



Legislation Text

File #: 2021-0128, **Version:** 0

Title

Konica Minolta Multi-Functional Printer Lease

History

The lease and maintenance agreements for the Village's eighteen (18) multi-functional printers (MFPs) are currently being serviced by multiple vendors. This approach has resulted in user dissatisfaction, inefficient management and increased cost for leasing and maintaining these devices. Staff is in the process of consolidating these agreements under a single vendor, Konica Minolta, utilizing the Sourcewell cooperative purchase contract. Due to current lease agreements, this consolidation effort, which will result in cost savings of an estimated \$40,000 per year, will not be completed until a single lease renewal for all MFPs is consummated in 2023. This effort began in January 2020 with the lease of one (1) MFP with Konica Minolta. The next phase of this plan is approval of a 52 month lease agreement for replacement of three (3) more Village MFPs with Konica Minolta.

Financial Impact

Funds designated for multi-functional leases and maintenance were approved by the Board of Trustees in the FY 2021 Budget.

Recommended Action/Motion

I move to approve the lease with Konica Minolta using the Sourcewell cooperative purchase for the 52-month lease of three multi-function printers for a total lease cost of \$32,304.48 plus monthly usage charges.