



## Legislation Text

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**File #:** 2016-0196, **Version:** 1

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### Title

Dance Costume Payment Approval

### History

Each year, the Recreation Department Dance Program culminates with a dance recital in June. Costume orders are typically placed in late January and early February to ensure delivery by picture day which is held in May and also to accommodate for returns and exchanges before the recital dates. The cost of costumes is included in the registration fee of each dance class. Staff typically utilizes 3-4 companies in order to maximize the discount received from vendors. Some companies give a percentage discount and others give discounts for payment-in-full. This year, costumes were procured from three vendors and received a volume discount from each of the three companies.

The dance program has a total of 319 dance participants, which has grown from last year by 40 students and costume prices have increased. Due to the increase in participants, purchases from one of the vendors, Curtain Call, totaled \$6,922.16. To ensure the costumes are received and sized in a timely manner, staff had to proceed with the purchase and is subsequently requesting authorization to pay Curtain Call in the amount of \$6,922.16.

On March 21, 2016, this item was reviewed and approved by the Parks and Recreation Committee, recommended for approval and referred to the Village Board of Trustees for consideration.

### Financial Impact

Funds are available in budget account 283-4002-490400.

### Recommended Action/Motion

I move to approve payment to Curtain Call in the amount of \$6,922.16.