

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, January 20, 2020

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,  
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 P.M.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

**VILLAGE CLERK'S OFFICE****2020-0043 Approval of the January 6, 2020, Regular Meeting Minutes**

The Minutes of the Regular Meeting of January 6, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of January 6, 2020.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**ACCOUNTS PAYABLE****2020-0046 Accounts Payable from January 7, 2020 - January 20, 2020 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from January 7, 2020 through January 20, 2020, in the amount of \$2,298,427.96.

**A motion was made by Trustee Calandriello, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**CONSENT AGENDA**

President Pekau stated that item C. LED Street Lighting Upgrade - IDOT and Cook County Jurisdiction Roads - Change Order has been removed from the agenda.

Trustee Dodge requested that Item H. 2020 Land Development Code Amendments I - Ordinance be removed from the Consent Agenda for a separate vote.

**Passed the Consent Agenda**

**A motion was made by Trustee Fenton, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**2020-0045 Payroll for January 10, 2020 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for January 10, 2020, in the amount of \$1,321,869.60.

**This matter was APPROVED on the Consent Agenda.**

**2019-0863 Intergovernmental Agreement with the Will County Emergency Telephone System (ETSB) to authorize cooperation between the Orland Park Police Department and ETSB by coordinating the development of common definitions, database designs, and metadata standards to facilitate mutual sharing of data sets and review their GIS programs cooperatively to promote the development of compatible hardware and software systems - Approval**

The police department is seeking approval to review GIS program data with ETSB cooperatively to promote the development of compatible hardware and software systems. ETSB agrees to provide the Orland Park Police Department with a data license to use certain specified data sets listed below for the area covered by their geographic jurisdiction:

1. Street Centerlines
2. Fire boundaries for Mokena and Homer Township
3. Police Boundaries for Mokena and Sheriff (in the northwest area of Frankfort)

Township and south side of Homer Township)

4. City layer in general area along Cook County border where Orland Park is located

5. PSAP Boundary layer

I move to approve the Intergovernmental Agreement between the Will County Emergency Telephone System and the Village of Orland Park in the development of common definitions, database designs and metadata standards to facilitate mutual sharing of data sets and review their GIS programs;

And

Move to approve authorizing the Village Manager to execute the agreement.

**This matter was APPROVED on the Consent Agenda.**

**2020-0052 Office and Janitorial Supply Purchases - Suburban Purchasing Cooperative**

In 2017, the Board approved entering into a contract with Warehouse Direct of Des Plaines, Illinois for the purchase of janitorial (domestic) supplies through the National Intergovernmental Purchasing Alliance Cooperative (National IPA). The Village currently purchases domestic supplies from Warehouse Direct under a cooperative contract. According to ILCS 525/2 from CH. 85, pr. 1602 Sec. 2 (a) any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units. All such joint purchases shall be by competitive bids as provided in Section 4 of this Act (Source: P.A. 87-960).

Warehouse Direct has been the Village's preferred provider of office and janitorial supplies for many years. Most recently the Suburban Purchasing Cooperative (SPC) has awarded a combined Office Supplies & Janitorial Supplies Contract (#189) by piggybacking onto the National Cooperative Purchasing Alliance (NCPA) agreement with American Office Products Distributors (AOPD). Warehouse Direct is a local dealer for AOPD and has been a valued vendor for the SPC for over ten years.

Staff is requesting to continue to use cooperative pricing offered by Warehouse Direct for the purchase of domestic and janitorial supplies.

I move to approve the purchase of office supplies and janitorial supplies under the cooperative pricing with Warehouse Direct of Des Plaines, Illinois for an amount not to exceed board approved budgeted amounts.

**This matter was APPROVED on the Consent Agenda.**

**2020-0048 Disposal of Village Equipment (Online Auction) - Public Works and the Parks & Grounds Department**

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the ordinance attached to the Board Packet as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

Two (2) Belson Outdoors park grills, model # FC-1193 & FC-1193-B

Seven (7) used office chairs, make/model/serial are n/a

One (1) Rhino industries pneumatic post driver transport cart with driver and adapters.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5475 entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was PASSED on the Consent Agenda.**

**2020-0049 Orland Park Health & Fitness Center Steam Room Generators - Proposal**

Over the past year, the Orland Park Health & Fitness Center has been experiencing problems with the steam generators (boilers) for both the Men's and Women's Steam Rooms. The boilers that produce steam have numerous issues which require frequent repair. Both boilers are over 10 years old. Replacement of these boilers was anticipated and included as part of the FY2020 budget.

Staff reached out to several vendors and received the three attached proposals. Each vendor provided a separate proposal for the Men's Steam Room and the other for the Women's Steam Room. The proposals are summarized in the summary table attached.

Following a review of all proposals, Accurate Industries of Wheeling, Illinois has submitted the lowest cost proposal and been deemed to be a highly qualified vendor for the scope of services requested. Power Wellness staff has worked with Accurate Industries for many years and have been satisfied with their service. It is staff's recommendation that the proposals from Accurate Industries of Wheeling,

Illinois be accepted in an amount not to exceed \$25,035.78.

I move to approve waiving the bid process;

And

Approve accepting the proposals from Accurate Industries of Wheeling, Illinois, for Replacement of Steam Generators at the Orland Park Health & Fitness Center in an amount not to exceed \$25,035.78.

**This matter was APPROVED on the Consent Agenda.**

**2020-0036 Amusement Device Operator's License - Removal**

One (1) request for the removal of their Amusement Device Operator's License is from Pappy's Liquor Group d/b/a Girl in the Park, located at 11265 159th Street. They are concentrating on video gaming and no longer want the amusement devices.

With the removal of one (1) Amusement Device Operator's License to the Village, the total active licenses will be twenty-one (21). Currently, the Village Code 7-6-2(B) allows twenty-five (25) licenses in the Village.

I move to approve the removal of one (1) Automatic Amusement Device Operator's License.

**This matter was APPROVED on the Consent Agenda.**

**2020-0057 Waterfall Plaza - Development Agreement - Ordinance**

On December 3, 2018, the Village Board of Trustees approved a Special Use Permit for planned development with modifications for an existing commercial development known as Waterfall Plaza and a subdivision of one lot into two. The subject property is designated within the BIZ General Business zoning district and is generally located at 8750 and 8752 West 159th Street, Orland Park, Illinois 60462.

I move to pass Ordinance Number 5477, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT - WATERFALL PLAZA (8750 TO 8752 W. 159TH STREET)

**This matter was PASSED on the Consent Agenda.**

**2019-0782 Summer Program Lists Approval**

The lists of recommended programs to be offered in the Recreation Department 2020 Summer Program guide are attached to the Board Packet. Included in the lists are contractual costs (over \$20,000) that would need Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees, and actual costs are dependent on the number of participants registered.

I move to approve the recommended 2020 Summer programs and payment to the contractual instructors at the time of invoicing.

**This matter was APPROVED on the Consent Agenda.**

**2019-0880 2020 Land Development Code Amendments I - Ordinance**

On January 6, 2020, the Village Board of Trustees approved Land Development Code amendments for Section 2-102, Section 3-101, Section 5-101, Section 5-108, Section 5-112, Section 6-202, Section 6-209, Section 6-302, Section 6-304, Section 6-305, Section 6-307, Section 6-308, and Section 6-314, as presented in the Amendment Report attached to the Board Packet titled "2020 Land Development Code Amendments I Amendment Report to the Plan Commission" and associated exhibits, prepared by the Development Services Department and dated December 3, 2019.

I move to pass Ordinance Number 5476, entitled: AN ORDINANCE AMENDING ARTICLE 2 (DEFINITIONS AND RULES OF CONSTRUCTION), ARTICLE 3 (DECISION MAKING AND ADMINISTRATIVE BODIES), ARTICLE 5 (DEVELOPMENT PROCEDURES, REQUIREMENTS AND REGULATIONS) AND ARTICLE 6 (DEVELOPMENT REGULATIONS) OF THE VILLAGE OF ORLAND PARK LAND DEVELOPMENT CODE, AS AMENDED

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 2 - Trustee Fenton, and Trustee Dodge

**DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

**2020-0050 Village Code Amendment - Title 5, Chapter 1-13 AMENDMENTS TO IBC 2018 (MODEL CODE)**

The minor change being proposed is to clarify what is required for signage inside Orland Square Mall regarding tenant wall signs. Currently, the IBC Code conflicts with the Village's Sign Code per Section 6-307 of the Land Development Code. This amendment will clarify that sign permits are required for tenant signage inside Orland Square Mall. However, the review and sign permit will only cover structural and electrical requirements. There will be no size restrictions for interior signage.

Trustee Dodge had a question. (refer to audio file)

Interim Director Development of Development Services Ed Lelo responded to Trustee Dodge. (refer to audio file)

I move to pass Ordinance Number 5478, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 1, OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE BUILDING CODE

**A motion was made by Trustee Healy, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

#### **2020-0010 151st Street, Phase III Engineering Services, Consultant Recommendation**

The Village and its consultants, Christopher B. Burke Engineering, Ltd. (CBBEL) and Santacruz Land Acquisition have completed the design, construction, and land acquisition documents for the widening and reconstruction of 151st Street from Ravinia Avenue to West Avenue. This project includes a new roundabout at the intersection of West Avenue and 151st Street as well as new watermain, storm sewers, intersection and roadway improvements at West Avenue, 151st Street, and Ravinia Avenue.

The project design and specifications have been accepted by the Illinois Department of Transportation (IDOT). IDOT is in the process of bidding this project with the expected bid opening date of January 17, 2020. The next step in this process for the Village is to retain a qualified engineering consultant for Phase III, Construction Engineering Services which is also known as construction observation services.

##### **Request for Proposals and Scope of Services**

A Request for Proposals (RFP) for "151st Street from West Avenue to Ravinia Avenue, Phase III - Construction Engineering Services" was issued on November 8, 2019. The following Scope of Services was included in the RFP:

- Provide full time resident engineering and inspection services during the construction of the improvements to ensure that the project is constructed in accordance with the approved plans, specifications and federal funding requirements.
- Communicate with residents and businesses on the Village's behalf regarding the construction operations and schedules. Attend public information meetings, if required.
- Maintain a daily record (log) and Inspector Daily Reports (IDRs) of the contractor's activities throughout construction, including documenting sufficient information to permit verification of the nature and cost of changes in plans and authorized additional work. All documents must be in accordance with federal, state, and local requirements. IDRs shall be submitted to the Village on a weekly basis.



- Provide digital construction photographs documenting progress of the work. The photographs shall be taken at appropriate intervals (at least twice a week) to show and document meaningful construction progress.
- The resident engineer or other personnel shall be prepared to answer the needs of the residents and businesses via telephone, email and/or in-person. These activities shall consist of, but are not limited to, answering phone calls, receiving and sending e-mails, and contacting/meeting the residents or business owners to ensure resolution. This work shall be performed in a timely manner as determined by the Village and situational needs.
- Conduct weekly meetings with the contractor and Village representative on the project and all interested parties to discuss the progress of the project and other matters requiring discussion and resolution. Prepare and distribute meeting minutes.
- In response to RFIs and if needed, prepare details or sketches to assist the contractor with construction-related questions.
- Revise contract drawings to reflect as-built conditions for the project. At the completion of the project, provide the Village with electronic CAD files of the as-built drawings.
- Measure quantities and maintain project documentation of the quantities to meet all federal, state, and local standards, specifications and requirements. Prepare and submit to the Village all required partial and final pay estimates, change orders, records and reports.
- Provide material QA/QC as required per IDOT Standard Specifications.
- Review and approve material cut sheets and shop drawings.
- Monitor contractor's work and construction layout and traffic control.
- Coordinate with utilities (Village and outside companies) as necessary.
- Coordinate all construction-related details with the Village and all other related parties.

#### Evaluation Criteria

The following evaluation criteria were established in the RFP:

- Total professional fees including reimbursable expenses - 40%
- Combination of the following items - 30%
  - Resident Engineer's (RE) and Firm's past working experience for Phase III - Construction Engineering Services related with federal funding, IDOT's policies and procedures, and IDOT's Local Agency representatives.
  - RE's past working experience related with infrastructure elements, utility coordination or relocation, traffic signal construction and/or water main projects.
  - RE's and Firm's experience with roundabout design and/or construction.
- Overall proposal completeness and overall project understanding including potential project challenges - 20%
- Selection team's discretion - 10%

#### RFP Responses and Evaluation

RFP responses were received on December 6, 2019 with eight consulting firms submitting their responses. All eight submittals were considered "responsive"

responses by the Finance Department. The Village formed a three member Selection Committee to evaluate, rate and conduct interviews. The following are the members of the Selection Committee:

- Greg Summers - Assistant Village Manager
- Rich Rittenbacher - Interim Director, Public Works
- Khurshid Hoda - Director, Programs and Engineering Services

The following is summary of hourly rates, number of hours, and total professional fees submitted by each firm:

Firm Name	Number of Hours	Average Hourly Rate	Professional Fees
Baxter & Woodman, Inc.	3,318	\$119.63	\$396,928
Engineering Resource Assoc.	2,216	\$126.03	\$279,285
Civiltech Engineering, Inc.	3,366	\$142.53	\$479,744
Christopher B. Burke Engineering	2,200	\$142.38	\$313,242
Strand Associates	3,156	\$144.67	\$456,571
Robinson Engineering, Ltd.	2,104	\$144.38	\$303,786
V3 Companies, Ltd.	2,180	\$159.17	\$347,000
Thomas Engineering Group	3,078	\$161.26	\$496,571

Using the Village team's experience with other similar projects including the recently completed roadway, landscaping and roundabout work at Ravinia Avenue and 147th Street, it was estimated that a 151st Street project would require approximately 3,200 to hours. In the hours estimate, the Village team considered the possible impact of bad weather (i.e., the extension of construction schedule) and the possibility of the project extending into the 2021 construction season.

Based on the evaluation criteria established in the RFP (mentioned above), the Selection Committee created a shortlist of four firms and invited them for interviews on December 20, 2019. The following four firms were invited for the interviews:

- Baxter & Woodman, Inc.
- Civiltech Engineering, Inc.
- Christopher B. Burke Engineering
- Strand Associates

During the Committee of Whole meeting, additional information was requested by the Committee members. The RFP Evaluation Table as prepared by the Selection Committee is attached to the Board Packet with this report for reference.

Based on the evaluation criteria established in the RFP, review of submittals, qualifications, professional references, interview results, working experience of project manager, resident engineer, and field technicians with IDOT, and with the lowest average hourly rate with the hours required to complete the project, the Selection Committee unanimously recommends accepting Baxter and

Woodman's proposal. The Selection Committee also recommends adding approximately 7.5% (\$30,000) in contingency funds to address unforeseen elements in underground utilities, delays due to weather, changes in project requirements, addressing property owners and stakeholders' requests, and other related items. The Baxter and Woodman contract will be on a hourly-to-max type contract. Therefore, contract and contingency funds will only be spent if the hours are required by the project.

The Committee of the Whole forwarded this item to the Village Board of Trustees without a recommendation pending the review of evaluation criteria developed by the Selection Committee.

Trustee Dodge had questions. (refer to audio file)

Village Manager Koczwara responded to Trustee Dodge's questions. (refer to audio file)

President Pekau had comments. (refer to audio file)

Assistant Director of Development Services and Transportation and Engineering Manager Khurshid Hoda had comments. (refer to audio file)

I move to approve the proposal from Baxter and Woodman, Ltd. for the 151st Street Improvements, Phase III Construction Engineering Services in an amount not to exceed \$396,928;

And

I move to approve \$30,000 as a line item in Baxter and Woodman's contract as contingency funds which shall only be used by prior authorization from the Village Manager;

And

I move to authorize the Village Manager to execute an agreement with Baxter and Woodman, Ltd., pending Village Attorney review, in the total not to exceed the amount of \$426,928.

**A motion was made by Trustee Healy, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## PARKS AND RECREATION

### 2020-0037 2020 Concert Series

The Village has successfully worked with Sound Works Productions since 2012 to produce all stage and sound aspects of the Taste of Orland Park, Fourth of July and Centennial Park West concerts, as well as the 2019 Loverboy ticketed concert.

In 2020, the Village will host national level artists at Centennial Park West for three (3) concert dates. Each artist will present a rider which outlines the specific requirements necessary to produce the show, including the stage, audio, lights, labor (stage techs, engineers) and backline. Signing a contract with each artist includes accepting the rider as presented.

Sound Works Productions will review each rider, making recommendations as to what is typically acceptable and confirming the ability to execute all agreed-upon aspects of the rider.

Staff recommends that the Village solely work with Sound Works Productions to produce the Centennial Park West concert series in 2020. Sound Works Productions has proven to be a reliable, highly professional, and experienced production company. The process of issuing an RFP to accomplish this for each artist would delay the process of signing contracts, potentially risking losing the artist(s) to another venue.

The Village will have a per event contract in place with Sound Works Production to provide stage, audio, lights and labor for Village events.

The cost of stage, sound, lights and labor for the Centennial Park West concert series is as follows:

June concert: \$22,225  
July concert: \$22,000\*  
August concert: \$22,000\*

\*estimate

Trustee Dodge had comments and questions. (refer to audio file)

Recreation Director Nancy Flores responded to Trustee Dodge. (refer to audio file)

President Pekau had questions. (refer to audio file)

Village Manager George Koczwara responded to President Pekau. (refer to audio file)

Trustee Fenton had comments and questions. (refer to audio file)

Village Manager Koczwara responded to Trustee Fenton. (refer to audio file)

Trustee Calandriello had questions. (refer to audio file)

Village Manager Koczwara and President Pekau responded to Trustee Calandriello. (refer to audio file)

Trustee Healy, Director Flores and Trustee Dodge had comments. (refer to audio file)

I move to approve waiving the bid process and to approve contracting with Sound Work Productions for the 2020 concert series at Centennial Park West and to authorize the Village Manager to execute the contract with Sound work Productions on behalf of the Village of Orland Park.

And

I move to approve a budget adjustment of \$181,422 to add the 3rd concert to the 2020 Centennial Park West concert series.

And

I move to authorize the Village Manager to execute the contracts on behalf of the Village of Orland Park with the music artists and groups for the Summer Concert Series and to authorize, ratify and confirm all previous actions taken by the Village Manager related to the execution of the contracts with the music artists and groups for the Summer Concert Series.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 2 - Trustee Fenton, and Trustee Dodge

**OFFICIALS****2020-0055 PSEBA Hearing Officer - Appointment**

Ordinance 5373, An Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims Under PSEBA requires an administrative hearing be conducted by a hearing officer. President Pekau will appoint and swear-in Karl R. Ottosen to serve as the PSEBA hearing officer.

Trustee Calandriello had questions. (refer to audio file)

Village Manager George Koczwara responded to Trustee Calandriello. (refer to audio file)

I move to approve and consent the appointment and swearing-in by President Pekau of Karl R. Ottosen as the PSEBA hearing officer.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

**VILLAGE MANAGER'S REPORT****2020-0018 Drug Free Workplace Policy and Employee Drug and Alcohol Testing Program for Non-DOT Regulated Employees**

A review of the Village's Drug Free Workplace Policy and the Employee Drug and Alcohol Testing Programs was completed pursuant to legalization of the use of recreational cannabis by the State of Illinois. The change in law does not impact those employees with Commercial Driver's Licenses (CDL) as they remain subject to the federal drug and alcohol testing. The testing program for non-DOT regulated employees needed to be revised because the use of cannabis has been made legal for these individuals and prohibits the Village from discriminating against these employees.

The Village retains the rights it traditionally had to prohibit the use, possession, sale, etc., of drugs, cannabis and alcohol in the work place, and to prohibit employees from being impaired by or under the influence of these substances while at work or while on call. The Village cannot, however, take employment action based solely on the off-duty use of cannabis by the employees who are covered by this policy.

Modifications have been made the Village of Orland Park's Drug Free Workplace Policy and the Village of Orland Park Drug and Alcohol Policy and Testing

Program for Non-DOT Regulated Employees to comply with the new legislation. The revised policies are attached to the Board Packet.

President Pekau, Village Manager George Koczwara and Attorney Tom Melody had comments regarding this matter. (refer to audio file)

Trustee Fenton, President Pekau, Trustee Dodge and Trustee Calandriello had comments and questions. (refer to audio file)

Attorney Melody, Human Resources Stephana Przybylski and Village Manager Koczwara responded to their comments and questions. (refer to audio file)

I move to approve the Drug Free Workplace Policy;

And

I move to approve the Employee Drug and Alcohol Testing Program for Non-DOT Regulated Employees.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

## **NON-SCHEDULED CITIZENS & VISITORS**

The following member of the audience addressed the Board. (refer to audio file)

-Betty Pekau

## **BOARD COMMENTS**

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio file)

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Fenton, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

### **ADJOURNMENT: 10:53 P.M.**

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

**Nay:** 0

### **2020-0073 Audio Recording for January 20, 2020 Board of Trustees Meeting**

**NO ACTION**

**/AS**

APPROVED: February 3, 2020

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**