



Village of Orland Park Technology Commission

Meeting Minutes – November 11, 2020

Technology Commission Members:

Chairman, Sean Kampas

Commissioners: Ed Giron, Kurt Johnson, Gregory Lewis, Joni Radaszewski, John Matusik and Jay Swanson

CALL TO ORDER/ROLL CALL

In attendance: (7) Chief Technology Officer, David Buwick; Chairman, Sean Kampas; Commissioners Lewis, Giron, Matusik, Swanson and Radaszewski

Absent: (1) Commissioner Johnson

APPROVAL OF MINUTES

2020-0772 –The September 9, 2020, Technology Commission Minutes were approved by Commissioners Lewis and Swanson.

ITEMS FOR SEPARATE ACTION

OLD/NEW BUSINESS

2020-0775 New Website Status Report

- The Commission discussed the status of the new website. On the home page, the main background image is interchangeable and will be changed depending on the time of year.
- The Commission suggested that the buttons on the home page of the website should be a darker blue and have a white border. They also addressed issues with the transparency of the page. Another suggestion was to increase the space between the drop-down options and make the text darker.
- The logo should be consistent on the internal website pages.
- Dave will share the video to website with the Committee.

2020-0774 ERP Software Status Report

- Staff will submit the Tyler ERP proposal for Board of Trustees award of contract in December 2020. Upon Board of Trustees approval, the project will start in January 2021.



ORLAND PARK

- The estimated cost is \$1.5 million to be spread out over two years. (\$1M in 2021 and \$500k in 2022). The timeline for completion will be at least two years.
- Implementing a new ERP is the hardest project to undertake so a new full-time project manager will be contracted by the Village to keep the project on schedule. The Village will be issuing an RFP in January to fill that role.
- Tyler, the Village project manager, and the implementation team will handle change management.

2020-0776 Proposed FY2021 IT Projects

- The Village originally allocated \$400,000 in the FY 2020 Budget to replace the existing phone system. IT had a RCDD certified vendor perform a network infrastructure assessment to determine if it would support a current VoIP telecommunications system. The vendor determined that the Villages network structured cabling and network communications equipment would not support it and it would have to be replaced.
- The security systems need to be improved.
- Cloud technology platforms need to be carefully evaluated regarding cost, security, and support. The Village is planning on moving their on premise Microsoft Exchange 2016 email system to the Office 365 cloud platform after the implementation of the new VoIP telecommunications system is completed. Most likely in 2022.

NON-SCHEDULED CITIZENS & VISITORS – No visitors arrived.

CLOSING COMMENTS

NEXT MEETING – January 12, 2021

ADJOURNMENT

- Adjourned