

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, June 3, 2019

6:00 PM

Village Hall

## Parks and Recreation Committee

*Chairman James V. Dodge  
Trustees Kathleen M. Fenton and Cynthia Nelson Katsenes  
Village Clerk John C. Mehalek*

## CALL TO ORDER/ROLL CALL

The meeting was call to order at 6:06 P.M.

**Present:** 3 - Chairman Dodge; Trustee Fenton and Trustee Nelson Katsenes

## ITEMS FOR SEPARATE ACTION

### **2019-0350 Centennial Park Aquatic Center (CPAC) Activity Pool Gutter Repairs - RFP 19-006 Award**

Park's Division Director Gary Couch reported that on March 5, 2019, RFP 19-006 "Centennial Park Aquatic Center (CPAC) Activity Pool Gutter Repairs" was issued by the Parks & Grounds Department. The RFP requested proposals from interested parties for gutter leveling, repairs, rim flow coping stone replacement, and the replacement of adjacent concrete deck for the Activity Pool at the Centennial Park Aquatic Center (CPAC), ensuring compliance with all ADA (Americans with Disabilities Act) requirements.

The RFP was opened on March 20, 2019, with three (3) companies submitting proposals. The total budgeted amount for this project is \$225,000. The proposal totals were as following:

SCHAEFGES BROTHERS, INC. - \$166,850.00  
CROSSROADS CONSTRUCTION - \$345,800.00  
BERGLUND CONSTRUCTION - \$449,000.00

The lowest qualified bidder was Schaeffges Brothers, Inc. of Wheeling, IL. Due to the large disparity between proposal totals, staff contacted six (6) of the references listed on Schaeffges Brothers, Inc. submittal. All references that were contacted had high praise for the Schaeffges Brothers and credited the company with a strong quality of work and professionalism.

As such, staff recommends awarding RFP #19-006, Centennial Park Aquatic Center (CPAC) Activity Pool Gutter Repairs, to the low bidder Schaeffges Brothers of Wheeling, IL for a total bid price of \$166,850.00. As there is the potential for change orders due to uncertainty with the location of some of the piping where saw cutting will take place, staff is requesting the remaining budgeted amount of \$58,150 be allocated for this project as a contingency, bringing the total RFP award to \$225,000.

This case is now before the Parks and Recreation Committee for review prior to being sent to the Board of Trustees for final consideration.

Trustee Dodge and Chairman Katsenes had questions regarding this matter. (refer to audio file)

Director Couch responded to Trustee Dodge's and Chairman Katsenes' questions. (refer to audio file)

I move to recommend to the Village Board to award RFP #19-006 "Centennial Park Aquatic Center (CPAC) Activity Pool Gutter Repairs" in an amount not to exceed \$225,000 to Schaefges Brothers, Inc. of Wheeling, IL.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

**Nay:** 0

### **2019-0351 Butterfield Pond Restoration Stewardship - #34-02**

Park's Division Director Gary Couch reported that in May of 2018, Public Works enlisted the services of V3 Companies of Woodridge, Illinois to develop and implement a solution to a number of issues at Butterfield Pond (PM34-02) following today's Best Management Practices (BMP's). On October 1, 2018, this proposal was approved by the Village Board of Trustees and work was completed in March 2019. Due to soil conditions on the bottom of Butterfield Pond, which were discovered after work on the project began, a redesign of the approved plans was required. The redesign adjusted the configuration of the shallower and deeper areas of the pond. However, the overall project scope remained the same.

Maintenance stewardship was not included in the original proposal from V3 for this project. The Parks Department requested a stewardship proposal for 2019 - 2021 from V3, which is attached for reference. The stewardship cost for these three years totals \$36,445, which includes weed control, prescribed burns, supplemental seeding, and general monitoring. Staff recommends this proposal for approval.

This case is now before the Parks and Recreation Committee for review prior to being sent to the Board of Trustees for final consideration.

Chairman Dodge had a question regarding this matter. (refer to audio file)

Director Couch responded to Chairman Dodge's question. (refer to audio file)

I move to recommend to the Village Board to approve the proposal for the Butterfield Pond Restoration Stewardship (#34-02) from 2019 to 2021 by V3 Companies of Woodridge, Illinois, in an amount not to exceed \$36,445.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

## **2019-0352 Churchill Pond Shoreline Restoration and Stabilization Expansion - #29-11**

Park's Division Director Gary Couch reported that in 2011, the Village established the Basin and Best Practices Management report. The report contains bids and evaluations on Village ponds and areas that require stewardship to ensure proper functionality and aesthetics of said areas. Since the completion of the report, the Village has worked with contractors to perform the required services.

On April 2, 2018, the original Shoreline Restoration and Stabilization proposal by V3 Companies for work at Churchill Pond (#29-11) was reviewed by the Parks & Recreation Committee and referred to the Village Board of Trustees for consideration. The Village Board approved the proposal on April 16, 2018 (see Contract C18-0061). Since that time, residents have express satisfaction at the quality of work performed by V3 Companies and have requested the project be expanded to include the restoration of an area on the west shoreline that was omitted from the original project scope. Staff believes that the expansion of this project would be in the best interest of Churchill Pond and improve the overall aesthetic and ecological performance of the site.

The expansion of work, which is detailed in the attached proposal, includes the control of invasive woody and herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. The native plants will take advantage of the competitive release created by mowing, and the timely application of herbicide or physical removal of the non-native plants. Woody removals will include all undesirable species within the area depicted on the attached exhibit and under 6" DBH. All cut material will be stump treated. Further maintenance of the area will be handled under the existing Churchill Pond Shoreline Restoration 2018-2020 contract.

If approved, the entire shoreline area around Churchill Pond would be under stewardship by V3 Companies until 2020, at which time a stewardship proposal for an additional 3 years would be presented to the Board for review.

This case is now before the Parks and Recreation Committee for review prior to being sent to the Board of Trustees for final consideration.

I move to recommend to the Village Board to approve the proposal by V3 Companies to expand the stewardship contract (C18-0061) of Churchill Pond (#29-11) by an amount not to exceed \$6,723.50.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

Nay: 0

**2019-0388 Imperial West and East Pond Stewardships - #31-32 and #31-33**

Park's Division Director Gary Couch reported that in 2011, the Village established the Basin and Best Practices Management report. The report contains bids and evaluations on Village ponds and areas that require stewardship to ensure proper functionality and aesthetics of said areas. Since the completion of the report, the Village has worked with contractors to perform the required services. V3 Companies is one of the companies that were awarded basin and restoration work. V3 currently maintains Imperial East Pond, which is located approximately 100' east of Imperial Pond West.

Residents whose homes abut Imperial Pond West and East reached out to Staff to help address erosion issues associated with the Imperial Pond East and the stream that connects Imperial Ponds East and West. Staff subsequently reached out for a stewardship proposal from V3 Companies for stream stabilization and invasive species control and restoration of Imperial Pond West. V3 Companies submitted a proposal to restore and establish a stewardship for a two (2) year (2019 and 2020) at a total cost of \$15,656.00. After 2020, stewardships for both Imperial Pond East and West would end, at which time staff would request a single proposal to continue the stewardship of both Imperial Pond East and West.

The work includes the establishment of native planting to control erosion along the abovementioned stream bank, as well as the control of invasive woody and herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. The native plants will take advantage of the competitive release created by mowing, the timely application of herbicide or the physical removal of the non-native plants. The scope of work and the total cost for the two-year stewardship program is attached.

This case is now before the Parks and Recreation Committee for review prior to being sent to the Board of Trustees for final consideration.

Trustee Fenton and Chairman Dodge had questions regarding this matter. (refer to audio file)

Director Couch and Director of Public Works John Ingram responded to Trustee Fenton's and Chairman Dodge's questions. (refer to audio file)

I move to recommend to the Village Board to approve the Stewardship of Imperial West and East Ponds (#31-32 and #31-33) to V3 Companies of Woodridge, IL for an amount not to exceed a total of \$15,656.00.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

**Nay:** 0

**2019-0425 Ethic Ordinance - Discussion Only**

Initial discussion and perspective on ethics ordinance requirements for elected officials.

Chairman Dodge, Trustee Fenton and Trustee Katsenes had comments regarding this matter. (refer to audio file)

Discussion Only

**This item was for discussion only. NO ACTION was required.**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

**Nay:** 0

**ADJOURNMENT: 6:20 P.M.**

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Dodge, Trustee Fenton, and Trustee Nelson Katsenes

**Nay:** 0

**2019-0435 Audio Recording for the June 3, 2019 Committee Meetings - Public Safety, Parks and Recreation & Public Works**

**NO ACTION**

**/AB**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**