



Legislation Text

File #: 2021-0037, **Version:** 0

Title/Name/Summary

Parks Monument Sign Purchase - Approval

History

The FY2021 Public Works Department budget includes funding for the purchase and installation of new monument signs at Park sites. Pricing for the purchase of monument signs was established for 2019 and 2020 via ITB 19-020 Cabinet and Wayfinding Signs, which was awarded to HWI Capital LLC d/b/a SAR Global Signs from Rochester, NY on October 23, 2019 via Contract #C19-0139. The attached proposal is based on the original contract pricing, with SAR Global has agreed to honor for 2021.

A proposal for twenty-eight (28) new monument signs and sign post sleeves was provided by the vendor, which is attached for review. After this purchase, new signs will have been purchased for all Village park sites. The total proposal cost is \$30,656.55, plus the cost of freight, which is assessed at the time of shipping. New signs would be purchased for the following sites:

Arbor Lake Park
Avenal Park
Breckenridge Park
Bunratty Park
Colonial Park
Country Club Estates Park
Crystal Creek Park
Deer Point Estates Park
Eagle Ridge Park
Eagle Ridge II Park
Eagle Ridge III Park
Emerald Estates Park
Evergreen View Park
Fountain Hills Park
Frontier Park
Grasslands Park
Helen Park
Mallard Landings Park
Mission Hills Park
Orland Woods Park
Quintana Park
Saratoga Park
Sunny Pine Park
Tampier-McGinnis Park
Villas of Tallgrass Park
Wlodarski Park
John Humphrey Complex

This will be the third and final large sign order placed since the establishment of the contract with SAR Global. As sign fabrication can take 3-5 months, freight costs are currently unknown. As such, Staff recommends

including a contingency of \$4,500 to cover future shipping fees, which is an approximate based on freight costs from the previous two (2) orders.

The approval of these proposals is before the Village Board of Trustees for final consideration.

Financial Impact

Funds for signs are budgeted for FY2021 and available in the Public Works sign account 010-1700-461500.

Recommended Action/Motion

I move to approve the purchase of twenty-eight (28) monument signs and associated materials from SAR Global Signs per the proposal dated 12/24/2020 for \$30,656.55 plus a \$4,500.00 contingency for shipping costs for a total cost not to exceed \$35,156.55;

And,

To allow the Village Manager to approve change orders not to exceed the contingency amount.