



Legislation Text

File #: 2016-0366, **Version:** 0

Title

Civic Center (Jane Barnes Annex) Panel Partition - Proposal

History

The Village's Civic Center at 14750 Ravinia Avenue is host to a number of public and private events. The Jane Barnes Annex, as part of the Civic Center, has a spacious ballroom style, multipurpose room that can accommodate up to 125 people for a variety of training seminars, small group events, trade shows, and sales conference events. The Jane Barnes Annex maximizes its space by utilizing a floor-to-ceiling accordion-styled room partition. Partitioning the larger room into two smaller rooms creates additional "break-out" space that is required by most business events and conferences. The partitioned rooms are also extremely valuable to small groups not interested in using the larger open room.

The accordion partition has been continuously repaired over the past few years and has reached the replacement stage. The partition is currently inoperable and requires immediate replacement. After researching potential replacement options, staff understands that the panel-styled partition has now become industry standard. Staff contacted Builders United Sales Company of Minooka, Illinois to submit a proposal for a panel partition system to maximize room space for the Civic Center. Builders United Sales Company previously completed a similar retrofit installation at the Franklin Leobe Center.

A high level review of the proposed retrofit installation was performed by StudioGC at the request of staff. They determined the overall cost is consistent with similar installations which they have previously been involved with.

Builders United Sales Company submitted a proposal to remove the accordion partition and to install a panel partition system at a cost of \$28,550. An alternate cost to install a necessary walk through/pass through door as part of the partition would be an additional \$1,615 for a total proposal cost of \$30,165.

This item was requested to be placed on the Village's May 16, 2016 agenda for discussion and potential approval.

Financial Impact

Funds are available in 021-1800-443100 to cover the cost for this work.

Recommended Action/Motion

I move to waive the bid process;

And

Approve accepting the proposal from Builders United Sales Company, Minooka, IL to remove the existing accordion partition and replace with a panel partition system for an amount not to exceed \$30,165.00.