



Legislation Text

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Title

AN ORDINANCE AMENDING TITLE 1, CHAPTERS 17 (SIGNING AUTHORITY) OF THE ORLAND PARK VILLAGE CODE TO UPDATE THE VILLAGE'S SIGNING AUTHORITY

Body

WHEREAS, the Village President and Board of Trustees of the Village of Orland Park (the "Village") have the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and officers and to protect the public health, safety and welfare of its citizens; and

WHEREAS, the Village deems it necessary and appropriate to update its Code provisions setting forth the Village's signing authority; and

WHEREAS, it is determined that the Village Code amendments set forth below are in the best interests of the Village and its residents.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The above recitals are incorporated herein by reference as though fully set forth herein.

SECTION 2

Title 1, Chapter 17 (Signing Authority), Subsections 1-17-3-A, B, C, and D are hereby repealed and replaced with the following:

A. Agreements, Contracts, Amendments or Change Orders for goods, maintenance or services

The Village Manager, or his/her designee, is authorized to execute those agreements, contracts, amendments or change orders where the total annual commitment does not exceed \$25,000, or the agreement, contract, amendment or change order falls within the contingency amount approved by the Village Board.

B. Agreements, Contracts, Amendments or Change Orders where the Village is providing goods, maintenance or services

The Village Manager, or his/her designee, is authorized to enter into and execute those agreements, contracts, amendments or change orders permitting the Village to provide goods, maintenance or services to a public or private entity where the annual commitment by the Village does not exceed

\$25,000 per fiscal year.

C. Claims and Settlements

The Village Manager, or his/her designee, is authorized to settle, approve or reject claims or litigation in an amount not to exceed \$25,000.

D. Agreements, Contracts, Amendments or Change Orders where the Village is Landlord/Tenant, Licensee/Licensor or Facility User

The Village Manager, or his/her designee, is authorized to negotiate enter into and execute those agreements, contracts, amendments or change orders with public or private entities where the Village is Landlord/Tenant, Licensee/Licensor or for temporary use of a facility by the Village where the total annual commitment does not exceed \$25,000.

SECTION 3

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-3-F Credit Applications is hereby repealed and replaced with the following:

F. Credit Applications

- (1) Credit applications often contain agreement language. The Director of Finance or designee is authorized to sign credit applications after review by Procurement Officer of the credit application for such purchases as are authorized by Code or Ordinance or Resolution of the Village Board.

SECTION 4

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-3-G Motor Vehicle Paperwork is hereby repealed and replaced with the following:

G. Motor Vehicle Paperwork

- (1) When authorized by the Village Board through a surplus designation or purchase approval, the Director of Finance or designee is authorized to sign Motor Vehicle documentations authorizing the purchase or sale of a Motor Vehicle on behalf of the Village of Orland Park.

SECTION 5

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-3-H Grant Applications is hereby repealed and replaced with the following:

H. Grant Applications

- (1) Due to the time sensitive nature of Grant applications, the Village Manager may execute Grant

application paperwork, if not otherwise specified in the application, for grants that do not bind the Village monetarily for more than \$25,000 annually.

SECTION 6

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-3-P Software Terms and Conditions is hereby repealed and replaced with the following:

P. Software Terms and Conditions

- (1) The Village Manager or his/her designee, is authorized to negotiate and sign agreements for the installation, use, support or maintenance of software, provided that such agreements have been approved by the Village Board or are within the spending authority of the Village Manager as outlined in this Chapter.

SECTION 7

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-3-Q Authorized Village Officials and Employees Regarding Bills, Banking, Trust and Investment Accounts is hereby repealed.

SECTION 8

Title 1, Chapter 17 (Signing Authority), Subsection 1-17-4(b) Bills List is hereby repealed and replaced with the following:

- (b) Checks or electronic transfers will be distributed in accordance with applicable Village policies.

SECTION 9

All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 10

This ordinance shall be in full force and effect from and after its adoption and publication in pamphlet form as provided by law.