



Legislation Text

File #: 2016-0252, **Version:** 0

Title

Destruction of Verbatim Recordings of Closed Meetings

History

Pursuant to Public Act 93-0523, Section 2.06 of the Open Meetings Act:

4. The verbatim record of a closed meeting may be destroyed eighteen months after the completion of the meeting if the Board of Trustees of the Village of Orland Park approves the destruction of the particular recording and if it approves written minutes for the particular closed meeting that contain the following, as required by Section 2.06 of the Open Meetings Act:

- (1) the date, time and place of meeting;
- (2) the members of the public body recorded as either present or absent; and
- (3) a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken.

All requirements have been met.

Recommended Action/Motion

I move to approve destruction of verbatim recording of closed meetings pursuant to Public Act 93-0523 Section 2.06.