



## Legislation Text

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**File #:** 2021-0042, **Version:** 0

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### Title/Name/Summary

2021 Office and Janitorial Supply Purchases - Suburban Purchasing Cooperative

### History

In 2017, the Board approved entering into a contract with Warehouse Direct of Des Plaines, Illinois for the purchase of janitorial (domestic) supplies through the National Intergovernmental Purchasing Alliance Cooperative (National IPA). The Village currently purchases domestic supplies from Warehouse Direct under a cooperative contract. According to ILCS 525/2 from CH. 85, pr. 1602 Sec. 2 (a) any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units. All such joint purchases shall be by competitive bids as provided in Section 4 of this Act (Source: P.A. 87-960).

Warehouse Direct has been the Village's provider of office and janitorial supplies for many years. Most recently the Suburban Purchasing Cooperative (SPC) has awarded a combined Office Supplies & Janitorial Supplies Contract (#189) by piggybacking onto the National Cooperative Purchasing Alliance (NCPA) agreement with American Office Products Distributors (AOPD).

Staff is requesting to continue to use cooperative pricing offered by Warehouse Direct for the purchase of domestic and janitorial supplies.

### Financial Impact

The Village's annual operating budget includes sufficient funding for domestic and janitorial supplies.

### Recommended Action/Motion

I move to approve the purchase of office supplies and janitorial supplies under the cooperative pricing with Warehouse Direct of Des Plaines, Illinois for an amount not to exceed board approved 2021 budgeted amounts.