



Legislation Text

File #: 2016-0187, **Version:** 1

Title

Day Camp Field Trip Bussing - Approval

History

On January 6, 2016, requests for proposals were sent out for bussing needs for camp participants during the day camp season. Transportation is used for all camp groups (Buddies, Voyagers, Adventurers, and Summer Pals) for field trips and pool shuttles. All bus rental field trips, with few exceptions, are 3+ hours in length.

Four bus companies submitted proposals (American School Bus, First Student, Illinois Central School Bus, and Sunrise Southwest, LLC.). After review of the proposals, staff determined that First Student met all the required needs of the program and provided cost savings on price per hour, 81+ passengers/lift bus, overtime rate, time charge begins and ends, pool shuttle rate, Chicago ground tax, and percentage increase for the second year.

Staff is requesting approval to accept the proposal and award the contract to First Student for summer 2016 and 2017, with the option to renew for summer 2018 season. The total budget cost for the 2016 day camp transportation is \$16,500.

On March 21, 2016, this item was reviewed and approved by the Parks and Recreation Committee, recommended for approval and referred to the Village Board of Trustees for consideration.

Financial Impact

This service has been budgeted at \$16,500 #283-4002-490600.

Recommended Action/Motion

I move to approve accepting the proposal and awarding the contract, for the amount of \$16,500 for summer 2016 and budgeted amounts for summer 2017, with an option to renew for summer 2018 for budgeted amounts, for day camp bus service to First Student Bus Company.