



Legislation Details (With Text)

File #: 2018-0784 **Version:** 1 **Name:** Laserfiche Electronic Document Management Software DocuSign Connector

Type: MOTION **Status:** PASSED

File created: 11/13/2018 **In control:** Board of Trustees

On agenda: 12/3/2018 **Final action:** 12/3/2018

Title: Laserfiche Electronic Document Management Software DocuSign Connector

Code sections:

Attachments: 1. Quote, 2. Integration Description, 3. Addendum A Signed

Date	Ver.	Action By	Action	Result
12/3/2018	1	Board of Trustees		
11/26/2018	1	Department of Business Information Systems	INTRODUCED TO BOARD	
11/19/2018	0	Technology, Innovation and Performance Improvement Committee	RECOMMENDED FOR APPROVAL	Pass
11/13/2018	0	Department of Business Information Systems	INTRODUCED TO COMMITTEE	

Title
Laserfiche Electronic Document Management Software DocuSign Connector

History
With the purchase of the Laserfiche Avante Software suite from TKB Associates and DocuSign from Carahsoft we learned about the capability to improve workflow and productivity by allowing DocuSign (electronic secure signatures) to route through Laserfiche as part of our electronic document management initiative. The purpose of the agenda item is because we are asking to increase the annual license fee to TKB Associates by \$500.00 in 2018.

Financial Impact
The total cost of connector is \$500.00 annually through TBK and associates.

On November 19, 2018, this item was reviewed and approved by the Technology, Innovation and Performance Improvement Committee and referred to the Board for approval.

Recommended Action/Motion
I move to approve the purchase of the Laserfiche and DocuSign connector from TKB Associates of Mokena, Illinois in an amount not to exceed \$500.00 annually for the connector and increase the total contracted amount paid to TKB from \$32,100 to \$32,600 in 2018.