



## Legislation Text

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**File #:** 2021-0001, **Version:** 0

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### Title

Interim Geographic Information Services (GIS) Consultant Contract

### History

The Village of Orland Park previously employed a full-time GIS Manager who elected to retire at the end of 2020. As part of the FY 2021 Budget, the decision was made to eliminate the full-time position and instead pursue a consultant contract for these services. A full Request For Proposals (RFP) will be issued later this month to ensure that the Village can select the best combination of qualifications and price for the services starting in the second quarter. In the interim, the need for these services, including GIS maintenance, mapping, and data development is ongoing daily.

In December of 2020, the Village retained Gewalt Hamilton Associates, Inc. (GHA), of Vernon Hills, Illinois, to conduct a full audit and assessment of the Village's GIS System as well as a strategic plan to modernize the Village's GIS system. GHA was the lowest responsive and responsible proposer for that work and the process, as well product delivered exceeded expectations. Additionally, during an extended absence of the former GIS Manager in December 2020, GHA stepped in to manage the day to day operation of the GIS due to their ongoing involvement with the Village's GIS. As such, the Village requested a contract proposal for interim GIS services during the first quarter of 2021 while a full RFP is developed and issued for GIS services for the balance of 2021 through 2023.

GHA provided the attached contract proposal for January through March 2021, to be billed on a time-and-materials with a not-to-exceed fee of \$47,000. Staff recommends approval of the contract with GHA for interim GIS services for the first quarter of 2021.

### Financial Impact

Sufficient funding for this consultant contract was included in account 010-2003-432800 of the approved FY 2021 budget.

### Recommended Action/Motion

I move to approve a three-month contract with Gewalt Hamilton Associates, Inc. for Interim Geographic Information Systems in the amount of \$47,000.