



Legislation Details (With Text)

**File #:** 2018-0136    **Version:** 1    **Name:** Concession Services - Athletic Fields, Centennial Park Aquatic Center, and Village Special Events  
**Type:** MOTION    **Status:** PASSED  
**File created:** 2/23/2018    **In control:** Board of Trustees  
**On agenda:** 3/19/2018    **Final action:** 3/19/2018  
**Title:** Concession Services - Athletic Fields, Centennial Park Aquatic Center, and Village Special Events

**Code sections:**

**Attachments:** 1. RFP Tabulation, 2. Grading Sheet - RV Concessions 2018, 3. Grading Sheet - Bennet-Curtis 2018, 4. Grading Sheet - Just A Dash 2018, 5. Grading Sheet- Robert McCarthy 2018, 6. Contract

Date	Ver.	Action By	Action	Result
3/19/2018	1	Board of Trustees		
3/9/2018	1	Recreation Department	INTRODUCED TO BOARD	
3/5/2018	0	Parks and Recreation Committee		
2/23/2018	0	Recreation Department	INTRODUCED TO COMMITTEE	

**Title**  
Concession Services - Athletic Fields, Centennial Park Aquatic Center, and Village Special Events

**History**  
On January 30, 2018, the Village issued a request for proposals for Village concession services at Centennial Park, John Humphrey Complex, the Centennial Park Aquatic Center and approximately two (2) Village special events with a deadline of February 15, 2018. A pre-proposal meeting was held on February 6, 2018, to allow bidders to view each Village concession facility. Sealed bids were due by 11:00 a.m., February 15, 2018.

Proposals were received from RV Concessions, Robert McCarthy (formerly Big Jims Catering Inc.), the Bennet-Curtis House, and Just a Dash Catering. All except RV Concessions attended the pre-proposal meeting and tour. The attached proposal certification summary sheet and evaluation criteria document provide details on the proposals.

RV Concessions currently operates in 8 Park District Concessions operations. This includes ball fields, water parks, and the Sportsman’s Golf Course in Northbrook. In 2017, RV Concessions operated the ballfield operations for the Village’s Centennial Park and John Humphrey Complex. In addition, RV Concessions owns and operates Rocco Vino’s in Orland Park, and has been a Taste of Orland Park restaurant since 2012. RV Concessions proposes a 5% net commission for ballfield stands and a 10% commission of the Centennial Park Aquatic Center’s concession operations. Staff’s experience with RV Concessions at the fields in 2017 has been positive. Cleanliness of both the Centennial and JHC stands has been excellent, as have staff’s service and responsiveness to village requests.

On February 22, 2018, staff met with the president and vice-president of RV Concessions to review menu options, pricing, service, staffing financial reporting and special events. Staff found RV Concessions to be engaging and open minded to menu additions/alterations, as well as to

establishing tournament pricing for local organization tournaments held at Centennial and JHC. Based on years of experience, previous season performance, and commission structure, the interview team recommends awarding the Village concession contract to RV Concessions for three years, 2018-2020, with an option to renew for two additional years.

On March 5, 2018, this item was reviewed and approved by the Parks and Recreation Committee, recommended for approval and referred to the Village Board of Trustees for consideration.

#### Financial Impact

RV Concessions proposes a 5% net commission for ballfield stands and a 10% commission of the Centennial Park Aquatic Center's concession operations.

#### Recommended Action/Motion

I move to approve awarding the concessions services to RV Concessions for a three-year contract, 2018 - 2020, with an option to renew for two additional years at the Village's sole discretion.