



## Legislation Details (With Text)

|                       |   |                      |   |                           |   |
|-----------------------|---|----------------------|---|---------------------------|---|
| <b>File #:</b>        | 2021-0331   | <b>Version:</b>      | 0 | <b>Name:</b>              | Recodification Services, Publication and Supplemental Services for the Municipal Code and Land Development Code |
| <b>Type:</b>          | MOTION  | <b>Status:</b>       |   | <b>Passed:</b>            | PASSED  |
| <b>File created:</b>  | 4/27/2021   | <b>In control:</b>   |   | <b>Board of Trustees:</b> | Board of Trustees   |
| <b>On agenda:</b>     | 5/3/2021  | <b>Final action:</b> |   | <b>5/3/2021:</b>          | 5/3/2021  |
| <b>Title:</b>         | Recodification Services, Publication and Supplemental Services for the Municipal Code and Land Development Code   |                      |   |                           |   |
| <b>Code sections:</b> |   |                      |   |                           |   |
| <b>Attachments:</b>   | 1. RFP 21-019 Tabulation, 2. General Code Proposal, 3. Municode Proposal, 4. American Legal Proposal, 5. AGMT-CONTRACT (Professional Services) - General Code, 6. Signed Contract |                      |   |                           |   |

| Date      | Ver. | Action By         | Action              | Result |
|-----------|------|-------------------|---------------------|--------|
| 5/3/2021  | 0    | Board of Trustees |                     |        |
| 4/27/2021 | 0    | Village Manager   | INTRODUCED TO BOARD |        |

### Title

Recodification Services, Publication and Supplemental Services for the Municipal Code and Land Development Code

### History

On March 5, 2021, staff issued a Request for Proposal to solicit proposals for recodification services, publication and supplemental services for the Municipal Code of Ordinances and the Land Development Code. The Village received three (3) proposals. American Legal Publishing proposed of price of \$29,500. General Code, LLC proposed a price of \$15,995 plus \$200 (upgrade to Premium eCode360), and Municipal Code Corporation DBA Municode proposed a price of \$35,950. Each proposal was reviewed by a selection team from the Village Manager's Office, Development Services Department, and the Police Department, and all three (3) proposers conducted presentations. Upon review, General Code was deemed the best company to meet the growing needs of the Village.

General Code has been in existence for over 58 years and was acquired in 2017 by the International Code Council (ICC), the global leader in developing model codes and standards used in the design, build, and compliance process, which is an added benefit for the recodification of the Village's Land Development Code. General Code has worked with more than 3,200 communities to build, maintain, publish, and host Codes that represent municipalities' laws in a clear, accessible, and easy-to-use manner.

General Code offers an online feature called eCode 360. eCode360 is a secure, reliable online platform created specifically to house codified laws and municipal documents. Built with a variety of user needs in mind, eCode360 will provide Orland Park's staff, citizens and businesses with the flexibility to quickly access and search the Code on a variety of desktop and mobile devices. The annual maintenance fee for premium eCode 360 is \$1,195 and begins one (1) year from the initial online posting of the updated Village Code of Ordinances. The fee covers annual licensing, web hosting, and posting of new legislation between regular Code supplements. General Code will also provide supplementation services at a rate of \$18.00 per page for a period of five (5) years from date of publication.

The Village Code was originally codified in 1993. Since then, the Village Code and Land Development Code have been amended, but a recodification of these Codes has never been performed.

Staff recommends that the Village enter into a contract with General Code, LLC for recodification services, publication and supplemental services for the municipal code and land development code.

**Financial Impact**

Funds are budgeted for this project in account 010-1200-442530.

**Recommended Action/Motion**

I move to approve a contract with General Code, LLC for recodification services, publication and supplemental services for the municipal code and land development code in the amount of \$16,195 plus the annual maintenance fee of \$1,195;

And,

Authorize the Village Manager to execute a contract with General Code, LLC, subject to Village Attorney review.