



## Legislation Text

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**File #:** 2019-0121, **Version:** 2

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### **Title/Name/Summary**

Certificate Occupancy Village Code Section 5-1-4 Amendment

### **History**

New businesses are required to obtain a business license and Certificate of Occupancy prior to opening their business. Landlords (building owners) and property managers should be aware of the Village's requirements. Currently, some tenants are allowed by the landlord to move in and open their business without informing the Village and getting the proper permits and approvals. The Village often has issues obtaining occupancy and a business license after the business has entered the tenant space. The Development Services Department is proposing an amendment to Title 5 Chapter 1 Section 4 of the Village Code to regulate these violations. The proposed code amendment will educate the property owners and landlords as to the responsibility they have to provide the minimum safety code requirements. The local changes to the present code are red lined and highlighted in the attachments for clarity.

This item was reviewed at the February 18, 2019, Committee meeting and as a result, some language was changed.

This item was recommended for approval at the March 18, 2019, Committee meeting, however, the Village attorney suggested the penalty fees be changed to citations with fines so that the offender has the opportunity to appear in court.

### **Recommended Action/Motion**

I move to recommend to the Village Board to approve the local revisions of Title 5, Chapter 1 Section 4, and Appendix B: Fine Schedule of the Village Code.