



Legislation Text

File #: 2018-0784, **Version:** 1

Title

Laserfiche Electronic Document Management Software DocuSign Connector

History

With the purchase of the Laserfiche Avante Software suite from TKB Associates and DocuSign from Carahsoft we learned about the capability to improve workflow and productivity by allowing DocuSign (electronic secure signatures) to route through Laserfiche as part of our electronic document management initiative. The purpose of the agenda item is because we are asking to increase the annual license fee to TKB Associates by \$500.00 in 2018.

Financial Impact

The total cost of connector is \$500.00 annually through TBK and associates.

On November 19, 2018, this item was reviewed and approved by the Technology, Innovation and Performance Improvement Committee and referred to the Board for approval.

Recommended Action/Motion

I move to approve the purchase of the Laserfiche and DocuSign connector from TKB Associates of Mokena, Illinois in an amount not to exceed \$500.00 annually for the connector and increase the total contracted amount paid to TKB from \$32,100 to \$32,600 in 2018.