



Legislation Details (With Text)

**File #:** 2020-0599    **Version:** 1    **Name:** Agenda Initiative - COVID related Public Information Signs Used Village-wide

**Type:** MOTION    **Status:** PASSED

**File created:** 9/1/2020    **In control:** Board of Trustees

**On agenda:** 9/21/2020    **Final action:** 9/21/2020

**Title:** Agenda Initiative - COVID related Public Information Signs Used Village-wide

**Code sections:**

**Attachments:** 1. COVID Yard Sign

Date	Ver.	Action By	Action	Result
9/21/2020	1	Board of Trustees		
9/15/2020	1	Village Manager	INTRODUCED TO BOARD	
9/8/2020	0	Committee of the Whole		
9/1/2020	0	Village Manager	INTRODUCED TO COMMITTEE	

**Title**  
Agenda Initiative - COVID related Public Information Signs Used Village-wide

**History**  
Per the Village Code, any individual Trustee can request that an initiative be placed on the Committee of the Whole agenda by instructing the Village Manager, either verbally or in writing, before noon on the Friday preceding the meeting, to place an item on the Committee of the Whole agenda. Village/Legal staff time is restricted until after at least three Trustees vote to move the Agenda Initiative forward.

Agenda Initiatives include (1) the expenditure of money; (2) modifications to the Village Code; (3) formation/modification of Village policies; (4) the introduction of an ordinance or resolution; (5) the formation/modification of committees; (6) budget changes and/or (7) the appropriation of Village/Legal staff time.

**Proposed Initiative**  
Prior to the September 8, 2020, Committee of the Whole meeting, Trustee Dodge requested an item be brought to the Board to review COVID related public information signs used village-wide.

At the September 8, 2020, Committee of the Whole meeting, the Village Board of Trustees elected to move forward on exploring options for COVID-19 signage. Based on the Village Board's feedback, staff designed a new informational sign and has included a mockup for review. Additionally, staff solicited cost estimates to produce the signs and have them strategically placed throughout the Village. Utilizing staff for installation, the cost would not exceed \$1,100.00 to fully execute the produce and install 100 signs at the main entrance of Village-owned park and Village facilities.

**Financial Impact**  
This is a non-budgeted item; funds must be transferred from the Village contingency to accommodate this initiative.

**Recommended Action/Motion**

I move to approve authorizing the Village Manager to proceed implementing the Trustee Initiative - sign campaign (COVID related Public Information Signs Used Village-wide).