



Legislation Details (With Text)

**File #:** 2014-0078    **Version:** 1    **Name:** Drug and Alcohol Testing Third Party Administrator  
**Type:** MOTION    **Status:** PASSED  
**File created:** 1/29/2014    **In control:** Board of Trustees  
**On agenda:** 3/3/2014    **Final action:** 3/3/2014  
**Title:** Drug and Alcohol Testing Third Party Administrator

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/3/2014	1	Board of Trustees		
2/4/2014	1	Village Manager	INTRODUCED TO BOARD	
2/3/2014	0	Finance and Information Technology Committee	RECOMMENDED FOR APPROVAL	Pass
1/29/2014	0	Village Manager	INTRODUCED TO COMMITTEE	

**Title**  
Drug and Alcohol Testing Third Party Administrator

**History**

The Village currently uses First Advantage, of Symphony Technology Group (STG), a leading background screening company, as a third party administrator (TPA) to provide Medical Review Officer (MRO) services, random drug program administration, statistical reporting services, and emergency collection sites for the Village’s drug and alcohol testing program. We are entering our second year with First Advantage as they purchased the screening business of our previous provider LexisNexis (formerly Choicepoint) in 2013.

Currently First Advantage is honoring the service agreement that was in place with our previous TPA. We have been working with them to document that the terms of the service agreement will remain unchanged with First Advantage.

To maintain current service levels and continuity with our occupational health provider approval is sought to continue working with First Advantage as the Village’s TPA and to secure similar service agreement for 2014 with options to renew in 2015 and 2016. Should appropriate terms not be reached with First Advantage, staff will seek alternative proposals from other third party administrators and return to the Board for approval.

On February 3, 2014, this item was reviewed by the Finance and Information Technology Committee, recommended for approval and referred to the Village Board of Trustees for consideration.

**Financial Impact**

The estimated annual cost for this service is approximately \$13,000. Costs are based on actual utilization. Adequate funds have been included in the FY2014 budget to support this expenditure.

**Recommended Action/Motion**

I move to approve an agreement with First Advantage to provide third party administration services for the drug and alcohol testing program for 2014 with options to renew in 2015 and 2016.