



## Legislation Details (With Text)

**File #:** 2019-0577    **Version:** 0    **Name:** Large Water Meter Testing - Proposal  
**Type:** MOTION    **Status:** PASSED  
**File created:** 7/31/2019    **In control:** Board of Trustees  
**On agenda:** 8/19/2019    **Final action:** 8/19/2019  
**Title:** Large Water Meter Testing - Proposal

**Code sections:**

**Attachments:** 1. Responsiveness Check, 2. Price Sheet, 3. Tabulation, 4. Contract - Signed

Date	Ver.	Action By	Action	Result
8/19/2019	0	Board of Trustees		
8/7/2019	1	Public Works Department	INTRODUCED TO BOARD	
8/5/2019	0	Public Works Committee	RECOMMENDED FOR APPROVAL	Pass
7/31/2019	0	Public Works Department	INTRODUCED TO COMMITTEE	

**Title**  
Large Water Meter Testing - Proposal

### History

There are currently 802 large water meters ranging in size from 1-1/2" to 8" within the village maintained water system. The village follows the American Water Works Association recommendation to test large water meters at a minimum of every four years to minimize unaccounted water loss. The highest volume users are tested more frequently to ensure their accountability of water.

From a bid process in 2013, the Village Board awarded M.E. Simpson Co., Inc. of Valparaiso, Indiana a three-year contract (2013, 2014, and 2015) and with board approval extended the contract to 2018 for the testing and repairs of large meters.

A Request for Proposals for 2019 through 2021 Large Meter Testing and Repairs was published on the BidNetDirect website from June 10th through June 24th, 2019. Two hundred ninety-three (293) Vendors were notified, four (4) vendors downloaded documents, and we received one (1) submittal. M.E. Simpson Co., Inc. of Valparaiso, Indiana submitted the only proposal.

The proposed costs from M.E. Simpson for both daytime and after-hours large meter testing are attached. The 2019 large meter testing costs increased 3.0% over the 2018 costs. If a meter fails a test due to mechanical error, M.E. Simpson Co. will repair the meter and charge the village the manufacturer's list price of the replacement parts, plus a 10% handling fee.

The total number of meters tested and repaired annually will be based on the Board approved budgeted amount. There is currently \$70,000 budgeted in account #031-6002-442750 for large water meter testing in FY 2019.

The village has been pleased with the service provided by M.E. Simpson Co. and staff recommends

awarding a 3 year contract for 2019 through 2021 for the large meter testing and repair of failed meters.

**Financial Impact**

Funds are available in account #031-6002-442750 for this work.

**Recommended Action/Motion**

I move to approve the proposal for a three (3) year contract (2019, 2020 & 2021) from M.E. Simpson Co., Inc. of Valparaiso, Indiana, for Large Meter Testing;

And

Approving the repair of large water meters at a cost of the manufacturer's list price of replacement parts, plus 10%.