



Legislation Details (With Text)

**File #:** 2021-0563    **Version:** 0    **Name:** FY2021 Budget Amendment #4 - Approval  
**Type:** MOTION    **Status:** PASSED  
**File created:** 7/27/2021    **In control:** Board of Trustees  
**On agenda:** 8/2/2021    **Final action:** 8/2/2021  
**Title:** FY2021 Budget Amendment #4 - Approval  
**Code sections:**  
**Attachments:** 1. Budget Amendments 2021 #4, 2. 2021 Budget Summary after Amendment #4, 3. Traffic Attenuator images

Date	Ver.	Action By	Action	Result
8/2/2021	0	Finance	INTRODUCED TO BOARD	
8/2/2021	0	Board of Trustees		

Title  
FY2021 Budget Amendment #4 - Approval

History

A detailed spreadsheet (by fund) reflecting budget adjustments is attached. This is the fourth budget amendment for FY2021.

Capital Projects Fund

Network Cameras

Installation of Network Cameras at multiple Village facilities. Total estimated cost is \$18,268.

Computer Software

LaserFische Software which is the document imaging, scanning and conversion project, to be amended out of the 2021 budget. The Village will be evaluating content management platforms and will move forward as part of the 2022 budget request. Total budget reduction for 2021 is \$300,000.

Multi-purpose Path Engineering

To update the 82nd Street Multipurpose Path, Phase 1 engineering was budgeted at \$140,000. The lowest bid came in at \$169,804 by Baxter and Woodman. Total estimated increase is \$29,804. This project was previously approved by the Village Board.

Water and Sewer Fund

Additional funding for a Stormwater Master plan, estimated cost is \$300,000 and a T-Connection Design at the Pump Station, estimated cost for Greely and Hansen to design the connection details is \$16,430. The Stormwater Master plan was originally in the budget, but it was erroneously removed in a prior budget amendment. Total estimated increase is \$316,430.

General Fund

#### Audit contract amendment

Additional services and changes to audit standards required amendments to the 2020 audit contract in the amount of \$16,570. The contract amendment was previously approved by the Village Board.

#### Traffic Safety Equipment

Traffic on main routes throughout the Village often travel at high rates of speed. For worker safety, the Village is interested in purchasing a traffic attenuator trailer, which would be the LED arrow board to direct traffic. It would also block the lane of traffic and absorb a traffic collision, greatly improving worker safety. Estimated cost is \$31,000 for one (1) attenuator trailer in 2021, with another attenuator trailer to be purchased next budget year.

#### Staffing changes

##### Intern program

The Village is planning to implement an internship program for undergraduate and graduate students. Graduate student interns will be hired for the Village Manager's Office, Finance, and Development Services. Undergraduate Interns will be hired in Communications & Marketing, Engineering, Human Resources, Information Technology, Public Works, and Recreation. The organization-wide internship program will act as a recruiting tool, an ongoing candidate pipeline, and a set of extra hands for departments. Total annual cost for the intern program would be \$172,787 annually. The total estimated cost for the balance of 2021 will be \$103,370.

##### Public Works Part Time Employees

In order to attract and retain part time Public Works employees, the Village is consolidating part-time Public Works positions titles and responsibilities under one title: PW - Maintenance (PT). Positions that will no longer be used will be removed during the next amendment to the Salary Ordinance. Changes include modifying the title of one (1) PW - Admin Facility Attendant (PT) to PW - Maintenance (PT) and two (2) NRF Maintenance I (PT) employees to PW - Maintenance (PT). The total estimated cost for 2021 is \$3,031.

#### Financial Impact

The attached spreadsheet identifies the budget impact. Also, the 2021 budget summary has been updated to reflect these amendments (although not attributed to various expenditure types).

#### Recommended Action/Motion

I move to approve an increase in the General Fund expenditure budget in the amount of \$47,570 and not include the internship program, an increase in the Water & Sewer Fund expenditure budget of \$316,430, an increase in the Recreation & Parks Fund of \$9,981, and a decrease in the Capital Project Fund expenditure budget of \$251,928 as detailed on the FY2021 Amendment #4.