



Legislation Details (With Text)

**File #:** 2019-0195    **Version:** 1    **Name:** Soils and Materials Testing and Engineering RFP-Award  
**Type:** MOTION    **Status:** PASSED  
**File created:** 3/12/2019    **In control:** Board of Trustees  
**On agenda:** 4/1/2019    **Final action:** 4/1/2019  
**Title:** Soils and Materials Testing and Engineering RFP- Award

**Code sections:**

**Attachments:** 1. CGMT RFP, 2. Material Testing, 3. RFP Tabulation, 4. RFP Responsiveness Check, 5. Signed Contract

Date	Ver.	Action By	Action	Result
4/1/2019	1	Board of Trustees		
3/19/2019	1	Public Works Department	INTRODUCED TO BOARD	
3/18/2019	0	Public Works Committee	RECOMMENDED FOR APPROVAL	Pass
3/13/2019	0	Public Works Department	INTRODUCED TO COMMITTEE	

**Title/Name/Summary**

Soils and Materials Testing and Engineering RFP- Award

**History**

In continuing efforts to ensure quality construction materials and methods are used and performed by contractors, staff utilizes the services of a construction material testing company. The current multi-year contract expired at the end of 2018. Although the service is primarily used in the annual Road Improvement Program and Fernway Road and Ditch Reconstruction Project, these services are also necessary to facilitate disposal of the village’s excavated spoils. Additionally, other village construction projects have utilized these services, which will continue the assurance of quality construction in the village.

A Request for Proposals (RFP) was published on BidNet Direct from February 21<sup>st</sup> through March 8<sup>th</sup>, 2019. The details of the request are as follows: a three year contract, with the option to renew for one additional year, for soils and materials testing and engineering in connection with public improvements construction, MFT funded projects, new construction, and infrastructure construction projects. Staff requested hourly rates and unit pricing for a variety of personnel and testing/laboratory services.

Through BidNet, 392 entities viewed the solicitation. Twelve (12) vendors were sent a courtesy email. Eleven (11) vendors downloaded at least one of the proposal documents. Nine (9) vendors downloaded all documents. Seven (7) proposals were submitted electronically for consideration.

Unit prices from the seven vendors are summarized in the attached tabulation. The electronic proposals were privately opened and evaluated for completeness by the Clerk’s Office at 11:00 a.m. on Friday March 8<sup>th</sup>, 2019 (Proposal Responsiveness check attached).

Following a review of all proposals and each firm’s qualifications (Proposal Evaluation attached),

Construction & Geotechnical Material Testing, Inc. of Elk Grove Village, IL has been deemed to be the best qualified material testing vendor for the scope of services requested. Over the past six years, they have provided excellent service to the village on several different projects. It is staff's recommendation that Construction & Geotechnical Material Testing, Inc. of Elk Grove Village, Illinois be awarded a contract for soils and material testing services in an amount not to exceed \$20,000 in 2019.

On March 18, 2019 this item was reviewed by the Public Works Committee and recommended for approval and referred to the Village Board of Trustees for consideration.

#### Financial Impact

The Fiscal Year 2019 Board approved Capital Improvement Budget has funds available in line item 054-0000-471250 CP-1015.

#### Recommended Action/Motion

I move to approve accepting the proposal from Construction & Geotechnical Material Testing, Inc. of Elk Grove Village, Illinois, for Soils and Material Testing and Engineering in the amount not to exceed \$20,000 in 2019 and Board approved budgeted amounts in 2020 and 2021.