

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, March 15, 2021

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 P.M.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE****2021-0176 Approval of the March 1, 2021, Regular Meeting Minutes**

The Minutes of the Regular Meeting of March 1, 2021, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of March 1, 2021.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0203 Approval of the February 22, 2021, Special Meeting Minutes**

The Minutes of the Special Meeting of February 22, 2021, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of February 22, 2021.

**A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2021-0191 Recreation Advisory Board - Appointment**

President Pekau appointed Jim Pittacora to the Recreation Advisory Board (RAB). Mr. Pittacora is replacing Jeffrey Withgott, who has resigned from the RAB.

President Pekau had comments. (refer to audio)

I move to advice and consent to the appointment of Jim Pittacora to the Recreation Advisory Board.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **2021-0190 Hearing Officer - Appointment**

The Village of Orland Park requested qualifications from experienced attorneys or qualified firms to provide adjudicator (administrative law judge/hearing officer) services pursuant to a Professional Services Agreement with the Village. The services will primarily relate to the adjudication of municipal code violations and traffic offense violations. The Administrative Hearing Officer position is an independent contractor position, and not a Village employee, employed on an at-will basis.

The selected Adjudicator shall:

- Serve as a hearing officer as provided by law.
- Hear testimony and accept evidence that is relevant for applicable Village Code violations.
- Administer oaths and affirmations to witnesses.
- Issue a written determination of liability or non-liability for Village Code violations based on evidence presented at the hearing and the records, including findings, decision, and order.
- Impose penalties and fines consistent with applicable Village Code sections.
- Adhere to policies, procedures, and legislation set forth in the Village Code.
- Create and preserve a proper hearing record.
- Regulate the course of the hearing in accordance with rules and regulations adopted by the Village.
- Issue subpoenas when appropriate.
- Enforce all policies, laws, rules, and regulations in a fair and impartial manner.
- Ensure they receive all appropriate training and qualifications necessary to serve as the Adjudicator.
- Remain current on relevant legal requirements and developments.
- Utilize any software programming associated with the operation of the adjudication program (for which training would be provided).

The selection of a service provider to act as the Village Hearing Officer was based on Mayor Keith Pekau's judgment as to the best match between the Village's needs, the background, and the proposal provided. The previous hearing officer has accepted an out-of-state position and is no longer able to provide

services.

After reviewing all of the proposals, Mayor Keith Pekau interviewed each attorney who submitted a proposal, as well as contacted references. Based on his experience, pricing, interview, and reference checks, Attorney David G. Eterno, is recommended to be awarded the contract for Village Hearing Officer Services at a cost of \$175 per hour.

I move to confer appointment of David G. Eterno, as Village Hearing Officer;

And,

I move to approve a contract with David G. Eterno for Village Hearing Officer services at a cost of \$175 per hour.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## ACCOUNTS PAYABLE

### 2021-0189 Accounts Payable from March 2, 2021, - March 15, 2021 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from March 2, 2021, - March 15, 2021 in the amount of \$2,064,744.11

**A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## CONSENT AGENDA

Trustee Dodge requested that items B.Village of Cobblestone - Special Service Area #8 - Ordinance Proposing the Establishment of a Special Service Area and Providing for a Public Hearing, and C. Orland Ridge - Special Service Area #7 - Ordinance Proposing the Establishment of a Special Service Area and Providing for a Public Hearing, be removed from the Consent Agenda for a

**Passed the Consent Agenda**

**A motion was made by Trustee Fenton, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0188 Payroll for March 5, 2021 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for March 5, 2021, in the amount of \$1,073.035.21.

**This matter was APPROVED on the Consent Agenda.**

**2021-0192 Disposal of Village Equipment (Online Auction) - Public Works Department - Ordinance**

The Village's Public Works Department is requesting that the Village declare the following equipment, described below and in the attached ordinance, as surplus property and dispose of through Public Surplus.com (online auction). This item is currently not operational and is not cost effective to repair given it is scheduled to be replaced later this year.

One (1) 2013 Chevrolet Tahoe, VIN: 1GNSK2E05DR316025, with 93,000 miles

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5596, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was APPROVED on the Consent Agenda.**

**2021-0179 Hey and Associates, Inc. - Plan Review and Landscape Architect Services Contract 2021 Renewal**

The Village's contract with Hey and Associates, Inc. to perform Landscape Reviews and Inspections in 2020 was approved for an amount not to exceed \$65,000 (2020-0742). The Engineering Programs and Services Department has determined that an initial amount of \$50,000 is appropriate to cover the reviews and inspections completed by Hey and Associates, Inc. for the 2021 fiscal year. Hey and Associates Incorporated has a three (3) year contract with the Village for these services. At the end of 2021, its contract will expire and the Village will issue a new RFP for these services.

Starting in 2021, the Village Board approved an escrow/reimbursable plan where petitioners are required to deposit to the Village a predetermined amount before the petitions are reviewed. The Village would pay consultants' invoices, in this case Hey and Associates, and reimburse itself from the escrow accounts. Invoices would be sent to petitioners to keep them informed about the status of escrow balances. Petitioners are required to replenish the escrow accounts once the accounts reach their thresholds. Most of the services offered by Hey and Associates would fall under escrow/reimbursable plan except for the services requested by the Village for its own use or projects.

I move to approve the current contract with Hey and Associates, Incorporated for Landscape Plan Review and Landscape Architect Services for an amount not to exceed \$50,000 for the 2021 fiscal year.

**This matter was APPROVED on the Consent Agenda.**

**2021-0101 21-010 RFP - Brown Park Stormwater Improvements - Rejection**

21-010 RFP - Brown Park Stormwater Improvements was issued on February 2, 2021, soliciting proposals from contractors for stormwater improvements and forestry restorations at Brown Park.

Upon closing of the RFP on February 19, 2021, thirteen (13) vendors had fully downloaded the proposal documents and (5) proposals had been submitted. Based on an engineer estimate of cost, a budget of \$48,000.00 was requested and approved for this project. The lowest proposal price received, however, was for \$64,672.50.

After reviewing options for completing this project within the allocated budget, the Natural Resources and Facilities and Utilities Divisions concluded that the work outlined in the project could be more effectively and efficiently completed using the Village's in-house workforce. Material will be ordered with budgeted funds. As such, Public Works Department plans to complete this project during the Summer of 2021, weather permitting.

I move to approve the rejection of the five (5) proposals received for 21-010 RFP -

Brown Park Stormwater Improvements.

**This matter was APPROVED on the Consent Agenda.**

#### **2021-0193 Fireworks RFP**

RFP 21-013 was issued on February 10, 2021, to solicit proposals for a 23-25 minute choreographed fireworks show for the Village's annual Fourth of July celebration for 2021, 2022, and 2023. The RFP includes an option to renew the contract for 2024 and 2025.

Five (5) pyrotechnic firms were invited to submit a proposal including Five Alarm Fireworks Co., Boomtown Fireworks, Mad Bomber Fireworks Production, Johnny Rockets Fireworks and Melrose Pyrotechnics. Proposals were received from Melrose Pyrotechnics, Inc. and Mad Bomber Fireworks Productions.

\*Melrose Pyrotechnics proposed cost is \$27,500 utilizing 1,442 shells for 2021-2023. The cost increases \$28,800 in 2024 and \$30,000 in 2025.

\*Mad bomber proposed \$34,900 for the initial three (3) years of the contract, as well as for the renewal years, utilizing 1,731 shells.

\*The size, quality, and composition of shells are similar in both proposals.

Staff recommends awarding this contract to Melrose Pyrotechnics, Inc. Melrose has successfully produced the Village's fireworks show over the last thirteen (13) years. Its reliability, safety protocols, safety record and ultimately the quality of the display, perfectly choreographed to patriotic music, make it an excellent choice for the Villages' Fourth of July Celebration.

Melrose Pyrotechnics provides expert event producers, display technicians, and sound design staff that work closely with Village staff to deliver an exceptional choreographed fireworks show. Melrose prioritizes safety utilizing an on-site training facility and full time staff member dedicated exclusively to training technicians. The curriculum developed at Melrose expands the curriculum of the America Pyrotechnics Association. In addition to safety, Melrose was among the first to adopt new technology to electronically fire shells for 100% of their shows. Melrose Pyrotechnics produces firework shows for the: Chicago White Sox, Chicago Bulls, Chicago Bears, Chicago Air & Water Show, Taste of Chicago, University of Notre Dame, Allstate, McDonalds, Okinawa Fireworks Fest in Japan, and World Pyro Olympics in the Philippines.

I move to approve a contract with Melrose Pyrotechnics, Inc of Kingsbury, IN for pyrotechnical services on July 4, 2021, 2022, and 2023 for the Independence Day Spectacular at a total not to exceed \$27,500 per year.

**This matter was APPROVED on the Consent Agenda.**

**2021-0083 Villas of Cobblestone - Special Service Area #8 - Ordinance Proposing the Establishment of a Special Service Area and Providing for a Public Hearing**

On May 4, 2020, the Village Board of Trustees approved a Site Plan, Elevations, Landscape Plan, Subdivision, Rezoning, and Special Use Permit for a Residential Planned Development with Modifications to the Land Development Code for the Villas of Cobblestone, a residential development located on a 3.97-acre site located at 8010-8030 W. 143rd Street.

The project includes the construction of eighteen (18) dwelling units within nine (9) duplex buildings. The project entails subdividing the two (2) existing lots into an eleven (11) lot subdivision, the construction of a new public street (142nd Place) to be dedicated to the Village of Orland Park, a privately owned and maintained detention pond on Outlot A, and a small private park measuring approximately 5,775 square feet in size on Outlot B.

On August 17, 2020, the Village Board of Trustees authorized the execution of the Development Agreement for the Villas of Cobblestone.

**Special Service Area**

As a condition of approval of the Villas of Cobblestone subdivision and the Development Agreement, the establishment of a Special Service Area (SSA) is required to guarantee the long term maintenance of the detention pond and private park. In the case that the SSA needs to be activated, the proposed SSA will provide the Village with the necessary resources to assume maintenance duties in the event the outlots are not maintained in the future. An SSA allows the Village to levy an additional tax to assist with financing costs in the event the pond is not maintained in the future.

In accordance with State statute, the attached ordinance is structured to announce a public hearing to take place at the Village Board meeting scheduled for April 5, 2021. It is also anticipated that the Ordinance Establishing the SSA will be brought forward to the April 5, 2021 meeting. A public hearing notice will be published by March 21, 2021, within the 15 to 30-day time period required prior to the public hearing, to inform the public of the upcoming public hearing. The taxpayer of record notices will also be mailed on the same day.

The 3.97-acre property is owned by a single property owner, who has provided the Village with a signed agreement allowing the 60-day waiting period to be waived. The 60-day waiting and public comment period has been waived for the establishment of this SSA.

Trustee Dodge had questions. (refer to audio)

Director of Development Services Ed Lelo responded to Trustee Dodge. (refer to



audio)

Trustee Calandriello had questions. (refer to audio)

Village Attorney Walsh responded to Trustee Dodge. (refer to audio)

President Pekau had questions. (refer to audio)

Director Lelo responded to President Pekau. (refer to audio)

I move to pass Ordinance Number 5594, entitled: AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NUMBER 8 IN THE VILLAGE OF ORLAND PARK, AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0084 Orland Ridge - Special Service Area #7 - Ordinance Proposing the Establishment of a Special Service Area and Providing for a Public Hearing**

On April 1, 2019, the Village Board of Trustees approved the Site Plan, Landscape Plan, Elevations, Preliminary Plat of Subdivision and the six (6) Special Use Permits with Modifications to the Land Development Code for Orland Ridge. The 57.72- acre mixed-use planned development includes one hundred and four (104) attached dwelling units, one hundred and ninety (190) attached townhome units, a clubhouse, a conceptual site plan for up to a six (6) story and up to one hundred and twenty-two (122) room hotel, a conceptual site plan for a commercial area that includes up to 19,000 square feet of commercial retail space and up to 26,625 square feet of restaurant space. The subject property is generally located at the northeast corner of 171st Street and LaGrange Road (16727-16801 S. La Grange Road).

On April 15, 2019, the Village Board of Trustees approved the rezoning of the 57.72-acre property from E-1 Estate Residential Zoning District to the COR Mixed Use Zoning District.

On April 6, 2020, the Village Board approved the Development Agreement and Ordinance Authorizing the Development Agreement (Ordinance No. 5502). This document was amended with a name change on August 17, 2020.

Special Service Area

As a condition of approval of the Orland Ridge subdivision and Development Agreement, the establishment of a Special Service Area (SSA) is required to guarantee the long term maintenance of the landscaping areas, lighting and the round-about on and along 169th Place. In the case that the SSA needs to be activated, the proposed SSA allows the Village to levy an additional tax to assist with financing costs, providing the necessary resources to assume maintenance duties in the event the landscape areas, lighting, and round-about on and along 169th Place are not maintained in the future.

In accordance with State statute, the attached ordinance is structured to announce a public hearing to take place at the Village Board meeting scheduled for April 5, 2021. It is also anticipated that the Ordinance Establishing the SSA will be brought forward to the April 5, 2021 meeting. A public hearing notice will be published by March 21, 2021, within the 15 to 30-day time period required prior to the public hearing, to inform the public of the upcoming public hearing. The taxpayer of record notices will also be mailed on the same day.

The 51.72-acre property is owned by two (2) property owners, who have provided the Village with signed agreements allowing the 60-day waiting period to be waived. The 60-day waiting and public comment period has been waived for the establishment of this SSA.

Trustee Dodge and President Pekau had comments. (refer to audio)

I move to pass Ordinance Number 5595, entitled: AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NUMBER 7 IN THE VILLAGE OF ORLAND PARK, AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **PUBLIC SAFETY**

### **2021-0196 Tyler - Brazos eCitation and Incode Court Software Purchase and Contract Amendment- Parking, Municipal, Code Enforcement Violation System.**

The Police Department currently utilizes the Tyler Records Management and Computer Aided Dispatch software (originally purchased in 2009 through the Orland Joint Emergency Telephone System Board). The purchase of the ecitation and InCode Court software requires an amendment to the original 2009 contract as this is an add-on to the Police Departments CAD/RMS program.

The Tyler Brazos software used to issue Illinois Vehicle Code (IVC) citations and IVC warning citations (system purchased by Cook County for this purpose) is already in operation.

The Tyler Brazos eCitation and InCode Court Management System Software will replace the present Municipal Ordinance Violation System (MV) and the Parking Violation System (PT). The Tyler system includes parking citation, municipal citation, and code enforcement applications, along with system integration for local court management.

The current citation and municipal court system software does not integrate with Tyler Records Management or Computer Aided Dispatch. Presently, officers issue handwritten MV and/or Parking Citations from citation books. These issued citations are then entered into the respective MV or Parking systems (Citation Management and Hearing Processing) as well as the Tyler Records Management System (Historical Inquiries).

With the migration from the current MV and Parking Ticket systems into the Tyler Brazos system, citations will be entered into a singular system by the issuing officer, eliminating the duplicate entry by records clerks. There will no longer be a need to have citation books printed as the issued citations will be printed via the squad vehicle printers.

The Tyler Brazos/Incode Court system combines all activity into a singular system, saving staff hours, reducing human errors and the printing of citation books.

The Tyler system provides for a total citation and court management platform that will later integrate with the Tyler Munis software acquired by the Village in 2020.

Tyler Technologies is the sole source provider for this software system.

Trustees Milani and Dodge had comments. (refer to audio)

Trustee Katsenes had a question. (refer to audio)

Chief of Police Joseph Mitchell responded to Trustee Katsenes. (refer to audio)

I move to approve the purchase of Tyler - Brazos/InCode (Parking, MV & Code Enforcement) Software from Tyler Technologies, at a cost not to exceed \$58,399.00;

And,

I move to authorize the Village Manager to execute an amended agreement with Tyler Technologies for Tyler Brazos/InCode Court Software.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **PUBLIC WORKS**

### **2021-0165 Grasslands Regional Flood Control Pond Expansion - Bid Award**

In July 2003, the Grasslands subdivision was severely impacted by flooding after a record amount of rainfall. Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois was contracted to complete a Flood Risk Reduction Assessment of areas throughout the Village that were most impacted by the record rainfall including flooding of the Grasslands Subdivision near 167th Street and Wolf Road. CBBEL recommended a flood control facility on the farmland west of the subdivision to reduce the risk of future flooding.

Designed by CBBEL, the Grasslands flood control project was initiated in 2005. A partial basin was constructed that provided an immediate increase in the protection of the downstream properties located within the Grasslands subdivision while the Village awaited approvals from the Army Corp of Engineers and IDNR permits (received recently). The constructed partial basin also provides about 40% of the future detention needed for the farmland to the west.

Completing the full flood control project involves the construction of a dam with a reinforced concrete spillway and outlet pipe. The construction cost was estimated to be approximately \$600,000.00 in 2018, and the cost is expected to rise slightly due to increases in material costs since that time. Early in 2018, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) solicited Phase II Stormwater Management Program Project proposals from municipalities, townships and other governmental agencies for MWRD funding. The Village of Orland Park submitted the Grasslands Regional Flood Control Facility for consideration.

In June 2018, the Village received notification from MWRD that the project was accepted, providing up to 92% funding (fixed at \$558,000.00) assistance for construction. The Village will be required to fund the upfront construction of the flood control facility and MWRD will provide reimbursement. MWRD comes with a requirement for additional documentation as well as diversity inclusion goals for the project. CBBEL has updated the engineering plans, special provisions and other project related documents to meet MWRD's requirements. CBBEL also modified the plans to conform to current engineering standards that have been updated since the last iteration of the plans were prepared.

The project was issued for bid on January 22, 2021 and seven (7) complete bids were received. Courtesy emails were sent to ten (10) contractors. From Bidnet Direct there were fifty (50) partial document downloads and nine (9) full document downloads. The lowest three (3) bids were received from Schwartz Construction Group, Inc of Countryside, Illinois for \$668,014.39; P.T. Ferro Construction Company of Joliet, Illinois for \$656,533.01; and the low bidder was Integral Construction Inc. of Romeoville, Illinois at a total construction cost of \$598,320.00. The lowest two (2) bidders did not meet MWRD's diversity goals which include 20% Minority Business Enterprise (MBE), 10% Women's Business Enterprise (WBE), 10% Small Business Enterprise (SBE), and 3% Veteran Business Enterprise (VBE). Since these standards were not met, Integral Construction's bid would require a \$168,660.00 increase in the Village's contribution. PT Ferro was the second lowest bidder and since the standards were again not met, their bid would result in a \$314,594.01 increase in the Village's contribution. The third lowest bidder, Schwartz Construction Group, Inc. meets all of MWRD's requirements and would result in a \$110,014.39 in Village contribution. Exhibit A shows the calculations of these three contractor's diversity and the Village's contributions. Additionally, CBBEL reviewed the bids and qualifications providing a letter of recommendation to support the selection of Schwartz Construction Group, Inc.

Construction is expected to begin in early spring and be completed this year.

Due to the time sensitive nature of this item, this agenda item is being considered by the Committee of the Whole and the Village Board of Trustees on the same night.

I move to approve accepting the bid for the construction of the Grasslands Regional Flood Control Facility proposal from Schwartz Construction Group, Inc of Countryside, Illinois in an amount of \$668,014.39 plus \$60,000.00 contingency for a total of \$728,014.39.

**A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

#### **2021-0107 Asphalt Roadway Crack Filling - 2021-2023 Bid Award**

An invitation to bid for asphalt roadway crack filling was hosted on bidnetdirect.com from February 17, 2021 to March 5, 2021. The bid requested unit pricing to be submitted for a three-year period from 2021 to 2023. Eight (8) organizations, four (4) local to IL and four (4) out of state, downloaded the bid documents. Three (3) bids were formally submitted to the Village Clerk's Office and opened on March 5, 2021 at 11:00 a.m.

The Village received unit price bids from Patriot Pavement Maintenance of Cicero, IL, SKC Construction, Inc. of West Dundee, IL, and Denler, Inc. of Joliet, Illinois. The unit pricing bids by SKC, Denler and Patriot are shown in the attached Bid Tab. Denler, Inc., the low bidder, has performed the same asphalt roadway crack filling services for the multiple municipalities in the Chicagoland and down state areas with good results. Based on its bid pricing and past performance based on reference checks, it is staff's recommendation to accept the bid from Denler, Inc.

I move to approve awarding ITB 21-014 Asphalt Roadway Crack Filling 2021-2023 to Denler, Inc. of Joliet, Illinois in the amount not to exceed \$100,000.00 for fiscal year 2021; and an amount not to exceed the Board approved funding for fiscal years 2022 and 2023.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2021-0204 Zoning Map Update - Ordinance**

Per state statute, the Village must update and publish a zoning and boundary map reflecting the changes that occurred during the previous calendar year by March 31st of each year. Attached are the listings of zoning changes for the calendar year 2020 through March 9, 2021.

Development Services has reviewed the map and listings and is in concurrence with the changes. It is requested that the Board read into the record the following motion in order that the Village may proceed with the publication of the official zoning and boundary map.

I move to pass Ordinance Number 5597 entitled: **ORDINANCE APPROVING THE PUBLICATION OF AN UPDATED ZONING DISTRICT MAP.**

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **2021-0156 Title 7, Chapter 15 Tobacco License - Proposed Amendments**

Village staff has recently seen an increase in the amount of inquiries regarding opening a tobacco or alternative nicotine product store. The provisions in the

Village code currently require that no establishment selling tobacco products be located within 100 feet of any school, child care facility, library or any other business that provides any education or recreational programs for persons under the age of eighteen ("Designated Uses"). As such, when an inquiry is received to open this type of establishment, staff researches the selected property for compliance with these provisions. If a site does not meet the criteria, the applicant will continue to search for sites that meet their needs.

After review of recent requests, a large number of requests are being denied because they are too close in proximity to these other institutions. As such, a significant amount of staff time is being spent on these initial inquiries. These amendments are being brought to the Committee of the Whole to discuss if a cap on the number of tobacco licenses would be supported.

The intent of the amendments is to institute license classifications and limit the number of licenses in each classification. The proposed classifications would be as follows:

**Accessory Tobacco Sales:** A retail establishment in which the sale of other non-tobacco-related and non-alternative-nicotine-related products is the primary function.

**Tobacco Store:** A retail establishment whose primary function is the sale of tobacco-related and/or alternative nicotine products, where the sale of other products is merely incidental.

Currently, there are twenty-four (24) licenses that fit the description for accessory tobacco sales and twelve (12) that fit the description of a tobacco store. Similar to the processing of liquor licenses, if one (1) of these locations closed the number of licenses would have to be reduced and an additional license would be granted only if approved by the Village Board of Trustees.

Furthermore, additional clarification amendments are proposed to assist staff when determining if a prospective accessory tobacco store or tobacco store meets the spacing requirements. Without the following amendments, staff will continue to encounter challenges in the interpretation of the existing code language:

1) In instances where a tobacco store, or accessory tobacco store, is greater than 100 feet from one of the Designated Uses, due only to the width of the right-of-way, then the retailer shall not have a storefront that faces one of the designated uses. When such a location exists and does not have a storefront that faces the institution, no signage or business identifying markers shall be installed on the façade facing such institutions.

2) Tobacco or alternative nicotine product retailer and distributors shall not be

located within one thousand (1,000) feet of another licensed tobacco or alternative nicotine product retailer or distributor.

3) No tobacco or alternative nicotine product retailer and/or distributor shall be located on the same property, or within the same contiguous commercial center, as any business that provides any education or recreational programs for persons under the age of eighteen (18) years (i.e. tutoring, dance classes, athletic training, etc.).

This item was presented at the March 1, 2021 Committee of the Whole meeting. The Committee spoke in favor of the proposed amendments and the item was recommended unanimously for approval.

Since the Committee of the Whole meeting, staff reviewed the proposed changes with the Village attorney and was advised that changes to State law in regards to the minimum age to sell tobacco products has also changed from 18 to 21.

In addition, a clarification was made to the 1,000 foot distance requirement between tobacco retailers. This distance requirement is only in relation to tobacco retailers whose primary use is the retail sale of tobacco or alternative nicotine products. This clarification was made because there are several grocery stores in the Village that have a gas station out lot where both already have tobacco license in place. This avoids making those locations non-conforming.

These changes are reflected in the proposed amendments.

I move to pass Ordinance No. 5598 titled, "AN ORDINANCE AMENDING TITLE 7, CHAPTER 15 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE PURCHASE OR POSSESSION OF TOBACCO OR ALTERNATIVE NICOTINE PRODUCTS And license classification."

**A motion was made by Trustee Healy, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **PARKS AND RECREATION**

### **2021-0187 Recreation Advisory Board Recommendation - Ishnala Woods Park and Village Square Park Fence Installations**

In 2019, the then Parks Department contracted with Studio GC to perform an assessment of Village parks, athletic fields and playgrounds. Village Square and Ishnala Woods Parks both scored low in the assessment indicating a need for improvements.



In the assessment, Village Square Park received a grade of 2.00 noting that the "park is in need of upgrades/renovations". The assessment also specifically notes that at Ishnala Woods Park, the "playing fields are deteriorated and verging on unsafe conditions with fencing at sport areas".

At the November 2, 2020 Board meeting, staff proposed installing new backstops, dugout and homerun fences to each field to improve the safety and playing conditions. Item number 2020-0735 (attached) was approved by the Board awarding the project to America's Backyard at a cost of \$99,020.

On January 4th, shortly after the installation of fence posts began at Village Square Park, residents residing near the park began to voice concerns about this project. In response, Village staff immediately requested that America's Backyard cease installation.

Recreation and Parks staff then initiated a neighborhood meeting, sending a notice to residents residing near the parks.

On January 21, 2021, staff hosted a neighborhood meeting at the Civic Center. Recreation Advisory Board (RAB) members were present to listen to resident concerns. Board members did not participate in the meeting as this was not an official RAB meeting. Approximately forty (40) residents attended expressing concerns as to how the new fencing might negatively impact them. Towards the end of the meeting, staff asked those in attendance if adding backstops and dugout fencing would be acceptable. The consensus by those in attendance was that this was a good compromise allowing for field improvements without impacting overall field use for other activities or negatively impacting sight-lines from resident homes.

On March 2, 2021, the Recreation Advisory Board hosted its regularly scheduled meeting at the Civic Center. Residents near Ishnala Woods and Village Square were notified on February 3rd of the meeting. Approximately sixty (60) residents attended the meeting. Tom Dubelbeis, Chair of the Recreation Advisory Board, presented to the audience the original proposal which included homerun fences, backstops and dugouts, and re-orientating the field at Ishnala Woods. He then presented a revised proposal staff developed after listening to resident's concerns during the January neighborhood meeting.

#### Revised Improvements Presented

##### \*Ishnala Woods Park

- Field orientation will not change (remain in current location)
- Infield would be converted to dirt or gravel infield to improve play and safety for children
- Backstop and dugout fencing only
- One soccer goal to be added

- \*Village Square Park
  - Backstop and dugout fencing only
  - Home run posts to be removed

Tom then opened the floor to anyone that wished to make comments.

Several of those in attendance spoke sharing their concerns. The majority of concerns centered around: changing the use of the field, parking, safety of children with increased traffic, more trash with increased field use, an inability to use the field due to scheduled users, use of the field by non-residents, and the Village's desire to make the field a professional venue to earn revenue.

Board members responded to these concerns sharing that the intent of the project is to improve the conditions of the fields for OYA children at the Pinto and Shetland levels (4-7 year olds); that there is no intent to change the use of the fields to host tournaments or older players. Board members noted that the infields are too small to allow for older age groups. Board members also shared that the primary users are OYA players which are comprised of a minimum of 90% Orland Park residents.

Director of Parks and Recreation Ray Piattoni had comments regarding this matter. (refer to audio)

Trustee Calandriello and President Pekau had comments. (refer to audio)

I move to approve the installation of backstop and dug out fences at Village Square and Ishnala Woods parks, to remove homerun fencing posts at Village Square Park, to change from a grass infield to a dirt or gravel infield at Ishnala Woods Park and to add one soccer goal at Ishnala Woods Park.

**A motion was made by Trustee Milani, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## FINANCE

### 2021-0177 Transfer of 2021 Volume Cap - Ordinance

The Village of Orland Park's 2021 Volume Cap allocation amounts to \$110.00 per capita for a total 2021 allocation of \$6,414,320. "Volume Cap" is defined as a limit on the aggregate amount of tax-exempt private activity bonds that can be issued by the State.

The Volume Cap is allocated annually. To date, the Village's 2021 Volume Cap

has not been granted or transferred to another party. According to State Statute, the Village Board must pass an ordinance on an annual basis either reserving its volume cap or transferring the volume cap to another party and must notify the State in writing of any Volume Cap granted, transferred or reserved by official action of the Board no later than April 30th of each calendar year.

As has occurred in prior years, a request has been made to transfer the Village volume cap to the Town of Normal, McLean County, Illinois, one of the lead issuers of the debt utilized to fund the Assist Homeownership Program ("Assist"). Assist is a pooled bond program that utilizes municipal volume cap allocations to provide funds to cover all or most of the closing costs and down payments required of homebuyers. Assist also provides Mortgage Credit Certificates to help reduce the homebuyer's ongoing cost of borrowing. (See attached for additional information.)

The Assist Homebuyer Down Payment Program offers homebuyers a 30-year, fixed-rate mortgage and a 3% to 7% cash grant to qualifying home buyers to fund closing costs and down payment assistance.

Mortgage credit certificates allow the homebuyer to qualify for a federal income tax credit equal to 35% of the interest paid on their home loan each year, with the remaining amount qualifying as a regular income tax deduction. Through these programs, and the participation of local banks, the Village of Orland Park would assist families with the purchase of their first homes in the Orland Park community.

Monarch Mortgage Management will issue the bonds and the outstanding bonds will not be reflected as Village debt nor will it be applied to the Village's annual \$10 million bank qualified debt limitation. The Village has no financial exposure to the program as the interest rate subsidy and cash gift come directly from the program, not the Village. Also, administration of the program is handled by lenders and Monarch Mortgage Management, not by Village staff.

I move to pass Ordinance 5599, entitled: AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

**A motion was made by Trustee Milani, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

#### **2021-0170 Selection of an ERP Project Manager / Analyst**

In late 2020, the Village Board approved the purchase of Tyler Munis as a much-needed replacement Enterprise Resource Planning (ERP) software

solution. The implementation of a new ERP is a significant work effort that involves coordination of many moving parts, including staff resources, process improvement, and Tyler. This project is expected to last approximately two (2) years, and existing staff do not have excess capacity to complete a software implementation of this scope, including process review and improvement, while continuing to perform daily work functions.

In January, staff issued an RFP for Enterprise Resource Planning Project Manager/Analyst. Staff sent a courtesy notice to seven (7) firms, and Bidnet notified a total of seventy-five (75) firms. Sixty-two (62) firms downloaded at least a portion of the RFP document package. The Village received six (6) proposals, which were reviewed by a selection team from the Village Manager's Office, Department of Information Technology, Human Resources, and Finance. Three firms were selected for interviews. One proposal team rose to the top: Insight Public Sector, Inc. and DATA CLIMB (Insight).

From the beginning of the deliberations, the selection team noted that the most critical component to a successful project manager is the individual involved on our engagement. The selection team preferred Insight based on the engaging, positive, and confident demeanor of Clarence Clark, Managing Principal of DATA CLIMB. He had a solid presentation, a firm grasp on project management, a process improvement focus, and has solid experience in working with Tyler Technologies. The Insight team will also bring its team of a technical analyst, Tracey Smith, and other subject matter experts for various phases of the projected 2-year engagement.

Reference checks were positive. Staff spoke with the CIO-City of Dover DE, and the CIO of Cook County IL. Both spoke well of DATA CLIMB stating they did a good job of mitigating issues, setting realistic expectations and that they would hire them again. The Cook County CIO worked directly with Clarence and stated that he did a good job. He stated that their \$30 million Tyler Property Management implementation was two (2) years behind schedule and they had been through five (5) project managers before Clarence and Tracey took over and got the project back on track. The Dover CIO stated they had their staff onsite full time for the first three (3) months of the implementation and then scaled back to remote work.

Of the project management firms considered, Insight provided the lowest hourly rate. In consideration of the amount of work that we have with Insight Public Sector, it agreed to further lower its hourly rate, which was already the lowest rate of the finalist firms. Only SDI offered a rate lower than the original Project Manager rate, but was higher for the analyst rate. When combining both rates, the Insight rates were the lowest of all proposing firms.

Staff met several times with Insight to confirm the necessary work effort in order to successfully guide our ERP implementation. Staff arrived at a model that provides

for the Technical Analyst to be on-site full time throughout the project. The project manager will be working on our engagement full time for the first three months to ensure a successful kick off, then reduce his time to an average of 12 hours per week for the remainder of the project. Hourly demands will vary throughout the project depending on project needs. Over the expected 24 months, we anticipate Insight will provide approximately 5,328 hours, or 2.6 FTEs.

I move to authorize the Village Manager to execute a contract with Insight Public Sector, Inc., for Enterprise Resource Planning Project Manager / Analyst for a total contract cost of \$613,248, plus a 10% contingency, for total project management expense of \$674,573.

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## MAYOR'S REPORT

### 2021-0205 Main Street Triangle Development Memorandum of Understanding and Real Estate Consulting Agreement

In 2018, the Village completed a full RFP process to select a Master Developer for the balance of the developable property in the Triangle TIF District. Two finalist development teams, Structured Development and Edwards Realty, were selected and carefully reviewed by the Board of Trustees. In December 2018, the Board of Trustees elected to work with Structured Development on terms for a Master Development Agreement (MDA).

Staff worked diligently with Structured Development throughout 2019 and 2020, but the challenging times brought about by the COVID-19 pandemic substantially altered Structured Development's plan and proposal and it became clear that the parties would not be able to reach an accord on the terms and conditions of a Master Development Agreement. Therefore, on October 6, 2020, the parties opted to part ways, leaving the Village free to explore the other finalist's proposal.

Immediately thereafter, staff reengaged with Edwards Realty to explore if current market forces still rendered their proposal viable. Edwards Realty believes that significant portions of their original plan remain viable, but acknowledge that some modifications and redesign will be required to adjust to post-pandemic market forces. Throughout that discussion, staff and Edwards Realty believe that the discussed modifications and terms will be viable and acceptable to the Village. The next step to validate those plan is to more fully develop and review a plan, along with the financial veracity of that plan, to ensure all parties are satisfied with the product and prepared to enter into a full Master Development Agreement to implement that vision.

The attached Memorandum of Understanding (MOU) and Real Estate Consulting Agreement collectively set forth the Village's approach and mutual understanding to work with Edwards Realty on the design and development of the project plan for the remaining 9.15 acres of land available in the Triangle TIF District. This approach allows the Village and Developer to work in a flexible and collaborative approach as we continue to move out of COVID-19. The specific parameters of each respective agreement are outlined below.

The attached MOU sets forth the property and process to collaboratively design a redevelopment plan, including defining the terms and conditions on which a Master Development Agreement (MDA) can be negotiated with a future Master Developer. The terms of the MOU include:

- Subject Properties: All those remaining in the triangle, including Parcels A, B, C, E, F (part), & H, totaling 9.15 acres.
- Term: The time period to reach a mutually agreeable plan shall be one year after execution of the MOU.
- Developer: The Master Developer shall have contractual responsibility for the entire PD, but may employ sub-developers for parts of the project.
- Real Estate Price: Defines the methodology for setting the market price of the of the land to be sold.
- Financials: Sets forth economic viability parameters under which any request for TIF or other public funding must be justified.
- Financing: Details that the Master Developer is well capitalized and capable of self-financing the entire development.
- Construction: Outlines that the project must be of Class A, both in terms of design and construction.
- Zoning: VCD (Village Center District), all plans shall be developed accordingly
- Approvals: The mutually agreeable Redevelopment Plan shall be processed as a Planned Development (PD).
- Construction Term: The entirety of the project must be constructed with five years from the approval of the PD.
- Compliance: Sets forth required compliance with the TIF Act as well as the provisions of the prior Redevelopment Agreement relative to Flaherty & Collins.

The Real Estate Consulting Agreement outlines the terms of the exclusive consulting arrangement to be utilized to assist the Village in defining the redevelopment plan as contemplated under the MOU, including:

- Services: Edwards Realty retained as the consultant to work with the Village on designing a mutually acceptable project.
- Term: The time period shall be the same one-year term as the MOU agreement
- Consulting Fee: \$10,000 per month, with costs deferred throughout course of the agreement.
- Third-Party Fees: Sets forth that the Consultant may use sub-consultants, up to \$150,000, under the same deferred billing methodology.

- Payment: If the Village and Consultant enter into a MDA within one year, all deferred fees shall be waived. If no MDA is entered into within one year, the Village shall pay the Consulting Fee and the Third-Party Fees within 30 days of the agreement lapsing.
- Village Termination: Village may terminate the agreement at any time with 30-day notice, but must pay deferred Consulting Fees and Third-party Fees through the termination date.
- Consultant Termination: Consultant may terminate the agreement at any time with 30-day notice, but the Village shall then only have to pay the deferred Third-Party Fees and not the deferred Consulting Fees.

Village Manager George Koczwara introduced this item. (refer to audio)

Ramzi Hasan, President of Edwards Realty introduced his team and gave a presentation to the Board. (refer to audio)

Trustee Milani had comments. (refer to audio)

Mr. Hasan had comments. (refer to audio)

Trustee Fenton had comments and questions. (refer to audio)

Village Manager Koczwara responded to Trustee Fenton. (refer to audio)

Trustee Dodge had comments and questions. (refer to audio)

Mr. Hasan, Village Manager Koczwara, Attorney Scott Day, Attorney Tom Bayer and President Pekau responded to Trustee Dodge's comments and questions. (refer to audio)

Trustee Katsenes and Trustee Calandriello had comments. (refer to audio)

Trustee Calandriello made a motion to table this item, which was seconded by Trustee Dodge. (refer to audio)

Trustees Calandriello, Dodge and Fenton voted "AYE". Trustees Healy, Katsenes, Milani and President Pekau vote "NAY". The motion failed. (refer to audio)

Trustees Healy, Milani, Dodge and President Pekau had comments. (refer to audio)

President Pekau entertained a motion to amend the consulting agreement to change the words in Sections 2 and 3 from contractor to consultant. It was moved by Trustee Katsenes and seconded by Trustee Milani. All were in favor. (refer to audio)

I move approve the attached Memorandum of Understanding with Edwards Realty relative to the Triangle TIF District redevelopment project;

And;

I move to approve the attached Real Estate Consulting Agreement with Edwards Realty relative to the Triangle TIF District redevelopment project;

And;

I move to authorize the Village President to execute both the Memorandum of Understanding and Real Estate Consulting Agreement with Edwards Realty.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 1 - Trustee Dodge

## **VILLAGE MANAGER'S REPORT**

### **2021-0130 NeoGov Human Capital Software Contracts**

Integration of the NeoGov talent management suite was identified as an important project in the FY2021 Budget. As preparations are underway to implement the new ERP system, Tyler Munis, the Village seeks to streamline its vendor resources that seamlessly integrate with Munis and offer a broader array of services in order to improve efficiency. NeoGov is a workforce management platform of human resource management software and HR systems for government, public sector and higher education, that provides seamless integration with Tyler Munis. NeoGov automates and supports the entire employee lifecycle, while ensuring the highest standards of compliance. Once implemented, NeoGov will replace iCIMS enterprise recruitment platform, as well as online training offered by Impact Compliance.

NeoGov offers integration with a number of products that are attractive to the Village and will serve to enhance the hiring experience by helping us to identify and test quality candidates for open positions. These products include CritiCall, and online testing resource for public safety dispatch; Biddle/Test Genius an online testing resource for skills ranging from customer service to financial specialties; AssureHire for background and motor vehicle checks; SparkHire, an online resource for virtual interviewing; and PowerDMS, a cloud-based compliance software that will be the designated repository for critical content, searchable online resources that automatically disseminates, collects signatures on and tracks important policies and procedures. PowerDMS will be utilized for



the Employee Manual and Policies, Police General Orders, and Financial Policies. Currently, some of the process includes hard copy document exchange, multiple versions of documents that can contribute to wasted time and errors. PowerDMS electronic repository is currently used in other municipalities, including the Villages of Downer's Grove and Elgin. Of importance, PowerDMS serves as a resource to ensure the Village maintains highest standards of excellence without the pain of paper manuals and files. It is packaged with many common industry standards and makes proving compliance for Accreditation Management easy and electronic.

Staff recommends using the OMNIA Partners cooperative purchasing contract, through Insight Public Sector, Inc. to facilitate the project procurement.

I move to approve the contract with Insight Public Sector, Inc. through the OMNIA Partners cooperative purchase contract for HR software products & services, including NeoGov, PowerDMS, CritiCall, Biddle/Test Genius, AssureHire, and SparkHire with work to be performed by Governmentjobs.com d/b/a NeoGov and PowerDMS, for a three-year total not-to-exceed amount of \$193,079.18,

And;

to authorize the Village Manager to execute all related contracts subject to Village Attorney review.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0201 Veterans Voices Military Group License Agreement for Orland Park Veterans Center**

The Veterans Voices Military Group, Inc. (Veterans Voices) contacted the Village to request permission to hold meetings at the Orland Park Veterans Center. Veterans Voices Military Group, Inc. is a not-for-profit corporation that was established in 2014. It strives to support those in the community, and beyond, who have served in the armed forces. The organization recently relocated to Orland Park.

The Orland Park Veterans Center is located at 15045 West Avenue in Orland Park, and has a meeting room space. The building is also used by the Veterans of Foreign Wars - Orland/Palos Post 2604 and the American Legion - Orland Park Post #111.

Staff is requesting the approval of a License Agreement with Veterans Voices.

The License Agreement would grant a revocable license to Veterans Voices to use the Veterans Center to hold meetings. The term of the revocable license is one (1) year, beginning on April 1, 2021, with an automatic renewal for an additional one (1) year term each year. The fee for the license would be in the amount of \$10.00 per year.

Veterans Program Assistant Darryl Wertheim and Allen DeNormandi, Treasurer of the Veterans Voices Military Group had comments regarding this matter. (refer to audio)

President Pekau, Trustee Dodge, and Trustee Fenton had comments. (refer to audio)

I move to approve the License Agreement between the Village of Orland Park and Veterans Voices Military Group, Inc. for the use of the Orland Park Veterans Center, located at 15045 West Avenue;

And,

Authorize execution of said License Agreement by the Village Manager subject to Village Attorney review.

**A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **NON-SCHEDULED CITIZENS & VISITORS**

The following members of the audience addressed the Board. (refer to audio)

- John Stalzer
- George Reyes
- Michael Schaaf
- Jeanne Stacey

## **BOARD COMMENTS**

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio)

**ADJOURNMENT: 8:38 P.M.**

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2021-0228 Audio Recording for March 15, 2021, Board of Trustees Meeting**

**NO ACTION**

**/AS**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**