

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, August 19, 2019

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

**CALL TO ORDER/ROLL CALL**

The meeting was call to order at 7:00 P.M.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE****2019-0567 Approval of the July 15, 2019 Regular Meeting Minutes**

The Minutes of the Regular Meeting of July 15, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of July 15, 2019.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0608 Approval of the August 5, 2019, Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 5, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 5, 2019.

**A motion was made by Trustee Calandriello, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2019-0555 The Veterans Commission - Appointments**

President Pekau appointed Dale Carver as Chairman of the Veterans Commission. Darryl Wertheim was the Chairman but he has been promoted to the Orland Park Veterans Program Coordinator.

President Pekau appointed Theresa Hartmann to the Veterans Commission. Darryl Weretheim is now a non-voting member of the Veterans Commission and Theresa Hartmann will replace Darryl as a voting member.

I move to advice and consent the appointment of Theresa Hartmann as a voting member and Dale Carver as the Chairman of the Veterans Commission.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0602 Proclamation Honoring Martin Implement as Orland Park Business of the Month-August 2019**

Mayor Pekau proclaimed August 19, 2019, as Martin Implement Day in the Village of Orland Park and honor The Novak Family with Orland Park Business of the Month-August 2019.

Martin Implement has been serving Orland Park as a family runs business since 1945 and we congratulate them for celebrating over 74 years in Orland Park. Martin Implement has made Orland Park their home and services all of the Chicago-land area with excellent equipment, parts, and customer service.

**This was a presentation. NO ACTION was required.**

**2019-0621 Special Recognition of former Interim Assistant Village Manager - Deputy Chief Joe Mitchell - Award**

Interim Village Manager Dubelbeis presented a special recognition to former Interim Assistant Village Manager and current Deputy Police Chief Joe Mitchell. He also had comments. (refer to audio file)

**This was a presentation. NO ACTION was required.**

## **CONSENT AGENDA**

### **Passed the Consent Agenda**

**A motion was made by Trustee Calandriello, seconded by Trustee Dodge, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0600 Payroll for August 9, 2019 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 9, 2019, in the amount of \$1,250,270.06.

**This matter was APPROVED on the Consent Agenda.**

**2019-0601 Accounts Payable from August 6, 2019, through August 19, 2019 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from August 6, 2019, through August 19, 2019, in the amount of 3,221,142.87.

**This matter was APPROVED on the Consent Agenda.**

**2019-0561 An Ordinance Amending Title 8, Chapter 6 by adding Section 15 to the Orland Park Village Code, Prohibited Social Hosting - Ordinance**

The police department is seeking to amend by adding Title 8, Chapter 6, Section 15 to the Orland Park Village Code, Prohibited Social Hosting. During the last five years, the police department has issued 496 citations for underage consumption of alcohol. A significant number of these incidents occurred whereupon an adult knew or should have known that underage drinking of alcohol was taking place at any residence, premises or on any other public or private property.

I move to pass Ordinance Number 5423; entitled: AN ORDINANCE AMENDING TITLE 8, CHAPTER 6 OF THE ORLAND PARK VILLAGE CODE (OFFENSES: SOCIAL HOSTING)

**This matter was PASSED on the Consent Agenda.**

**2019-0532 Amendment to the Customer Agreement between the Village of Orland Park and Gatso, Inc. for red-light cameras - Agreement**

This is a renewal of our original agreement dated 7/7/14 with Gatso USA, Inc. for one additional year for our red light cameras at 151st Street/Harlem Avenue and 159th Street/Harlem Avenue.

The amendment recognizes that the corporate name of Gatso has been changed from Gatso USA, Inc. to Sensys Gatso USA, Inc.

In addition, Sensys Gatso USA, Inc. is requesting to raise the service fee to \$38.00 per violation from \$36.00 per violation as allowed for in section 3.2.3 of the

agreement. The fee has not been increased since 2014.

I move to approve amending the customer agreement with Sensys GATSO USA, Inc. as outlined in the background information and in amendment No. 1 of the Customer Agreement;

And

Authorize the Village Manager to execute Amendment No. 1 upon approval of the Board of Trustees

**This matter was APPROVED on the Consent Agenda.**

**2019-0556 Tyler Technologies, Inc. Computer-Aided Dispatch and Records Systems Annual Maintenance fee - Purchase**

In 2010, the police department purchased a Computer Aided Dispatch (CAD) and Records System from New World Systems in Troy, Michigan (now Tyler Technologies, Inc.). The annual maintenance fee for the software, which includes upgrades, from July 1, 2018, to June 30, 2019, is \$135,143.00 and from July 1, 2019, to June 30, 2020, is \$139,550.00. The total payment for each year is a 50/50 split between the Village of Orland Park for the records management system and the Orland Joint Emergency Telephone Board (911) for the dispatch system. The village portion of \$137,346.50 has been budgeted for in the BIS budget.

I move to approve the payment of \$137,346.50 to Tyler Technologies, Inc., Dallas, Texas for the village share of the annual maintenance fee for the CAD software and records maintenance.

**This matter was APPROVED on the Consent Agenda.**

**2019-0553 Public Works Pond Swale Grading, Shoreline Stabilization and Stewardship Project - PM16-13**

As a part of the development of 15610 LaGrange Road, commonly known as "LFI" (see LaGrange Retail Development - Planned Unit Development / 2016-0865), Lots 5 and 6 of the LFI site were dedicated to the Village of Orland Park for the expansion of the Public Works Department service yards. In exchange, LFI was allowed to use available capacity in the regional wetlands along Ravinia Avenue. This exchange ensured optimal development potential for the LFI site, increased the land area available to the Public Works Department and utilized existing stormwater infrastructure rather than creating a redundant pond system. Lots 5 and 6, which are now collectively known as "Public Works Pond - PM 16-13", were deeded to the Village in February 2018.

As a part of the overall LFI stormwater system, Lots 5 and 6 were engineered to convey storm water from LFI site to the regional detention facility along Ravinia Avenue to the west. A swale was established on Lot 5 to convey storm water north through Lot 6, which would be ultimately detained in the regional detention ponds

along Ravinia Avenue. After completing this work, it was determined that additional portions of the swale on Lot 6 required additional grading, stabilization and ultimately maintenance provided through a three (3) year stewardship.

The Public Works and Parks and Grounds Departments worked together to obtain proposals for the three (3) components of the scope of work on Lot 6 (Grading, Shoreline Stabilization, and Stewardship), which are attached for to the Board Packet for review.

I move to approve the proposal for the grading and shoreline stabilization of the swale at the Public Works Pond (PM16-13) by V3 Companies of Woodridge, IL for an amount not to exceed a total of \$19,426.00;

And

I move to approve the proposal for the three-year stewardship of the swale at the Public Works Pond (PM16-13) by V3 Companies of Woodridge, IL for an amount not to exceed a total of \$25,485.00.

**This matter was APPROVED on the Consent Agenda.**

**2019-0575 Turf Mowing RFP 17-012 Contract Extension - 2020 and 2021**

A Request for Proposals (RFP) for Turf Mowing for years 2017, 2018 and 2019, with the option of extending for two (2) additional years, was issued on February 24, 2017. On March 20, 2017 agenda item 2017-0216, the contract was awarded to Semmer Landscape. Semmer Landscape has provided an excellent level of service and has proven to be extremely responsive to inquiries or additional requests. Semmer's mowing rate has increased by 2% each year of the current contract.

Staff reached out to Semmer for a proposal to extend the current contract. Semmer has offered to continue servicing the Village's mowing needs at a 2% increase for the 2020 season and 2% for the 2021 season.

I move to approve a 2 year contract extension for Turf Mowing contract to Semmer Landscape for the years 2020 and 2021 in an amount not to exceed the board approved budgeted amount at a 2% annual contract rate increase per year.

**This matter was APPROVED on the Consent Agenda.**

**2019-0574 Disposal of Village Equipment (Online Auction) - Equipment from Public Works, Robert Davidson Center and Village Hall - Ordinance**

The village's Public Works Department is requesting that the village declare the following equipment described below, and in the ordinance attached to the Board Packet, as surplus property and dispose of it through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

- One (1) used metal rotating file organizer. Unit measures 14" x 14" x 68.25". There are 23 slots per side for 92 total slots. Make/Model/Serial is n/a
- One (1) used Steelcase cabinet with 5 drawers. The unit measures 42" wide, 18" deep, and 64.75" tall, Model & Serial is n/a.
- One (1) used red cushioned desk chair, Make/Model/Serial is n/a
- One (1) used hutch with 2 cabinets and 2 light fixtures. The unit is 71.5" long, 14.75" deep, and 35.75" tall. Make/Model/Serial is n/a
- One (1) lot of three used red LA-Z-BOY chairs, Model & Serial is n/a
- One (1) used Steelcase desk. Desk measures 70" long, 25" deep, and 30" tall, has 5 drawers, Model & Serial is n/a
- One (1) used blue-colored office chair believed to be made by Globe. Model & Serial is n/a
- One (1) used desk, measuring 72" long, 36" deep, and 29.5" tall with two left-hand drawer, Make/Model/Serial is n/a
- One (1) used metal shelving unit measuring 48" long, 2" wide, and 88.25" tall; 6 triangular sheets measuring 47.5" long, 1.25" wide, and 2.25" tall; 6 tracks to hold shelves measuring 71.75" long, 1.25" deep, and 4.25" tall, and 6 shelves measuring 46.5" x 35" x 5/8. Make/Model/Serial is n/a
- One (1) used drawer filing cabinet by Filex Steel Products. Possible serial number is 61373. This cabinet measures 15" wide, 22" deep, and 28" tall.
- One (1) used 2 door cubby hole cabinet unit on wheels. The dimensions when closed up are 49" long, 25" deep, and 50.25" tall with the metal bars at the top making it 54" tall. There are 15 total compartments within (2 of the shelves are not set up but included). Make/Model is n/a
- One (1) used Mayline drafting table. Includes a table measuring 55.25" long, 29 5/8" deep, and 35.75" tall, a board measuring 60.25" x 38.5", 1 1/8" thick, a clamp and lamp. The table has a functioning electrical outlet and the lamp works. Model & Serial is n/a
- One (1) used cubby hole cabinet with one door on wheels. The dimensions for the unit when closed are 49" long, 25" deep, and 50.25" tall, with the metal bars at the top making it 54" tall. There are 16 total compartments, Make/Model is n/a
- One (1) lot of 2 used projector screens, made by Draper, model Luma. Screens

measure 98.25" long, Serial is n/a.

-One (1) used 89" long projector screen. Make/Model/Serial is n/a.

-One (1) used Sony CDMavica digital camera. The serial number is 331537.

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager

I move to pass Ordinance Number 5424 entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was APPROVED on the Consent Agenda.**

#### **2019-0579 Disposal of Scrap Metal - Ordinance**

The village has obtained approximately one hundred and twenty-seven (127) 45-foot aluminum light poles with arms and approximately 60 large aluminum pole bases from the LaGrange Road rehabilitation project. These items are not in compliance with new road lighting regulations and are not reusable within the Village. In addition to the light poles, there are pumps and motors from CPAC and utility lift stations that are no longer useful and/or cost-effective to repair and have been replaced. Disposal/sale of these items can free up much-needed storage as well as generating revenue for the general fund.

Staff is requesting approval to call for at least three proposals for the sale of these items ensuring the best value. The selected vendor would be responsible for the hauling/removal of the excess unusable poles, arms, bases and additional items included on the attached list.

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be relinquished.

The ordinance exhibit attached to the Board Packet identifies the items to be disposed of.

I move to pass Ordinance Number 5425 entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY BEST MEANS OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

**This matter was APPROVED on the Consent Agenda.**



**2019-0573 2019 Southwest Conference of Mayors Municipal Auction Disposal of Vehicles and Equipment - Ordinance**

The village is participating in a public municipal auction hosted by the Southwest Conference of Mayors to be conducted at the Village of Orland Park Public Works Facility. The public auction is for disposal of surplus and/or obsolete municipal property.

In order to legally dispose of municipal property, the village must adopt an ordinance describing the items to be sold and declaring those items surplus.

The ordinance attached to the Board Packet identifies the items to be sold at this year's auction. The auction will be held on Saturday, September 28, 2019.

I move to pass Ordinance Number 5426 entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was APPROVED on the Consent Agenda.**

**2019-0582 Smart Street Lighting Implementation**

As a part of the village's effort to become more energy-efficient, the Board of Trustees approved the conversion of the residential high-pressure sodium street lights to more efficient LED street lights. The upgrade to the residential street lighting was completed in 2018. As part of the upgrade, the new GE brand LED street lighting luminaires are able to be fitted with a smart light component that will allow the street light and other village devices to be monitored and controlled remotely.

After investigating several lighting control technologies, staff narrowed the focus to two companies that offer feasible options. Both companies met with staff presenting their products and outlining the benefits of using their systems.

GE Lightgrid®, offered through The Will Group of Wheaton, IL provides smart lighting technology using strategically place gateways at various locations to communicate with the controlled lighting network. Providing a fixed cost per node and set up fee, this option offers licensing and software at no cost for the first 10 years.

VantagePoint® Lighting Control is an intelligent solution from Sensus that uses a lighting control module, lighting software and the Village's existing FlexNet® communication network to monitor and control roadway lighting. Since 2013, the Village has utilized the FlexNet system as an accurate and efficient means for water meter readings. Offering a lower initial cost per node, this option includes a monthly hosting fee.

With the Village intending to install approximately 3800 nodes using Village staff over a five year period, the attached analysis projects the overall costs to the Village. As shown, the VantagePoint system would provide a \$295,717 savings over the next ten years when compared to the Lightgrid system. The local authorized vendor for Sensus products in our area is Core & Main of Mokena, Illinois. Purchases from sole-source providers are not required to be bid.

With the recent street light LED upgrade the village received rebates offered through Commonwealth Edison totaling \$270,990.30. Staff is requesting to reinvest a portion of the Commonwealth Edison rebate money for the continuing upgrade of the street lighting system.

As such, it is staffs' recommendation to accept the proposal from Core & Main of Mokena, Illinois for an amount not to exceed \$87,850.00. Funding for the project for future years will be requested through the budget process.

I move to approve accepting the proposal from Core & Main of Mokena, Illinois, in an amount not to exceed \$87,850.00.

**This matter was APPROVED on the Consent Agenda.**

**2019-0581 Crystal Tree Subdivision Water Main Lining Stage II - Proposal Award**

Crystal Tree Subdivision was developed in the late 1980s. The ductile iron pipe water main that was installed during development was, and still is, the standard for water main installation in the village. However, in the late 1990s, manufacturers started recommending a polyvinyl wrap when installing a new water main to prevent corrosion to the exterior of the pipe. Crystal Tree Subdivision water main, having been installed prior to this change, has been prone to water main breaks due to deterioration of the exterior of the pipe.

Two different methodologies of rehabilitation have been explored: pipe replacement and cured in place structural slip lining. Both methods offer positive and negative attributes. In 2009 2,632 linear feet of water main in Crystal Tree was replaced with PVC pipe. That replacement was completed in advance of a homeowners association planned street rehabilitation project. After evaluation, it was later determined that cured in place structural slip lining proved to be a more cost-effective and less invasive option. Staff recommends the use of a structural liner with the service connection mechanically joined to the liner. This process eliminates reliance on the host pipe which continues to deteriorate.

Following a 2018 request for proposals and subsequent evaluation, the Board approved a contract with Fer-Pal Construction for phase one of the Crystal Tree water main lining. Currently, Fer-Pal is lining pipe on Lake Ridge Road, Golf Road, and a portion of Hollow Tree Road. A total of 2,555 linear feet of water main is being lined and fifty-nine (59) 1" services reinstated.

Based on available 2019 funding, a request for proposals was advertised on May 29, 2019 for phase two of the Crystal Tree water main lining. This second phase will complete the water main lining in the remaining townhome area of the subdivision where the majority of breaks have been. This area will include the completion of Hollow Tree Road, Hollow Tree Court, Golf Road, Pine Tree Drive, and Greenview Terrace. 217 vendors were notified through Bidnet. Twelve (12) companies downloaded the specifications. The proposal opening was conducted on June 7, 2019, and the village received one (1) proposal for consideration. Fer-Pal Construction USA LLC, of Elgin, Illinois submitted a proposal in the amount of \$922,722.50.

Staff recommends accepting the proposal submitted by Fer-Pal Construction USA, LLC of Elgin, Illinois for the Crystal Tree Water Main Lining phase two project in the amount of \$982,722.50 (\$922,722.50 plus \$60,000.00 contingency).

I move to approve accepting the proposal from Fer-Pal Construction USA, LLC, of Elgin, Illinois in the amount of \$982,722.50 (\$922,722.50 plus \$60,000.00 contingency).

**This matter was APPROVED on the Consent Agenda.**

#### **2019-0577 Large Water Meter Testing - Proposal**

There are currently 802 large water meters ranging in size from 1-1/2" to 8" within the village maintained water system. The village follows the American Water Works Association recommendation to test large water meters at a minimum of every four years to minimize unaccounted water loss. The highest volume users are tested more frequently to ensure their accountability of water.

From a bid process in 2013, the Village Board awarded M.E. Simpson Co., Inc. of Valparaiso, Indiana a three-year contract (2013, 2014, and 2015) and with board approval extended the contract to 2018 for the testing and repairs of large meters.

A Request for Proposals for 2019 through 2021 Large Meter Testing and Repairs was published on the BidNetDirect website from June 10th through June 24th, 2019. Two hundred ninety-three (293) Vendors were notified, four (4) vendors downloaded documents, and we received one (1) submittal. M.E. Simpson Co., Inc. of Valparaiso, Indiana submitted the only proposal.

The proposed costs from M.E. Simpson for both daytime and after-hours large meter testing are attached. The 2019 large meter testing costs increased 3.0% over the 2018 costs. If a meter fails a test due to mechanical error, M.E. Simpson Co. will repair the meter and charge the village the manufacturer's list price of the replacement parts, plus a 10% handling fee.

The total number of meters tested and repaired annually will be based on the Board approved budgeted amount. There is currently \$70,000 budgeted in

account #031-6002-442750 for large water meter testing in FY 2019.

The village has been pleased with the service provided by M.E. Simpson Co. and staff recommends awarding a 3 year contract for 2019 through 2021 for the large meter testing and repair of failed meters.

I move to approve the proposal for a three (3) year contract (2019, 2020 & 2021) from M.E. Simpson Co., Inc. of Valparaiso, Indiana, for Large Meter Testing;

And

Approving the repair of large water meters at a cost of the manufacturer's list price of replacement parts, plus 10%.

**This matter was APPROVED on the Consent Agenda.**

**2019-0557 Automated Traffic Law Enforcement System (Red Light Camera) at 159th and 94th Avenue in Orland Park - Approval**

On March 17, 2008, the village approved Ordinance 4351 (Title 9, Chapter 16) approving automated traffic law enforcement systems in Orland Park and entered into an agreement with Redflex Traffic Systems Inc. for design and implementation of the system. The systems were initially placed at 151/LaGrange Rd., 151/Harlem Ave. and 159/Harlem Ave. The camera at 151/LaGrange Rd. was removed as the result of construction on LaGrange Rd. in 2014.

In 2014, the village issued an RFP for a new vendor for automated traffic law enforcement systems due to issues that came up with Redflex and their contract with the City of Chicago that exposed misconduct by representatives of the City of Chicago and Redflex.

In July of 2014, the village board approved a customer agreement with GATSO USA, Inc. for automated traffic law enforcement systems at two locations in Orland Park, namely 151/Harlem and 159/Harlem. Section 4.4. of the customer agreement requires the approval of the Village Board of Trustees for any additional cameras.

The intersection of 159th and 94th Avenue has been the number one location for crashes in the Village of Orland Park since 2015. The following data is provided to highlight the matter.

Year	Crashes	Injury	Property
2015	42	7	35
2016	46	3	43
2017	40	3	27
2018	49	4	45
2019(ytd)	18	4	14

The five years of data would seem to indicate that an automated traffic law enforcement system (red light camera) should be considered for this intersection to address the problem.

Our current policy to approve a red light violation for right turns is very restrictive:  
1) A pedestrian was present during the violation 2) The violator made no attempt to slow down at all before making the right turn.

If approved by the Public Safety Committee and the Village Board; a public information campaign will be initiated by the village and police department to include social media to inform the public prior to activation of the system. In addition, the first thirty days of activation will be for warning tickets only.

President Pekau and Trustee Dodge had comments. (refer to audio file)

I move to approve the installation of an automated traffic law enforcement system(s) at the intersection of 159th Street and 94th Avenue;

And

To authorize Village Manager to execute an agreement with Sensys GATSO USA, Inc. for the installation of automated traffic law enforcement system at 159th and 94th Avenue if approved by the Village Board.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **TECHNOLOGY, INNOVATION AND PERFORMANCE IMPROVEMENT**

### **2019-0614 Microsoft Enterprise Agreement**

The Village previously purchased its Microsoft desktop, server, database, and email software as a one-time perpetual license either as an OEM from the hardware manufacturer or under a Select Agreement with Microsoft. This enabled the Village to continue to use these licenses for years until they decided to budget to purchase the upgrades for these licenses. Microsoft is moving its customers to subscription-based licensing from the older perpetual based licenses. Microsoft has built in version obsolescence into its licensing program and will not provide security updates to customers who are using older unsupported versions of their software. The Microsoft Enterprise Agreement (EA) will consolidate the Village's licenses and provide software assurance to give the staff access to the latest version of these Microsoft software licenses, enabling the Village Microsoft software to be updated and secure. The EA includes software licenses for

System Center Configuration Manager for automating software deployment; Exchange email; Microsoft Office; Windows desktop and server operating systems; Azure cloud storage; as well as SharePoint and Teams which will facilitate communication, collaboration, and mobility between village staff.

The Microsoft Enterprise Agreement would be purchased from CDW-G through the State of Illinois CMS (Central Management Services) contract joint purchase. Only CDW-G is authorized to sign up EA enrollments under the State's Master Agreement with Microsoft. The State's Master Agreement with Microsoft consists of negotiated terms between the State of Illinois and Microsoft to meet state procurement laws and the Federal Bureau of Investigation Criminal Justice Information System (CJIS) requirements. Microsoft will only negotiate one Master Agreement per state which includes CJIS. CJIS certification is a necessary requirement for the Village plans to move more of its applications and server infrastructure to the Microsoft Azure Cloud. Staff is recommending this item for approval by the Technology, Innovation, and Performance Improvement Committee and the Board of Trustees on the same night so that staff could more quickly implement software (included in this purchase) that automates the pushing security updates to workstations as well as setup single sign-on for the new UltiPro software.

Trustee Dodge had comments and questions. (refer to audio file)

Chief Technology Officer Dave Buwick responded to Trustee Dodge and had comments. (refer to audio file)

I move to approve the procurement of a three (3) year Microsoft Enterprise Agreement from CDW-G with annual payments of \$185,958 for a period of three years, plus a 5% contingency for each of the three (3) years.

**A motion was made by Trustee Milani, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## PUBLIC WORKS

### 2019-0578 Fernway Subdivision Roadway and Ditch Grading Improvements 2019 - Bid Award and Construction Engineering Services Proposal

The pavement in Fernway Subdivision was originally constructed in the early 1960s. At that time, the rural type unincorporated roadways were constructed to a poor standard. The Village has spent considerable resources maintaining these roadways since annexing the area over 40 years ago. The Village's pavement management consultant, Applied Research Associates (ARA), has recommended full pavement reconstruction with the addition of concrete shoulders to support the

pavement edge. Due to the scale of work and expected construction cost, the overall reconstruction project for the entire Fernway subdivision is planned to be completed over nine years, subject to annual availability of funding.

Beginning in 2016, the first three phases have been successfully completed. The work planned for completion in 2019 (year four) includes Robinhood Drive from 167th Street to 165th Place, 166th Place and 166th Street. Improvements on Robinhood Drive also incorporate the construction of a new parking lot adjacent to Wlodarski Park at the northeast corner of 167th Street and Robinhood Drive.

Since beginning this multi-year project, the Village Board has approved annual contracts with Baxter & Woodman (B&W) and Christopher B. Burke Engineering Ltd. (CBBEL) to provide phase II design engineering services in a combined effort between the two consulting firms. B&W provided the roadway design, overall plan preparation, and cost estimation, while CBBEL provided the ditch drainage design. For 2019, staff requested proposals from B&W and CBBEL to establish one consultant for both the road design and the drainage design. In February 2019 the Village Board accepted the phase II design proposal from CBBEL for the entire 2019 project design. To date, CBBEL has demonstrated excellent ability to perform the services necessary for proper development of the Fernway stormwater design.

An Invitation to Bid (ITB) for the 2019 Fernway Subdivision Road and Ditch Improvements project was published on the BidNetDirect website on July 15, 2019. Two hundred forty-three (243) vendors were notified via their BidNet subscription, fourteen (14) downloaded the documents, and three (3) submitted bids. On Tuesday July 30, 2019, at 11:00 am, the three sealed bids were opened by the Clerk's Office for this project. Bids were received from: PT Ferro Construction Company of Joliet, Illinois; D Construction of Coal City, Illinois; and Austin Tyler Construction of Elwood, Illinois. See attached ITB 19-019 Bid Tabulation- All Bidders, and ITB 19-019 Bid Responsiveness Check Sheet for reference.

Austin Tyler Construction of Elwood, Illinois was identified as the lowest responsible bidder for the 2019 Fernway Subdivision Road and Ditch Improvements project with a submitted project cost of \$622,756.88 for roadway reconstruction, and \$402,912.72 for ditch grading for a grand total of \$1,025,669.60. This cost is below CBBEL's Engineer's Estimate of \$1,144,939.01 for this project. Therefore, it is staff's recommendation that Austin Tyler Construction of Elwood, Illinois be awarded the project for the 2019 Fernway Subdivision Road and Ditch Improvements project in the amount of \$1,025,669.60, plus \$30,000 contingency for the road improvement work and \$20,000 contingency for the ditch grading work for a total cost of \$1,075,669.60.

Also, to facilitate the construction management, staff requested and received a proposal for phase III construction services from CBBEL. For the past three

years, CBBEL has performed construction oversight for the Fairway utility reconstruction projects and the firm has maintained a proficient and professional relationship with the Village. Therefore, staff recommends approving the proposal from CBBEL in an amount not to exceed \$76,975.00 (proposal attached) plus \$5,000.00 contingency for the road improvement work and \$5,000.00 contingency for the ditch grading work for a total cost of \$86,975.00. Based on the type of construction, \$47,836.25 (55%) of the cost will be funded by the Road Program and \$39,138.75 (45%) will be funded by the Storm Water Fund in Water and Sewer.

Trustees Dodge, Fenton, Milani, Healy and Calandriello had comments. (refer to audio file)

President Pekau had comments and questions. (refer to audio file)

Trustee Dodge responded to President Pekau. (refer to audio file)

President Pekau had additional comments. (refer to audio file)

I move to approve accepting the bid from Austin Tyler Construction of Elwood, Illinois for the Fernway Subdivision Roadway and Ditch Grading Improvements 2019 in the amount of \$1,075,669.60 (\$1,025,669.60 plus \$50,000.00 contingency).

And

Approve accepting the proposal for Construction Engineering Services for the Fernway Subdivision Roadway and Ditch Grading Improvements 2019 from Christopher B. Burke Engineering Ltd of Rosemont Illinois, in an amount not to exceed \$86,975.00 (\$76,975.00 plus \$10,000.00 contingency).

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2019-0620 Bluff Pointe Subdivision REVISED**

In 2017, McNaughton Development petitioned and received Board of Trustees approval to construct a 49 lot single family subdivision located on a 26 acre site along the west side of Wolf Road adjacent to the existing Grasslands Subdivision. Per Board and engineering approvals, the subdivision was graded, the floodplain re-shaped, the streets and detention ponds constructed, and the 49 single family



lots laid out. However, sales of the lots have been very slow, and have not met developer expectations. According to the petitioner, three model homes have been constructed, two lots have closed, and three additional homes are currently under construction (by another developer) on Monarch Drive. Therefore, the petitioner now proposes to revise the subdivision by removing 18 of the single family lots and replacing them with 38 town home units. The petitioner contends that based on market research and customer feedback, the addition of this product will diversify options for buyers and improve the subdivision's sales.

The petitioner requests the conversion of a little over 1/3 of the 2017 approved lots to town homes. The proposed 38 two-story town homes units will be constructed in 9 buildings that have 4 to 5 units in each building. There will be no change to the recently constructed street network, detention pond or floodplain. The new town homes do not directly abut any of the existing single family homes in the surrounding neighborhoods, but instead are located north of 171st Street, and east of Foxtail Drive, along Clover Drive, backing up to the re-shaped flood plain area, which allows 280' between the rear of the town home lots and the Wolf Road right of way. Current site access to the subdivision will continue, from either the 171st Street stub to the west or from a curb cut on Wolf Road, which will also continue as the primary construction access point.

In summary, construction status of the 2017 approved plan is as follows:

- Site has been fully graded and utilities installed.
- Streets and curbs have been constructed per approved Site Plan. (final asphalt pending)
- 3 single family model homes have been constructed on 171st Street.
- 3 single family homes are under construction on Monarch Drive.
- Detention ponds have been constructed.
- Floodplain has been re-shaped.
- Wolf Road improvements have been completed.

#### 2017 Bluff Pointe Development Agreement

The 2017 Bluff Pointe petition approvals included a signed Development Agreement between the Village and the petitioner stating that the subdivision would be developed as 49 single family lots. Under the current proposal, the execution of a new development agreement between McNaughton and the Village will be required to accommodate the proposed changes, along with other required amendments to post-Board documentation.

Overall, the project conforms to the Village's Comprehensive Plan, Spring Creek Agreement, Land Development Code requirements, and land development policies with the exception of the requested Land Development Code modifications.

President Pekau had comments. (refer to audio file)

Interim Development Services Director Mike Coleman had comments. (refer to audio file)

Trustee Katsenes had comments. (refer to audio file)

Interim Development Services Director Coleman responded to Trustee Katsenes' questions.

President Pekau had a question. (refer to audio file)

Interim Village Manager Dubelbeis responded to President Pekau. (refer to audio file)

I move to approve a Site Plan, Elevations, Subdivision with Plat, Preliminary Landscape Plan, and Special Use Permit with Modifications for "Bluff Pointe Subdivision REVISED", located at 16900-17100 Wolf Road, as recommended at the July 16, 2019 Plan Commission meeting, and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary site plan titled 'Preliminary Site Plan for Townhome Alternative at Bluff Pointe' by Designtek Engineering, page 1 of 1, dated 06.26.19, subject to the following conditions. (All changes must be made and conditions met where possible prior to the Board meeting)

- 1) Continue to utilize the Wolf Road access point for all construction traffic access.
- 2) Any changes to the offsite grading north of the site may necessitate an updated notarized letter of permission from the property owner to the north, allowing off site grading on their property.
- 3) Developer must provide BMPS (best management practices) per Code requirements, to qualify for lot coverages between 45% and 50%.
- 4) Developer must pay for signage to be placed on stubbed streets that limits parking to one side of the street, subject to Public Works and Traffic Advisory Board approvals.
- 5) The petitioner must dedicate the Open Lands zoned property in the southwest corner of the property to the Village along with the rest of the detention pond facilities.
- 6) Site Plan building envelopes, setbacks, and easements are subject to final engineering and building approvals.
- 7) Retaining walls are not to exceed 3' in height unless they are designed and tiered per Code requirements.
- 8) Meet all final engineering and Building Division requirements;

And

I move to approve a residential subdivision that includes 31 single family lots plus 38 unit town homes on 9 lots, plus two detention pond/floodplain out lots and

public street dedication, as shown on the preliminary plat titled 'Preliminary Plat for Townhome Alternative at Bluff Pointe' by Designtek Engineering, dated 06.26.19, subject to the same conditions as the Site Plan;

And

I move to approve authorization to execute the Final Plat of Subdivision for Bluff Pointe Subdivision subject to the following conditions:

1. Submit a Record Plat of Subdivision to the Village for review, approval, and recording;

And

I move to approve the preliminary landscape plan titled 'Landscape Plan for Bluff Pointe' by Metz and Company Landscape Architecture/Site Planning, pages L-1, L-2, L-3, and L-4, updated 07.18.19, subject to the following conditions;

- 1) Obtain preliminary Landscape Plan approval from Village Landscape Consultant and resolve remaining items listed in their comment letters prior to the Board meeting.
- 2) Submit a revised final Landscape Plan, meeting all Village Codes, for separate review and approval, within 60 days of final engineering approval.
- 3) The planting of the 15' landscape buffer on the rear of lots 37-49, is to be installed by the home builder and protected by a landscape easement as shown on the Final Plat. Plant material must be carefully coordinated with any rear lot drainage swales and other grading.

And

I move to approve the front, rear and left and right side town home elevations, applicable to all town home elevations, including front and rear elevations titled "Bluff Pointe Orland Park Lot A Units 1-4", page 1 of 8, dated 06.24.19; and the side elevations Plan A, B, C, and D, titled "Bluff Pointe Orland Park Lot A Units 1-4", sheets 2 of 8, dated 06.28.19, all by Fergon Architects LLC for McNaughton Development; and per color elevation renderings of the town home front, rear, and left and right sides; and per "Material Legend", all received 07.02.19, subject to requirements and final approval of the Development Services Building Division;

And

I move to approve an amended special use permit for a Large Scale Planned Residential Development that includes 31 single family units and 38 town home units in 9 buildings; and a special use permit for a wetland modification and a special use permit for a waterbody (floodplain) modifications subject to the same conditions as outlined in the preliminary site plan motion.

Modifications to the Special Use permits include:

- 1) A building side setback of at least 15' but less than 15% of the lot width.
- 2) Covered porches that encroach 5 feet into the required side setback.

- 3) Reduction of existing 50' wetland setback.
- 4) Reduction of existing 50' floodplain setback.
- 5) Reduction of the 15' wide detention pond access buffer.
- 6) Increase in pond side slopes from 4:1 slope to 3:1 slope.

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## FINANCE

### 2019-0598 Extension of Lines of Credit - Approval

In 2015, the Village established two lines of credit with BMO Harris Bank for the purpose of providing funding for capital improvement projects. A revolving line of credit (RLOC), in the amount of \$10,000,000, was established to provide funding for road reconstruction projects and a non-revolving line of credit (NRLOC), in the amount of \$10,000,000, was established to provide funding for stormwater improvement projects. Both lines of credit had two (2) year terms, with the option to convert the outstanding balance to a term loan at maturity. The original maturity date of each line of credit was August 12, 2017.

In 2017, the Village converted the outstanding balance on each of the lines of credit to term loans and reduced the overall authority of each line of credit. The outstanding amount on the RLOC was \$5,329,000 and the outstanding amount on the NRLOC was \$3,420,000. The RLOC authority was reduced to \$4,000,000 and the NRLOC authority was reduced to \$6,500,000. In addition, the Board authorized using \$2,200,000 of the RLOC authority to fund construction of the Nature Center.

The lines of credit are once again up for renewal and staff is recommending a short term renewal with an expiration date of December 12, 2019 (see attached Second Amendment to the Credit Agreement and Second Amendment to the Revolving Credit Agreement documents). This will give the Village the opportunity to determine any borrowing needs based upon capital projects to be included in the FY2020 budget, as well as to complete draws for ongoing projects that are funded by the lines of credit.

I move to approve the Second Amendment to the Credit Agreement and the Second Amendment to the Revolving Credit Agreement.

**A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0613 An Ordinance Providing for the Issuance of General Obligation Refunding Bonds, Series 2019 - Ordinance**

The Village has an opportunity to refund its outstanding GO Bonds Series 2010 through a negotiated sale with Raymond James & Associates, Inc. in order to capture future interest cost savings. The Series 2010 bonds refunded the Series 2002 bonds that the Village issued to fund construction of the Orland Park Public Library. Raymond James will privately place the bonds, with an anticipated delivery date of August 28, 2019.

The attached bond ordinance authorizes the sale and sets the parameter of the sale as follows -

- Maximum size of issuance - \$2,950,000
- Maximum coupon interest rate - 4%
- Minimum price - 98% of the par amount of the bonds
- Final principal due date - December 1, 2022
- Maximum annual levy - \$990,000
- Minimum savings - \$50,000

Based upon the parameters of the ordinance, the par amount of the bonds that would be refunded is \$2,770,000, with an average coupon of 3.4501%. Due to the timing of the sale, the principal and interest due December 1, 2019 will not be refunded and the Village will make those payments from FY19 levy collections. The current estimated NPV of future interest cost savings is approximately \$63,460, or 2.29% of the refunded principal.

Once the sale takes place, the attached ordinance will be updated with actual sale information and filed with the Village Clerk's Office, as well as with the Counties of Cook and Will.

Trustee Healy had questions and comments. (refer to audio file)

Finance Director Annmarie Mampe responded to Trustee Healy and had comments. (refer to audio file)

Trustee Dodge had questions. (refer to audio file)

Finance Director Mampe responded to Trustee Dodge. (refer to audio file)

Trustee Calandriello had comments. (refer to audio file)

I move to pass Ordinance Number 5427 entitled: An Ordinance providing for the issuance of not to exceed \$2,950,000 General Obligation Refunding Bonds,

Series 2019, of the Village of Orland Park, Cook and Will Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Village, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof, and authorizing the execution of an bond order and an escrow letter agreement in connection therewith

**A motion was made by Trustee Calandriello, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **MAYOR'S REPORT**

### **2019-0594 Amend Title 7 Chapter 4 - Number of Class A Liquor License - Ordinance**

Decrease the number of Class A liquor licenses from Seventy (70) to Sixty Nine (69) to account for the closing of Anthony's Coal Fired Pizza which has closed all of their restaurants in IL as of July 31, 2019.

President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5428, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Dodge, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **VILLAGE MANAGER'S REPORT**

### **2019-0611 Robinson Engineering Contract, Interim Staffing Services for Development Services**

Until last week, Development Services was short staffed by eight employees out of twenty-seven (29.6%). Even though the Village has begun filling those vacancies, two positions still remains unfilled (7.4%). The result has been a backlog of critical planning cases and building permit activity that is necessary to keep development on track throughout the community.

In order to facilitate the backlog elimination, Robinson Engineering was solicited to provide the Village with a proposal for interim staffing services aimed at achieving the following goals:

- Code and process evaluation
- Policy and resource review
- On-site staffing assistance
- Eliminate the backlog of planning cases

Freeing existing staff from the planning backlog will permit them to focus on building permit processing and eliminate of those backlogs.

Interim Village Manager Thomas Dubelbeis had comments. (refer to audio file)

Trustees Dodge and Milani had questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustees Dodge and Milani . (refer to audio file)

President Pekau had questions. (refer to audio file)

Interim Director of Development Services Mike Coleman and Interim Village Manager Dubelbeis responded to President Pekau.

President Pekau had additional comments. (refer to audio file)

Trustee Dodge responded to President Pekau and had comments. (refer to audio file)

President Pekau had additional questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to President Pekau. (refer to audio file)

Trustee Dodge had additional comments. (refer to audio file)

President Pekau had additional questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to President Pekau. (refer to audio file)

President Pekau entertained a motion to amend the motion and add "remove any feedback on processes from the scope of work in the proposal" which was moved by Trustee Dodge and seconded by Trustee Katsenes. (refer to audio file)

Trustee Healy had questions. (refer to audio file)

Interim Village Manager Dubelbeis responded to Trustee Healy. (refer to audio file)

All were in favor to the amendment to the motion. (refer to audio file)

Trustee Calandriello had comments. (refer to audio file)

I move to approve a budget adjustment to the General Fund in the amount of 102,000;

And

Remove "any feedback on processes" from the scope of work in the proposal;

And

To retain interim staffing services from Robinson Engineering for a not to exceed amount of \$102,000 for services through October 31, 2019.

## **BOARD COMMENTS**

Trustees, Fenton, Dodge, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) the purchase or lease of real property for the use of the village; e) setting a price for sale or lease of village property.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of



minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) the purchase or lease of real property for the use of the village; e) setting a price for sale or lease of village property.ms

**ADJOURNMENT: 9:06 P.M.**

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNMENT. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2019-0630 Audio Recording for August 19, 2019 Board of Trustee Meeting**

**NO ACTION**

**/AS**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**