



Legislation Details (With Text)

**File #:** 2013-0612    **Version:** 1    **Name:** Village-Owned Holiday Decorations 2013 - 2015  
**Type:** MOTION    **Status:** PLACED ON FILE  
**File created:** 10/16/2013    **In control:** Parks, Recreation & Environmental Initiatives  
**On agenda:**    **Final action:** 11/4/2013  
**Title:** Village-Owned Holiday Decorations 2013 - 2015  
**Code sections:**  
**Attachments:** 1. Bright Ideas - holiday lights 2013-2015

| Date       | Ver. | Action By                              | Action                   | Result |
|------------|------|--|--------------------------|--------|
| 11/4/2013  | 1    | Board of Trustees                      |                          |        |
| 10/30/2013 | 1    | Village Manager                        | INTRODUCED TO BOARD      |        |
| 10/21/2013 | 0    | Public Works and Engineering Committee | RECOMMENDED FOR APPROVAL | Pass   |
| 10/16/2013 | 0    | Village Manager                        | INTRODUCED TO COMMITTEE  |        |

Title  
Village-Owned Holiday Decorations 2013 - 2015

History

Bright Ideas has provided the installation, maintenance, takedown and storage of all village-owned holiday displays at the Village Hall, along Ravinia Avenue, and at Centennial Park since 2001. In addition, Bright Ideas provides the animated lights and music on the trees along Fun Drive at no cost to the village. In 2009, Bright Ideas replaced all of the lighted snowflakes along LaGrange Road at no cost to the village. Bright Ideas staff members are on-site for the Mayor’s Annual Tree Lighting to work with Village staff to make sure all displays are turned on and in working order. All of the decorations are stored at Bright Ideas.

The services that Bright Ideas provides are only for village-owned holiday displays, which include all of the ground displays that are located in Centennial Park and along Ravinia Drive. The street pole holiday banners and decorations (Toy Soldiers and Fantasy trees with pole trim garland) are separately rented from Folgers Flag.

Staff has been researching other companies in anticipation of a new bid for the installation, maintenance, storage, set up and removal services for the decorations the Village owns, but was unable to find any local companies that will take-on products that they did not sell to the customer. Several other companies that were contacted only sell products, but do not provide any other services, such as maintenance or storage, which are currently provided by Bright Ideas.

Due to the lack of other local companies willing to offer the needed services and the need to reuse the existig decor, staff recommends waiving the bids and accepting a proposal three-year from Bright Ideas for the 2013 to 2015 holiday season. In the future, if the Village wishes to purchase new decorations, the expense would need to be planned for in the budget process.

On October 21, 2013, this item was reviewed and approved by the Public Works & Engineering Committee and referred to the Village Board of Trustees for consideration.

Financial Impact

Bright Ideas' is proposing a three-year extension to the previous contract for the 2013, 2014, and 2015 holiday seasons. The annual cost would be \$24,937.00. There are sufficient funds budgeted in 010-9450-442990 for these services.

**Recommended Action/Motion**

I move to approve to waive the bid process;

And

To accept the proposal from Bright Ideas Inc. for the installation, maintenance, takedown and storage of holiday displays along Ravinia Avenue and at Centennial Park for the 2013, 2014, and 2015 holiday season at an annual cost not to exceed \$24,937.00.