

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, March 2, 2020

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:02 P.M.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE****2020-0154 Approval of the February 17, 2020 Regular Meeting Minutes**

The Minutes of the Regular Meeting of February 17, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of February 17, 2020.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0144 District 230 Foundation - Raffle License**

The District 230 Foundation is requesting a license to sell raffle tickets at their District Office located at 15100 South 94th Avenue beginning March 3, 2020. The winning raffles will be drawn at 8:30 PM on Saturday, April 4, 2020 at the Homewood Suites during their event.

I move to approve issuing a raffle license to District 230 Foundation to begin selling raffle tickets on Tuesday, March 3, 2020, through Saturday, April 4, 2020, when the drawing will take place.

**A motion was made by Trustee Milani, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0161 Chicago White Sox Charities Inc.- Raffle License**

The Chicago White Sox Charities, Inc. is requesting a license to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 26, 2020, through August 31, 2020.

I move to approve issuing a raffle license to the Chicago White Sox Charities, Inc. to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 2, 2020, through August 31, 2020.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2020-0150 Police Pension Fund Board - Appointment**

President Pekau appointed Scott Kaspar to the Police Pension Fund Board. Scott Kaspar is filling a Mayor appointed position as Raymond O'Brien has resigned as of February 5, 2020.

I move to consent to the appointment by President Pekau of Scott Kaspar to the Police Pension Fund Board.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0158 History Museum Foundation Board of Directors - Appointment**

President Pekau appointed Kevin Callozzo to the History Museum Board of Directors. Kevin Callozzo was just appointed on February 3rd to the Museum Development & Advisory Board. According to the Foundation bylaws, the members of the Advisory Board are to be the Directors of the Foundation Board as well.

President Pekau also re-appointed the current members of the Museum Advisory Board for their new terms.

Michael Duffy

Karen Friker  
Christine Donovan  
Eileen Neary  
Robert Siegel  
Susan Jamrose

President Pekau made an amendment to the motion which was moved by Fenton and seconded by Trustee Calandriello. (refer to audio file)

I move to consent to the appointment by President Pekau of Kevin Callozzo to the History Museum Foundation Board of Directors.

and

I move to consent the re-appointment by President Pekau of the following members to the Museum Advisory Board:

- Michael Duffy
- Karen Friker
- Christine Donovan
- Eileen Neary
- Robert Siegel
- Susan Jamrose
- Kevin Callozzo

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **ACCOUNTS PAYABLE**

### **2020-0167 Accounts Payable from February 18, 2020, - March 2, 2020 - Approval**

Trustee Healy noted that he is abstaining from voting due to a personal conflict with a vendor. (refer to audio file)

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from February 18, 2020, - March 2, 2020, in the amount of \$1,623,025.09

**A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**Abstain:** 1 - Trustee Healy

## **CONSENT AGENDA**

President Pekau requested that item H. - An Ordinance Amending Title 8, Chapter 6 of the Orland Park Village Code in Regard to Drug Paraphernalia and Recreational Cannabis - Ordinance Amendment be removed from the Consent Agenda for a separate vote.

Trustee Fenton requested that item L. - Stellwagen Farm Lease Renewal 2020 be removed from the Consent Agenda for a separate vote.

## **Passed the Consent Agenda**

**A motion was made by Trustee Dodge, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **2020-0168 Payroll for February 21, 2020 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for February 21, 2020, in the amount of \$1,086,054.46.

**This matter was APPROVED on the Consent Agenda.**

### **2020-0149 ICON Pavilion Purchases - Approval**

The 2020 Parks and Ground Department budget includes funding for the purchase and installation of seven (7) pavilions at Discovery, Ishnala, Ishnala Woods, Village Square, Wedgewood Estates, Parkview and Wlodarski Parks. For uniformity purposes, the intent is to purchase the same model of pavilion that has been installed at Laurel Hills, Brentwood and Centennial Parks in recent years, all of which are ICON Shelter System, Inc. products.

A proposal for seven (7) ICON Shelter System, Inc. pavilions (including engineering drawings and delivery) was provided by Parkcreation Inc, of Prospect

Heights, IL, who is the local vendor for ICON Shelters and who procured the pricing of the pavilions through the Good Buy contract # 17-18-9B0000 Addendum # 2. The total proposal cost is \$89,597.00, or \$12,676 per pavilion. As a comparison, in 2019 the Village purchased one (1) pavilion for Laurel Hills Park through the same process for \$13,550. By purchasing in bulk the Village is saving \$874 per pavilion or a total of \$6,118 as compared to 2019 pricing.

Staff is requesting to award the purchase and delivery of seven (7) 20'X 20' square shelters by ICON Shelters (Product SQ20M-P6) to Parkreation Inc, of Prospect Heights, IL via the Good Buy contract # 17-18-9B0000 Addendum # 2. An ITB will be issued in March for the installation of the pavilions and concrete pad at each park site by a contractor. The balance of the budgeted amount for the pavilions would be used to pay for contractor installation services.

I move to approve awarding the purchase and delivery of seven (7) ICON 20' x 20' ICON shelters (Product SQ20M-P6) to Parkreation Inc, of Prospect Heights, IL via the Good Buy contract # 17-18-9B0000 Addendum # 2 at a cost not to exceed \$89,597.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2020-0140 Road Improvement Program Tree Trimming - Contract Extension**

The Village, through the Public Works Director, is a member of the Suburban Public Works Directors Association ("SPWDA"). In 2019, the SPDWA, via the Village of Homewood, took the lead on establishing a joint bid for participating communities to solicit various street right of way maintenance operations. The bid included parkway tree trimming services. The bid award recommendation contained two contractors; Homer Tree Care, Inc. of Lockport, Illinois for tree and stump removal, and Winkler's Tree Service, Inc. of LaGrange Park, Illinois for tree trimming.

Public Works received Village Board approval in 2019 to take advantage of the SPWDA joint bid pricing submitted by Winkler Tree Service and entered into a one year contract through April 2020, with the option to renew for one (1) year subject to Village Board approval. In 2019, the Village utilized Winkler's Tree Service in five road improvement project locations to trim a total of 973 trees, with the work completed in a high-quality manner.

Earlier this year, Winkler's Tree Service proposed to hold their 2019 unit pricing through the optional second-year contract extension. In consideration of the favorable unit pricing and high-quality work performed by Winkler's Tree Service, staff is requesting to extend the existing contract for one year.

I move to approve a one (1) year contract extension with Winkler's Tree Service of LaGrange Park, Illinois for an amount not-to-exceed \$75,000.

**This matter was APPROVED on the Consent Agenda.**

**2020-0153 Disposal of Village Equipment (Online Auction) - Public Works and Orland Health & Fitness - Ordinance**

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

-One (1) used 2006 New Holland compact track loader model C190, serial # N6M443604 with approximately 1,515 hours.

-Twelve (12) used Steelcase plastic chairs model 472410N.

-Twenty-eight (28) used cushioned chairs make & model is not available.

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5483, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was PASSED on the Consent Agenda.**

**2020-0141 Replacement of Parks & Grounds Equipment Purchase - Proposal**

The 2020 Budget includes funds for the replacement of one compact track loader. Staff requested demonstrations from various vendors and operated five different brands of compact track loaders. The John Deere brand was selected as the recommended replacement and comes with good references from a nearby village and from several private sector firms. The Village is a member of Sourcewell (formerly the National Joint Powers Alliance- NJPA), a purchasing cooperative that provides competitive pricing for equipment purchases. The Village is eligible to purchase the John Deere, model 333G compact track loader through the cooperative contract 032515-JDC.

I move to approve accepting the Sourcewell proposal from Westside Tractor Sales of Rockdale, Illinois for the purchase of one (1) 2020 John Deere 333G, for an amount not to exceed \$70,415.89

**This matter was APPROVED on the Consent Agenda.**

**2020-0152 Equipment Purchase - Sourcewell Award Change Order**

The 2020 Budget includes funds for the purchase of one (1) hook-lift skid-mounted

salt spreader attachment for the Public Works Utilities Division. It is staff's recommendation to outfit the last of four owned hook-lift trucks operated in the Public Works Department with a v-box salt spreader attachment utilizing the same vendor that previously built the hook lift trucks in 2015 and 2016 - Bonnell Industries Inc. of Dixon, Illinois. Using the same vendor ensures standardization of the equipment used by all staff. The Village is a member of Sourcewell (formerly National Joint Powers Alliance - NJPA), a purchasing cooperative that provides competitive pricing for equipment purchases. Bonnell is an awarded vendor with Sourcewell, Contract #080818-BNL, for this equipment.

This equipment purchase was previously approved at the January 6th, 2020 Village Board meeting for the amount not to exceed \$26,314.00. However, after further review, the original quote did not include a pre-wet system that is needed in the Village's snow and ice control operations. Pre-wetted salt is in accordance with best practices in snow and ice control management and a requirement of the EPA's chloride reduction variance. The additional cost to incorporate the pre-wet system is \$4,300.00.

It is staff's recommendation to accept the revised proposal and award purchase of one (1) skid mounted v-box salt spreader with pre-wet/hook-lift functionality per the quote from Bonnell Industries Inc. of Dixon, Illinois for a revised amount not to exceed \$30,614.00.

I move to approve accepting the proposal from Bonnell Industries Inc. of Dixon, Illinois for the purchase of one (1) hook-lift skid-mounted v-box salt spreader for an amount not to exceed \$30,614.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2020-0155 Replacement of Unmarked Police Vehicles Purchase - Proposal**

The 2020 Budget includes funds for the replacement of two unmarked police vehicles. It is staff's recommendation to utilize the SPC (Suburban Purchasing Cooperative) Contract #152 for the purchase of two (2) 2020 Ford Utility Police Interceptors from Currie Motors of Frankfort, Illinois.

Due to the long lead time on orders for these specially built vehicles, completed vehicles are in high demand. Currie Motors had two vehicles ready to deliver. This purchase request for two available units include; one with cast alloy wheels at a cost of \$33,479.00, and one with steel wheels at a cost of \$33,064.00. The total cost for both vehicles is \$66,543.00.

I move to approve accepting the proposal from Currie Motors of Frankfort, Illinois for the purchase of two (2) 2020 Ford Police Interceptor Utility, through the Suburban Purchasing Cooperative for an amount not to exceed \$66,543.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2020-0147 Harris ERP/Innoprise Annual Licensing and Support Renewal**



Staff requests approval in the amount of \$58,149.62 for annual renewal of Harris ERP/Innoprise software licenses and support effective February 2020 to January 2021. The Village implemented the Harris ERP/Innoprise software package in 2012. This software package includes core financials, cash receipts, utility billing, online payments, community development and payroll modules.

I move to approve the Harris ERP/Innoprise annual software maintenance at a cost not to exceed \$58,419.62.

**This matter was APPROVED on the Consent Agenda.**

#### **2020-0092 Zoning Map Update - Ordinance**

Per state statute, the Village must update and publish a zoning and boundary map reflecting the changes that occurred during the previous calendar year by March 31st of each year. Attached are the listings of zoning changes for the calendar year 2019 through February 28, 2020.

Development Services has reviewed the map and listings and is in concurrence with the changes. The 2019-2020 Zoning and Boundary Map, with the zoning changes highlighted, is hanging in the Board room. It is requested that the Board read into the record the following motion in order that we may proceed with the publication of the official zoning and boundary map.

I move to pass Ordinance Number 5485 entitled: ORDINANCE APPROVING THE PUBLICATION OF AN UPDATED ZONING DISTRICT MAP

**This matter was PASSED on the Consent Agenda.**

#### **2020-0042 Mastic Pistachia Gelato - Special Use**

The petitioner is proposing to operate an Italian gelato restaurant located at 14404 John Humphrey Drive. The proposed 1,280 square foot tenant space is located at the northeast portion of an existing shopping center, known as Horton Center.

##### **PLAN COMMISSION DISCUSSION**

A public hearing was held before the Plan Commission on February 18th, 2020. No members of the public spoke regarding the project. The Plan Commissioners spoke in support of the proposal. The Commissioner's asked questions related to the business' hours of operation.

##### **PLAN COMMISSION MOTION**

On October 8, 2019, the Plan Commission moved, by a vote of 6-0, to recommend to the Village Board approval of a Special Use Permit for Mastic Pistachia Gelato to allow for a restaurant within 300 feet of a property zoned for single family residential use in the VCD Village Center District, subject to the following conditions:

1. Meet all Building and Land Development Code requirements.
2. Obtain the necessary permits from the Village's Building Division prior to initiating work.
3. Submit a sign permit application to the Development Services Department for a separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Obtain approval of an Appearance Review for any façade changes.

I move to approve a Special Use Permit for Mastic Pistachia Gelato to allow for the operation of an Italian gelato restaurant as recommended at the February 18th, 2020, Plan Commission meeting and as fully referenced in the motion below.

**THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve a Special Use Permit for Mastic Pistachia Gelato permit to allow for the operation of an Italian gelato restaurant within three hundred feet of a parcel zoned for single-family residential use in the VCD Village Center District, subject to the following conditions:

1. Meet all Building and Land Development Code requirements.
2. Obtain the necessary permits from the Village's Building Division prior to initiating work.
3. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.
4. Obtain approval of an Appearance Review for any façade changes.

**This matter was APPROVED on the Consent Agenda.**

**2020-0160 Olde Mill Subdivision - Proposals for Professional Landscape Services**

The Village is currently holding a number of letters of credit for commercial properties and residential subdivisions with longstanding, unresolved landscaping issues. Olde Mill Subdivision, which is located near 173rd and 108th Avenue, is one of those projects. The Village of Orland Park has been holding a letter of credit with this developer since 2004. Currently, a large number of landscape issues related to tree planting and naturalized landscaping areas still exist.

In order to accelerate conformance and approval of the landscaping at these problem sites, it was determined that developers would be offered a "final" punch list which detailed the landscape related work to be completed for final acceptance. A punch list would be created by the Village's landscape consultant Hey and Associates, Inc. and the developer could then either: a) complete the entire punch list by a set date; or b) opt to have their letter of credit pulled by the Village. At that point, the Village would contract with a qualified contractor to complete the work.

After several failed attempts to complete this punch list by the contractor, it was discussed with Celtic Development and Construction Co. of Olde Mill to provide cash in lieu of the amount required to complete the proposed landscaping on-site, in exchange for the Village releasing the developer's letter of credit. The Village has agreed to these terms and in turn, the Village acquired a set of bid plans and specifications from Hey and Associates, Inc. as approved by the Board of Trustees on September 3, 2019.

#### PROJECT OVERVIEW

On January 9, 2020, the Village issued a Request for Proposal (RFP #20-003 Olde Mill Open Space Landscape Improvements) for landscape restoration at Olde Mill Subdivision. Hey and Associates bid plans and specifications were used for this RFP.

The scope of work in the RFP stated that the contractor is responsible for planting, monitoring, and management of all restoration work. Cost estimates were broken down according to the following categories: Seeding, Low Profile Prairie Seeding, Tall Grass Prairie Seeding, Wetland Pond Seeding, Floodplain Seeding, Native Tree Planting, Wetland Pond Type Perennial Planting and three years of Monitoring and Management.

A pre-proposal meeting, attended by Village staff and Hey and Associates, was held on-site on January 15, 2020. Representatives from five (5) landscape contracting firms attended the meeting. By the submission deadline on January 23, 2020, the Village had received five (5) qualifying submissions.

The firms listed below submitted proposals (a Bid Summary Sheet is attached). The amounts listed next to each firm's name represents the proposed bid including 3 years of monitoring and management:

Cardno, Inc: \$117,660.00  
ENCAP, Inc: \$187,235.00  
Semper Fi Land Services, Inc: \$99,422.00  
Tallgrass Restoration, LLC: \$333,690.00  
Davey Resources Group, Inc.: \$137,754.00

#### PROPOSAL REVIEW

Village Staff reviewed the qualifying proposals and reached out to references for the qualifying contractors. As such, the Village staff recommends Semper Fi Land Services, Inc. to establish and maintain for a period of three (3) years the proposed Olde Mill Open Space Landscape Improvements.

#### PROJECT FUNDING

The total amount of the cash in lieu to cover the proposed landscaping on site will

be \$109,364.20. This amount covers the total cost for Semper Fi to complete the proposed work, \$99,422.00, plus a 10% contingency in the amount of \$9,942.00. Any remaining portion of the contingency will be refunded to Celtic Development and Construction Co. upon completion of the project. The letter of credit will not be released until the cashed is received.

The Old Mill Open Space Landscaping Improvements funding allocated for this project will be held within the Escrow Account number 010-0000-223500.

I move to approve the proposal from Semper Fi Land Services, Inc. to establish and maintain the Olde Mill Open Space Landscape Improvements Project for an amount not to exceed \$99,422.00 plus 10% contingency.

**This matter was APPROVED on the Consent Agenda.**

**2020-0108 RFP for Taste of Orland Park and Fourth of July Stage, Sound and Lights**

A request for proposals (RFP) was issued by the Village of Orland Park on January 24, 2020, for sound, lights, labor and stage services for the 2020, 2021 and 2022 Taste of Orland Park and Fourth of July concert.

Two proposals (tabulation sheets attached) were received by the February 7, 2020 submittal deadline as summarized below.

Taste of Orland Park 2020 / 2021 / 2022

XDI Sound/Lighting - \$21,500 / \$22,575 / \$23,522.20 (Total: \$67,597.20)

Sound Works Productions - \$16,385 / \$16,385 / \$16,385 (Total: \$49,155.00)

Fourth of July

XDI Sound/Lighting - \$7,250 / \$7,612.50 / \$7,840.88 (Total: \$22,703.38)

Sound Works Productions - \$5075 / \$5075 / \$5075 (Total: \$15,225.00)

Sound Work Productions has successfully provided the stage, sound and lighting services for the Taste of Orland Park and the fourth of July event for several years. They have proven to be exceptional on all accounts including knowledgeable and experienced staff; high-quality equipment; a consistent ability to meet all deadlines and masterfully mix for each of the varied bands which perform at the Taste of Orland Park and Fourth of July.

I move to approve entering into a three-year contract with Sound Works Productions to provide services for 2020, 2021 and 2022 Taste of Orland Park and Fourth of July.

**This matter was APPROVED on the Consent Agenda.**

**2020-0107 RFP for Taste of Orland Park Electric**

A request for proposals (RFP) was issued by the Village of Orland Park on

January 20, 2020, soliciting proposals to provide all electrical services for 2020, 2021 and 2022 Taste of Orland Park.

Two proposals (tabulations sheet attached) were received by the February 3, 2020 submittal deadline.

Taste of Orland Park 2020 / 2021 / 2022

Altorfer Caterpillar - \$10,855.00 / \$10,855.00 / \$10,855.00 (Total: \$32,565.00)

Chicago Portable Power Systems, Inc. - \$19,062.50 / \$19,062.50 / \$19,062.50  
(Total: \$57,187.50)

Altorfer Caterpillar, formerly Patten Power systems have provided exceptional services to the Taste of Orland Park since 2014 in addition to providing for all the electrical and lighting supplies for Centennial Park West concerts. The quality of equipment, professional expertise, and excellent customer service has made this aspect of the Taste of Orland Park and concerts an easy logistic.

I move to approve entering into a three-year contract with Altorfer Caterpillar to provide electrical services for 2020, 2021 and 2022 Taste of Orland Park based upon the proposed unit prices.

**This matter was APPROVED on the Consent Agenda.**

**2020-0165 Taste of Orland Park, Orland School District 135 (Orland Junior High) Property Use Agreement**

In 2019, the Taste of Orland Park Car Show and Kids Day activities had to be relocated from the John Humphrey Complex Fields to Orland School District 135's (SD135's) Orland Junior High School (OJH) due to John Humphrey Complex field construction. While the field construction work is completed, the fields are not yet fully seeded and, therefore; the new turf will not be able to accommodate this traffic for the Taste of Orland Park on the first weekend of August 2020.

Staff reached out to SD135 regarding using their property again on August 1st and 2nd, 2020 to accommodate the Taste of Orland Park Car Show and Kids Day activities. The School District is amenable to provide such usage, so long as their Application/Contract for use of District Facilities is completed. The completed form and exhibits identifying the space to be used are attached for review.

The application requires the Village to provide a certificate of insurance naming SD135 as an Additional Insured as well as indemnify and hold harmless SD135 with respect to any claims resulting from such usage. While the form allows for fees, Rick Hansen, Director of Buildings and Grounds for SD135, has stated that the District will not assess the Village any fees for this use.

I move to approve authorizing the Village Manager to execute the Orland School District 135 Application/Contract for Use of District Facilities form for the use of Orland Junior High School's property for the 2020 Taste of Orland Park Car Show

and Kids Day activities.

**This matter was APPROVED on the Consent Agenda.**

**2020-0166 WRB LLC Contract, Professional Services Public Works**

The Village's Public Works Department has been operating without a permanently appointed Director since former Director John Ingram's retirement in June 2019. The Department staffing does not currently include an Assistant Director position.

Since the retirement of the prior Director, the position has been filled by the Streets and Storm Water Operations Manager, Rich Rittenbacher, on an interim basis. While Mr. Rittenbacher has done a commanding job in filling the role, staff is now aware that Mr. Rittenbacher will be taking the Village's Early Retirement Incentive (ERI), leaving us once again to backfill the position on an interim basis until a permanent Director is appointed. This position is currently posted to be filled.

Staff contacted all known providers for this type of service including: WRB LLC, GovHR (GovTemps), Christopher B. Burke Engineering Limited (CBBEL), Robinson Engineering, and HR Green, seeking proposals for such services. Of these companies, only GovHR, CBBEL, and WRB LLC provided proposals for review. GovHR (GovTemps) did not feel that their candidates fit the desired area of expertise but offered two candidates without the necessary background as alternatives. CBBEL initially provided a proposal but later withdrew stating that their candidates, while experienced Public Works Directors, did not have the proper management approach for this position. WRB LLC provided a proposal and references, including prior service as the Interim Director of Public Works in the neighboring Village of Tinley Park.

One of WRB LLC's references was overseas and could not return the call. The other two references relayed nothing but the utmost confidence and respect for WRB LLC and its Managing Director, William R. Balling; who would also be assigned to the Orland Park position. Each stated that Mr. Balling provided excellent service, exceeded the hours that he billed for, and was focused on management as well as accountability. Both stated that he worked as a collaborative member of the team and provided unique and insightful analysis as to the departments which he oversaw.

WRB LLC proposes to assign Orland Park as his prime client, meaning that he would station himself daily out of the Village's Public Works Facility and that Orland Park matters would take full priority for his time. Mr. Balling would dedicate a minimum of 35 hours per week to Village Public Works matters and is committed to remaining as the Village's consultant for the estimated three to six month duration assumed in the attached proposal. Mr. Balling's billable rate is \$190 per hour plus a 12% WRB LLC overhead factor which overhead includes all vehicle usage and mileage. Additionally, WRB does not charge for travel time to and from the work site. Therefore, expected expenses are approximately \$30,000 monthly throughout this engagement.

In order to ensure continuity of operations, WRB LLC would start work on March 16, 2020, while the existing Interim Director of Public Works is still employed by the Village. After a brief period of crossover, the existing Interim Director of Public Works would return to his role of Streets and Storm Water Operations Manager until his retirement date. Upon hire of a permanent Director of Public Works, Mr. Balling would step back to an Interim Assistant Director of Public Works role until the Assistant to the Public Works Director retires at which time that position will be upgraded and filled as a full Assistant Director role.

I move to approve a budget adjustment to the General Fund in the amount of \$108,000, and a budget adjustment to the Water Fund in the amount of \$72,000;

And

I move to retain Professional Services as Interim Public Works Director from WRB LLC for an amount not to exceed \$180,000 for services through September 18, 2020.

**This matter was APPROVED on the Consent Agenda.**

**2020-0091 Village Code Amendments to Title 6, Chapter 2 Nuisances, Title 7 Chapter 13 Peddlers and Transient Merchants, and Title 5 Chapter 8 Rental Housing - Ordinance**

Village staff is proposing the following amendments to the Orland Park Village Code that will allow easier enforcement of property maintenance codes. These sections are being clarified based on the recommendations of staff and will resolve multiple issues that they have encountered when attempting to enforce those codes.

Title 6 Chapter 2 Nuisances  
6-2-2-7: Weeds and High Grass

**6-2-2-7.2**

There is a provision in this code section that requires that all weeds in excess of 8" in height must be removed and offers the following language, "whenever said weeds shall exceed eight inches (8") in height but in no event less often than twice a year, once between June 15 and July 1, and once between August 1 and August 15 of each year."

Property owners often question this section of code. The specific dates are being removed and property owners will be required to address this issue regardless of the time period when it occurs.

A minor clarification is also being added to this section to clarify that the code refers to grass and weeds as opposed to grass only. The revised version is as follows:



2a. The height of natural grass and or weeds shall not be greater than 8 inches in height. This maximum height shall be maintained at all times.  
(Ord. 4160, 8-7-06)

Title 7, Chapter 13, Peddlers and Transient Merchants

The Village Currently prohibits “hawkers,” and “hawking,” throughout the Village. Hawking involves someone who shouts or exhibits his or her items for sale and solicits customers by trying to show them how a product works or asks them to try it. Clarification is being made to update the definition that will prohibit vendors from approaching a potential customer unless they show interest or intent to purchase. The same language will be included in the prohibited activities section of the chapter.

Title 5, Chapter 8, Rental Housing  
5-8-4-2.4

Language is being added that will require landlords to maintain any equipment or appliances present in the rental unit in working order. If a dishwasher breaks there is no code that requires a rental building to provide a dishwasher. On occasion, these items are not repaired even though the tenant may have signed the lease expecting that these appliances are available. This code section would require the landlord to make the repair in this instance.

5-8-4-2.5 Rodents, insects, and other pests

Language is being added that requires the tenant’s to follow a pest control plan should there be one in a residential rental building. Language is being amended to require that pest control must be treated on a monthly basis for twelve consecutive months once a problem is discovered.

5-8-4-2.7

Revisions are being made to clarify what items constitute excess storage that could cause a fire hazard or hoarding situation. Currently, the section prohibits the accumulation of certain items such as, junk, machinery, lumber, boxes, etc. This amendment will add excessive clothing, furniture, supplies and large amounts of packed containers.

5-8-4-3.12

Language is being added to clarify deadbolt requirements in Rental Housing. The language will require deadbolts for all entry and exit doors including the garage. Language is also being added to require thumb turn throws on the interior of the unit/home.

5-8-4-5

Language is being added to reflect the above definition change for the accumulation of materials. This will be added to the section that governs tenant responsibilities.

I move to pass Ordinance Number 5486, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 8 (RENTAL HOUSING) TITLE 6 CHAPTER 2 (NUISANCES) AND TITLE 7 CHAPTER 13 (PEDDLERS AND TRANSIENT MERCHANTS) OF THE ORLAND PARK VILLAGE CODE.

**This matter was APPROVED on the Consent Agenda.**

**2020-0089 An Ordinance Amending Title 8, Chapter 6 of the Orland Park Village Code in Regard to Drug Paraphernalia and Recreational Cannabis - Ordinance Amendment**

The Police Department is seeking to amend Title 8, Chapter 6, of the Orland Park Village Code, Drug Paraphernalia and Recreational Cannabis to include a new section, 8-6-7-4: EXCEPTION FOR CANNABIS and to amend 8-6-9-3: EXCEPTION to allow for the possession of paraphernalia or cannabis as outlined in the Cannabis Regulation and Tax act 410 ILCS 705/1, et seq., or the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/1, et seq.

Trustee Milani and President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5484; entitled: AN ORDINANCE AMENDING TITLE 8, CHAPTER 6, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO DRUG PARAPHERNALIA AND RECREATIONAL CANNABIS.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, and Village President Pekau

**Nay:** 1 - Trustee Milani

**2020-0156 Stellwagen Farm Lease Renewal 2020**

Mr. James Stellwagen has expressed interest in extending the lease agreement he has held for the farming of the Stellwagen Family Farm.

The Stellwagen Family Farm Foundation has requested that the \$3,125 generated in 2020 from this agreement go to the fund that maintains the farm. The lease includes a payment of \$125.00 per tillable acre (approximately 25 acres). The terms and conditions of this lease agreement match those of the previous agreement, but in this case, the lease would commence on March 1, 2020, and expire on December 31, 2020. Previous farm lease terms were from March to February of the following year, but at the request of Mr. Stellwagen and the Finance Department, future lease terms will be adjusted to January to December. Payment of the farm lease is due by December 15th of each year. A new farm lease for 2021 will be prepared in December 2020 upon a review of the site conditions at that time.

Trustee Fenton motioned to table this item to the next regularly scheduled Board Meeting. (refer to audio)

I move to approve the 2020 farm lease agreement for the Stellwagen Family Farm Foundation with James Stellwagen.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be TABLED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **PARKS AND RECREATION**

### **2020-0174 Kids Around the World Playground Donation Presentation (Discussion only)**

Director of Parks and Grounds Gary Couch provided a short presentation regarding playground donations that have been made by the Village through the "Kids Around The World" playground projects. (refer to audio file)

President Pekau had comments. (refer to audio file)

Trustee Dodge had questions and comments. (refer to audio file)

Director Couch responded to Trustee Dodge. (refer to audio file)

Discussion only

**This item was a presentation. NO ACTION was required.**

## **MAYOR'S REPORT**

### **2020-0162 Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance**

Increase number of Video Game licenses from twenty-one (21) to twenty-two (22) for Brass Tap located at 15225 95th Avenue, #400. Brass Tap is planning on having four (4) gaming terminals with one (1) redemption terminal. Brass Tap is ready for Building Permits to begin construction upon approval from the Village Board.

President Pekau had comments. (refer to audio file)

Trustee Calandriello and Trustee Dodge had comments. (refer to audio file)

I move to pass Ordinance Number 5487, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 18 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF VIDEO GAMING LICENSES

ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0178 Amend Title 7 Chapter 4 - Number of Class B Liquor License - Ordinance**

Increase number of Class B liquor licenses from twenty nine (29) to thirty (30) for Orland Pantry, 9005 151st Street, Orland Park.

Trustee Fenton and Trustee Calandriello had comments. (refer to audio file)

I move to pass Ordinance Number 5488, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS B LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Dodge, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0191 Coronavirus P.S.A.**

President Pekau provided information regarding Coronavirus. (refer to audio file)

**This item was for discussion only. NO ACTION was required.**

**BOARD COMMENTS**

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milan and President Pekau had Board comments. (refer to audio file)

Trustee McCarthy had comments regarding upcoming Beat meetings. (refer to audio file)

**EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) setting a price for sale or lease of village property; e) security procedures to respond to a danger to the safety of the public or village staff or property; f) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) setting a price for sale or lease of village property; e) security procedures to respond to a danger to the safety of the public or village staff or property; f) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**ADJOURNMENT: 8:50 P.M.**

**A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be ADJOURNMENT. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0192 Audio Recording for March 2, 2020 Board of Trustees Meeting**

**NO ACTION**

**/AS**

APPROVED: March 16, 2020

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**