the estimated length

of time that the employee will be unable to report for work;

(c) be available to, at the discretion of the Employer and/or the short-term disability administrator, submit to a physical examination by a doctor designated by the Employer to determine the employee's capacity to return to work;

(d) apply for all other available disability benefits from all other sources whatsoever, including, but not limited to, the Illinois Municipal Retirement Fund, workers compensation and/or Social Security; and

(e) cooperate with the Employer and/or the short-term disability administrator with respect to the administration of this short-term disability pay plan, and provide all information requested by the Employer and/or the short-term disability administrator which may be necessary for the Employer and/or the short- term disability administrator to determine the nature and extent of an employee's entitlement to such benefits.

If any employee receives benefits from gainful employment from any source while receiving short-term disability pay, said employee shall cease to be entitled to receive any further benefits under this Memorandum.

The Employer reserves the right to contract with any insurance carrier to provide part or all of the short-term disability benefits described in this Memorandum. Should the Employer exercise this right, then the provisions of Sections 18.1.A, 18.5 and 18.6 of the Agreement shall apply. If the Employer elects to secure insurance to provide any or all of the benefits described under this Memorandum, then the cost of any such insurance shall be borne exclusively by the Employer.

No new employee shall be eligible for benefits under this Memorandum until the employee has worked at least one hundred and eighty (180) consecutive days in a full-time capacity for the Employer. In accordance with this Agreement, bargaining unit employees regularly scheduled to work less than forty (40) hours per week shall not be eligible to receive the short-term disability pay or benefits from the Employer which are described in this Memorandum.

APPENDIX C

IBEW 134 - Village of Orland Park - Pay Rates Table 1

PAY RATES (existing employees having reached maximum steps prior to Jan. 1, 2020)

Pursuant to Section 10.8-10.9, Annual Wage Increases are 1.5% for 2019, 2020, 2021, 2022, 2023. Additional Annual Wage Increases are 1.25% for 2019; and 1.0% for 2020, 2021, 2022; and .75% for 2023 in consideration for insurance concessions, and elimination of step increases for new employees.

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Lead Field Inspector	*prior per annum*							*$100,630.40*
	prior per hour							*$48.38*
	5/1/2019							$103,396.80
	2.75%							$49.71
	5/1/2020							$105,976.00
	2.50%							$50.95
	5/1/2021							$108,617.60
	2.50%							$52.22
	5/1/2022							$111,342.40
	2.50%							$53.53
	5/1/2023							$113,838.40
	2.25%							$54.73

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Building Inspector & Plan Reviewer	*prior per annum*							*$89,481.60*
Electrical Inspector	*prior per hour*							*$43.02*
Plumbing Inspector								
Mechanical Inspector	5/1/2019							$91,936.00
Health & Housing Inspector	2.75%							$44.20
	5/1/2020							$94,244.80
	2.50%							$45.31
	5/1/2021							$96,595.20
	2.50%							$46.44
	5/1/2022							$99,008.00
	2.50%							$47.60
	5/1/2023							$101,233.60
	2.25%							$48.67

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Property Maintenance Inspector	*prior per annum*							*$74,256.00*
	prior per hour							*$35.70*
	5/1/2019							$76,294.40
	2.75%							$36.68
	5/1/2020							$78,208.00
	2.50%							$37.60
	5/1/2021							$80,163.20
	2.50%							$38.54
	5/1/2022							$82,160.00
	2.50%							$39.50
	5/1/2023							$84,011.20
	2.25%							$40.39

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Building Information Coordinator	*prior per annum*							*$82,472.00*
Senior Property Maintenance Insp.	*prior per hour*							*$39.65*
	5/1/2019							$84,739.20
	2.75%							$40.74
	5/1/2020							$86,860.80
	2.50%							$41.76
	5/1/2021							$89,024.00
	2.50%							$42.80
	5/1/2022							$91,249.60
	2.50%							$43.87
	5/1/2023							$93,308.80
	2.25%							$44.86

IBEW 134 - Village of Orland Park - Pay Rates Table 2

PAY RATES (existing employees who have have not reached maximum step prior to Jan. 1, 2020)

Pursuant to Section 10.8-10.9, Annual Wage Increases are 1.5% for 2019, 2020, 2021, 2022, 2023. Additional Annual Wage Increases are 1.25% for 2019; and 1.0% for 2020, 2021, 2022; and .75% for 2023 in consideration for insurance concessions, and elimination of step increases for new employees.

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Lead Field Inspector	*prior per annum*	*$74,630.40*	*$77,979.20*	*$81,494.40*	*$85,155.20*	*$88,982.40*	*$92,996.80*	*$97,177.60*
	prior per hour	*$35.88*	*$37.49*	*$39.18*	*$40.94*	*$42.78*	*$44.71*	*$46.72*
	5/1/2019	$76,689.60	$80,121.60	$83,740.80	$87,505.60	$91,436.80	$95,555.20	$99,840.00
	2.75%	$36.87	$38.52	$40.26	$42.07	$43.96	$45.94	$48.00
	5/1/2020	$78,603.20	$82,118.40	$85,841.60	$89,689.60	$93,724.80	$97,947.20	$102,336.00
	2.50%	$37.79	$39.48	$41.27	$43.12	$45.06	$47.09	$49.20
	5/1/2021	$80,558.40	$84,177.60	$87,984.00	$91,936.00	$96,075.20	$100,401.60	$104,894.40
	2.50%	$38.73	$40.47	$42.30	$44.20	$46.19	$48.27	$50.43
	5/1/2022	$82,576.00	$86,278.40	$90,188.80	$94,244.80	$98,467.20	$102,918.40	$107,515.20
	2.50%	$39.70	$41.48	$43.36	$45.31	$47.34	$49.48	$51.69
	5/1/2023	$84,427.20	$88,212.80	$92,227.20	$96,366.40	$100,692.80	$105,227.20	$109,928.00
	2.25%	$40.59	$42.41	$44.34	$46.33	$48.41	$50.59	$52.85

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Building Inspector & Plan Reviewer	*prior per annum*	*$66,331.20*	*$69,534.40*	*$72,862.40*	*$76,148.80*	*$79,580.80*	*$83,158.40*	*$86,902.40*
Electrical Inspector	*prior per hour*	*$31.89*	*$33.43*	*$35.03*	*$36.61*	*$38.26*	*$39.98*	*$41.78*
Plumbing Inspector								
Mechanical Inspector	5/1/2019	$68,161.60	$71,448.00	$74,859.20	$78,249.60	$81,764.80	$85,446.40	$89,294.40
Health & Housing Inspector	2.75%	$32.77	$34.35	$35.99	$37.62	$39.31	$41.08	$42.93
	5/1/2020	$69,867.20	$73,236.80	$76,731.20	$80,204.80	$83,803.20	$87,588.80	$91,520.00
	2.50%	$33.59	$35.21	$36.89	$38.56	$40.29	$42.11	$44.00
	5/1/2021	$71,614.40	$75,067.20	$78,644.80	$82,201.60	$85,904.00	$89,772.80	$93,808.00
	2.50%	$34.43	$36.09	$37.81	$39.52	$41.30	$43.16	$45.10
	5/1/2022	$73,403.20	$76,939.20	$80,620.80	$84,260.80	$88,046.40	$92,019.20	$96,158.40
	2.50%	$35.29	$36.99	$38.76	$40.51	$42.33	$44.24	$46.23
	5/1/2023	$75,046.40	$78,665.60	$82,430.40	$86,153.60	$90,022.40	$94,099.20	$98,321.60
	2.25%	$36.08	$37.82	$39.63	$41.42	$43.28	$45.24	$47.27

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Property Maintenance Inspector	*prior per annum*	*$55,140.80*	*$57,761.60*	*$60,361.60*	*$63,086.40*	*$65,915.20*	*$68,889.60*	*$71,988.80*
	prior per hour	*$26.51*	*$27.77*	*$29.02*	*$30.33*	*$31.69*	*$33.12*	*$34.61*
	5/1/2019	$56,659.20	$59,342.40	$62,025.60	$64,812.80	$67,724.80	$70,782.40	$73,964.80
	2.75%	$27.24	$28.53	$29.82	$31.16	$32.56	$34.03	$35.56
	5/1/2020	$58,073.60	$60,819.20	$63,585.60	$66,435.20	$69,409.60	$72,550.40	$75,816.00
	2.50%	$27.92	$29.24	$30.57	$31.94	$33.37	$34.88	$36.45
	5/1/2021	$59,529.60	$62,337.60	$65,166.40	$68,099.20	$71,136.00	$74,360.00	$77,708.80
	2.50%	$28.62	$29.97	$31.33	$32.74	$34.20	$35.75	$37.36
	5/1/2022	$61,027.20	$63,897.60	$66,788.80	$69,804.80	$72,924.80	$76,211.20	$79,643.20
	2.50%	$29.34	$30.72	$32.11	$33.56	$35.06	$36.64	$38.29
	5/1/2023	$62,400.00	$65,332.80	$68,286.40	$71,385.60	$74,568.00	$77,916.80	$81,432.00
	2.25%	$30.00	$31.41	$32.83	$34.32	$35.85	$37.46	$39.15

	Effective	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Building Information Coordinator	*prior per annum*	*$61,172.80*	*$64,084.80*	*$67,142.40*	*$70,366.40*	*$73,756.80*	*$77,084.80*	*$80,558.40*
Senior Property Maintenance Insp.	*prior per hour*	*$29.41*	*$30.81*	*$32.28*	*$33.83*	*$35.46*	*$37.06*	*$38.73*
	5/1/2019	$62,857.60	$65,852.80	$68,993.60	$72,300.80	$75,795.20	$79,206.40	$82,784.00
	2.75%	$30.22	$31.66	$33.17	$34.76	$36.44	$38.08	$39.80
	5/1/2020	$64,438.40	$67,496.00	$70,720.00	$74,110.40	$77,688.00	$81,182.40	$84,864.00
	2.50%	$30.98	$32.45	$34.00	$35.63	$37.35	$39.03	$40.80
	5/1/2021	$66,040.00	$69,180.80	$72,488.00	$75,961.60	$79,622.40	$83,220.80	$86,985.60
	2.50%	$31.75	$33.26	$34.85	$36.52	$38.28	$40.01	$41.82
	5/1/2022	$67,683.20	$70,907.20	$74,297.60	$77,854.40	$81,619.20	$85,300.80	$89,169.60
	2.50%	$32.54	$34.09	$35.72	$37.43	$39.24	$41.01	$42.87
	5/1/2023	$69,201.60	$72,508.80	$75,961.60	$79,601.60	$83,449.60	$87,214.40	$91,166.40
	2.25%	$33.27	$34.86	$36.52	$38.27	$40.12	$41.93	$43.83

VILLAGE OF ORLAND PARK DRUG AND ALCOHOL POLICY AND TESTING PROGRAM FOR NON-DOT REGULATED EMPLOYEES

Effective: January 01, 2020

VILLAGE OF ORLAND PARK
DRUG AND ALCOHOL POLICY AND TESTING PROGRAM
FOR NON-DOT REGULATED POSITIONS

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I. OVERVIEW

A. Statement of Purpose

The Village of Orland Park (the "Village") is dedicated to providing safe, dependable, and efficient services to the general public while ensuring safe working conditions for its employees. The Village's employees are its most valuable resource. As such, it is our goal to provide a work environment free from the presence of alcohol and drugs.

The purpose of this policy is to:

1. Ensure that employees are not impaired in their ability to perform assigned duties in a safe, productive, and healthy manner;

2. Create a workplace environment free from the adverse effects of drug abuse and alcohol misuse;

3. Prohibit the unlawful manufacture, distribution, dispensing, possession or use of controlled substances; and

4. Encourage employees to seek professional assistance at any time for personal problems, including alcohol or drug dependency, which may adversely affect their ability to perform their assigned duties.

In documents titled "Village of Orland Park Drug and Alcohol Policy and Testing Program for Safety Sensitive Employees covered under the Federal Transit Administration" ("FTA Policy"), and "Village of Orland Park Drug and Alcohol Policy and Testing Program for Safety Sensitive Employees covered under the Federal Motor Carrier Safety Administration" ("FMCSA Policy"), the Village set forth drug and alcohol policy and testing programs developed to comply with the requirements of federal laws and regulations promulgated by the Federal Transit Administration ("FTA"), the Federal Motor Carrier Safety Administration ("FMCSA"), and the Department of Transportation ("DOT"). As required by the FTA, the FMCSA, and the DOT, the FTA and FMCSA Policies are limited in their application to only those employees of the Village engaged in the performance of safety-sensitive functions as defined under the applicable federal administration. This document sets forth the drug and alcohol policy and testing program mandated by the Village, but not required by the FTA, the FMCSA, or the DOT for employees of the Village.

In adopting this policy and program, the Village does not otherwise waive its right to enforce already established rules, policies, programs, or the terms and provisions of any applicable collective bargaining agreement governing drug and alcohol use or possession that are consistent with this policy. Moreover, this

document is intended to be read consistent with and subject to any applicable law, regulation, or applicable collective bargaining agreement presently in effect or which in the future may take effect. If any section or provision of this document should be held invalid by operation of law, none of the remainder shall be affected.

Neither this policy nor any of its terms are intended to create a contract of employment, or to alter any existing at-will employment relationship in any way. Subject to any applicable collective bargaining agreement, the Village retains the sole right to change, amend, or modify any term or provision of this policy without notice. This policy is effective January 1, 2020 and supersedes all prior policies and statements relating to drug and alcohol prohibitions and testing.

B. Employee and Management Responsibilities

All employees of the Village covered by this policy are required to refrain from using drugs and alcohol contrary to the specific prohibitions identified herein. The Village's Human Resource Director (or a designated representative) will monitor the Village's drug and alcohol testing policy and program to ensure compliance with and answer any questions concerning the information presented in this policy. The Human Resource Director may be contacted at 708-403-6166.

Employees are responsible for ensuring adherence to this policy. Employees also are obligated to notify a supervisor immediately if they believe that another employee: is under the influence of alcohol; is under the influence of a lawful, unlawful or unlawfully used controlled substance; or has violated any other provision of this Policy. Managers and supervisors will be held accountable for both the application of the policy and the consistency of its enforcement. To that end, the Village prohibits the discriminatory application, implementation, or enforcement of any provision of this policy on the basis of race, color, age, sex, religion, national origin and ancestry, sexual orientation, veteran status, disability, or any other basis that is protected by federal, state, or local laws.

II. PERSONS SUBJECT TO TESTING

The following persons will be subject to drug and alcohol testing pursuant to the terms of this policy and must participate in this program as a condition of employment:

- All non-DOT regulated full time, part time, seasonal, and temporary employees of the Village.

- Applicants for non-DOT regulated positions of employment with the Village.

III. POLICY COMMUNICATION AND TRAINING

A. Employees

All employees subject to testing under this policy will be provided with:

1. A copy of the policy; and

2. Informational material concerning:

   - The effects of alcohol and controlled substances use on an individual's health, work, and personal life; and

   - Signs and symptoms of an alcohol or a controlled substances problem.

B. Supervisory Employees

All supervisory employees shall receive training on alcohol misuse and controlled substances use. The training will be used by supervisory personnel to determine whether reasonable suspicion exists to require an employee to undergo drug and/or alcohol testing. The training shall include: the physical, behavioral, speech, and performance indicators of probable alcohol misuse and use of controlled substances; and available methods of intervening when an alcohol or a controlled substances problem is suspected.

IV. EMPLOYEE ASSISTANCE

A. Employee Assistance Program

In order to promote a drug and alcohol-free environment, the Village will work to assist eligible employees with problems due to the use of drugs or misuse of alcohol. Accordingly, the Village encourages the use of its Employee Assistance Program ("EAP"). The EAP is offered in part so that an employee who recognizes that he/she has a drug use or alcohol misuse problem may have the opportunity to receive treatment and rehabilitation. Although employees are encouraged to receive help for drug and alcohol problems, participation in the Village's EAP will not excuse an employee's failure to comply with rules and regulations of the Village. Nor will it preclude discipline for rule or policy violations. Additional information regarding the EAP is available in the Human Resources Department. Any questions regarding the Village's EAP should be referred to the Human Resources department.

B. Employee Admission of Alcohol/Drug Use

The Village has established a voluntary self-identification program that allows employees to admit to alcohol misuse or controlled substances use without being subject to disciplinary action.

All employees are eligible to participate in this program. Self-identification must be made to the employee's supervisor, Department Director, or the Village's Human Resources Director. Once an employee has made a voluntary admission of alcohol or drug misuse or illegal drug use, the employee will be offered assistance in finding an appropriate evaluation and/or treatment program. The employee then will be provided sufficient opportunity to seek evaluation, education, or treatment to establish control over the employee's drug or alcohol problems.

In accordance with this program, an employee:

- May not self-identify in order to avoid testing under this policy.

- Will be removed from service until:

    - The Village is satisfied that the employee has been evaluated by a substance abuse counselor;

    - The substance abuse counselor has provided a written release stating that the employee has successfully completed or is in the process of completing recommended education and/or treatment requirements and authorizing the Village to return the employee to work; and

    - The employee has undergone a return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02; and/or the employee has undergone a return-to-duty drug test with a verified negative test result.

The Village will take no adverse action against an employee making a voluntary admission of alcohol misuse or drug use within the parameters of the program. Any questions regarding the voluntary self-identification program should be referred to the Human Resource Director (or a designated representative).

V. PROHIBITED CONDUCT

A. Alcohol

1. Alcohol Concentration

All persons covered by this policy are prohibited from reporting to duty or remaining on duty while having an alcohol concentration of 0.04 or greater. No Village supervisory person having actual knowledge that a covered employee has consumed alcohol during the work day or within four hours of beginning the work day, shall permit the employee to work or continue to work.

2. Alcohol Concentration of 0.02 or Greater but Less Than 0.04

No employee who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall perform or continue to perform any job related duties. Nor shall a Village supervisory person permit the employee to perform or continue to perform any job related duties until: the start of the employee's next scheduled work day; and the employee's alcohol concentration measures less than 0.02 as determined by a return-to-duty alcohol test administered the next scheduled work day.

3. On Duty Prohibitions

The use, distribution, dispensing, or possession of alcohol by any Village employee at any time while on Village property or on duty is prohibited. No employee shall knowingly permit an employee to work who is under the influence of alcohol.

4. Pre-Duty Use

All persons covered by this policy are advised against the use of alcohol within four (4) hours prior to reporting for work.

5. Use Following an Accident

Any person required to take a post-accident alcohol test under this policy is prohibited from using alcohol until he/she undergoes a post-accident test. Such a test shall be conducted no later than eight (8) hours after the accident occurs.

B. Drugs

The unlawful use, manufacture, distribution, dispensing, or possession of any illegal drugs or associated paraphernalia by any Village employee at any time is prohibited. The use, manufacture, distribution, dispensing, or possession of a controlled substance, including cannabis or marijuana, by any Village employee at any time while on Village property or on duty is prohibited. The use of cannabis while "on-call" or in any manner that would cause impairment while on duty, and use or possession in the workplace any time during the work day, including meal and break

periods, is prohibited. No employee shall knowingly permit an employee to work who is under the influence of a lawful, unlawful or unlawfully used controlled substance.

Marijuana and cannabis are controlled substances and illegal "drugs" as defined by federal law. As a recipient of federal funds, the Village is required to enforce a drug-free workplace policy consistent with federal law. Further, some employees are subject to the federal Gun Control Act which prohibits drug users from possessing firearms or ammunition, with drugs to be as defined by federal law. Therefore, employees covered by this policy shall continue to be prohibited from possessing or using marijuana or cannabis in any form, on or off duty, if such possession or use would violate any federal law or regulation and be cause for the Village to lose a federal or state contract or funding even though Illinois law may permit certain individuals to possess and use marijuana and cannabis.

Village-mandated drug testing will be performed to detect for the presence of the following five (5) substances: marijuana; cocaine; opiates; phencyclidine; and amphetamines. Cut-off levels to be used to determine whether specimens are negative for these five (5) drugs are provided in 49 CFR Part 40.87.

Pre-employment testing for positions that are not subject to the federal requirements will be performed to detect for the presence of the following four (4) substances; cocaine; opiates; phencyclidine; and amphetamines. Cut-off levels to be used to determine whether specimens are negative for these four (4) drugs are provided in 49 CFR Part 40.87.

Prescribed Medication: An employee taking over-the counter or prescribed medication must be aware of any effect the medication may have on the performance of their duties. The employee must inform his/her physician of his/her job duties in order to make certain that the drug does not affect or interfere with the employee's safe and effective performance of his/her job duties. An employee must promptly report to Human Resources the use of any medication which has or may have any adverse effect on his or her ability to safely and effectively perform his or her essential job duties.

C. Conduct that Constitutes a Refusal to Test

The following conduct will be regarded by the Village as a refusal to submit to a drug and/or alcohol test:

- Failure to appear for any test (except a pre-employment test) within a reasonable time as determined by the Village, after being directed to do so by the Village.

- Failure to remain at the testing site until the testing process is complete; provided that an employee who leaves the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test.

- Failure to provide a specimen; provided that an employee who does not provide a specimen because he/she has left the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test.

- Failure to provide a sufficient amount of urine, breath, or saliva and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure.

- Failure to permit a directly observed or monitored collection when required.

- Failure or declining to take a second test the Village or collector has directed the employee to take.

- Failure to undergo a medical examination or evaluation as required. In the case of a pre-employment drug test, the employee is deemed to have refused to test on this basis only if the pre-employment test is conducted following a contingent offer of employment.

- Failure to sign the certification at Step 2 of the Alcohol Testing Form.

- Failure to cooperate with any part of the testing process.

- An adulterated or substituted test result verified by a Medical Review Officer ("MRO").

VI. TESTING CIRCUMSTANCES

Subject to any applicable collective bargaining agreement, employees are required to submit to drug and/or alcohol testing under the following circumstances.

A. Pre-Employment Testing

No applicant for employment will be hired into a position of employment at the Village unless the applicant submits to and passes a pre-employment drug test subsequent to an offer of employment. Additionally, any employee who has not performed work for the Village for six (6) or more consecutive calendar months shall be required to take a pre-employment drug test with a verified negative result. If a pre-employment drug test is cancelled, the applicant shall be required to submit to and pass another test.

B. Reasonable Suspicion Testing

The Village has the sole discretion to decide when and under what circumstances an employee is fit to work. Testing on the basis of reasonable suspicion may include, but is not limited to: 1) observation of an employee acting or appearing in a manner which suggests drug or alcohol use, such as, behavior appearance, judgment, coordination, job performance and/or other conduct including, but not limited to, slurred speech, glassy eyes, unsteady walk, disorientation, significant or repeated lapses of concentration, emotional outbursts, substantial mood changes, the smell of alcohol on an employee's breath, etc.; 2) instances where the Village observes or receives credible information that the employee is using or has symptoms of drugs and/or alcohol use; and/or 3) other facts which support a reasonable belief that the employee is using or has symptoms of drugs and /or alcohol use in violation of this policy.

All employees covered by this policy shall submit to drug and alcohol tests when the Village has reasonable suspicion. Such requests will be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee. Any manager or supervisor who observes such characteristics or behavior must immediately notify Human Resources, make the required observations and complete a Condition of Employee Report.

Once the determination that reasonable suspicion exists, under no circumstances will an employee be allowed back to work until he or she has a negative drug and/or alcohol test.

The Village shall require the employee to be escorted by a supervisory employee directly to and from the collection site for drug and/or alcohol testing. Subsequent to the testing, the employee will need to make arrangements to be taken home.

Reasonable suspicion alcohol tests will be performed within two (2) hours but no later than eight (8) hours following the observation. If an alcohol test is not administered within two (2) hours following the observation, the Village will prepare and maintain a record stating the reason(s) the test was not so administered. If an alcohol test still is not administered within eight (8) hours following the observation, all attempts to administer the test will cease and the written record stating the reason(s) the test was not administered will be updated.

In all cases where an employee is required to submit to a "reasonable suspicion" drug and alcohol test, the employee shall be removed from and not returned to service until the test results have been reported and confirmed as negative. Any employee for whom a determination of reasonable suspicion has been made shall be afforded a reasonable opportunity to contest that determination.

C. Return-to-Duty Testing

Any employee permitted to return to work following a violation of this policy or in connection with a voluntary admission of alcohol misuse or drug use will be required to be evaluated by a substance abuse counselor, submit to any recommended treatment and/or education program, obtain a release to return to work from the substance abuse counselor, and complete a return-to-duty test with a negative test result. If a drug and/or alcohol test is cancelled, the employee will be subject to and required to pass another drug and/or alcohol test.

D. Follow-Up Testing

An employee who has returned to work following a violation of this policy or in connection with a voluntary admission of alcohol misuse or drug use may be subject to follow-up drug and alcohol testing at times and frequencies determined by the substance abuse counselor.

VII. TESTING AND REPORTING PROCEDURES

The Village's testing program and reporting procedures will conform to the standards established by the DOT in 49 CFR Part 40 as amended, *Procedures for Transportation Workplace Drug and Alcohol Testing Programs*.

VIII. CONSEQUENCES FOR VIOLATING ALCOHOL AND DRUG PROHIBITIONS

A. Applicants for Employment

An applicant for employment covered under this policy who has a verified positive drug test result or refuses to submit to a test will be disqualified from consideration for employment with the Village.

B. Employees

Whenever the results of any test administered under this policy are positive, the employee shall be removed from service immediately for further disposition consistent with the provisions of this policy.

Any covered employee who violates any provision of this policy will be subject to discipline up to and including discharge (subject to the terms of any applicable collective bargaining agreement.) Any employee who is determined to be in violation of this policy or to be impaired by alcohol, cannabis or any other substance, while at work or on duty, will be afforded a reasonable opportunity to contest the finding that he or she was impaired or under the influence or otherwise in violation of this policy.

Employees offered the opportunity to return to work following a violation of the drug and/or alcohol testing policy will be required to be evaluated by a substance abuse counselor. Continued employment and/or reinstatement will be conditional based on: cooperation with the counselor; successful participation in any prescribed counseling, treatment or aftercare, which may include follow-up drug and/or alcohol tests and other appropriate conditions; the Village's receipt of a release to return to work from the substance abuse counselor; and completion of a return to duty test with a negative test result.

IX. CONFIDENTIALITY AND RECORDKEEPING

Confidentiality will be maintained throughout the drug and alcohol testing process. The Village will maintain records in a manner so that the disclosure of information to unauthorized persons does not occur. Additionally, the Village, the specimen collection site, testing laboratory, and MRO will be held to strict confidentiality requirements.

A covered employee is entitled, upon written request, to obtain copies of any records pertaining to the employee's use of prohibited drugs or alcohol, including any records pertaining to his/her drug or alcohol tests. The Village shall promptly provide the records requested by the employee. Access to an employee's records shall not be contingent upon payment for records.

Appendix A. Definitions

Alcohol Concentration (or content)

The alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test.

Drugs

"Drugs" or "controlled substances" shall include, but not be limited to any controlled substance defined in the Illinois Controlled Substances Act (720 ILCS 570/100 et seq.); or the Cannabis Control Act (720 ILCS 550/1 et seq.); or, any controlled substance listed in Schedules I through V of 21 U.S.C. 812 for which the person tested does not submit a valid pre-dated prescription. Thus, the term "drugs" includes both abused prescription medications and illegal drugs of abuse; and any look-alike substance, designer drugs or any substance, such as glue, which may not be listed in the Controlled Substances Act but which may have adverse effects on perception, judgment, alertness, memory, or coordination.

Disabling damage

Damage which precludes departure of a motor vehicle from the scene of the accident in its usual manner in daylight after simple repairs.

(1) Inclusions. Damage to motor vehicles that could have been driven, but would have been further damaged if so driven.

(2) Exclusions.

(a) Damage which can be remedied temporarily at the scene of the accident without special tools or parts.

(b) Tire disablement without other damage even if no spare tire is available.

(c) Headlight or taillight damage.

(d) Damage to turn signals, horn, or windshield wipers which make them inoperative.

Safety-Sensitive Function

(1) For positions covered under the Federal Motor Carrier Safety Administration (FMCSA) regulations, a safety sensitive function applies to employees who hold a commercial driver's license ("CDL") and operate a commercial motor vehicle for the Village and means all time from the time a driver begins to work or is required to be in readiness to

work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions shall include:

(a) All time at an employer or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the employer;
(b) All time inspecting equipment as required by 49 CFR Parts 392.7 and 392.8 or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
(c) All time spent at the driving controls of a commercial motor vehicle in operation;
(d) All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth (a berth conforming to the requirements of 49 CFR Part 393.76);
(e) All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
(f) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

(2) For positions covered under the Federal Transit Administration (FTA) regulations, a "safety-sensitive function" means any of the following duties:

(a) Operating a revenue service vehicle (including when not in revenue service).
(b) Operating a nonrevenue service vehicle when required to be operated by a holder of a commercial driver's license.
(c) Controlling dispatch or movement of a revenue service vehicle.
(d) Maintaining (including repair, overhaul, and rebuilding) a revenue service vehicle or equipment used in revenue service.
(e) Carrying a firearm for security purposes.

Substance Abuse Counselor

An individual licensed or certified to provide counseling for alcohol or drug abuse. Other titles include, but are not limited to, substance abuse professional, employee assistance professional, and drug and alcohol abuse evaluation expert.

Appendix B. Condition of Employee Report

Name of Observed Employee: _____

Job Title: _____

Observation Date/Day of Week: _____ / _____

Time Relieved of Duty: _____

Location Relieved of Duty: _____

APPEARANCE:

Glassy Eyes	Yes ____	No ____
Blank Stare	Yes ____	No ____
Bloodshot eyes	Yes ____	No ____
Flushed face	Yes ____	No ____
Alcohol smell	Yes ____	No ____
Marijuana smell	Yes ____	No ____
Altered appearance	Yes ____	No ____

MOOD:

Mood changes	Yes ____	No ____
Isolating	Yes ____	No ____
Nervousness	Yes ____	No ____
Belligerent	Yes ____	No ____
Aggressive	Yes ____	No ____
Unusually quiet	Yes ____	No ____
Unusually talkative	Yes ____	No ____

BEHAVIOR:

Slurred speech	Yes ____	No ____
Confused speech	Yes ____	No ____
Staggering	Yes ____	No ____
Poor coordination	Yes ____	No ____
Tremors/shakes	Yes ____	No ____
Confused	Yes ____	No ____
Disoriented	Yes ____	No ____
Drowsiness	Yes ____	No ____
Sleeping	Yes ____	No ____
Hearing things	Yes ____	No ____
Seeing things	Yes ____	No ____
Blackouts	Yes ____	No ____

OTHER:_____

_____

_____

_____

Did employee provide reason(s) for his/her physical conditions? If so, provide reason(s):

_____

_____

_____

Was employee directed to take a breath and urinalysis test?	Yes ____	No ____
Did employee refuse to undergo the breath and urinalysis test?	Yes ____	No ____
Was employee informed of the consequences for refusing the test?	Yes ____	No ____

Name of supervisor: _____

Signature of supervisor: _____ Date: _____

Name of additional supervisor:_____

Signature of additional supervisor:_____ Date:_____

Note: Observation by a second supervisor is recommend but not required.

TERM SHEET
IBEW, Local 134 – Village of Orland Park
Contract Negotiations
Accepted Proposals from Mediation

IBEW Local 134 hereby submits the following proposals/counter-proposals:

1. **Term of Contract:** 5 years

2. **Wages:**

The below will be the total combined increase to wages annually, however this amount will be separately designated. 1.5% for all years in the initial chart, with the remainder per year separately designated as in consideration for concessions to insurance and removal of steps.

   a. May 1, 2019 – 2.75%
   b. May 1, 2020 – 2.50%
   c. May 1, 2021 – 2.50%
   d. May 1, 2022 – 2.50%
   e. May 1, 2023 – 2.25%
   f. **Step Increases** – Employees hired before January 1, 2020 shall receive step increases, which will decrease to 4.5% per step, as well as negotiated annual wage percentage increases. Once the maximum step is reached, then the employee(s) shall only receive the negotiated annual wage percentage increase; Agreed.
   g. **New Hires** – (after January 1, 2020) – New Hires shall not receive step increases, but shall receive the annual wage percentage increases listed in 2(a)-2(e) above for the corresponding year. Base Salaries only (i.e. Employer shall pay at a minimum and at a maximum) as follows:

i.	Lead Field Inspector:	$78,095.00– $109,333.00
ii.	Building Inspector:	$66,850.00– $90,511.00
iii.	Electrical Inspector:	$66,850.00– $90,511.00
iv.	Plumbing Inspector:	$66,850.00– $90,511.00
v.	Health & Housing Inspector:	$66,850.00– $90,511.00
vi.	Senior Property Main. Insp.	$66,850.00– $90,511.00
vii.	Property Main. Insp.	$58,940.00– $79,800.00
viii.	Bldg Info & Event Coord.	$56,370.00– $73,594.00

If employee is hired at maximum base, employee shall still be entitled to annual wage percentage increases, and maximum base will increase each year beginning in 2020 by the annual wage percentage increase.

3. **Health Insurance:**

   a. January 1, 2020 – 2% increase to HDHP
   b. January 1, 2021 – 2% increase to HDHP
   c. January 1, 2022 – 1.5% increase to HDHP
   d. January 1, 2023 – 1% increase HDHP
   e. January 1, 2024 – .5% increase HDHP
   f. HMO Blue Advantage (new and replaces HMO Illinois) employee contributions 10% for term of agreement (all levels)
   g. January 1, 2020 Silver plan % share is the same as the non-union 25% EE, 30% for dependent coverage
   h. No other changes (maintain status quo) except for elimination of gold plan

4. **Work on Holiday** – double time. Agreed.
5. **Collection of Union Dues** – maintain status quo. Agreed.

TA subject to ratification 12/18/19 6:10 pm K.K.

TA subject to approval by The Board at BH 12/18/19 1:07 pm

6. **Vacancies –** agree to last changes made/offered by Union on 7/23/19. Agreed.
7. **Janus –** agree to Employer proposal. Agreed.
8. **OT Distribution –** Section 11.2 modified per Union proposal dated 7/17/19. We are waiting on some clarification in this language (i.e. 1. Include that the Village will send to Bargaining Unit to post; 2. Clarify whether the overtime to be tracked from the start of the month or the start of the year?)
9. **Union Recognition –** revise per Union proposal on 7/23/19. Agreed.
10. **Revise Section 6.**1 – seniority shall be by bargaining unit seniority. Agreed in principle, IBEW to send proposed language.
11. **All other proposals and counter proposals by either party shall be withdrawn unless previously tentatively agreed to by the parties.** Agreed.
12. Village shall revise its Drug and Alcohol Policy, previously incorporated as Appendix D.

TA subject to ratification
7/18/19 6:10 pm
MJC K.K.

TA subject to approval by The Board
BH 12/18/19 at 6:0

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0215**
Orig. Department:	**Development Services Department**
File Name:	**Bluff Pointe Subdivision - Authorizing Amendment to Development Agreement - Ordinance**

BACKGROUND:

The Village Board previously approved a development plan amendment for the Bluff Pointe Subdivision, already partially constructed, by removing eighteen (18) single family lots (Lots 19 through 36) from the approved and subdivided forty-nine (49) lot subdivision and developing said eighteen (18) lots as a nine (9) lot resubdivision to be improved with nine (9) townhome buildings containing a total of thirty-eight (38) residential townhome units.

Attached is an updated Development Agreement which sets forth terms and conditions for the amended development of Bluff Pointe Subdivision proposed for 16900-17000 Wolf Road in Orland Park based on the revised 2019 plan that includes a portion of the site being developed as townhomes.

This is now before the Village Board for consideration and to authorize execution of the finalized agreement.

BUDGET IMPACT:

REQUESTED ACTION:

I move to pass Ordinance Number _____, entitled:ORDINANCE AUTHORIZING AMENDMENT TO DEVELOPMENT AGREEMENT (BLUFF POINTE SUBDIVISION - 16900 - 17000 WOLF ROAD)

..T

ORDINANCE AUTHORIZING AMENDMENT TO DEVELOPMENT AGREEMENT – BLUFF POINTE SUBDIVISION (16900-17000 S. WOLF ROAD)

..B

WHEREAS, the Corporate Authorities of the Village of Orland Park, Cook and Will Counties, Illinois, did consider an Amendment to the Development Agreement for the development of certain property within the corporate limits of the Village of Orland Park, said Agreement being entitled "AMENDMENT TO DEVELOPMENT AGREEMENT (BLUFF POINTE SUBDIVISION)," a true and correct copy of which is attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Orland Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Orland Park that said Agreement be entered into by the Village of Orland Park.

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

This President and Board of Trustees of the Village of Orland Park hereby find that it is in the best interests of the Village of Orland Park and its residents that the aforesaid "AMENDMENT TO DEVELOPMENT AGREEMENT (BLUFF POINTE SUBDIVISION)," be entered into and executed by said Village of Orland Park with said Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

SECTION 2

The President and Clerk of the Village of Orland Park, Cook and Will Counties, Illinois, are hereby authorized to execute for and on behalf of said Village of Orland Park the aforesaid Agreement; provided, however, that all of the other parties to said Agreement have properly signed and executed the same.

SECTION 3

This Ordinance shall take effect from and after its passage and publication in the manner provided by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

Draft: 02/07/2020

This document prepared by:
E. Kenneth Friker
On Behalf of the Village of Orland Park
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Ave, Suite 10
Orland Park, Illinois 60462

For Recorder's Use Only

_____

AMENDMENT TO
DEVELOPMENT AGREEMENT
(BLUFF POINTE SUBDIVISION)

INTRODUCTION

1. This Amendment To Development Agreement ("Amendment") entered into this _____ day of _____, 2020, by and between the VILLAGE OF ORLAND PARK, an Illinois municipal corporation (hereinafter referred to as the "Village"), and MCNAUGHTON DEVELOPMENT INC., an Illinois corporation ("Owner" or "Developer").

2. The Property subject to this Amendment, legal title to which is vested in the Owner (excepting such portion as is dedicated to the public), is legally described as follows:

> Lots 19 through and including 36 in Bluff Pointe being a subdivision in part of the east half (E 1/2) of the northeast quarter (NE 1/4) and part of the northwest quarter (NW 1/4) of the northeast quarter (NE 1/4) of the southeast quarter (SE 1/4) of Section 30, Township 36 North, Range 12 East of the Third Principal Meridian, Cook County, Illinois.
>
> PINS: _____

The said property is hereinafter referred to as the "Subject Property."

3. The Subject Property is located at approximately 16900-17000 Wolf Road and consists of approximately 5.23 acres of the 26.26 acre Bluff Point development.

4. The Subject Property is zoned LSPD Large Scale Planned Development under the Land Development Code of the Village of Orland Park, as amended (the "Code").

5. The Subject Property presently consists of eighteen (18) single family residential lots within the Bluff Pointe Subdivision recorded on January 11, 2018, as document number 1081134084, in Cook County, Illinois, and as approved by the Village President and Board of Trustees pursuant to a Development Agreement ("Development Agreement") dated

November 6, 2017, and recorded on January 11, 2018, as document number 1801134083, in Cook County, Illinois. The Subject Property is also part of the Bluff Pointe Subdivision subject to an Ordinance granting a special use with modifications adopted by the Village President and Board of Trustees on the ____day of_____, 2017, as Ordinance Number_____.

6. The Owner now proposes to revise the development plan for the Bluff Pointe Subdivision, already partially constructed, by removing eighteen (18) single family lots (Lots 19 through 36) from the approved and subdivided forty-nine (49) lot subdivision and developing said eighteen (18) lots as a nine (9) lot resubdivision to be improved with nine (9) townhome buildings containing a total of thirty-eight (38) residential townhome units.

7. The Village of Orland Park is a Home Rule Unit pursuant to the provisions of the Illinois Constitution, Article VII, Section 6, and the terms, conditions and acts of the Village under this Amendment are entered into and performed pursuant to the Home Rule powers of the Village and the statutes in such cases made and provided.

RECITALS:

1. The parties hereto desire that the Subject Property be developed as described above, subject to Village codes and ordinances and the terms and conditions as hereinafter set forth in this Agreement.

2. The Owner has petitioned the Village for amended special use permits with modifications as more fully hereinafter set forth, resubdivision of the Subject Property, and plan approval.

3. The parties hereto have fully complied with all relevant statutes of the State of Illinois and ordinances of the Village including the filing of petitions by the Owner to request the granting of an amended special use for the Subject Property and to enable development as herein provided. The Village has caused the issuance of proper notice and the conduct of all hearings by all necessary governmental entities to effectuate such actions as herein provided, including all hearings as are necessary to effectuate the plan of development herein set forth.

4. All reports by all relevant governmental entities have been submitted enabling appropriate action by the Village Board of Trustees to achieve the following:

(a) Adoption and execution of this Amendment by ordinance;

(b) Adoption of such ordinances as are necessary to effectuate the terms and provisions of this Amendment including the granting of amended special use permits with modifications, resubdivision, and development of the Subject Property, pursuant to the terms and conditions of this Amendment;

(c) Adoption of such other ordinances, resolutions and actions as may be necessary to fulfill and implement this Amendment pursuant to the terms and conditions herein contained.

5. The parties hereto have determined that it is in the best interests of the Village and the Owner and in furtherance of the public health, safety, comfort, morals and welfare of the community to execute and implement this Amendment and that implementation of this Amendment and development of the Subject Property pursuant to its terms and conditions will be in implementation of the comprehensive plan of the Village and will constitute a preservation of environmental values.

6. The Owner covenants and agrees that it will execute all reasonably necessary directions and issue all reasonably necessary instructions and take all other action necessary to perform its obligations hereunder.

SECTION ONE: Special Use with Modifications, Subdivision, Plan Approval, and Design Standards.

A. The Village, upon the necessary hearings before the relevant governmental bodies having taken place pursuant to statute and ordinances in such cases made and provided and pursuant to requisite notice having been given, will by proper ordinance cause the above-described Subject Property to be granted amended special use permits to infringe on and modify a wetland and floodplain with modifications to reduce the existing fifty foot (50') wetland setback, to reduce the existing fifty foot (50') floodplain setback, to reduce the fifteen foot (15') wide detention pond access buffer, to increase the pond side slopes from 4:1 to 3:1 slope, to allow a building side set back of at least fifteen feet (15') but less than fifteen percent (15%) of the lot width and to allow covered porches that encroach five feet (5') into the required set back.

B. The Subject Property shall be developed substantially in accordance with the Preliminary Site Plan titled "Preliminary Site Plan for Townhome Alternative at Bluff Pointe appended hereto and incorporated herein as EXHIBIT A, prepared by Designtek Engineering, dated June 26, 2019, subject to the following conditions:

1. Owner must continue to use the Wolf Road access point for all construction traffic access and exit;

2. Any changes to the offsite grading north of the Subject Property may necessitate an updated signed and notarized letter of permission from the property owner to the north allowing off site grading on the property;

3. Owner must provide BMPS (Best Management Practices) in accordance with Village Code requirements to quality for lot coverages between 45% and 50%;

4. Owner must pay for signage to be placed on stubbed streets that limit parking to one side of the street, subject to Village Public Works and Traffic Advisory Board approvals;

5. Owner must dedicate/convey the Open Lands zoned property in the southwest corner of the Bluff Pointe Subdivision (Outlots 50 and 51) to the Village along with the remaining detention pond facilities;

6. Site Plan (EXHIBIT A) building envelopes, setbacks and easements are subject to final engineering and building reviews and approvals;

7. Retaining walls shall not exceed three feet (3') in height unless designed and tiered in accordance with Code requirements; and

8. All Village engineering and Building Division requirements must be met.

C. Owner shall prepare and submit to the Village for review and approval of final record Plat of ReSubdivison, including the thirty-eight (38) town home units on nine (9) lots, subject to the same conditions as set forth in B, above.

D. The Subject Property should be developed in accordance with the preliminary landscape plan titled" Landscape Plan for Bluff Pointe" prepared by Metz and Company Landscape Architecture/Site Planning, pages L-1, L-2, L-3 and L-4, updated July 18, 2019, subject to the following condition:

1. Planting of the fifteen foot (15') landscape buffer at the rear of Lots 37 through 49 are to be installed by the home builder of each lot and protected by a landscape easement as shown on the Final Plat of ReSubdividion

E. The Subject Property shall be developed in accordance with the Elevations applicable to all townhome elevation, including the front and rear elevation titled "Bluff Pointe Orland Park Lot A Units 1-4", page 1 of 8, dated June 24, 2019, and the side elevator plans A, B, C and D, titled "Bluff Pointe Orland Park Lot A Units 1-4" sheets 2 of 8, dated June 24, 2019, are by Fergon Architects, LLC for McNaughton Development; and in accordance with color elevation renderings of the town home front, rear, left and right sides; and in accordance with "Material Legend", all received July 2, 2019, subject to the Development Services Building Division requirements and final approval.

F. An amended special use permit for a Large Scale Planned Residential Development that now includes 31 single family units and 38 town home units in 9 buildings shall be granted by the Village as well as a special use permit for a wetland modification and a special use permit for a water body (floorplan) modification, subject to the conditions set forth in SECTION ONE, subsection A through E, above, with the following modifications:

1. A building side set back at least fifteen feet (15') but less than fifteen percent (15%) of the lot width;

2. Covered porches that encroach five feet (5') into the required set back;

3. Reduction of the existing fifty foot (50') wetland set back;

4. Reduction of existing fifty foot (50') floodplain set back;

5. Reduction of the fifteen foot (15') wide detention pond access buffer; and

6. Increase in pond side slope from 4:1 slope to 3:1 slope.

SECTION TWO: Contributions.

The Owner shall, upon issuance of the initial occupancy permit, make the following contributions, as required by Village ordinances and codes, which are payable to the Village on behalf of the following:

Per residential unit	Single Family
Orland Park Board of Library Trustees	$125.00
Fair Share Road Exaction Fee*	$1,500.00
Corporate Services	$400.00

*This is subject to the Illinois Department of Transportation's requirement to install turning lanes as part of the development. Owner shall be reimbursed for its fair share road exaction fee out of fair share road exaction fees paid by the Owner and future occupancy permittees of the Subject Property, and the future occupancy permittees of the adjoining "Calvert" property (as such property is described and depicted in the June 15, 1994, SPRING CREEK AND DOCTOR EAST PLANNED UNIT DEVELOPMENT ANNEXATION AGREEMENT by and among the STANDARD BANK AND TRUST COMPANY, as Trustee under Trust No. 2860, ORCHARD HILL BUILDING COMPANY, and the Village). Owner shall be credited with these contributions as each occupancy permit is issued to Owner (or other developer of the Subject Property and "Calvert" property) up to a maximum of $249,000.00 ($1,500 x 166). When the Village has issued occupancy permits for one-half (1/2) of the total number of occupancy permits to be issued for the Subject Property, the Village shall reimburse Developer $1,500 per occupancy permit issued (not to exceed $124,500.00), and the Village shall reimburse Developer $1,500 per occupancy permit issued thereafter at such time as the Village has issued the final occupancy permit for the Subject Property (not to exceed a total reimbursement to Developer of $249,000.00). Following Village approval of a final plan of development for the "Calvert" property, the Village shall reimburse the Developer $1,500.00 per occupancy permit issued for the "Calvert" property (not to exeed a total reimbursement to Developer of $249,000.00 with respect to both the Subject Property and the "Calvert" Property). Said sum of money shall be a lien on the Subject Property until paid, and the Owner acquiesces and agrees to the payment of said sum being a lien on the Subject Property subordinate to any acquisition loan or construction development loan of this or any subsequent developer of the Subject Property from the date hereof. In the event of a default in the payment of said sums, or any part thereof, the Village shall have the right to foreclose the lien aforesaid in the same manner as provided for with respect to a mortgage foreclosure. Other than such payments to the Village as provided in this Agreement as well as the customary permit and inspection fees, and any recapture fees due to the

Village pursuant to the Spring Creek (Gallagher & Henry) Annexation Agreement, dated September 15, 1994, referenced above, no additional contributions, impact or exaction fees shall be paid to the Village by the Owner.

The Village shall solely determine how said sum so paid shall be allocated and disbursed.

Sums of money required to be paid hereunder shall be obligations of the Owner and all successors in title, and no conveyance of the Subject Property shall relieve the Owner or any subsequent owner or developer, of said obligation. In the event of a default in payment, in addition to the remedy of foreclosure of the lien aforementioned, the Village shall have all other rights and remedies against the Owner or any subsequent owner for the collection of said monies.

SECTION THREE: Conflict with Development agreement.

This Amendment is applicable only to the Subject Property as herein above described. The Bluff Pointe Subdivison Development Agreement dated November 6, 2017, recorded in Cook County, Illinois, on January 11, 2018, as document no. 1801134083, is otherwise unamended and remains in full force and effect. To the extent of any conflict or inconsistency between the terms of this Amendment and the terms of said Bluff Pointe Subdivision Development Agreement, the terms of this Amendment shall govern and control to the extent of such conflict or inconsistency.

SECTION FOUR: Execution of Amendment.

This Amendment shall be signed last by the Village and the President of the Village shall affix the date on which he signs this Agreement on page 1 hereof which date shall be the effective date of this Amendment.

VILLAGE OF ORLAND PARK, an
Illinois Municipal Corporation

By:_____
Village President

ATTEST:

By:_____
Village Clerk

OWNER

McNaughton Development, Inc.
an Illinois Corporation

By: _____
Its _____

ACKNOWLEDGMENTS

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that KEITH PEKAU, personally known to me to be the President of the Village of Orland Park, and JOHN C. MEHALEK, personally known to me to be the Village Clerk of said municipal corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such President and Village Clerk, they signed and delivered the said instrument and caused the corporate seal of said municipal corporation to be affixed thereto, pursuant to authority given by the Board of Trustees of said municipal corporation, as their free and voluntary act, and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this ____ day of _____, 2020.

My commission expires _____

_____
Notary Public

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named _____ and _____, personally known to me to be _____ and _____ of MCNAUGHTON DEVELOPMENT INC., and the same persons whose names are subscribed to the foregoing instrument as said _____ and _____ of MCNAUGHTON DEVELOPMENT INC., appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal this _____ day of _____, 2020.

_____
Notary Public

Commission expires: _____

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0047**
Orig. Department:	**Finance Department**
File Name:	**Budget Rollovers - Fiscal Year 2019 to Fiscal Year 2020 - Approval**

BACKGROUND:

At the beginning of each fiscal year, the Village may roll the amount (or a portion of the amount) budgeted for specific projects and other expenditures from the prior fiscal year to the current fiscal year. The majority of these budget rollovers are for capital projects and are required for a variety of reasons, including multi-year, phased projects that are funded over a number of years and a specific phase was not completed within a single fiscal year or commitments to other governmental agencies, such as IDOT and Cook County, that are due but not yet billed. Single phase capital project budget amounts may also be rolled over if the project was not completed within a single fiscal year. A minimal amount of operating budget may also be rolled from one fiscal year to another if the amount is for a specific project or one-time expenditure and the funds were not fully expended within the prior fiscal year.

The major categories of FY2019 budget rollovers include the following -

Major Road Projects - $5,915,308
Amounts Owed to Other Governmental Agencies - $6,351,950
Main Street Triangle Projects and Other Expenditures - $2,201,646
Parks Projects and Other Expenditures - $881,779
Building and Facilities Improvements - $120,316
Water & Sewer Projects - $10,623,186
Operating Projects - $2,062,446
Miscellaneous Projects - $861,578

A detailed spreadsheet (by fund) of FY2019 budget rollovers is attached showing a total increase to the fiscal year 2020 expenditure budget of $29,018,210 and a total increase of $13,308,711 to the fiscal year 2020 revenue budget.

Since this is a budget amendment, a super-majority (5) vote is required for approval.

BUDGET IMPACT:

The budget impact is a decrease in revenues and expenditures for fiscal year 2019 and an increase in budgeted revenues and expenditures for fiscal year 2020.

REQUESTED ACTION:

I move to approve an amendment to the fiscal year 2020 expenditure budget in an amount not to exceed $29,018,210 and an amendment to the fiscal year 2020 revenue budget in an amount not to exceed $13,308,711.

VILLAGE OF ORLAND PARK
FY2019 Budget Rollovers
From Fiscal Year 2019 to Fiscal Year 2020

P.O. Number	Department	Account Number	Project Code	Vendor Name	Description	Amount to roll
N/A	Non-Departmental	010-0000-484930		N/A	Appearance Improvement Grant Program	53,285
N/A	Non-Departmental	010-0000-484931		N/A	Historic Marker Program	12,615
N/A	Non-Departmental	010-0000-491290		N/A	Transfer to Open Lands - Stellwagen Farm/Pebble Creek Nature Center	277,431
18-002661	BIS	010-1600-432800		SWC Technology Partners LLC	Virtualization Upgrade	185
19-000479	BIS	010-1600-432800	IT-2504	Sentinel Technologies, Inc.	Upgrade of Village Network Core Switching Equipment	2,148
19-000417	BIS	010-1600-432800	IT-2504	SWC Technology Partners LLC	Exchange 2010 Upgrade Infrastructure, Mailbox Migration to Exchange 2017	601
19-002463	BIS	010-1600-432800	IT-2504	SWC Technology Partners LLC	Innoprise database and server corruption remediation	694
19-002302	BIS	010-1600-432800	IT-2505	SWC Technology Partners LLC	Microsoft Software Implementation Services	70,271
N/A	BIS	010-1600-432800		N/A	Miscellaneous Consulting Services - Various Projects	90,000
N/A	BIS	010-1600-432800		Bidnet Direct	Implementation of Additional Modules	14,500
N/A	BIS	010-1600-442850		N/A	Economic Development App	17,075
19-001389	BIS	010-1600-442850	IT-2503	Ultimate Software Group, Inc.	UltiPro Human Capital Management System	74,415
N/A	BIS	010-1600-460110		N/A	IT Infrastructure Improvements	400,000
19-001956	BIS	010-1600-460130	IT-2504	Mindsight	Software Per Quote 9/13/2019 From Don Vargo.	12,004
N/A	Building Maintenance	010-1700-432800		N/A	Village Facilities - Building Condition Evaluation	17,000
19-000534	Building Maintenance	010-1700-443100		Control Technology & Solutions LLC	SportsPlex Phase 1 HVAC Energy Savings Contract and Improvements	14,094
19-002205	Building Maintenance	010-1700-443100		Pro Fastening System, Inc.	Infrared camera scan of Public Works Building roof 1008916	3,400
19-002415	Building Maintenance	010-1700-443100		Putterman Athletics	Column wall pads, black box padding and Walkdraw curtain	4,930
19-002267	Building Maintenance	010-1700-443100		Green Demolition Contractors	Demolition of the Robert Davidson Center	69,800
N/A	Building Maintenance	010-1700-443100		N/A	Pool Floor Replacement - OPHFC - Operating Capital	104,000
N/A	Building Maintenance	010-1700-443100		N/A	Salt Storage Building Glass Block Window Replacements	67,000
N/A	Building Maintenance	010-1700-443100		N/A	RPZ Valve and Ice Rink Chiller Repairs	42,499
N/A	Building Maintenance	010-1700-443100		N/A	Floor Carpeting Replacement - CAC	17,000
N/A	Building Maintenance	010-1700-443100		N/A	Roof Replacement - PW	190,000
N/A	Building Maintenance	010-1700-443610		N/A	OPHFC - HVAC Controls Integration	212,900
16-002783	DS - Planning	010-2003-432800		Christopher B. Burke Engineering, Ltd.	Wetland Consulting & Engineering Design Services - 153rd & West Avenue	3,650
17-002594	DS - Planning	010-2003-484910		E. Cooney Associates, Inc.	PHII Environmental Assessment - Various Properties	6,118
12-000330	DS - Transporartion/Engineering	010-2004-432500		Christopher B. Burke Engineering, Ltd.	Engineering Services - Orland Crossing	20,597
14-001053	DS - Transporartion/Engineering	010-2004-432500		Christopher B. Burke Engineering, Ltd.	Engineering Services - Update Subdivision Section, Land Dev Code	48,789
N/A	DS - Transporartion/Engineering	010-2004-432500		N/A	ADA Transition Plan Update and Evalutaion	50,000
18-000228	DS - Transporartion/Engineering	010-2004-432800		V3	Consulting Services - Transportation & Engineering	3,069
19-001157	Public Works - Admin	010-5001-432800		Robinson Engineering, Ltd.	Railroad Quiet Zone Review	4,200
19-001798	PW - Streets	010-5002-443700		Excel Electric Inc.	Underground street light repair @ 8350 141st street	2,320
N/A	PW - Vehicle & Equipment	010-5006-470200		N/A	Replacement - 2003 Chevy Express Cargo Van (#4429)	45,000
N/A	PW - Vehicle & Equipment	010-5006-470200		N/A	Replacement - 2000 Chevy Box Truck (#5270)	60,362
19-000148	PW - Vehicle & Equipment	010-5006-470200		Currie Motors	2020 AWD Police Interceptor	32,976
19-002317	PW - Vehicle & Equipment	010-5006-470200		Currie Motors	Replacement - Prisoner Transport Vehicle (#7230)	61,800
N/A	PW - Vehicle & Equipment	010-5006-470200		N/A	Autos & Trucks	39,884
N/A	PW - Vehicle & Equipment	010-5006-470300		N/A	Miscellaneous Equipment	25,500
19-002188	Police	010-7002-443200		EVT Tech	Strip and Build on motorcycle Units 1471 and 1472	8,091
N/A	Police	010-7002-443200		N/A	Equipment Purchase & Installation	6,256
N/A	Veterans	010-8100-484200		N/A	Donation - Veterans Commission FY2019 Excess Funds	10,910
						2,197,369
N/A	Civic Center	021-1800-461700		N/A	Security window for Civic Center	2,500
						2,500
19-001978	Development Services	023-0000-470700	CP-1113	Austin Tyler Construction, Inc.	Wlodarski Park Parking Lot Improvements	18,174
19-000546	Development Services	023-0000-470700	CP-1163	V3 Companies Of Illinois Ltd	Phase I Design Engineering for 167th Multi-Use Path - Wolf Rd to 104th Ave	61,417
16-000775	Development Services	023-0000-470700	CP-1115	H.W. Lochner	104th Avenue Multi-Use Path (163rd to 159th) - Phase I Engineering/Design	12,548
17-003453	Development Services	023-0000-470700	CP-1115	H.W. Lochner	104th Avenue Multi-Use Path (163rd to 159th) - Phase II Engineering	162,260
N/A	Development Services	023-0000-470700	CP-1115	N/A	104th Avenue Multi-Use Path (163rd to 159th) - Unallocated	256,159

P.O. Number	Department	Account Number	Project Code	Vendor Name	Description	Amount to roll
19-001510	Parks	023-0000-470700	CP-1165	Upland	Sterling Ridge Bidding Assistance	1,000
N/A	Parks	023-0000-470700		N/A	Sterling Ridge Park	135,250
N/A	Parks	023-0000-470100		N/A	Centennial Park - Marina Improvements	7,750
						654,559
19-001313	PW - Streets	026-0000-443630	CP-1031	M & J Asphalt Paving Company, Inc.	Metra Commuter Lots Maintenance	70,000
						70,000
N/A	Open Lands	029-0000-391100		N/A	Nature Center Funding - General Fund	277,431
N/A	Open Lands	029-0000-391540		N/A	Nature Center Funding - Capital Improvement Funds	474,640
						752,071
18-001094	Open Lands	029-0000-470700		Hey and Associates, Inc.	Stellwagen Path - Plan Review & Landscape Services	4,918
N/A	Open Lands	029-0000-470700		N/A	Stellwagen Farm - Perimeter Bike Path - Unallocated	63,670
18-001336	Open Lands	029-0000-470700		Cardno, Inc.	Stellwagen Farm - Landscape Restoration	16,500
N/A	Open Lands	029-0000-470700		N/A	Stellwagen Farm - Prairie Restoration - Unallocated	4,292
N/A	Open Lands	029-0000-470700		N/A	Nature Center/Stellwagen Farm - Unallocated	680,000
						769,380
N/A	Public Works	031-0000-393100		N/A	Line of Credit Funding - Water Main Improvements	6,082,000
						6,082,000
N/A	Water & Sewer/Admin	031-1400-443610		N/A	Sensus FlexNet - Logic Software Support	15,730
N/A	Water & Sewer/Admin	031-6001-432800		N/A	Energy Audit	15,000
19-001860	Water & Sewer/Admin	031-6001-443610		Concentric Integration, LLC	SCADA Upgrades	23,828
N/A	Water & Sewer/Admin	031-6001-470100		N/A	Security System Upgrades	272,414
N/A	Water & Sewer/Water	031-6001-471250	CP1129	N/A	Fiber Optic Installation - Fiber to Tower 8	217,066
18-001249	Water & Sewer/Water	031-6002-432500		Greeley and Hansen LLP	MPS Motor Control Center Replacement - Engineerng	76,766
N/A	Water & Sewer/Water	031-6002-432800		N/A	Water Distribution System Analysis rollover	134,080
18-000695	Water & Sewer/Water	031-6002-432800		Strand Associates, Inc.	Engineering Evaluation of Tank #5	10,000
17-003298	Water & Sewer/Water	031-6002-432800		Strand Associates, Inc.	Water Distribution System Model & Evaluation	2,874
19-002033	Water & Sewer/Water	031-6002-442750		M.E. Simpson Company, Inc.	Large Water Meter Testing	15,765
18-001941	Water & Sewer/Water	031-6002-442750		M.E. Simpson Company, Inc.	Hydrant Flow Testing	35,038
N/A	Water & Sewer/Water	031-6002-443100		N/A	MPS Pump Inspection and Rehabilitation	120,000
N/A	Water & Sewer/Sewer	031-6002-443200		Rollover/Encumbrance	PLC Replacements	68,000
19-000536	Water & Sewer/Water	031-6002-443200		Gibson Electric Co., Inc.	Motor Control Center Replacement at the Main Pumping Station	1,482,515
N/A	Water & Sewer/Water	031-6002-443900		N/A	Water Tower Aesthetics & Modernization	527,400
N/A	Water & Sewer/Water	031-6002-443900		N/A	Water Tower Painting	200,000
19-000763	Water & Sewer-Storm	031-6002-443900	CP-1129	Greeley and Hansen LLP	Elevated Tank 5 Fiber Duct Extention	31,500
N/A	Water & Sewer/Water	031-6002-443900		Strand Associates, Inc.	Engineering - Elevated Tank #5 Rehabilitation Construction	22,900
N/A	Water & Sewer/Water	031-6002-461700		N/A	SCADA Radio Upgrades	34,600
N/A	Water & Sewer/Water	031-6002-470200		N/A	Replacement - 2003 Workhorse Step Van (#6002)	165,000
N/A	Water & Sewer/Water	031-6002-470200		N/A	Replacement - 2008 GMC Savana Service Van (#6010)	32,000
N/A	Water & Sewer/Water	031-6002-470200		N/A	Replacement - Engineering (Water Vehicle)	25,000
13-003065	Water & Sewer/Water	031-6002-470500	CP-1053	H.W. Lochner	159th Street Water Main Improvements - Will Cook to Ravinia Ave - Design	22,981
13-003688	Water & Sewer/Water	031-6002-470500	CP-1058	Treasurer, State of Illinois	Water Main Replacement Costs per IGA - LaGrange Rd - 131st to 179th	406,418
15-001044	Water & Sewer/Water	031-6002-470500	CP-1098	Treasurer, State of Illinois	SWH @ 179th Street/Brook Hill Drive	9,775
15-001047	Water & Sewer/Water	031-6002-470500	CP-1053	Treasurer, State of Illinois	159th Street Water Main Improvements - Will Cook Road to Ravinia Ave	409,567
17-002984	Water & Sewer/Water	031-6002-470500		Burke, LLC	Water Main Replacement - Maycliff	301,578
19-002032	Water & Sewer/Water	031-6002-470500	CP-1130	Fer-Pal Construction USA LLC	Crystal Tree Watermain Replacement	51,060
N/A	Water & Sewer/Water	031-6002-470500		N/A	179th Street & SWH - Watermain Relocation	170,000
N/A	Water & Sewer/Water	031-6002-470500		N/A	Doorstop Water Main Replacement	75,000
N/A	Water & Sewer/Water	031-6002-470500		N/A	Pedestrian Bridge over LaGrange Road - Water Main under Bridge	21,972
N/A	Water & Sewer/Water	031-6002-470500		N/A	Water Main Replacement - 143rd Street - SWH to Will Cook Road	92,376
N/A	Water & Sewer/Water	031-6002-470500		N/A	Underground Water & Sewer - Capital	650,000
N/A	Water & Sewer/Water	031-6002-471250		N/A	Fiber Optic Installation - SCADA System Communication Upgrades	350,000

P.O. Number	Department	Account Number	Project Code	Vendor Name	Description	Amount to roll
N/A	Water & Sewer/Sewer	031-6003-443100		Rollover/Encumbrance	131st Street Lift Station Painting	35,460
N/A	Water & Sewer/Sewer	031-6003-443200		Rollover/Encumbrance	PLC Replacements	102,000
N/A	Water & Sewer/Sewer	031-6003-443800	CP-1117	Rollover/Encumbrance	Sanitary Sewer Cleaning & Televising	229,000
15-001047	Water & Sewer/Sewer	031-6003-470500	CP-1053	Treasurer, State of Illinois	159th Street - Will Cook to Ravinia Avenue	114,400
N/A	Water & Sewer-Storm	031-6007-442210	CP-1041	N/A	Aquatic Vegetation Removal	4,700
18-001250	Water & Sewer-Storm	031-6007-432500		CBBEL, Ltd.	Engineering Services - St. Michael's Parking Lot	35,322
18-001456	Water & Sewer-Storm	031-6007-432500		CBBEL, Ltd.	Design Engineering - Mason Lane	56,224
17-002679	Water & Sewer-Storm	031-6007-443500	CP-1041	V3 Construction Group, Ltd.	Parkhill Pond Restoration & Stabilization	4,850
18-001173	Water & Sewer-Storm	031-6007-443500	CP-1041	V3 Construction Group, Ltd.	Churchill Pond Shoreline Restoration (Year 3 of 3)	4,400
18-001455	Water & Sewer-Storm	031-6007-443500	CP-1041	V3 Construction Group, Ltd.	Parkhill Pond Restoration PIII (year 3 of 3)	6,688
18-001561	Water & Sewer-Storm	031-6007-443500	CP-1041	Pizzo & Associates, Ltd.	Arbor Ridge West Pond Restoration (year 3 of 3)	1,680
18-001740	Water & Sewer-Storm	031-6007-443500	CP-1041	V3 Construction Group, Ltd.	Somerglen & Lakeside Ponds - Restoration (year 3 of 3)	14,200
19-001596	Water & Sewer-Storm	031-6007-443500	CP-1041	V3 Construction Group, Ltd.	Orland Golfview South Shoreline Restroration	36,331
19-002412	Water & Sewer-Storm	031-6007-443500	CP-1041	Davey Tree Expert Company	Tree Removals at Village Ponds	5,110
19-002273	Water & Sewer-Storm	031-6007-443500	CP-1041	Davey Tree Expert Company	Willow Tree Removal & Stump Grinding - Yearling Crossing	3,100
19-001987	Water & Sewer-Storm	031-6007-443500	CP-1041	Pizzo & Associates, Ltd.	Anthony Pond (#20-07) Shoreline Restoration	913
N/A	Water & Sewer-Storm	031-6007-443500	CP-1041	N/A	Basin Best Practice Management	21,317
13-000558	Water & Sewer-Storm	031-6007-432990		Spaceco, Inc.	Storm Sewer GIS Survey	36,048
N/A	Water & Sewer-Storm	031-6007-470500		N/A	Ravinia Avenue Pond @ 156th Street	200,000
15-001371	Water & Sewer-Storm	031-6007-470500		Christopher B. Burke Engineering, Ltd.	La Reina Real Storm Water Improvements - PHI Engineering	36,821
N/A	Water & Sewer-Storm	031-6007-470500		N/A	LaReina Re'al Stormwater Improvements	1,484,000
17-001320	Water & Sewer-Storm	031-6007-470500		Christopher B. Burke Engineering, Ltd.	Parkview Estates - Stage 2 - Construction Engineering	8,940
18-002729	Water & Sewer-Storm	031-6007-470500		Christopher B. Burke Engineering, Ltd.	Grasslands Regional Flood Control Facility Engineering	79,736
N/A	Water & Sewer-Storm	031-6007-470500		N/A	86th Avenue Culvert Replacement - Unallocated	15,495
N/A	Water & Sewer-Storm	031-6007-470500		N/A	Ashford Court	280,000
N/A	Water & Sewer-Storm	031-6007-470500		N/A	Highland Avenue	276,000
N/A	Water & Sewer-Storm	031-6007-470500		N/A	Oakley Avenue Culvert Replacement	81,643
N/A	Water & Sewer-Storm	031-6007-470500		N/A	Stormwater Improvements - FY2019 Unallocated	717,162
15-000610	Water & Sewer-Storm	031-6007-470500	CP-1049	Christopher B. Burke Engineering, Ltd.	Creekside North Storm Water Improvements - PHII Engineering	94,600
N/A	Water & Sewer-Storm	031-6007-470500	CP-1049	N/A	Creekside Drive North Stormwater Improvements	247,400
17-001477	Water & Sewer-Storm	031-6007-470500	CP-1047	Dyer Construction Company, Inc.	Parkview Estates - Stage 2 - Construction	155,165
19-000647	Water & Sewer-Storm	031-6007-470500		Christopher B. Burke Engineering, Ltd.	Engineering and Permitting for Municipal Basin Hydraulic Analysis	22,245
19-000850	Water & Sewer-Storm	031-6007-470500	CP-1069	Christopher B. Burke Engineering, Ltd.	Fernway Drainage 2019	8,339
19-001884	Water & Sewer-Storm	031-6007-470500	CP-1069	Christopher B. Burke Engineering, Ltd.	Fernway Stormwater Improvements 2019 - Ph III Engineering	20,589
19-001978	Water & Sewer-Storm	031-6007-470500	CP-1069	Austin Tyler Construction	Fernway Roadway & Ditch Grading	95,105
						10,623,186
N/A	Open Lands	054-0000-393100		N/A	Referendum Funding - Open Lands & Stellwagen	474,640
N/A	Public Works	054-0000-393100		N/A	Line of Credit Funding - Road Improvements	6,000,000
						6,474,640
N/A	Development Services	054-0000-432500	CP-1111	n/a	Dr. Marsh Restoration and Trails	100,000
N/A	Public Works	054-0000-432500	CP-1012	N/A	159th & LaGrange - Convert Light/Traffic Signal Poles - Unallocated	10,684
N/A	Public Works	054-0000-432500	CP-1099	N/A	Bridge Maintenance - Teebrook Bridge	10,000
16-001057	Development Services	054-0000-432500	CP-1111	Christopher B. Burke Engineering, Ltd	Doctor Marsh Site Planning & Engineering Restoration & Trails Plan	49,154
19-000765	Public Works	054-0000-432500	CP-1143	SpaceCo, Inc	Surveying Services at the Public Works site - Subdivision and Corners	1,240
N/A	Public Works	054-0000-432800	CP-1019	N/A	Pavement Sufficieny Rating Study	32,500
18-001542	Development Services	054-0000-432800	CP-1108	V3	I-80 & Wolf Road Interchange - Concept Study	5,234
N/A	Development Services	054-0000-432800	CP-1108	N/A	I-80 & Wolf Road Interchange - Unallocated	155,911
19-001313	Public Works	054-0000-443300	CP-1124	M&J Asphalt	Asphalt Pavement Maintenance - 143rd and 151st Street	126,706
18-001528	Public Works	054-0000-443500	CP-1025	Mid American Tee & Landscape, Inc.	Tree Plantings - Parkways	16,720
N/A	Public Works	054-0000-443500	CP-1025	N/A	Tree Removal & Replacement - Unallocated	84,399
19-002376		054-0000-443500	CP-1025	Acres	Parkway Tree Replacements - LaGrange Rd.	6,000
N/A	Public Works	054-0000-443500		N/A	108th Avenue Bulk Materials Storage - Site Improvements	60,500
19-001313	Public Works	054-0000-443630	CP-1031	M&J Asphalt	Parking Lots & Bike Paths Maintenance	220,000

P.O. Number	Department	Account Number	Project Code	Vendor Name	Description	Amount to roll
17-001678	Development Services	054-0000-443630	CP-1104	Treasurer, State of Illinois	108th Path - 153rd Street to Jillian - Construction	11,326
N/A	Development Services	054-0000-443630	CP-1104	N/A	108th Path - 153rd Street to Jillian - Unallocated	262,300
N/A	Public Works	054-0000-470100	CP-1109	N/A	Fuel Island Upgrade	12,789
N/A	Public Works	054-0000-470100	CP-1143	N/A	Public Works Site Expansion	45,931
N/A	Public Works	054-0000-470300	CP-1080	N/A	Security System Upgrades	64,153
N/A	Public Works	054-0000-470300		N/A	PW Security System Upgrades	28,483
19-000874	Development Services	054-0000-470700	CP-1164	V3 Construction Group Ltd	John Humphrey Complex Renovation	209,296
N/A	Public Works	054-0000-471250	CP-1008	Treasurer, State of Illinois	Pedestrian Bridge over LaGrange Road - Sidewalk & Ornamental Fence	20,376
12-000007	Development Services	054-0000-471250	CP-1011	V3 Companies of Illinois Ltd	Ravinia Avenue Extension - South	30,453
19-001191	Public Works	054-0000-471250	CP-1015	Austin Tyler Construction	2019 Neighborhood Road Program	52,841
19-001408	Public Works	054-0000-471250	CP-1015	Austin Tyler Construction	2019 Neighborhood Road Program - Ph II	449,915
18-001391	Public Works	054-0000-471250	CP-1015	P.T. Ferro Construction Co., Inc.	2018 Neighborhood Road Program	150,160
19-001325	Public Works	054-0000-471250	CP-1125	Construction & Geotechnical Material Testing	Materials Testing - Road Projects	24,096
19-000850	Public Works	054-0000-471250	CP-1113	Christopher B. Burke Engineering, Ltd	2019 Fernway Subdivision Roadway Improvements	10,192
19-001884	Public Works	054-0000-471250	CP-1113	Christopher B. Burke Engineering, Ltd	2019 Fernway Subdivision Roadway Improvements-PH III	26,276
19-001978	Public Works	054-0000-471250	CP-1113	Austin Tyler Construction	Fernway Subdivision Roadway & Ditch Grading 2019	53,729
19-001313	Public Works	054-0000-471250	CP-1124	M&J Asphalt	Asphalt Street Patching	101,301
18-002696	Development Services	054-0000-471250	CP-1029	Treasurer, State of Illinois	147th & Ravinia Roundabout - Construction Cost Sharing	167,748
N/A	Development Services	054-0000-471250	CP-1029	N/A	Roundabout @ 147th & Ravinia - Unallocated	673,938
19-001063	Public Works	054-0000-471250	CP-1063	Ward & Associates	Shotcrete Concrete Flatwork	30,000
N/A	Development Services	054-0000-471250	CP-1081	N/A	151st Street Construction	3,117,000
16-001238	Development Services	054-0000-471250	CP-1114	Patrick Engineering	143rd & John Humphrey Drive Improvements - PHI	3,840
N/A	Development Services	054-0000-471250	CP-1114	N/A	143rd & John Humphrey Drive Improvements - PHII - Unallocated	403,839
19-001232	Public Works	054-0000-471250	CP-1139	HR Green	Phase one design engineering- 94th Avenue (151st Street to 159th Street)	14,369
19-001233	Public Works	054-0000-471250	CP-1081	HR Green	Phase one design engineering- 151st St Harlem to 9500	23,204
17-002759	Public Works	054-0000-471300	CP-1033	V3 Companies of Illinois Ltd	Harlem Avenue Streetlights	9,174
18-002332	Public Works	054-0000-471300	CP-1142	Control Technology & Solutions, Inc.	Street Lighting LED Upgrades	61,239
19-002361	Public Works	054-0000-471300	CP-1142	Core & Main	Street Light Monitoring & Control Nodes	87,850
N/A	Public Works	054-0000-471300	CP-1142	N/A	Street Lighting LED Upgrades	94,746
13-003688	Development Services	054-0000-484800	CP-1013	Treasurer, State of Illinois	Construction Costs per IGA - LaGrange Rd - 131st to 179th	1,075,544
14-000968	Development Services	054-0000-484800	CP-1013	V3 Companies of Illinois Ltd	LaGrange Road Aesthetic Enhancements - Construction Management	230,876
14-002188	Development Services	054-0000-484800	CP-1005	Christopher B. Burke Engineering, Ltd	143rd Street - Wolf to Will Cook - PHI	169,565
14-002251	Development Services	054-0000-484800	CP-1006	Christopher B. Burke Engineering, Ltd	143rd Street - SWH to Wolf - PHI	461,612
N/A	Development Services	054-0000-484800	CP-1006	N/A	143rd Street - SWH to Wolf - PHII - Unallocated	1,436,366
17-001688	Development Services	054-0000-484800	CP-1010	AECOM Technical Services, Inc.	Wolf Road from 143rd to 167th - Phase I Engineering	13,311
N/A	Public Works	054-0000-484800	CP-1036	N/A	Com Ed Cable Burial - 159th Street	540,408
15-000995	Development Services	054-0000-484800	CP-1053	Treasurer, State of Illinois	159th Street - Gougar to Will Cook Road	15,177
15-001044	Development Services	054-0000-484800	CP-1098	Treasurer, State of Illinois	SWH @ 179th Street/Brook Hill Drive	194,178
15-001047	Development Services	054-0000-484800	CP-1053	Treasurer, State of Illinois	159th Street - Will Cook Road to Ravinia Avenue	151,194
N/A	Development Services	054-0000-484800	CP-1090	N/A	Shared Costs - Various IDOT Projects	918,495
N/A	Development Services	054-0000-484800	CP-1053	N/A	159th Street - Ravinia to Will Cook Road	5,615
N/A	Open Lands	054-0000-491290		N/A	Transfer Referendum Funding to 029 - Open Lands & Stellwagen	474,640
						12,806,592
18-002545	DS - Planning	282-0000-432800		Spaceco, Inc.	Professional Consulting Services - MST	6,928
18-002195	DS - Planning	282-0000-432800		S.B. Friedman & Company	Consulting Services - TIF Tax Code Optimization	2,698
N/A	Public Works	282-0000-470700		N/A	Metra Triangle Pedestrian Stairs	33,319
18-002380	Public Works	282-0000-470700		Weaver Consultants Group	Quarterly Monitoring Review Report - Microbiological Growth	2,500
N/A	DS - Planning	282-0000-470700		N/A	Engineering & Construction - Public Plaza	1,000,000
16-002333	DS - Planning	282-0000-471250		Leopardo Companies, Inc.	Triangle Improvements - Streets, Parking Lot & Infrastructure	77,202
N/A	DS - Planning	282-0000-471250		N/A	Volume Control	800,000
N/A	DS - Planning	282-0000-484990		N/A	Tenant Improvement Allowances	279,000
						2,201,646
19-001979	Parks	283-4003-432800		Linden Group Inc	Architectural Services - Centennial Maintenance Building	10,650
N/A	Parks	283-4003-432800		N/A	Master Plan - Village Parks	16,570

P.O. Number	Department	Account Number	Project Code	Vendor Name	Description	Amount to roll
19-001313	Parks	283-4003-443250		M & J Asphalt Paving Company, Inc.	Helen & Cachey Park Ball and Park Fields- Dugout, Backstop, Path Paving	40,000
N/A	Parks	283-4003-443250		N/A	Miscellaneous Park Improvements - Various Parks	60,000
N/A	Parks	283-4003-461500		N/A	Parks Signs - Miscellaneous Locations	100,000
19-001829	Parks	283-4005-443200		Dav-Com Electric	CPAC - VFD Remote Start/Stop	5,316
N/A	CPAC	283-4005-443150		N/A	CPAC Railing replacements	115,000
						347,536
					Total Rollovers from FY19 to FY20	29,018,210
					Total Revenue Rollovers from FY19 to FY20	13,308,711

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0204**
Orig. Department:	**Police Department**
File Name:	**First Amendment to the Intergovernmental Agreement Between the Village of Orland Park, The Village of Tinley Park, The Village of Midlothian, The Village of Orland Hills and the City of Oak Forest for the Sharing of Police Services, Personnel, Equipment and Resources - Approval**

BACKGROUND:

On February 17, 2020, the Village Board voted unanimously to allow the Orland Park Police Department to enter into an Intergovernmental Agreement with Tinley Park, Midlothian, Orland Hills, and Oak Forest to share police services, equipment, and resources to join a task force in response to recent car thefts and burglaries.

The attached First Amendment needs to be added to the previously approved Intergovernmental Agreement with the respective corporate authorities of Orland Park, Tinley Park, Midlothian, Orland Hills, and Oak Forest, in order to add the Village of Matteson and the Village of Palos Park. Additionally, the Amendment authorizes the Chief of Police to approve the addition of new members without the need to amend the current Intergovernmental Agreement.

BUDGET IMPACT:

REQUESTED ACTION:

I move to pass Resolution _____ entitled: A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

And

I move to authorize the Village President to execute the agreement upon approval of the Board.

FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

THIS FIRST AMENDMENT (the "First Amendment"), made and entered into this _____ day of March 2020, by and between the **VILLAGE OF ORLAND PARK**, an Illinois municipal corporation (hereinafter referred to as "Orland Park"), the **VILLAGE OF TINLEY PARK**, an Illinois municipal corporation (hereinafter referred to as "Tinley Park"), the **VILLAGE OF MIDLOTHIAN**, an Illinois municipal corporation (hereinafter referred to as "Midlothian"), the **VILLAGE OF ORLAND HILLS**, an Illinois municipal corporation (hereinafter referred to as "Orland Hills"), the **CITY OF OAK FOREST**, an Illinois municipal corporation (hereinafter referred to as "Oak Forest"), the **VILLAGE OF PALOS PARK**, an Illinois municipal corporation (hereinafter referred to as "Palos Park") and the **VILLAGE OF MATTESON** (hereinafter referred to as "Matteson") (sometimes referred to collectively as "Municipalities" or "Parties").

WITNESSETH:

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government, including municipalities, to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes units of local government to exercise jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities and undertakings; and

WHEREAS, on or around February of 2020, Orland Park, Tinley Park, Midlothian, Orland Hills and Oak Forest entered into an Intergovernmental Agreement (the "IGA") for the sharing of police services, equipment, and resources in order to form a joint task force to perform enhanced enforcement within their communities in response to a recent increase in car related thefts (a copy of this IGA is attached hereto as **Exhibit "A"**); and

WHEREAS, Palos Park and Matteson desire to join the joint task force created by this IGA; and

WHEREAS, both Palos Park and Matteson operate a police department that employs police officers who use law enforcement vehicles, equipment, and other resources; and

WHEREAS, it is in the best interests of Palos Park and Matteson to enter into this First Amendment and join the other Municipalities in this IGA; and

WHEREAS, it is in the mutual interests of Orland Park, Tinley Park, Midlothian, Orland Hills, Oak Forest, Palos Park and Matteson to enter into this First Amendment;

NOW, THEREFORE, in consideration of the foregoing, the covenants, conditions and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. **Member Municipalities.** Upon the adoption of a resolution approving the IGA by their respective corporate authorities, Palos Park and Matteson shall become member municipalities of the IGA. Whenever the term "municipalities" or "parties" is used in the IGA, it shall include Palos Park and Matteson along with Orland Park, Tinley Park, Midlothian, Orland Hills and Oak Forest.

2. **Additional Members.** If and when an additional municipality or police department desires to join the task force created by this IGA, the police chief of each existing member municipality may approve the addition of the new member without need for an amendment to the IGA or resolution adopted by the respective corporate authorities of each existing member municipality. Upon approval by the police chiefs of the existing member municipalities and adoption of a resolution approving the IGA by the corporate authorities of the new member municipality/police department, the term "municipalities" or "parties" as used in the IGA, shall include the new member along with Orland Park, Tinley Park, Midlothian, Orland Hills, Oak Forest, Palos Park and Matteson.

3. **Enforceability of Non-Amended Terms and Conditions.** Except as expressly amended in this First Amendment, the terms and conditions of the IGA shall remain in full force and effect. To the extent that this First Amendment conflicts with the terms and conditions of the IGA, this First Amendment shall control.

IN WITNESS WHEREOF, the Parties hereto, acting under the authority of their respective governing bodies, have caused this First Amendment to be executed.

[Remainder of Page Intentionally Left Blank]

VILLAGE OF ORLAND PARK

By:_____
Keith Pekau, President

ATTEST:

_____
John C. Mehalek, Clerk

Dated:_____, 2020

VILLAGE OF TINLEY PARK

By:_____
Jacob C. Vandenberg, Mayor

ATTEST:

_____
Kristin A. Thirion, Clerk

Dated:_____, 2020

VILLAGE OF MIDLOTHIAN

By:_____
Gary L' Heureux, President

ATTEST:

_____
Allen Moskal, Clerk

Dated:_____, 2020

VILLAGE OF ORLAND HILLS

By:_____
Kyle R. Hastings, President

ATTEST:

_____
Jennifer Iannantone, Clerk

Dated:_____, 2020

CITY OF OAK FOREST

By:_____
Hank Kuspa, Mayor

ATTEST:

_____
John F. Janozik, Clerk

Dated:_____, 2020

VILLAGE OF PALOS PARK

By:_____
John F. Mahoney, Mayor

ATTEST:

_____
Marie Arrigoni, Clerk

Dated:_____, 2020

VILLAGE OF MATTESON

By:_____
Sheila Y. Chalmers-Currin, President

ATTEST:

_____
Yumeka Brown, Clerk

Dated:_____, 2020

RESOLUTION NO. _____

A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government, including municipalities, to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes units of local government to exercise jointly with any public agency of the State, including other units of local government, any power, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities and undertakings; and

WHEREAS, the Village of Orland Park ("Orland Park" or "Village"), the Village of Tinley Park ("Tinley Park"), the Village of Midlothian ("Midlothian"), the Village of Orland Hills ("Orland Hills") and the City of Oak Forest ("Oak Forest") each operate a police department that employs police officers who use law enforcement vehicles, equipment, and other resources; and

WHEREAS, on or around February of 2020, Orland Park, Tinley Park, Midlothian, Orland Hills and Oak Forest entered into an Intergovernmental Agreement (the "IGA") for the sharing of police services, equipment, and resources in order to form a joint task force to perform enhanced enforcement within their communities in response to a recent increase in car related thefts (a copy of this IGA is attached hereto as EXHIBIT A); and

WHEREAS, the Village of Palos Park ("Palos Park") and the Village of Matteson ("Matteson") desire to join the joint task force created by this IGA; and

WHEREAS, both Palos Park and Matteson operate a police department that employs police officers who use law enforcement vehicles, equipment, and other resources; and

WHEREAS, it is in the mutual interests of Orland Park, Tinley Park, Midlothian, Orland Hills, Oak Forest, Palos Park and Matteson to approve and enter into the attached First Amendment to the Intergovernmental Agreement regarding the sharing of police services.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1: The Village President and Board of Trustees hereby find that the recitals contained in the preambles of this Resolution are true and correct and said recitals are incorporated into this Resolution by this reference.

SECTION 2: The Village President and Board of Trustees hereby approve the "First Amendment to the Intergovernmental Agreement Between the Village of Orland Park, the Village of Tinley Park, the Village of Midlothian, the Village of Orland Hills and the City of Oak Forest for the Sharing of Police Services, Personnel, Equipment and Resources," attached hereto as EXHIBIT B.

SECTION 3: The Village President and Village Clerk are hereby authorized and directed to execute the said Agreement (EXHIBIT B) on behalf of the Village, as well as execute any and all additional documents necessary and appropriate to carry out the terms and provisions of said Agreement.

SECTION 4: All resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly hereby repealed.

SECTION 5: This Resolution shall be in full force and effect upon its passage.

ADOPTED this ____ day of March, 2020, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED by me as Village President, and attested to by the Village Clerk, on the _____ day of March, 2020.

_____
Keith Pekau, Village President

ATTEST:

_____
John C. Mehalek, Village Clerk

EXHIBIT "A"

AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

(attached)

<u>EXHIBIT "B"</u>

FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, John C. Mehalek, Village Clerk of the Village of Orland Park, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

which was passed by the Board of Trustees of the Village of Orland Park at a Regular Meeting of the Board of Trustees held on the ____ day of March, 2020, at which meeting a quorum was present, and approved by the President of the Village of Orland Park on the ____ day of March, 2020.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Orland Park was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Orland Park, and that the result of the vote was as follows, to wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Orland Park, this ____ day of March, 2020.

_____
John C. Mehalek, Village Clerk

[SEAL]

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0138**
Orig. Department:	**Public Works Department**
File Name:	**Consulting Engineering Services for 151st Street Lift Station Improvements - Proposal**

BACKGROUND:

In 2015, RJN Group Inc. of Wheaton, Illinois (RJN) was selected, by a competitive proposal process, to perform the Village's Comprehensive Sanitary Sewer Evaluation Project over a five year period which was then renewed for an additional five years in 2020. A consultant was originally requested to guide the Village through the various technical processes to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance (WMO) as it relates to the reduction of inflow and infiltration (I&I) into the Village's sanitary sewer system.

Staff in conjunction with RJN Group identified a high priority area to investigate for I&I. The area tributary to the 151st Street Lift Station was chosen. The 151st Street Lift Station, located at 9100 151st Street, was put into service in 1972. The station handles a large portion of the eastern side of the village including Catalina, Teebrook, Golfview, Silver Lake West and Maycliff subdivisions. In 2018, the main sewer line that feeds the station was cleaned and inspected as part of the MWRD mandated high priority area maintenance. With this lift station handling the largest volume of sewage, it is the most critical lift station within the community sanitary sewer system. The station has the capacity to pump 10,000 gallons per minute of sewage using three (3), 100 HP motors. Staff will typically see this volume during heavy rain events.

As part of their contract, RJN was tasked to "provide assistance in developing and implementing a Village-wide comprehensive sanitary sewer system evaluation & repair program," for I&I. RJN has assisted in the establishment of some initial programs, parameters and bid documents for short term and long term operational activities. As a result of the I&I program, initially implemented in 2015, RJN is proposing to provide a report of design options for upgrading the configuration of the Lift Station including enlarging the top barrel sections of the wet well, relocating the pressure transducer & backup floats, assessing new operational setpoints, adding a bypass pumping valve/valve vault, determining the feasibility for a permanent onsite standby emergency bypass pump, and inspection of 1,972 linear feet of 20-inch iron force main.

It is staff's recommendation to accept the proposal from RJN Group, Inc. of Wheaton, Illinois in the amount of $49,750 for Professional Engineering Services for force main inspection and preliminary design upgrades to the 151st Street Lift Station.

BUDGET IMPACT:

There are sufficient funds available in the Water Fund Capital account 031-6003-443800.

REQUESTED ACTION:

I move to approve accepting the engineering services proposal from RJN Group, Inc. of Wheaton, Illinois for PROFESSIONAL ENGINEERING SERVICES - 151ST ST. LIFT STATION WET WELL UPGRADES & 151ST ST. FORCE MAIN INSPECTION in an amount not to exceed $49,750 for FY2020.

September 19, 2019

Mr. William D. Cunningham
Assistant to the Public Works Director
Village of Orland Park
15655 Ravinia Avenue
Orland Park, Illinois 60462

SUBJECT: PROFESSIONAL ENGINEERING SERVICES - 151ST ST. LIFT STATION WET WELL UPGRADES & 151ST ST. FORCE MAIN INSPECTION (OPTION 1 – ONE PIPE RUN)

Dear Mr. Cunningham:

RJN Group, Inc. (RJN) is pleased to submit this proposal to provide Professional Engineering Services to assist the Village of Orland Park (Village) with a Preliminary Design for upgrades to the 151st St. Lift Station wet well as well as an inspection of the 151st St. Lift Station force main.

This project is a follow up to the assessment of the existing lift station and will provide a report of design options for upgrading the configuration of the Lift Station including enlarging the top barrel sections of the wet well, relocating the pressure transducer & backup floats, assessing new operational set points, adding a bypass pumping valve / valve vault, and determining the feasibility for a permanent onsite standby emergency bypass pump. The wet well is not expected to be moved from its current location, but we will conduct a survey to look at locations for the proposed valve vault and onsite backup pump.

In addition to the wet well upgrades, the Village would also like to assess the condition of the existing force main which shows signs of deterioration and is a critical part of the infrastructure for the Village. The 151st St. lift station force main was constructed in 1972 and consists of 1,972 linear feet of 20-inch ductile iron pipe. Severe corrosion was observed at the discharge manhole during the previous lift station assessment investigation. The inspection will be performed using the MTA Pipe Inspector which is a tetherless device that can show locations of corrosion, air pockets and leaks, all of which are key indicators of a potential pipe failure.

PROPOSED SCOPE OF WORK

Our proposed scope of work is as follows:

A. 151st St. Lift Station – Wet Well & Other Upgrades, Preliminary Design

1. Topographic survey of existing lift station site, and immediate surrounding area including the bypass pumping valve location and backup pump location. Includes parcel ownership/identification and limits of any existing easements.

2. General review of the wastewater system and project planning area. In addition, we will review Cook County maps to determine any flood plain or wetland impacts on the site.

3. Assessment of the location and feasibility for adding a valve vault with a bypass pumping valve and determine the feasibility for a permanent onsite standby emergency bypass pump.

4. Preliminary design for modifying the wet well by replacing the existing flat top and 4-foot barrel sections with new 8-foot barrel sections, flat top and a double hatched access port.

5. Provide recommendations for the proposed operational set points and the relocation of the pressure transducer and floats.

6. Detail upgrades recommended including a technical description of each upgrade.

7. Include in the report whether the Village will need to acquire permanent or temporary easements for each upgrade.

8. Provide an opinion of probable cost for each component of the lift station upgrade including any recommended forcemain rehabilitation work.

9. Provide a list of all permits that are anticipated to be required.

10. Provide project sequencing information to keep the existing lift station in operation at all times.

11. Complete a "utility pull" by requesting information on other utilities in the area from the applicable utility companies. Determine if there are utility conflicts based on the information provided.

12. Submit up to three copies of the Preliminary Design Report that will include all the items described hereinabove. The Village's comments will be incorporated into the Final Design.

Note: This proposal does not include soil borings, environmental testing, design of new pumps, electrical equipment, or landscaping, permit application submittals, or construction plans, specifications and bidding.

B. MTA Pipe Inspector (151st St. Lift Station Forcemain)

13. Provide initial site visit to allow the team to plan for the actual deployment and inspection using MTA Pipe Inspector

14. Provide equipment and personnel as necessary for MTA Pipe Inspection of the 151st St. Force main. This proposal includes one (1) pipe inspection run.

15. Provide device tracking and survey grade GPS locates along the route of the force main along with updated force main exhibits in GIS.

16. RJN will prepare a summary memo and perform analysis of data including the following:
    a. Acoustic sound recording for detection of smallest leakages and air pockets with pinpoint accuracy
    b. Pressure recording along the entire pipe length
    c. Length measurement including meter display
    d. Optical examination & Video in HD-quality

17. Provide a sub-contractor for bypass pumping of the forcemain to allow for flushing of the wet well with clean water from a Village provided fire hydrant.

18. Provide general project management, including startup, coordination of the project with the Village and MTA, providing updates on progress and deliverables including recommendations for replacement or improvements.

Note: Design of rehabilitation or replacement associated with the 151st St. forcemain is not part of this proposal, but it can be added as an amendment.

SCHEDULE

The investigation work including the MTA inspection will be completed within 8 weeks of a notice to proceed to allow Final Design budget numbers to be included in the 2019 budget. The final preliminary design report will be provided within 10 weeks of the completion of the investigation.

ITEMS REQUESTED FROM ORLAND PARK

We request the following items from the Village:

1. Access to the lift station dry well, wet well & manholes to accommodate the MTA inspection and bypass pumping.
2. Assistance with traffic control where needed in high traffic locations.
3. Water & access to hydrants for flushing of the forcemain prior to and during the MTA inspection at no cost.

4. Assistance from the Village in removing and replacing the check valve for insertion of the MTA Inspector within the Village's dry well.

PROPOSED FEE

The proposed scope of services will be invoiced on a time and material basis using the enclosed fee schedule with an estimated billing of $49,750.

We appreciate the opportunity to continue providing the Village with professional services on this important project. If you have any questions, please feel free to contact me at 630-682-4700 x314.

Sincerely,
RJN Group Inc.

Michael N. Young, P.E.
Principal

Joseph M. Sullivan
Project Manager

Village of Orland Park
151st ST Lift Station Upgrades & MTA Force Main Inspection
Option 1 - One Inspection Run

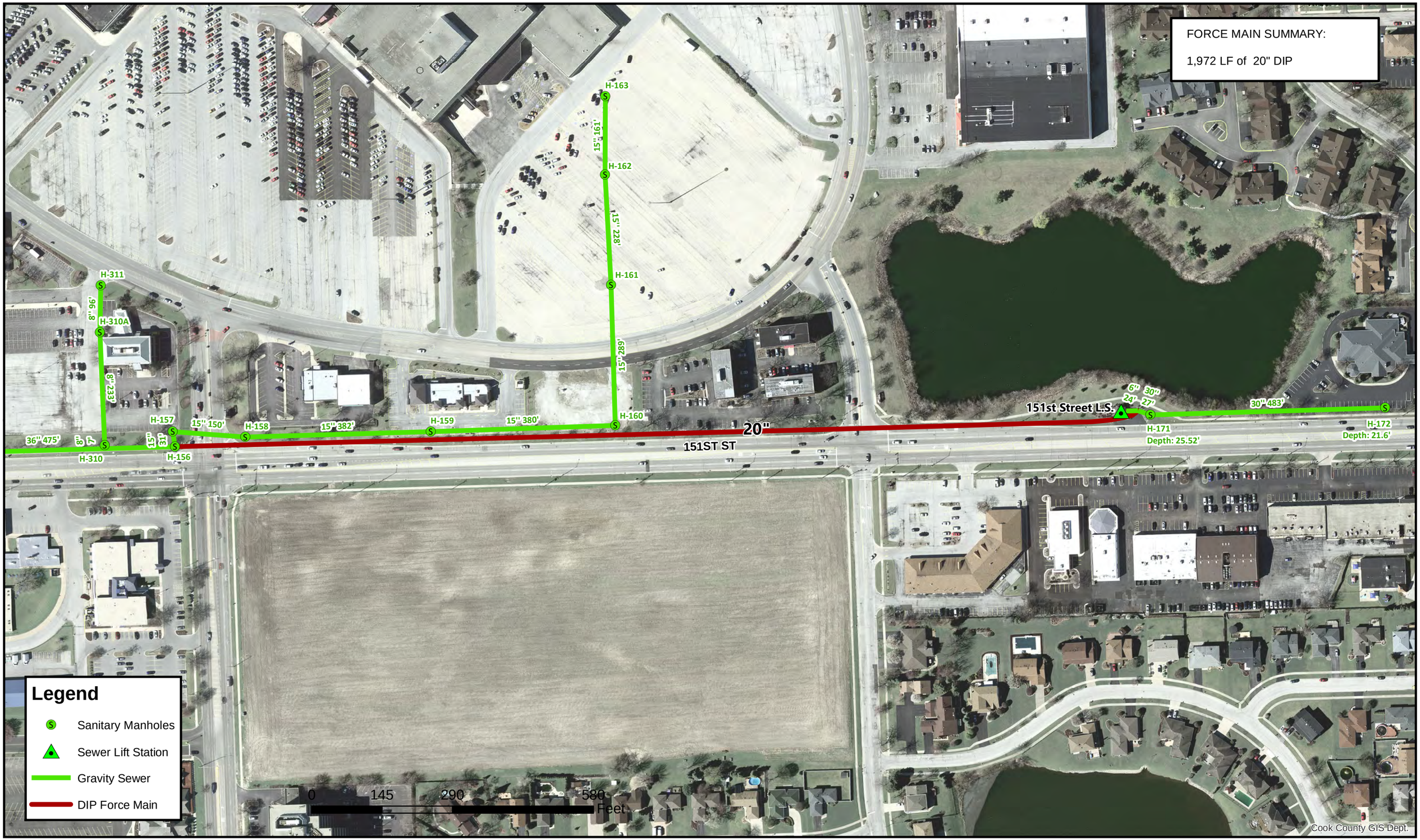
Task No.	Task Description	200 PD	185 SPM	165 PM	120 PE	100 EI	95 CAD	90 GIS	70 FT	65 CL	110 RE	Total Hours	Total Cost
1001	Survey Coordination	-	-	4	2	-	-	-	-	1	-	7	$1,000
1002	General and Project Area Planning	-	-	4	-	-	-	-	-	-	-	4	$700
1003	Lift Station survey site review	-	-	2	2	-	-	2	-	-	-	6	$800
1004	Lift Station Wet Well Preliminary design	-	2	4	4	2	4	-	-	-	-	16	$2,100
1005	Cost Estimate	1	1	4	4	-	-	-	-	-	-	9.5	$1,500
1006	Permit Requirements	-	3	-	4	-	-	-	-	-	-	7	$1,100
1007	Backup Pump & Bypass Valve Assessment	-	1	4	2	2	-	-	-	-	-	9	$1,300
2001	MTA Mobilization	-	2	-	-	-	-	-	-	1	-	3	$500
2002	Initiial Site Visit	-	-	4	-	-	-	-	-	-	-	4	$700
2003	MTA Pipe Inspection	-	4	4	4	-	-	-	-	-	-	12	$1,900
2004	RJN Prepare Summary Memo & Data Analysis	-	-	2	4	-	-	4	-	1	-	11	$1,300
2005	MTA Data Deliverables	-	-	-	1	-	-	-	-	1	-	2	$200
3001	Project Setup, Management & Meetings	1	2	8	-	2	-	-	-	1	-	13.5	$2,100
		1	15	40	27	6	4	6	-	5	-	104	$15,200

Direct Expenses

9901	Survey of 151st St. Lift Station Surrounding Area	$3,060
9902	Mobilization MTA	$9,850
9903	Bypass Pumping & Flushing of Forcemain	$13,300
9904	MTA Analysis & Data Deliverables	$7,940
9905	Shipping	$250
9906	Mileage	$150
	Total Cost	$49,750

PD	Project Director
SPM	Senior Project Manager
PM	Project Manager
PE	Project Engineer
EI	Engineering Intern
CAD	CAD Technician
GIS	GIS Technician
FT	Field Tech
CL	Clerical
RE	Resident Engineer

MTA Inspection



DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0171**
Orig. Department:	**Parks and Grounds Department**
File Name:	**Ecological Restoration Contractor Services - RFQ 20-004**

BACKGROUND:

Since the initiation of the Village's Basin Best Practices Program in 2011, the Village has awarded shoreline restoration and stewardship projects to two (2) pre-qualified contractors, Pizzo and Associates and V3 Companies of Illinois. In that time, both companies have met or exceeded expectations in terms of professional qualifications and job performance. However, in the interest of expanding the pool of pre-qualified contractors to ensure the Village is receiving the highest quality service at the most competitive price, the Village issued a Request for Qualifications (RFQ 20-004) for Ecological Restoration Contractor Services on January 17, 2020.

The intent of the RFQ was to create a list of no fewer than three (3) pre-qualified contractors from which to solicit proposals for various Village ecological restoration projects. Ecological Restoration Contractor ("ERC") services will be primarily under the direction of the Village of Orland Park Parks and Grounds Department.

The majority of the ERC work will be performed at one of the existing 180 Village-owned storm water basin shorelines, although installation and maintenance projects involving prairie, wetland, woodland or other restoration projects are also included in the scope of work. Examples of this type of work would include the restoration of Humphrey Woods or the maintenance of the 20-acre prairie at Stellwagen Farm.

By the submission deadline on January 31, 2020, the Village had received the following seven (7) qualifying submissions:

- Cardno, Inc.
- Davey Resource Group, Inc.
- ENCAP, Inc.
- Pizzo and Associates, Ltd
- Semper Fi Land Services, Inc.
- Tallgrass Restoration, LLC
- V3 Companies of Illinois, Ltd

A Selection Committee of two (2) Village staff members and one (1) consultant from Hey and Associates were chosen to evaluate submittals, conduct interviews and recommend a list of ERCs to the Village Board for approval. The Selection Committee used the scope of services and review criteria outlined in the RFQ to evaluate each submission. The selection committee created a shortlist of five (5) candidates from the seven (7) submissions.

Interviews were conducted on February 11th and 12th. Ultimately, the Selection Committee

decided that the following (4) contractors were the best qualified ERC:

– Cardno, Inc.
– Davey Resource Group, Inc.
– Pizzo and Associates, Ltd.
– V3 Companies of Illinois, Ltd.

Each contractor demonstrated the ability and qualifications to successfully complete the full range of projects required by a Village ERC. As such, the Selection Committee recommends Cardno, Inc., Davey Resource Group, Inc., Pizzo and Associates, Ltd., and V3 Companies of Illinois, Ltd. as pre-qualified Ecological Restoration Contractor Services to the Village. If approved, a master agreement will be established with each of these four (4) contractors, however, Board approval is required before specific projects may commence.

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the selection of Cardno, Inc., Davey Resource Group, Inc., Pizzo and Associates, Ltd., and V3 Companies of Illinois, Ltd. as pre-qualified to provide Ecological Restoration Contractor Services to the Village.

Village of Orland Park RFQ Responsiveness Check

RFQ No. 20-004 ***Project Title: Ecological Restoration Contractor Services***

RFQ Requirement	Cardno, Inc	Davey Resource Group, Inc.	ENCAP, Inc.	Pizzo & Associates, Ltd.	Semper Fi Land Services, Inc.	Tallgrass Restoration, LLC	V3 Companies, Ltd.	
Submitted SOQ (Exp w/refs, Op History, Staff Qual)	√	√	√	√	√	√	√	
Submitted a completed Proposal Summary Sheet	√	√	√	√	√	√	√	
Submitted a completed Certificate of Compliance	√	√	√	√	√	√	√	
Submitted signed Insurance Requirements form	√	√	√	√	√	√	√	

**A check mark in the box indicates inclusion of the required form with the proposal package. A "V#" indicates a variance that will be explained below.*

Prepared by: Denise Domalewski, Purchasing Administrator - Village of Orland Park

Solicitation Audit

Created by:	Denise Domalewski
Created on:	01/31/2020 12:02 PM CST
Solicitation:	RFQ 20-004 - Ecological Restoration Contractor Services

Solicitation Notice Audit

Basic Information

Title	Ecological Restoration Contractor Services
Solicitation Number	RFQ 20-004
Reference Number	0000229977
Solicitation Type	RFQ - Request for Qualifications (Formal)
Issuing Organization	Village of Orland Park
Owner Organization	Parks & Grounds
Status	Closed

Contact Information

Denise Domalewski
ddomalewski@orlandpark.org

Parks & Grounds
Mike Mazza
mmazza@orlandpark.org

Status History

Solicitation Status	Modified by	Date
Draft	Denise Domalewski	01/16/2020 03:30 PM CST
Waiting for Publication	Annmarie Mampe	01/16/2020 04:53 PM CST
Publication		01/17/2020 12:09 AM CST
Closed	Denise Domalewski	01/31/2020 11:00 AM CST

Document History

Original Solicitation

Document	Size	Uploaded Date	Language
RFQ 20-004 Ecological Restoration Contractor Services.pdf [pdf]	330 Kb	01/16/2020 03:34 PM CST	English

Solicitation Supplier Audit - All Suppliers

Notification to unspecified suppliers

Courtesy email No. 1

Email	Sent By	Date Sent	Opened
mattb@nativelc.com		01/17/2020 12:11 AM CST	
mfamiglietti@v3co.com		01/17/2020 12:11 AM CST	01/17/2020 07:51 AM CST
nickk@pizzo.info		01/17/2020 12:11 AM CST	01/17/2020 07:42 AM CST

Courtesy email No. 2

Email	Sent By	Date Sent	Opened
jkoepke@encapinc.net	Denise Domalewski	01/17/2020 10:56 AM CST	01/17/2020 10:57 AM CST
jkoepke@encapinc.net	Denise Domalewski	01/17/2020 10:56 AM CST	01/17/2020 10:57 AM CST
jkoepke@encapinc.net	Denise Domalewski	01/17/2020 10:56 AM CST	01/17/2020 10:57 AM CST
nickz@nativelc.com	Denise Domalewski	01/17/2020 10:56 AM CST	
nrivas@conservatoinlandstewardship.com	Denise Domalewski	01/17/2020 10:56 AM CST	

Suppliers

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
1st Call Technical Services, Inc	1348956	RON OLSON	Yes	None	No	
A & J VANS, INC	1303997	TRAVIS J PFILE	Yes	None	No	
ABM Industries	1320643	Kristi Stuart	Yes	None	No	
Absolute Auctions & Realty, Inc.	1343854	Jennifer Gableman	Yes	None	No	
ACME Smart Solutions	1205038	Smart Mr. Guy	Yes	None	No	
AKSU PARTS LLC	1284189	ONUR AKSU	Yes	None	No	
AlertChecks Inc. (ACI)	911274	Max Carrasquillo	Yes	None	No	
Alexco Water and Environment, Inc.	1396011	Stephen Cohen	No	Complete	No	
Altorfer Cat Power Rental	1538165	Sean Plarski	No	Complete	No	
American Technologies, Inc	887155	Robin J Doerr	Yes	None	No	
Analytical Environmental Services (AES)	1307720	brian smith	Yes	None	No	
Anderson Environmental Co.	878372	Christopher Tiedt	Yes	None	No	
Andrews Engineering, Inc.	560657	Brian Wozniak	Yes	None	No	
Applied Ecological Services	907308	Chuck Campbell	Yes	Complete	No	
Arch Staffing & Consulting, LLC	1412225	Cristina Ordonez	Yes	None	No	
Artistic Holiday Designs	499735	Derek Norwood	Yes	None	No	
Atlas Organics, Inc.	1444858	Jarrett Bond	Yes	None	No	

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
Auctions Intl.	1271988	Michael Skweir	Yes	None	No	
BC Restoration, LLC	1300203	Ben Coleman	Yes	None	No	
Bear Communications	1141532	Todd Gatzke	Yes	None	No	
Blooming Facility LLC	1336871	Laith m Alfraihat	No	Complete	No	
Bohn Biofilter Corporation	1234803	Kira McAvoy	Yes	None	No	
BSI Group	1244645	Jennifer Beaulieu	Yes	None	No	
BSI Professional Services America	897634	Shereen N Abuzobaa	Yes	None	No	
C R Market Surveys Inc	1361540	Cherlyn Robinson	Yes	None	No	
California State University, Northridge	1393191	Laura Serrano	Yes	None	No	
CalRecovery, Inc.	1400850	Cheryl Henry	Yes	None	No	
Cardno	1399600	Anthony St Aubin	Yes	None	No	
Cardno, Inc	910246	Colleen Webb	Yes	Complete	Yes	Electronic
Chemtron Corp	1206578	Jody Hurd	Yes	None	No	
chicagoland	1223364	bo kim	No	Complete	No	
City and County of Denver	1285811	Greg Tenenbaum	Yes	None	No	
Citymart US, Inc	1148575	Julia Haselmayer	Yes	None	No	
Clarion Municipal	1242036	Paul Milakeve	Yes	None	No	
Commonwealth Heritage Group Inc.	1353146	Alison Haller	Yes	None	No	
Compliance, Inc.	556926	Kristine Smith	Yes	None	No	
Core Facility Services	1283374	Mark Preziosi	Yes	None	No	
Cove Remediation, LLC	1272896	Lora Brown	Yes	None	No	
Crawford, Murphy & Tilly (CMT)	1360350	Chris Smith	Yes	Complete	No	
Customer Service Experts	1109026	Holly Bird	Yes	None	No	
Davey Resource Group, Inc.	1519331	Barbara Koulogeorgas	Yes	Complete	Yes	Electronic
David P. Usher	284721	David P Usher	Yes	None	No	
Daylight Savings Company	958519	Jon Buyl	Yes	None	No	
Development Strategies Inc.	1499878	Megan Hinrichsen	Yes	None	No	
Diversified Waterscapes, Inc.	536613	Diversified Waterscapes	Yes	None	No	
DRC Emergency Services, LLC	84438	Jolie Bonvillian	Yes	None	No	
EarthWerks	942185	lora davies	Yes	None	No	
EcoAnalysts	1355323	David Ford	Yes	None	No	
Ecogardens, LLC	1047534	Greg Raymond	Yes	Complete	No	
ECS Midwest, LLC	1235484	Jay Naik	Yes	None	No	
Elemental Air, LLC	970576	Dee Enebo	Yes	None	No	
Elemental Air, LLC	1494359	Mark Carlson	Yes	None	No	

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
ENCAP, Inc.	907812	Brett Suhayda	Yes	Complete	Yes	Electronic
Engineering Resource Associates, Inc	1032157	Carol Ksiazek	Yes	None	No	
ENTER THE HEART LLC	1073904	LAUREN NEHLSEN	Yes	None	No	
ENVIROMENTAL CLEANSING CORP	1328307	Danny Gabryszak	Yes	None	No	
Environmental Protection Industries	1228002	David Potempa	Yes	None	No	
Epstein	1276176	Trish Taylor	Yes	None	No	
Ethos Collaborative	1299797	Barton Kirk	Yes	None	No	
Farris Company Inc	847986	Anthony Farris	Yes	None	No	
First Protective Services LLC	200915	Rondell Swope	Yes	None	No	
Foth Infrastructure & Environment, LLC	1240024	Joshua C Gabehart	Yes	None	No	
Front Range Environmental LLC	564717	William Heffernan	Yes	None	No	
G.D. Barri & Associates, Inc.	823739	Alice Granado	Yes	None	No	
G2 Consulting Group, LLC	556523	Patrick Bell	Yes	None	No	
GCI Ditigal Imaging	1287649	Rick Brunsman	Yes	None	No	
GLEC	1195371	Bill Arnold	Yes	None	No	
GLEC	494467	Bill Arnold	Yes	None	No	
GZA GeoEnvironmental, Inc.	1227747	Theresa DuBois	Yes	None	No	
Haines Security Solutions LLC	1246988	Doug Haines	Yes	None	No	
Hamilton Helicopters Inc	1211562	Kurt A Homkes	Yes	None	No	
HDR Engineering, Inc.	1353385	Beth Poani	Yes	None	No	
Healthcare Expense Management Group	1331433	Cynthia Sansone	Yes	None	No	
Hey and Associates, Inc.	1208110	Jim Hills	Yes	None	No	
Hey and Associates, Inc.	1199384	Jim Hills	Yes	Complete	No	
Horner & Shifrin	1277984	Steve Gillen	Yes	None	No	
ICF	1291976	Andrew Newman	Yes	None	No	
ICF Consulting, Inc.	23771	ICF BDO	Yes	None	No	
Innovative Municipal Products "US" Inc	169464	Syed Ali	Yes	None	No	
Insituform Technologies USA LLC	602368	Ken Quillen	Yes	None	No	
Integrated Lakes Management	1289373	Lisa J Woolford	Yes	None	No	
Integrated Marketing Systems (IMS)	623379	Nick Benore	No	Complete	No	
Interior Move Consultants	172428	Betty Cao-Ng	Yes	None	No	
Jace Contracting	1195880	Robert Crossland	Yes	None	No	

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
Job1USA	1328340	Justin Lisk	Yes	None	No	
John G. Waite Associates, Architects, PLLC	1262258	Elizabeth Nguyen	Yes	None	No	
K2 Intelligence	866340	Michael Carroll	Yes	None	No	
KC Wood Products	634700	kevin langley	Yes	None	No	
Land & Marine Supply, LLC.	1216431	Tim Groh	Yes	None	No	
LAURUS Systems, Inc.	1308205	Bonnie Meilner	Yes	None	No	
Layer 7 Data Solutions	1287730	Veronica McAllister	Yes	None	No	
LimnoTech	1044885	Scott Bell	Yes	None	No	
Markit! Forestry Management LLC	44401	Patrick Gayner	Yes	None	No	
McCloud Aquatics	1212680	Liz Kusper	Yes	None	No	
McFarlane Douglass	1220514	Douglas Sisson	Yes	None	No	
Midco Diving & Marine Services, Inc	856307	Lori Keller	Yes	None	No	
Midco Diving and Marine	1303446	Greg Lakey	Yes	None	No	
Midwest Ecological Services, Inc.	1536282	Steven M Lorig	No	Complete	No	
Midwest Tree Service	1120379	James Meyers	Yes	None	No	
Migma Systems	1206101	Bo Ling	Yes	None	No	
Missouri PTAC Springfield Office	1220858	Allen Waldo	Yes	None	No	
Mountain Vector Energy	1274256	Matt Salazar	Yes	None	No	
NASHnal Soil Testing, LLC	1238829	Umar T. Ahmad	Yes	None	No	
Nationwide Credit & Collection	1238209	Alex Klein	Yes	None	No	
OculusIT	872244	Richard Thomas	Yes	None	No	
Paradigm Public Affairs	1126736	Tanya Settles	Yes	None	No	
periscope holdings	1240384	Mitzi Loftus	Yes	None	No	
Philadelphia Indemnity Insurance Company	1258904	Christopher R Gagnon	Yes	None	No	
PickUp Patrol LLC	541770	Maria Edvalson	Yes	None	No	
Pizzo & Associates, LTD.	1526589	Nick Kinsella	No	Complete	Yes	Electronic
Plante & Moran, PLLC	23896	Scott Patton	Yes	None	No	
Providence Office Products LLC	1213552	Rose de Bond	Yes	None	No	
RAS EHS Solutions, Inc.	886775	Mary A Floyd	Yes	None	No	
Remote CNC Services LLC	1297300	Jason R Shields	Yes	None	No	
Rielle Events, LLC	1318069	Gabrielle Jones	Yes	None	No	
RNT Professional Services, LLC	1403820	Teresa Rule	Yes	None	No	
Robinson Engineering, Ltd.	1220494	Marketing Robinson	Yes	None	No	
RSEC, LLC	934047	Michael Goetz	Yes	None	No	

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
RTI Laboratories, Inc.	556613	Fred J Hoitash	Yes	None	No	
Ruyle Mechanical Services, Inc	1356076	Kiersten Sheets	Yes	None	No	
Schneider Laboratories Global, Inc.	626226	Andrew H Bruner	Yes	None	No	
Scissor Tail Construction	1197795	Mike Baxter	Yes	None	No	
Semper Fi Land Services, Inc.	907333	Shawn Sinn	Yes	Complete	Yes	Electronic
Sigma 6 Technologies, Inc.	1238826	Harvey Tegge	Yes	None	No	
Silverwood Enterprises, LLC	1189806	Diana L Clarke	Yes	None	No	
Slavin Management Consultants	300567	Robert E Slavin	Yes	None	No	
SmithGroup	1325944	Nikki Jeffers	Yes	None	No	
Solitude Lake Management LLC	1525074	Trina Duncan	Yes	Complete	No	
Source Technologies LLC	1354222	Wesley Harris	Yes	None	No	
Specialty Diving of Louisiana	1220974	Paul Bartow	Yes	None	No	
Starwood Group LLC	856039	Thom Schliem	Yes	None	No	
Suburban Landscaping	869438	Jim Griffin	Yes	None	No	
SWCA Enviornmental Consultants	874052	Stella Sexton	Yes	None	No	
Tallgrass Restoration, LLC	919231	Mike Polito	Yes	Complete	Yes	Electronic
Technical Solutions & Services	1353664	Roger Schenck	Yes	None	No	
TestAmerica Laboratories, Inc.	839870	Deb Coursey	Yes	None	No	
The Transportation Network, LLC	734972	Wesley Fletcher	Yes	None	No	
Trihydro Corporation	93574	Shanna McMullen	Yes	None	No	
UNITED SEPTIC, INC	1209174	DENISE WILCOX	Yes	None	No	
Universal Sign, Inc.	613116	Sandra L Smith	Yes	None	No	
University of North Carolina at Wilmington	1235556	Carol W Page	Yes	None	No	
V3 Companies, Ltd.	1482997	Emily Dabrowski	No	Complete	Yes	Electronic
V3 Construction Group	868306	Mike Famiglietti	Yes	Complete	No	
Vintage Environmental Inc	972093	Raquel Gallardo	Yes	None	No	
Volte	549560	Morgan Grondin	Yes	None	No	
Wantman Group, Inc.	1356460	Dina Rhymes	Yes	None	No	
weber granite city ford	947431	andy eldridge	Yes	None	No	
Woolpert, Inc.	89178	Christine Gendron	Yes	None	No	
WSi Healthcare Personnel, Inc.	91864	Debra Quick	Yes	None	No	
Xyples LLC	863805	Tochukwu Okonkwor	Yes	None	No	

Organization Name	Org. Number	Main Contact	Opportunity Matched	Document Download	Bid Submitted	Bid Submission Type
Yorth Group	1301537	Bjorgvin Saevarsson	Yes	None	No	
Zen-tinel, Inc	1314718	Judy Kuzniewski	Yes	None	No	

19 Downloads of RFQ
7 Proposals Received

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0223**
Orig. Department:	**Parks Department**
File Name:	**2020 Holiday Lighting Installation - HC Lights**

BACKGROUND:

For the 2019 holiday season, the Village utilized HC Lights to install, remove and store the new holiday décor, as well as for the tree wrapping throughout the community. The cost for the 2020 season is estimated at $125,773.33. An additional cost of $19,840.74 will also be incurred this upcoming season for the YMSA (Yearly Motive Service Agreement) as the warranty on the displays has expired (see attached). The Yearly Motive Service Agreement includes:

• inspect on site during installation for any defects
• replace any outages - product and labor
• respond to any outages within the season
• Fully replace lights on any motives needing service
• access at end of season if the YMSA program is recommended for the following year or if a full replacement program is recommended

The combined estimated overall total is $145,614.07. However, HC Lights offers an “Early Renewal Discount” which would reduce this amount by 10% if the Village pays for the 2020 renewal costs before 03/31/2020. This discount would reduce the overall cost by $14,561.40 and result in an adjusted total of $131,052.66.

BUDGET IMPACT:

Funding for holiday lighting, in the amount of $138,353 has been included in the FY2020 budget (010-000-442990).

REQUESTED ACTION:

I move to approve renewing the contract for Holiday Lighting Installation to HC Lights of Broadview, IL in an amount not to exceed budgeted amount of $138,353 for the 2020 Holiday season.

HC LIGHTS
HOLIDAY CREATIONS PRO, INC.

cals angels
Granting Wishes for Kids Fighting Cancer

2020 Holiday Lighting Renewal

Village of Orland Park, Gary Couch
14700 Ravinia Ave
Orland Park, IL 60462

Thank you for your business in 2019. For each early renewal, we will donate a portion of your payment to Cal's Angels to benefit their Twelve Days of Christmas program and light up the homes of families with children fighting cancer. Since 2015, we surprised 30 families with lights! HC Lights offers early renewal to customers to sign up and save. With advance scheduling, we are able to pre-schedule our season.

Your regular 2020 renewal costs,	
due September 20, 2002:	**$125,773.33**
YMSA - Yearly Motive Service Agreement:	**$ 19,840.74**
TOTAL:	**$145,614.07**
Early Renewal Discount 10% of:	**-$ 14,561.40**
TOTAL with Renewal Discount:	**$131,052.66**

A portion of your payment will be donated to Cal's Angels.
Offer expires 3/31/2020

If you are not interest in the early renewal, please email us at DerekN@hclights.com.
Contact us today with any questions, 708.223.8506.

We look forward to brightening your holidays this year!

Thank you!

Artistic
Holiday Designs

ORLAND PARK

3/2020
Yearly Motive Service Agreement

ORLAND PARK | ILLINOIS

YMSA: YEARLY MOTIVE SERVICE AGREEMENT

Village of Orland Park
14700 Ravinia Avenue, Orland Park, Illinois 60462

After the 3-year warranty is over on your existing decor, Artistic Holiday Lights will offer a Yearly Motive Service Agreement to address any issues with the decor.

This service agreement takes place of your factory warranty that was in place in 2016, 2017, and 2018.

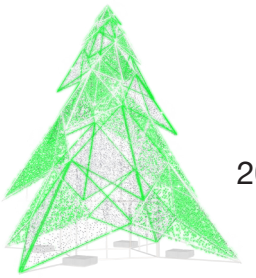
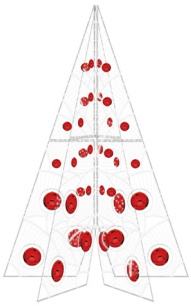
The Yearly Motive Service Agreement includes:

- inspect on site during installation for any defects
- replace any outages - product and labor
- respond to any outages within season
- fully replace lights on any motives needing service
- access at end of season if the YMSA program is recommended for the following year or if a full replacement program is recommended

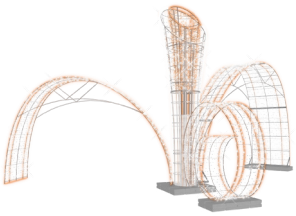
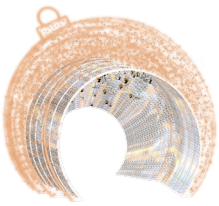
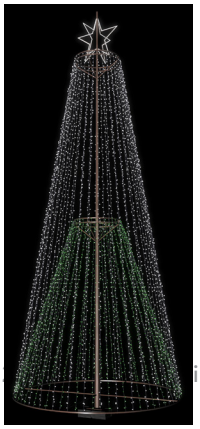
Installation, removal, storage, and electrical connections are part of your yearly labor agreement.

Please see the following pages for details on the product out of warranty for 2019 and 2020.

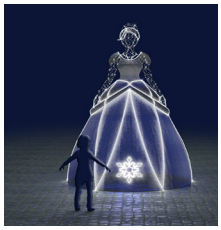
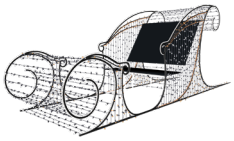
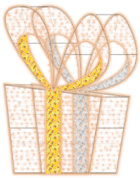
YMSA: YEARLY MOTIVE SERVICE AGREEMENT PRODUCTS PURCHASED IN 2016

	MOTIVE	QUANTITY	SALE PRICE/EA	TOTAL SALE PRICE
	201521 Origami	1	$42,912.00	$42,912.00
	201539 Manon	1	$13,900.00	$13,900.00
	202051 3D Teddy	1	$19,750.58	$19,750.58
	Boas - village hall tree	25	$80.00	$2,000.00

YMSA: YEARLY MOTIVE SERVICE AGREEMENT PRODUCTS PURCHASED IN 2016

	MOTIVE	QUANTITY	SALE PRICE/EA	TOTAL SALE PRICE
	Sp6686 Giftbox	2	$2,225.00	$4,450.00
	201523 Sylma	1	$31,651.20	$31,651.20
	201740 Coeur de Noel	1	$32,976.00	$32,976.00
	201452 Lotus	2	$5,990.40	$11,980.80
	201847 Jardin	2	$3,744.00	$7,488.00
	201621 Double Cone	1	$8,500.00	$8,500.00

YMSA: YEARLY MOTIVE SERVICE AGREEMENT PRODUCTS PURCHASED IN 2017

	MOTIVE	QUANTITY	SALE PRICE/EA	TOTAL SALE PRICE
	202499 Ribbon Tree	1	$68,500.00	$68,500.00
	SP7417 3D Princess	1	$21,240.00	$21,240.00
	202221 Sleigh	1	$6,300.00	$6,300.00
	201756 Giftbox	2	$3,960.00	$7,920.00
	200779 Polar Bear	1	$7,948.80	$7,948.80
	Unlit Soldier	4	$1,000.00	$4,000.00
	Unlit Trumpetor	4	$1,000.00	$4,000.00

YMSA: YEARLY MOTIVE SERVICE AGREEMENT PRODUCTS PURCHASED IN 2017

	MOTIVE	QUANTITY	SALE PRICE/EA	TOTAL SALE PRICE
	SP4317 Penguin	2	$4,400.00	$8,800.00
	3D Swirl tree	2	$3,000.00	$6,000.00
	201754 Star	1	$3,816.00	$3,816.00
	SP0137 Reindeer	1	$7,920.00	$7,920.00
	200837 Snowman	1	$8,625.60	$8,625.60

YMSA: YEARLY MOTIVE SERVICE AGREEMENT

TOTAL 2016 & 2017	
Product Costs	$330,678.98
Yearly cost for YMSA	**$19,840.74**

Artistic

Holiday Designs

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0180**
Orig. Department:	**Recreation Department**
File Name:	**IAPD / IPRA Overall Agency Showcase winner, Orland Park Recreation**

BACKGROUND:

The Director of Recreation, Nancy Flores, and Senior Graphic Designer, Jennifer Medema, entered the Agency Showcase at the Illinois Association of Park Districts and Illinois Park and Recreation Association Soaring to New Heights Conference that was held at the Hyatt Regency Chicago in January. The marketing collateral entered was from the Orland Park Brewfest. Orland Park Recreation took 1st place in the Overall Agency Showcase; 1st Place for the Marketing Campaign; 1st Place for Promotional item and 2nd place for the People's Choice. The Agency Showcase spotlights bright ideas exhibited by park, recreation, and conservation agencies. This professionally judged competition recognizes Illinois agencies for their marketing and communication efforts ranging from print to multimedia. The showcase includes two divisions and fourteen categories. Division 1 is the Overall Agency Showcase and Division 2 is the Individual Category.

BUDGET IMPACT:

REQUESTED ACTION:

Discussion Only

IAPD/IPRA Soaring to New Heights Conference

10th Anniversary Agency Showcase

1st Place Overall Agency Showcase for Orland Park Brewfest
1st Place Marketing Campaign for Orland Park Brewfest
1st Place Promotional Item for Orland Park Brewfest
2nd Place People's Choice for Orland Park Brewfest

ORLAND PARK

Overall Agency Showcase

First Place

Marketing Campaign

First Place

EVENT PREMIUMS

Promotional Item

First Place

People's Choice

Second Place

Congratulations Jennifer Medema and Orland Park Recreation!

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0193**
Orig. Department:	**Village President**
File Name:	**Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance**

BACKGROUND:

Increase number of Video Game licenses from twenty-two (22) to twenty-four (24) for Silver Lake Country Club located at 14700 S. 82nd Street and Casa Margarita located at 9549 West 151st Street in Orland Park. Silver Lake Country Club is planning on having four (4) gaming terminals with one (1) redemption terminal. Casa Margarita is planning on having five (5) gaming terminals with one (1) redemption terminal. Silver Lake Country Club and Casa Margarita are ready for Building Permits to begin construction upon approval from the Village Board.

BUDGET IMPACT:

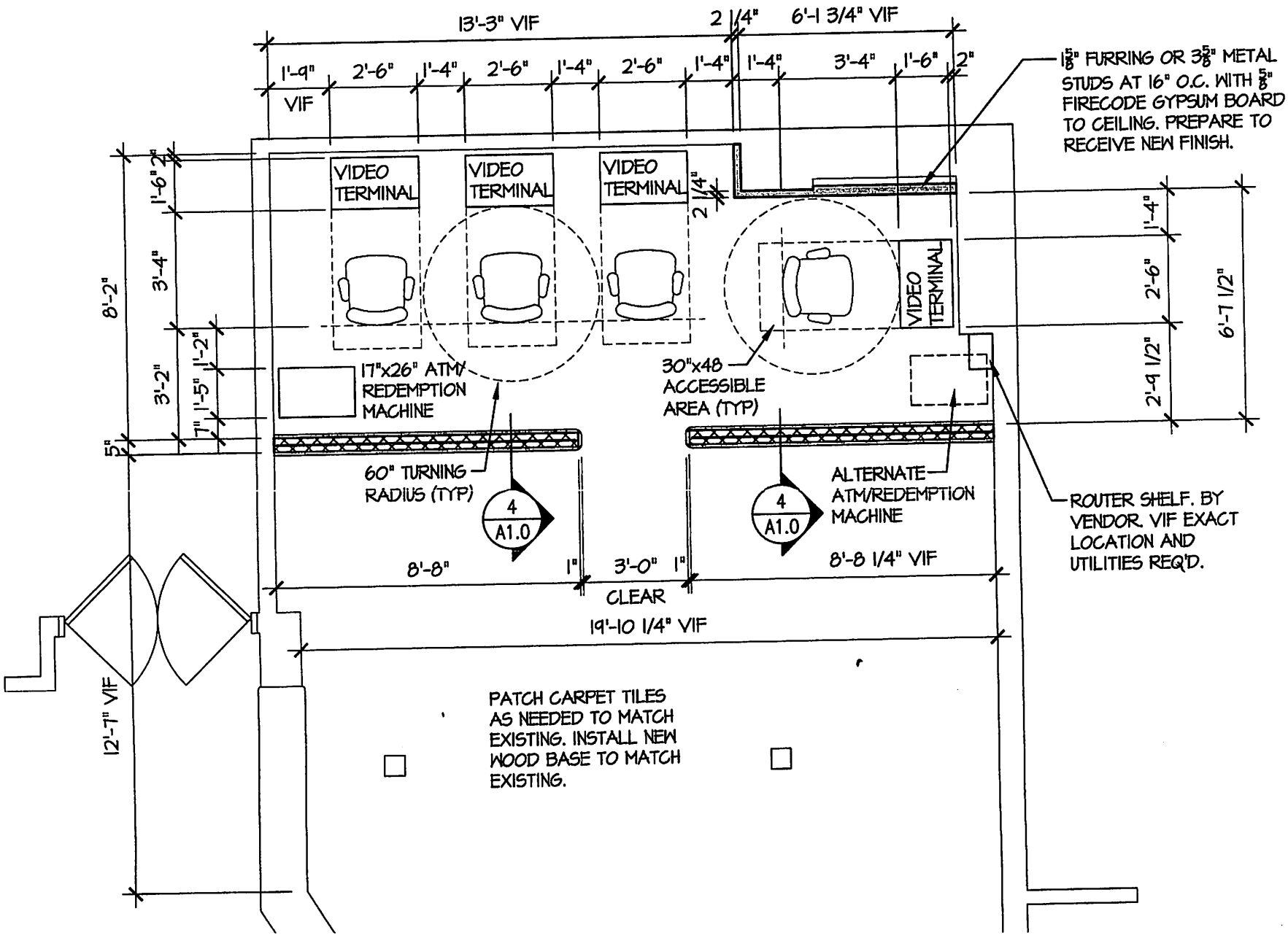
None

REQUESTED ACTION:

I move to pass Ordinance Number ____, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 18 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF VIDEO GAMING LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

PLAN NORTH

A1.0 SCALE: 1/4"=1'-0"



RECEIVED
MAR 11 2020

RECEIVED
FEB 26 2020

Casa Margarita 9549 W 151st St.
Proposed Gaming Area

Video surveillance as per Village Code

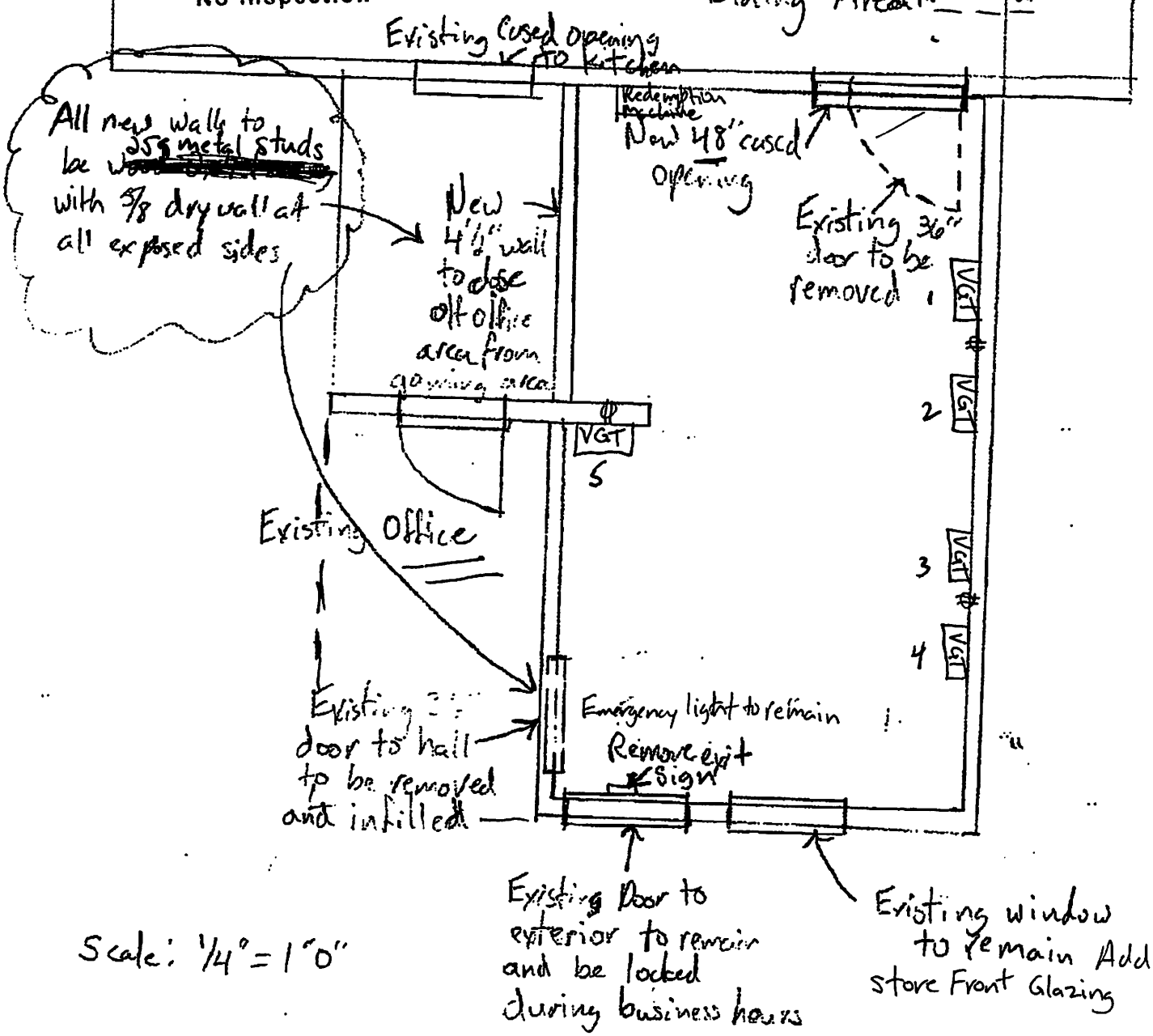
Signage required per code.

No new electrical.

MAR 1 2020

PERMIT PLANS
REVIEWED FOR
CODE COMPLIANCE
Permit# BP-20-00022
Date: 3-11-2020
Reviewer: KWym
Village of Orland Park
Building Division

KEEP ON JOB SITE
Original Stamped Plans
Must be available for
Village of Orland Park Inspector
No Plans on Site
No Inspection



Scale: 1/4" = 1'0"

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0222**
Orig. Department:	**Village President**
File Name:	**COVID-19 Update**

BACKGROUND:

CDC is responding to an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in more than 100 locations internationally, including in the United States. The virus has been named has been named “coronavirus disease 2019” (abbreviated “COVID-19”).

Illness Severity
The complete clinical picture with regard to COVID-19 is not fully known. Reported illnesses have ranged from very mild (including some with no reported symptoms) to severe, including illness resulting in death. There are ongoing investigations to learn more. This is a rapidly evolving situation and information will be updated as it becomes available.

More cases of COVID-19 are likely to be identified in the United States in the coming days, including more instances of community spread. It’s likely that at some point, widespread transmission of COVID-19 in the United States will occur. Widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time. Schools, childcare centers, and workplaces, may experience more absenteeism. Mass gatherings may be sparsely attended or postponed.

CDC is implementing its pandemic preparedness and response plans, working on multiple fronts, including providing specific guidance on measures to prepare communities to respond to local spread of the virus.

BUDGET IMPACT:

None

REQUESTED ACTION:

Discussion Only

DATE: March 16, 2020

REQUEST FOR ACTION REPORT

File Number:	**2020-0224**
Orig. Department:	**Village Manager**
File Name:	**An Ordinance Amending Title 8 of the Orland Park Village Code with Regard to Civil Emergencies and Disasters and the Village President's Authority to Declare a State Of Emergency**

BACKGROUND:

In light of the pending COVID-19 outbreak, the Village's attorney reviewed existing Village Code provisions as they relate to emergencies and disasters and is recommending modifications to the rules and regulations that pertain to Village government and affairs as they related to the protection of the public health, safety and welfare of its citizens. Pursuant to 65 ILCS 5/11-1-6, the corporate authorities, may by ordinance, grant to the Village President the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency.

The attached Ordinance would amend the existing Village Code by expanding the definition of "civil emergency" to include contagious disease or other public health emergency, expand on the Village President's authority during a civil emergency, increase the 48 hour limitation currently in the Code Section, and incorporate emergency purchasing provisions.

BUDGET IMPACT:

None

REQUESTED ACTION:

I move to pass Ordinance Number _____, entitled: AN ORDINANCE AMENDING TITLE 8 OF THE ORLAND PARK VILLAGE CODE WITH REGARD TO CIVIL EMERGENCIES AND DISASTERS AND THE VILLAGE PRESIDENT'S AUTHORITY TO DECLARE A STATE OF EMERGENCY

..T

AN ORDINANCE AMENDING TITLE 8 OF THE ORLAND PARK VILLAGE CODE WITH REGARD TO CIVIL EMERGENCIES AND DISASTERS AND THE VILLAGE PRESIDENT'S AUTHORITY TO DECLARE A STATE OF EMERGENCY

..B

WHEREAS, the Village President and Board of Trustees of the Village of Orland Park (the "Village") have the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and to protect the public health, safety and welfare of its citizens; and

WHEREAS, pursuant to 65 ILCS 5/11-1-6, the corporate authorities may by ordinance grant to the Village President the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens and residents of the Village that the Village President has the ability to exercise this authority in order to respond to an emergency after signing, under oath, a statement finding that the standards established by this ordinance have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The above recitals are incorporated herein by reference as though fully set forth herein.

SECTION 2

Title 8, Chapter 7, Section 8-7-2-1 is amended so as to read in its entirety as follows:

"8-7-2-1: **DEFINITIONS**

LOCAL CIVIL EMERGENCY: A local civil emergency is hereby defined to be:

A riot or unlawful assembly characterized by the use of actual force or violence or any threat to use force if accompanied by immediate power to execute by three (3) or more persons acting together without authority of law; or

The occurrence or threat of widespread or severe damage, injury or loss of life or property within the corporate limits of the Village resulting from any natural disaster, catastrophe, pestilence, contagious disease or other health emergency which is likely to cause

loss of life, loss of productivity, hardship or suffering to the persons residing in or doing business in the Village, manmade calamity or technological cause, including but not limited to fire, flood, cyclone, tornado, earthquake, explosion, storm, hazardous materials spill or other water contamination requiring emergency action and extraordinary measures to protect the public health, safety and welfare in order to avert danger or damage, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, contagious disease, public health emergencies, or acts of domestic terrorism.

CURFEW: A prohibition against any person or persons walking, running, loitering, standing or motoring upon any alley, street, highway, public property or vacant premises within the corporate limits of the Village, excepting officials of any governmental unit and persons officially designated to duty with reference to said civil emergency."

SECTION 3

That Title 8, Chapter 7, Section 8-7-2-2 is hereby amended so as to read in its entirety as follows:

"8-7-2-2: **DECLARATION OF EMERGENCY; PROCEDURES:**

Whenever a local civil emergency as defined in Section 8-7-2-1 of this Chapter exists, the Village President shall declare the existence thereof by means of an executive order, which shall be in the form of a signed, written declaration under oath that includes the following:

1. A statement finding that the standards set forth in Section 8-7-2-1 have been met;

2. Facts that substantiate the findings above, including reference to published statements of federal, state, or county agencies whose duties are to address emergency matters;

3. A description of the nature of the emergency;

4. A declaration that a state of local civil emergency exists.

Such executive order shall be filed with the Village Clerk as soon as practicable. A state of a local civil emergency, declared as provided in this Section, shall expire not later than the adjournment of the first regular meeting of the Village after the state of local civil emergency is declared.

After declaration of a local civil emergency by the Village President, he/she may order a general curfew applicable to such geographical areas of the Village or to the Village as a whole, as he/she deems advisable, and applicable during such hours of the day or night as he/she deems necessary in the interest of the public safety and welfare.

After the declaration of a local civil emergency, the Village President may also, in the interest of public health, safety and welfare, make any or all of the following orders:

1. Order the closing of all retail liquor stores, including taverns and private clubs or portions thereof wherein the consumption of intoxicating liquor and beer is permitted.

2. Order the discontinuance of the sale of alcoholic liquor by any wholesaler or retailer.

3. Order the discontinuance of the selling, distributing or giving away of gasoline or other liquid flammable or combustible products in any container other than a gasoline tank properly affixed to a motor vehicle.

4. Order the discontinuance of selling, distributing, dispensing or giving away of any firearms or ammunition of any character whatsoever.

5. Issue such other executive orders as are imminently necessary for the protection of health, life and property and to respond to the emergency.

The declaration of a state of local civil emergency, pursuant to this Section, may not suspend in any way the rights of residents of the Village under the Illinois Constitution or the United States Constitution.

Upon issuing the executive order herein authorized, the Chief of Police shall notify the news media situated within the Village and shall cause three (3) copies of the executive order declaring the existence of the emergency to be posted at the following places in the Village: the Village Hall, the Police Station and the Post Office.

SECTION 4

Title 8, Chapter 7 is hereby amended to add the following Section 8-7-2-3:

“8-7-2-3: EMERGENCY PROCUREMENTS:

Notwithstanding any other provisions of this Section of this Code, the Village Manager may make, or authorize the Contract Administrator and others designated by the Village Manager to make, emergency procurements of supplies, services, or construction items when there exists an immediate threat to public health, welfare, or safety. An emergency procurement must be made with as much competition as is practicable under the circumstances. A written determination of the basis for the selection of the particular contractor shall be filed with the Village Clerk. As soon as practicable, a record of each emergency procurement shall be made, including the contractor's name, the amount and type of the contract, and a listing of the items procured under the contract.

SECTION 5

All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

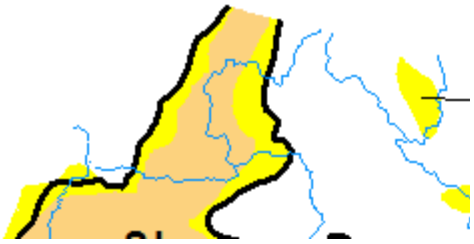
SECTION 6

This ordinance shall be in full force and effect from and after its adoption, as provided by law.

United States Drought Monitor

Map released: March 12, 2020

Data valid: March 10, 2020



United States and Puerto Rico Author(s):
Adam Hartman, NOAA/NWS/NCEP/CPC

U.S. Affiliated Pacific Islands and Virgin Islands Author(s):
Curtis Riganti, National Drought Mitigation Center

The data cutoff for Drought Monitor maps is each Tuesday at 8 a.m. EDT. The maps, which are based on analysis of the data, are released each Thursday at 8:30 a.m. Eastern Time.

Intensity and Impacts

- **None**
- **D0** (Abnormally Dry)
- **D1** (Moderate Drought)
- **D2** (Severe Drought)
- **D3** (Extreme Drought)
- **D4** (Exceptional Drought)
- **No Data**

- Delineates dominant impacts

S - Short-Term impacts, typically less than 6 months (e.g. agriculture, grasslands)

L - Long-Term impacts, typically greater than 6 months (e.g. hydrology, ecology)

Map Download

United States and Puerto Rico (Page 1)

Current map: PNG PDF JPG TIF AI

Previous map: PNG PDF JPG TIF AI

U.S. Affiliated Pacific Islands and Virgin Islands (Page 2)

Current map: PNG PDF JPG

Previous map: PNG PDF JPG

For local details and impacts, please contact your **State Climatologist** or **Regional Climate Center**.

Get maps and statistics: U.S. States and Puerto Rico Continental U.S.

This Week's Drought Summary

A low pressure system propagated eastward across much of the southern tier states early in the period (March 4-6) and merged with a short-wave trough dropping southeastward from the Midwest before moving off the Mid-Atlantic coast on March 7. This system dropped more than 2 inches of rainfall over large areas from extreme southeastern New Mexico eastward to South Carolina. Some areas of central Alabama and Georgia saw more than 5 inches of rainfall, which fell over saturated soil. However, much of the heavier rainfall remained north of the I-10 corridor from southern Texas to northern Florida, while areas

south of I-10 received only modest amounts, which were not nearly enough to reduce deficits. The Pacific Northwest and California also saw some precipitation over the past week, but amounts were not enough to reduce any deficits. Some recent dryness over southern Iowa and northern Missouri was mitigated a bit with near- to above-normal precipitation falling last week as well. Deficits increased in the Mid-Atlantic and New England over the past 30 days, but were kept at bay, as these areas saw 0.1 to 1 inch and 0.1 to 0.5 inches of rainfall, respectively. The active storm track continued last week for Alaska, with the southeastern Panhandle receiving 2 to 6 inches of precipitation over many areas. This precipitation, along with near- to below-normal temperatures, has finally produced above-normal snowpack in the Alaska Panhandle for the first time in 7 to 8 years, warranting D0 removal. Hawaii remained dry on the leeward slopes last week due to persistent trade winds, leading to some D0 expansion and development on the Big Island and Oahu, respectively. Puerto Rico saw D0 removal, as northern portions of the island saw much above-normal precipitation, eliminating short-term deficits.

Northeast

New England and parts of Maine have seen drier-than-normal conditions since the start of 2020, with several areas seeing 2 to 4 inch deficits, and localized pockets of 4 to 6 inch shortages. However, February brought above-normal precipitation to much of the Northeast, reducing deficits in some of the dry areas. The past 7 days brought near-normal precipitation to much of the region, although New England and coastal Maine received slightly less than surrounding areas (0.1 to 0.25 inches, compared to 0.25 to 1 inch in surrounding areas). In addition, 7-day average USGS stream flows saw reductions, compared to 14-day average flows, which was enhanced by below-normal snowpack. Although D0 is not warranted at this time, New England and coastal areas of Maine will need to be closely monitored in the coming weeks if the dryness continues.

Southeast

A large swath of more than 2 inches of rain fell across central Alabama and most of Georgia and South Carolina as a mid-level low pressure system propagated eastward across the southern tier states early in the period. Parts of central Alabama and Georgia saw more than 5 inches of rainfall. Unfortunately, the sharp north-south precipitation gradient along the I-10 corridor was reinforced, as much of the precipitation fell to the north over saturated areas. Locations south of the I-10 corridor, near and along the Gulf Coast, only received a

trace to 0.25 inches, which is well below what is needed to overcome deficits (60- and 90-day deficits of around 5 inches and 6-month deficits over 10 inches in some locations). The Florida Peninsula saw little to no precipitation over the past week. D0 was added in southern Florida due to seeing 1 to 2 inch deficits over the past 30 days and slightly below-normal rainfall at 60 and 90 days, along with below-normal stream flows downstream from the area. Much of Virginia has also seen some dryness over the past 30 days, as 1 to 2 inch rainfall deficits have developed, and 7-day average USGS stream flows were below normal (10th to 24th percentile with some gauges reporting flows in the 10th percentile), particularly in the Tidewater area. Parts of the Tidewater saw some temporary relief, as 0.5 to 1 inch of rainfall fell March 6-7, in association with the low pressure system that moved northeastward off the Mid-Atlantic coast. In addition, soil moisture conditions were near to slightly below normal for the region. The status quo remained for Virginia this week, but this area bears watching in the coming weeks if the dryness continues.

South

D0 was expanded northward from the Gulf Coast of Louisiana, Mississippi, and Alabama. Many of these areas have 6-month deficits of over 8 inches; 6-month deficits over 12 inches in southeastern LA (i.e. 50 to 75 percent of normal). Rainfall over the past 30 days has been particularly low, with precipitation falling to 25 to 50 percent of normal, with some locations in the new D1 area seeing 10 to 25 percent of normal. Some expansion of D1 was made northeast of Corpus Christi, Texas, and D2 toward the coast, as USGS stream flows were well below normal at many locations and soil moisture has diminished further in recent weeks. Meanwhile, many areas in western and northern Texas (north of the I-10 corridor) saw anywhere from 0.5 to 3 inches (in isolated locations). The heavier rainfall extended southward into the upper Rio Grande Valley where many areas saw 0.25 to 1 inch of rainfall, warranted some reduction in D0, D1, and D2 areas along the river. It is status quo elsewhere for the Southern Region, including southwestern Oklahoma, whose 7-day totals (0.25 to 1 inch) were not enough to cut into rainfall deficits.

Midwest

Southern Iowa and northern Missouri have seen drier-than-normal conditions over the past 30 days. However, this has been welcomed dryness as long-term surpluses are widespread across the Midwest. There were a few reports of good soil conditions and some isolated field work in southwestern Iowa. In addition, sub-soil conditions continued to be wetter than

normal for much of the Midwest Region and USGS average stream flows were near and above normal for the entirety of the region. As such, no D0 development was required.

High Plains

D1 was expanded a bit in northeastern Colorado (i.e. existing D1 areas were connected). This area has continued to experience warmer-than-average temperatures in recent weeks, which has had adverse effects on winter wheat and rangelands prior to green-up. In addition to SPIs showing D1 (and worse over longer periods at a couple locations), USGS stream flows in surrounding locations were showing flows below the 10th percentile. Some drier-than-normal conditions crept into eastern portions of the Dakotas over the past 30 days (25 to 50 percent of normal precipitation, with some small areas of 10 to 25 percent of normal in extreme eastern South Dakota). However, 60- and 90-day precipitation was near and above normal, respectively, for these areas. Therefore, it was status quo for the rest of the High Plains Region.

West

D0 was expanded to the coast in Monterey County, California, with 5 to 10 inch year-to-date (YTD) deficits over much of the county (greater than 10 inch deficits on some of the windward slopes). D0 was also expanded eastward and southeastward from Los Angeles County in favor of those areas receiving 10 to 25 percent of YTD precipitation with some locations seeing 25 to 50 percent of normal water-year-to-date (WYTD) precipitation. However, this area was not extended further southward as most of San Diego County has seen near-normal precipitation going back 6 months, and near-normal rainfall over the past week. D1 was expanded to connect the areas in California and Nevada (near Reno, Nevada). March 10 snow water content (SWC) was still below normal, and YTD precipitation was 5 to 10 percent of normal within the expanded area. D1 was also expanded southward into San Luis Obispo, Santa Barbara, Ventura, and Los Angeles Counties in California, with several locations seeing the January-February period falling within the top 5 driest on record. This has already had large impacts to natural vegetation needed for feeding livestock, as many ranchers have resorted to supplemental feeding. Similar reports have come from northern California (Siskiyou County), over the past couple of weeks, along with unregulated streams running dry, hence the D1 expansion there as well.

Elsewhere in the Western Region, D0 was reduced in southeastern New Mexico and D1 was removed in eastern New Mexico due to last week's rainfall. In addition, many of these areas

are seeing greater than 150 percent of normal YTD precipitation and near-normal (former D0 and D1 areas) and above-normal (former D0 area) WYTD precipitation. D0 was also expanded in eastern Nevada (northeast White Pine County). 6-month precipitation is 25 to 50 percent of normal, which has become worse over the past 30 days (areas of 2 to 5 percent of normal), supporting ground reports of abnormal dryness. D1 was expanded eastward in central and northern Washington. Although the past 60 to 90 days have seen near-normal precipitation for these areas, 6-month deficits show precipitation at 25 to 50 percent of normal and little to no precipitation has fallen in the past 30 days, which has contributed to some below-normal snowpack over eastern portions of the state. D1 was also expanded westward in northwest Oregon (northern Willamette Valley) and eastward in southeastern Oregon in favor of WYTD deficits of over 13 inches and below-normal SWC. In addition, 7-day USGS stream flows continued to be below the 10th percentile last week. Additional D1 expansion was made in southeastern Oregon due to 25 to 50 percent of normal YTD and WYTD precipitation.

Alaska, Hawaii, and Puerto Rico

Much of the Alaska received normal or above-normal precipitation during the month of February. The big winners for the month were Southeast Alaska, Southwest Alaska, and the Matanuska and Susitna Basins, where many sites received over 150 percent of normal monthly precipitation. Most of Alaska made greater-than-average snowpack gains during February also. In locations in southeast Alaska, south-central, and parts of the Tanana basin, these gains were 2 to 4 times the average monthly gains. The Southeast Panhandle saw some of the greatest gains this month and the above-normal snowpacks there are more robust than they have been since 2012 or 2013. Snowpack in Southeast Alaska made extraordinary gains during February with most sites logging the 2nd to 4th highest February gains in their histories. Gains were 200 to 600 percent of average. While the current snowpacks are not record-breaking, most locations have their deepest or wettest snowpacks recorded since 2012 or 2013. The 7 snow sites measured in Southeast Panhandle averaged 137 percent of normal.

The easterly trade winds have persisted over the past 7 days over Hawaii, leading to a lack of precipitation in many of the leeward areas of the islands. With several locations seeing less than 50 percent of normal precipitation over the past couple of weeks, which corresponded with drier areas seen in the NDVI, a small area of D0 was added in Oahu, and D0 was expanded southwestward on the Big Island.

Puerto Rico has seen 2 to 5 inches of precipitation fall over the D0 area in the northwest over the past week, erasing deficits there, while all other areas of the island received near- to much above-normal precipitation. As such, D0 was completely removed from the island.

Pacific Islands

During the Northern Hemisphere winter, the North Pacific subtropical high and the low latitude Inter-Tropical Convergence Zone (ITCZ) migrate south toward the equator. The seasonal migration brings drier subtropical trade winds to the northern portions of Micronesia and ITCZ rainfall to the southern regions. The weather conditions across the U.S.-Affiliated Pacific Islands (USAPI) during this USDM week (3/4/20-3/10/20) reflected this pattern, as the trade winds spread a very dry air mass across most of Micronesia. Localized troughs or trade-wind convergence developed across southern parts of Palau and the Federated States of Micronesia (FSM) and across the Marshall Islands (RMI), and a weak circulation or tropical disturbances made short-lived appearances in these areas, but dry weather was generally the rule. At Guam, the KBDI (Keetch-Byram Drought Index) soared past 600 into the high category as vegetation continued to dry, with the lack of wind the only thing preventing the issuance of a Fire Weather Watch. For the Marianas, Yap, and the RMI, March is normally the driest month of the year. South of the equator, a trough moved across the Samoan Islands early in the week, followed by a ridge with a drier air mass.

Satellite-based estimates of 7-day precipitation (QPE) showed areas of 2-4 inches of rain west of Koror, over southeast Yap State to southwest Chuuk State, and southeast of the RMI, with little to no rain registering across most of the rest of Micronesia. The QPE showed bands of 2+ inches of rain surrounding American Samoa, with less than an inch indicated just to the east of the islands.

This week on American Samoa, 1.73 inches of rain fell at Pago Pago, and over 2 inches of rain fell at Suifaga Ridge and Toga Ridge. Therefore, drought-free conditions continued there this week.

Only 0.14 inches of rain fell this week on Yap, which was less than half of their weekly minimum rainfall; thus, short-term moderate drought continued for another week. Short-term abnormal dryness continued this week on Ulithi, where a paltry 0.08 inches of rain fell this week. Rainfall on Woleai was also low this week, with only 0.36 inches being reported; thus, short-term moderate drought continued. No data were reported for Fananu, so no

Drought Monitor analysis was done there. Short-term abnormal dryness continued this week on Chuuk, where minimal rain fell this week. On Lukunor, only 1.08 inches of rain fell this week, and short-term moderate drought continued. Nukuoro received 1.42 inches of rain, and short-term abnormal dryness continued there. Only 0.20 inches of rain fell this week on Kapingamarangi, and short-term abnormal dryness continued there. Conditions on Pohnpei, Pingelap, and Kosrae were free of drought or abnormal dryness this week, though only 0.48 and 0.96 inches of rain fell on Pohnpei and Kosrae, and Pingelap received no rain.

Conditions this week degraded from moderate to severe short-term drought on Saipan, where only 0.02 inches of rain fell this week, following three straight months when precipitation was below half of monthly minimums. Short-term abnormal dryness continued on Rota, where a paltry 0.06 inches of rain fell. Conditions also degraded on Guam, where short-term moderate drought developed after no rain fell this week.

Dry conditions continued this week in the Republic of the Marshall Islands. Only 0.33 inches of rain fell this week on Kwajalein, where short-term abnormal dryness continued. On Ailinglapalap, 0.93 inches of rain fell, and short-term abnormal dryness also continued there. Short-term abnormal dryness continued on Jaluit, where 1.09 inches of rain fell this week. On Utirik, 0.54 inches of rain fell (with one day of data missing), and severe short-term drought continued there. Severe short-term moderate drought also continued on Wotje, where no rain fell this week. On Majuro and Mili, where 0.38 inches and 1.02 inches, respectively, fell this week, short-term abnormal dryness continued.

Palau received 1.40 inches of rain this week, so short-term abnormal dryness continued there for another week.

Virgin Islands

Long-term moderate drought continued on St. Croix, where precipitation deficits at 6-12 month time scales were still entrenched. Conditions on St. Thomas and St. John were free of abnormal dryness or drought, as short-term precipitation was above normal in these locations.

Looking Ahead

During the next 5 days (March 12-16), low pressure will be moving into southern California and the Southwest. This will help to deepen troughing over the western CONUS allowing for

a southern stream of moisture to develop, enhancing chances for precipitation over California, the Southwest, southern Great Plains, and the Ohio River Valley. Below-normal temperatures (5°F to 10°F) are also expected for much of the West Coast and northern Rockies. Meanwhile, the Gulf Coast is likely to see temperatures 5°F to 10°F above normal, south of a lingering frontal boundary.

The 6-10 day (March 17-21) extended range forecast favors an amplified 500-hPa height pattern with Pacific ridging building northward into Alaska, leading to above-normal temperatures and precipitation over much of Mainland Alaska, with near- and below- normal precipitation along the southern coast and southeastern Panhandle. Troughing is favored over much of the western CONUS, enhancing probabilities for below-normal temperatures and above-normal precipitation in central and southern California and the southern Rockies, which would be welcome for areas with below-normal snowpack. Above-normal precipitation is favored for the eastern two-thirds of the CONUS, as the pattern is favorable for lee-side cyclogenesis east of the Rockies. Weakly above-normal chances for precipitation are favored along the Gulf Coast east of Texas, with below-normal probabilities favored over the drier areas of the Florida Peninsula. The odds favor above-normal temperatures in the eastern half of the lower 48 states.

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CURRENT CONDITIONS AND OUTLOOKS

See some of the products and tools that are used as part of weekly process.

Drought Classification

The Drought Monitor summary map identifies general areas of drought and labels them by intensity. D1 is the least intense level and D4 the most intense. Drought is defined as a moisture deficit bad enough to have social, environmental or economic effects.

D0 areas are not in drought, but are experiencing abnormally dry conditions that could turn into drought or are recovering from drought but are not yet back to normal.

We generally include a description on the map of what the primary physical effects are for short- and long-term drought.

- S = Drought typically less than 6 months (e.g. agriculture and grasslands)
- L = Drought typically more than 6 months (e.g. hydrology, ecology)

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The U.S. Drought Monitor website has been selected for inclusion in the CLEAN collection.

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The U.S. Drought Monitor is produced through a partnership between the National Drought Mitigation Center at the University of Nebraska-Lincoln, the United States Department of Agriculture, and the National Oceanic and Atmospheric Administration.

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